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Summit Academy Community School for Alternative Learners - Xenia
1694 Pawnee Dr., Xenia, OH 45385-4126

Regular Meeting Minutes | September 2, 2026 | 5:30PM
Location: 1694 Pawnee Drive, Xenia, OH 45385-4126
Approved on November 4, 2026

Governing Authority Roll Call:

- Brian Roth, President — Present
- Faustino Zapata, Vice President — Present
- Jennifer Frey, Secretary — Present
- Sarah Oliver — Present
- Ashley Grant — Present

Administrative Support Personnel Present:

- Angela Atkins, Director
- Chris Wheeler, Executive Director of School Operations
- Lew Galante, Treasurer
- Jacci Gilliland, Executive Director of Operations and Compliance

Sponsor Representative Present:

- Jenifer Little, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call
   - Mr. Roth called the meeting to order at 5:31 PM and called the roll.

2. Approval of Agenda
   - Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes
   - Ms. Frey moved that the Minutes of the Regular Meeting held on July 1, 2026, be approved. The motion was seconded and carried unanimously.

4. General Action Items
   - Ms. Frey moved that the Resolution and Draft 2025-2026 Draft Annual Report be approved. The motion was seconded and carried unanimously.
   - Ms. Frey moved that the Resolution and Dress Code Policy be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items
   - Mr. Galante presented the Treasurer's Report and Financials.
   - Ms. Frey moved that the Treasurer's Report and Financials for June and July 2026 be approved. The motion was seconded and carried unanimously.

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- Ms. Frey moved that the Resolution and Acknowledge Receipt of the 2025-2026 Detailed Accounting be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and 2026-2027 Annual Budget be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Atkins presented the School Report. She discussed the written report and highlighted enrollment and staffing. Ms. Atkins also discussed upcoming school events.
- Mr. Wheeler presented the Management Company Report. He directed the Governing Authority to the written report and highlighted the August All-Staff DLT and PD sessions. Mr. Wheeler also discussed the monthly DLTs.
- Committee Reports: Subcommittee/Ambassador/Other - None
- Ms. Little presented the Sponsor Report. She reminded the Governing Authority of upcoming Sunshine Law training. Ms. Little also reviewed the results of the performance framework goals and discussed the new format of the Sponsor Report.

7. Other Business

- Ms. Gilliland presented the Plan for the Use of Student Wellness and Success Funds.
- Ms. Frey moved that the Resolution Acknowledging the Presentation of the Plan for the Student Wellness and Success Funds be approved. The motion was seconded and carried unanimously.

8. Public Participation

- None

9. Adjournment

- Mr. Roth adjourned the meeting at 6:16 PM

Signed:

Signed by:
Brian Roth
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Governing Authority President/Secretary/Presiding Member