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Summit Academy SCHOOLS

Summit Academy Secondary School - Middletown
3029 Yankee Rd., Middletown, OH 45044-5375

Regular Meeting Minutes | September 2, 2026 | 5:30 PM
Location: 1694 Pawnee Drive, Xenia, OH 45385-4126
Approved on November 4, 2026

Governing Authority Roll Call:

- Brian Roth, President — Present
- Faustino Zapata, Vice President — Present
- Jennifer Frey, Secretary — Present
- Sarah Oliver — Present
- Ashley Grant — Present

Administrative Support Personnel Present:

- Kristen McClanahan-Parkes, Director
- Chris Wheeler, Executive Director of School Operations
- Lew Galante, Treasurer
- Jacci Gilliland, Executive Director of Operations and Compliance

Sponsor Representative Present:

- Mark Baker, Buckeye Community Hope Foundation

Minutes

1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 6:32 PM and called the roll.

2. Approval of Agenda

- Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Regular Meeting held on July 1, 2026, be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Frey moved that the Resolution and Draft 2025-2026 Annual Report be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Galante presented the Treasurer's Report and Financials.
- Ms. Frey moved that the Treasurer's Report and Financials for June and July 2026 be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Acknowledge Receipt of the 2025-2026 Detailed Accounting be approved. The motion was seconded and carried unanimously.

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- Ms. Grant moved that the Resolution and 2026-2027 Annual Budget be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Parkes presented the School Report. She discussed the written report and highlighted enrollment and staffing. Ms. Parkes also discussed upcoming school events.
- Mr. Wheeler presented the Management Company Report. He directed the Governing Authority to the written report and highlighted the August All-Staff DLT and PD sessions. Mr. Wheeler also discussed the monthly DLTs.
- Committee Reports: Subcommittee/Ambassador/Other - None
- Mr. Baker presented the Sponsor Report. He reviewed the compliance report noting that the school is 100% compliant. Mr. Baker also discussed the opening assurance visit and reminded the Governing Authority of Sunshine Law training requirements.

7. Other Business

- Ms. Gilliland presented the Plan for the Use of Student Wellness and Success Funds.
- Ms. Grant moved that the Resolution Acknowledging the Presentation of the Plan for the Student Wellness and Success Funds be approved. The motion was seconded and carried unanimously.
- Ms. Grant moved that the Resolution and Academic Corrective Action Plan be approved. The motion was seconded and carried unanimously.

8. Public Participation

- None

9. Adjournment

- Mr. Roth adjourned the meeting at 6:47 PM.

Signed:

Signed by:
Brian Roth
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Governing Authority President/Secretary/Presiding Member