



Regular Meeting Minutes | November 1, 2023 | 6:00 PM

Location: 4700 Central Ave., Middletown, OH 45044

Approved on January 17, 2024

Governing Authority Roll Call:

• Brian Roth, President	Present
• Michael Dailey, Vice President	Present
• Jennifer Frey, Secretary	Present
• Andrew Davenport	Present
• Faustino Zapata	Present

Administrative Support Personnel Present:

- Kristen McClanahan-Parkes, Director
- Chris Wheeler, Executive Director of School Operations
- David Hoskin, Treasurer
- Mark Michael, Vice President of Operations

Sponsor Representative Present:

- Alcott Herman, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 6:54 PM and called the roll.

2. Approval of Agenda

- Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Regular Meeting held on September 6, 2023 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Frey moved that the Resolution and Annual Review of the Health and Safety Policies be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Care of Students with Diabetes Policy be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Revised Board Calendar be approved and that the start time be changed to 5:30 PM. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Revised Use of Medications Policy be approved. The motion was seconded and carried unanimously.



- Ms. Frey moved that the Resolution and 2023-2024 Reading Improvement Plan be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Monthly Residency Verifications for September and October 2023 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Mr. Zapata moved that the Treasurer's Report and Financials for August and September be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and FY24 Five-Year Forecast (Fall Submission) be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. McClanahan Parkes presented the School Report. She reviewed enrollment and attendance. Staff vacancies were also discussed. Recent and upcoming events were reviewed, including parent/teacher conferences.
- Mr. Michael presented the Management Company Report. He referred the Governing Authority to the written report. A reminder about Sunshine Law training was also provided.
- Mr. Herman presented the Sponsor Report. He verified contact information for the Governing Authority members and reminded them to watch for emails from Kurt Aey. He also reviewed the recent site visit, which included student interviews. The sponsor's monthly financial review showed no red flags.

7. Other Business

- Ms. Frey moved that the Resolution and 2023-2024 Seizure Action Plan Designee be approved. The motion was seconded and carried unanimously.

8. Public Participation

- None

9. Adjournment

- Mr. Roth adjourned the meeting at 7:08 PM.

Signed:

DocuSigned by:

 270BB133EF13468...
 Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy Community School for Alternate Learners – Xenia and Middletown, Summit Academy Secondary School - Middletown

Month: November

Presented by:	Algott Herman , Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>News and Update from Kurt Aye, Community Schools Director</p> <p>State Board of Education Update Ohio House Bill 33 reorganized the Ohio Department of Education (ODE) into the Department of Education and Workforce (DEW) led by a Director appointed by the Governor, and it transferred the majority of the State Board of Education's duties and responsibilities to that Director. This transition was set to begin on October 3rd. On September 19th, seven state board members filed suit against the State of Ohio and Governor DeWine alleging the state takeover of Ohio's education system is unconstitutional. On September 21st, a Franklin County judge issued a temporary restraining order (TRO) blocking the transition from occurring. There will be a preliminary injunction hearing on October 2nd. In the meantime, community schools and their stakeholders should contact ODE per usual. ESCLEW will continue to monitor this situation and provide updates.</p>	
Recent Site Visit Highlights	I visited all three Summit schools on October 4 th and observed two classrooms in each school. All classrooms had energetic and engaged students. I will again visit the schools on November 1 st . I will interview three students at each school.	
Financial Update	Linda Moye, our Community Schools' financial consultant, has no concerns regarding the finances of the three schools.	

2023 – 2024 Governing Authority Goal (Attachment 11.6)				
Goal	<p>Xenia - Board members will attend two (2) or more school visits or school-sponsored events</p> <p>Middletown HS - Board members will attend two (2) or more school visits or school-sponsored events</p> <p>Middletown Elem - Board members will attend two (2) or more school visits or school-sponsored events</p>			
Evidence	NA			
Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>



Educational Service Center of Lake Erie West Community Schools Center

Other Items Discussed:	
Any questions asked by the Governing Authority for the Sponsor	
Follow up provided:	