



Regular Meeting Minutes | November 13, 2023 | 5:30PM
Location: 1620 Market Ave. S., Canton, OH 44707
Approved on January 8, 2024

Governing Authority Roll Call:

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| • Tiffany Biedenbach, President | Present |
| • Jennifer Rainey, Vice President | Present |
| • Rachel Murphy, Secretary | Present |
| • Jacqueline Trainor | Absent |
| • Derrick Wyman | Present |

Administrative Support Personnel Present:

- Tiffany George, Director
- Heather Singer, Executive Director of Curriculum
- David Hoskin, Treasurer
- Amy Cole, Vice President of Human Resources
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- DeAnna Hardwick, ESC of Lake Erie West
- Julie Kadri, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Ms. Biedenbach called the meeting to order at 6:17 PM and called the roll.

2. Approval of Agenda

- Ms. Rainey moved that the amended Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Rainey moved that the Minutes of the Regular Meeting held on September 25, 2023 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Wyman moved that the following Action Items be approved:
 - Annual Review of the Health and Safety Policies
 - Resolution and Care of Students with Diabetes Policy
 - Resolution and Revised Use of Medications Policy
 - Resolution and 2023-2024 Reading Improvement Plan
 - Resolution and Seizure Action Plan Designee
 - Resolution and Monthly Residency Verifications for September and October 2023



The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Ms. Rainey moved that the Treasurer's Report and Financials for August and September be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. George presented the School Report. Enrollment and attendance were reviewed. Ms. George discussed assessments that have been completed. Several school events have taken place including a skating party, which had a great family turnout. The School will be holding a Thanksgiving luncheon on November 21st.
- Ms. Singer presented the Management Company Report. She referred the Governing Authority to the written report and highlighted information from the CEO. Ms. Singer also discussed the availability of assessment data and what can be presented at the next meeting.
- Ms. Hardwick presented the Sponsor Report. She reviewed the annual performance report and provided an update on the Safer Schools Tipline. Ms. Hardwick informed the Governing Authority that a Building Hope grant is available. Recent site visits were discussed as well as the status of 11.6 goals. The sponsor's monthly financial review showed no red flags. Ms. Kadri presented information on school compliance and the role of the sponsor.

7. Other Business

- Diane Longstreth presented information regarding the Summit Academy Management board.

8. Public Participation

- None

9. Adjournment

- Ms. Biedenbach adjourned the meeting at 6:37 PM.

Signed:

DocuSigned by:
A handwritten signature in black ink, appearing to read "J. Biedenbach".

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Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy Canton El & Sec

Month: November

Presented by:	DeAnna N. Hardwick, RTAE	In Person
<p>Governing Authority Highlights / Important updates from ESCLEW</p>	<p>October 2023 Kurt Aey, the director of ESCLEW Community Schools sent an email containing the school's Annual Performance Report. The report summarizes the school's academic performance, legal compliance, financial health and sustainability, and organizational and operational performance according to the most recent data available for the year in review. You will also see within this report how your school has performed as compared to previous years in the current term of the contract. The Annual Performance Report also provides an overview of your school's enrollment demographics for the 2022-2023 school year.</p> <p>The ESC of Lake Erie West is committed to promoting high-quality education for public school students in Ohio. This Annual Performance Report is produced in order to:</p> <ol style="list-style-type: none"> 1. Provide timely information to the community school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract. 2. Identify the school's strengths and any areas needing improvement. 3. Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations. <p>These annual evaluations were emailed to school leaders and governing authority members in October. The last page highlights the school's performance summary and prospects for renewal. The prospects for renewal section is for reference only as a preliminary calculation and does not guarantee renewal. Renewal determinations and subsequent contract terms are based on each school's renewal application. Prospects for renewal are based on the assumption that the school will continue to produce consistent levels of performance as documented in the data trends of the previous sections of the report.</p> <p>State Board of Education Update (October) Ohio House Bill 33 reorganized the Ohio Department of Education (ODE) into the Department of Education and Workforce (DEW) led by a Director appointed by the Governor, and it transferred the majority of the State Board of Education's duties and responsibilities to that Director. This transition was set to begin on October 3rd.</p> <p>On September 19th, seven state board members filed suit against the State of Ohio and Governor DeWine alleging the state takeover of Ohio's education system is unconstitutional. On September 21st, a Franklin County judge issued a temporary restraining order (TRO) blocking the transition from occurring. There will be a</p>	

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	<p>preliminary injunction hearing on October 2nd. In the meantime, community schools and their stakeholders should contact ODE per usual. ESCLEW will continue to monitor this situation and provide updates.</p> <p>State Board of Education Update (November) After issuing a temporary restraining order (TRO) to block the Ohio Department of Education transition, a Franklin County judge approved the dissolution of the TRO allowing the transfer of the state education board's powers to shift to a governor-appointed individual. Governor DeWine appointed Jessica Voltolini, former Chief of Staff at the Ohio Department of Education to serve as interim director of the newly formed Department of Education and Workforce. The state has asked the court to dismiss the case for lack of standing. Plaintiffs have 14 days from the last hearing on October 20th to object to the denial of the preliminary injunction.</p> <p>Significant Improvements to Safer Ohio School Tip Line <i><u>What has changed?</u></i></p> <p><i>New Reporting Options:</i> Tips can now be reported through calling, texting, using the new Safer Ohio School Tip Line app, or using the new web-form.</p> <p><i>Multiple Users:</i> Schools determine who receives notification of tips and those people have access to a dashboard, where they can read the tips, provide updates and report actions taken.</p> <p><i>Immediate Notification:</i> Tips can be received by multiple people and the system has text and email options for notifications.</p> <p><i>Crisis Response:</i> The tip line will now be answered by crisis response professionals that will be able to assist someone through crisis.</p> <p><i>Accessibility:</i> Tips can now be received in 10 different languages.</p> <p><i>Case Management:</i> The dashboard allows for easy auditing and annual reporting of tips to comply with Ohio Revised Code Section 3313.6610 requirements.</p> <p><i>Faster Processing:</i> Tips will be directed to the county 911 centers if the tip warrants law enforcement intervention. They will no longer be contacted by the state fusion center when a tip comes in.</p> <p>Building Hope Impact Awards <i>APPLY NOW!</i> Building Hope has opened up applications for \$175,000 in grant awards that will be presented to charter schools that excel in Community Engagement, Educational Innovation, Student Empowerment and Charter Leadership. Three awards will be presented in each category in the amounts of \$10,000 or \$20,000. Application Window: October 23 - November 30, 2023. To apply https://buildinghope.org/impact/grants/</p>
Recent Site Visit Highlights	<p><i>The following areas were addressed for the October site visit:</i></p> <ul style="list-style-type: none"> ✓ Current Enrollment, Open Positions, School closure Days ✓ Academic Interventions ✓ Fall diagnostic assessment review ✓ Classroom Observations ✓ Schools Forward Update ✓ KRA



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	<ul style="list-style-type: none"> ✓ Reading Improvement Plan ✓ RESA ✓ School Report Card ✓ Emergency Drills ✓ Strengths/Challenges/Current Events <p><i>The following areas will be addressed at the November site visit:</i></p> <ul style="list-style-type: none"> • Open Positions • Current Enrollment • Non-Calendar Closure Days • Climate/Culture discussion • PBIS/Discipline • Schools Forward • Emergency Drill Logs • Emergency Mngt Test Drill • RIMP's review (Elem Only) • 11.6 monitoring • School Safety Log submission • Student Interviews • Strengths/Challenges • Current Events
Financial Update	<p>The following areas for September 2023 were reviewed by Linda Moye, ESCLEW Financial Consultant, with David Hoskin of SAM on October 24, 2023:</p> <ul style="list-style-type: none"> ➤ Financial Summary Report (cash-basis schools) ➤ Year-to-Date Actual vs. Budget (Forecast) Report ➤ Balance Sheet ➤ Annual Budget ➤ Five-Year Forecast/Update ➤ FTE Enrollment ➤ Monthly Separated Grants Reporting (CCIP) ➤ Transaction Detail Report (FINDET) <p>Results: SA Canton EL: No red flags nor concerns SA Canton Sec: No red flags nor concerns</p>
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided	

School Governance Performance Targets and Metrics



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Measure Domain	Assessment	Exceeds the Standard (6 points)	Meets the Standard (4 points)	Approaches the Standard (2 points)	Falls Below the Standard (0 points)
School Governance	Board Engagement	100% of board members attend two (2) or more school visits or school-sponsored events	100% of board members attend at least one (1) school visit or school-sponsored event	At least one board member attends at least one (1) school visit or school-sponsored event	Zero (0) board members attend a school visit or school-sponsored event
Evidence:					
School Governance	Required Number of Regular Board Meetings		Six (6) Meetings held per year	Five (5) meetings held per year	Four (4) or fewer meetings held per year
Evidence: 9.25.23					
School Governance	Required Number of Board Members		Five (5) or more sponsor approved board members for all meetings		Fewer than five (5) sponsor approved board members for one (1) or more meetings
Evidence: 9.25.23 Met					
School Governance	Proper Meeting Notice		Timely public notice for all meetings, reschedules, and cancellations	Timely public notice not provided for one (1) meeting, reschedule, or cancellation	Timely public notice not provided for two (2) or more meetings, reschedules, or cancellations
Evidence: Sept 2023 met;					
School Governance	Required Board Member Training		Completion of Open Meetings and Public Records for 100% of board members	Completion of Open Meetings and Public Records for 80-99% of board members	Completion of Open Meetings and Public Records for less than 80% of board members
Evidence:					
School Governance	Board Member Attendance	Overall member attendance is > 90%	Overall member attendance is between 80-90%	Overall member attendance is between 70-79%	Overall member attendance is < 70%
Evidence: All 5 members of the board present 9.25.23					