

Date:

Name:

Address:

RE: Board Donation

To Whom It May Concern:

According to policy, School Governing Authority Members are paid \$125 per meeting in attendance. I wish to defer this payment from myself to the schools' boards that I serve on. I would like this to continue for the length of my term or until I give notice to terminate this request.

Please acknowledge the annual amount that will be given to the school's student material fees fund for school and tax documentation. I understand that I must give notice of this donation by May 1st of each year for the following school year.

Thank You,

School Governing Authority Member Signature

School Governing Authority Print Name

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Donation School's Name(s)

Treasurer's Office Only

Annual Time Period	Amount	Treasurer Approval Signature	Date of Approval *Effective Date*