



Regular Meeting Minutes | July 1, 2026 | 5:30PM
Location: 4700 Central Ave., Middletown, OH 45044
Approved on September 2, 2026

Governing Authority Roll Call:

- | | |
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| • Brian Roth, President | Absent |
| • Faustino Zapata, Vice President | Present |
| • Jennifer Frey, Secretary | Present |
| • Sarah Oliver | Present |
| • Ashley Grant | Present |

Administrative Support Personnel Present:

- Sean Gaffney, Controller
- Jacci Gilliland, Executive Director of Operations and Compliance

Sponsor Representative Present:

- Mark Baker, Buckeye Community Hope Foundation

Minutes

1. Call to Order/Roll Call

- Mr. Zapata called the meeting to order at 5:32 PM and called the roll.

2. Approval of Agenda

- Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Regular Meeting held on May 6, 2026, be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Frey moved that the Resolution and 2026-2027 Substitute Teacher Qualifications be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and 2026-2027 Seizure Action Plan Designee be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Approval of the Revised Student Handbook be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Approval of the Revised Attendance, Truancy, and Withdrawal Policy be approved. The motion was seconded and carried unanimously.



- Ms. Frey moved that the Resolution and Reapproval of the Assessments, Academic Prevention and Intervention Services Policy be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Reapproval of the Ohio Department of Education and Workforce's (ODEW) Special Education Model Policies and Procedures be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Gaffney presented the Treasurer's Report and Financials.
- Ms. Frey moved that the Treasurer's Report and Financials for April and May 2026 be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and FY27 Financial Forecast be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Gilliland presented the School Report. She reviewed the written report. She discussed enrollment efforts and professional development plans.
- Ms. Gilliland presented the Management Company Report. She discussed the written report and highlighted the SAM Annual Meeting.
- Committee Reports: Subcommittee/Ambassador/Other - None
- Mr. Baker presented the Sponsor Report. He reviewed the compliance report and opening assurances. Mr. Baker also stated that the bi-annual site visit will take place in October or November.

7. Other Business

- Ms. Gilliland presented the Bi-Annual Reports of Incidents of Bullying and Preventive Practices.

8. Public Participation

- None

9. Adjournment

- Mr. Zapata adjourned the meeting at 5:54 PM.

Signed:

Signed by:

Brian Roth

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Governing Authority President/Secretary/Presiding Member