



Regular Meeting Minutes | July 1, 2026 | 5:30PM
Location: 4700 Central Ave., Middletown, OH 45044
Approved on September 2, 2026

Governing Authority Roll Call:

- | | |
|-----------------------------------|---------|
| • Brian Roth, President | Absent |
| • Faustino Zapata, Vice President | Present |
| • Jennifer Frey, Secretary | Present |
| • Sarah Oliver | Present |
| • Ashley Grant | Present |

Administrative Support Personnel Present:

- Sean Gaffney, Controller
- Jacci Gilliland, Executive Director of Operations and Compliance

Sponsor Representative Present:

- None

Minutes

1. Call to Order/Roll Call

- Mr. Zapata called the meeting to order at 6:04 PM and called the roll.

2. Approval of Agenda

- Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Regular Meeting held on May 6, 2026, be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Frey moved that the following General Action Items be approved:
 - Resolution and 2026-2027 Substitute Teacher Qualifications
 - Resolution and 2026-2027 Seizure Action Plan Designee
 - Resolution and Approval of the Revised Student Handbook
 - Resolution and Approval of the Revised Attendance, Truancy, and Withdrawal Policy
 - Resolution and Reapproval of the Assessments, Academic Prevention and Intervention Services Policy
 - Resolution and Reapproval of the Ohio Department of Education and Workforce's (ODEW) Special Education Model Policies and Procedures
 The motion was seconded and carried unanimously.



5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Gaffney presented the Treasurer's Report and Financials.
- Ms. Frey moved that the Treasurer's Report and Financials for April and May 2026 be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and FY27 Financial Forecast be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Gilliland presented the School Report. She reviewed the written report and discussed enrollment efforts and staffing.
- Ms. Gilliland presented the Management Company Report. She discussed the written report and highlighted the SAM Annual Meeting. Ms. Gilliland also discussed professional development plans.
- Committee Reports: Subcommittee/Ambassador/Other – None
- Sponsor Report - None

7. Other Business

- Ms. Gilliland presented the Bi-Annual Reports of Incidents of Bullying and Preventive Practices.

8. Public Participation

- None

9. Adjournment

- Mr. Zapata adjourned the meeting at 6:04 PM.

Signed:

Signed by:

Brian Roth

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Governing Authority President/Secretary/Presiding Member