



Regular Meeting Minutes | March 12, 2024 | 5:30PM

Location: 251 Erdiel Dr., Dayton, OH 45415

Approved on May 14, 2024

Governing Authority Roll Call:

- Tiffany Tungate, President Present
- Lauren Davenport, Vice President Present
- Keith Tungate, Secretary Present
- Alysia Goss Absent
- Alicia Behrens Present

Administrative Support Personnel Present:

- Lisa Brown, Director
- Chris Wheeler, Executive Director of School Operations
- David Hoskin, Treasurer
- Mark Michael, Vice President of Operations
- John Guyer, CEO
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- Josh Gossett, Buckeye Community Hope Foundation

Minutes

1. Call to Order/Roll Call

- Ms. Tungate called the meeting to order at 6:37 PM and called the roll.

2. Approval of Agenda

- Ms. Davenport moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Behrens moved that the Minutes of the Regular Meeting held on January 9, 2024 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Behrens moved that the Resolution and Appointment of Ms. Davenport as Representative and Ms. Goss as Alternate to the SAM Annual Meeting be approved. The motion was seconded and carried unanimously.
- Ms. Davenport moved that the Resolution and 2024-2025 School Calendar be approved. The motion was seconded and carried unanimously.
- Mr. Tungate moved that the Resolution and Reapproval of the Homeless Children and Youth, Parent and Family Engagement in Title I Programs, and Parental Involvement – Use of Evidence-Based Research Policies be approved. The motion was seconded and carried unanimously.



- Ms. Davenport moved that the Resolution and Updated 2023-2024 EMIS Designee be approved. The motion was seconded and carried unanimously.
- Mr. Tungate moved that the Resolution and Monthly Residency Verifications for January and February 2024 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Mr. Tungate moved that the Treasurer's Report and Financials for December 2023 and January 2024 be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Brown presented the School Report. She discussed the ACT exam that was administered to Juniors. She also stated that another round of STAR testing has been completed. Recent and upcoming events were reviewed, including a field trip and graduation.
- Mr. Wheeler presented the Management Company Report. He referred the Governing Authority to the written report. He noted that the number of returning students looks good.
- Mr. Gossett presented the Sponsor Report. He reviewed the compliance report and the attendance report, noting that attendance is improving.

7. Other Business

- Mr. Hoskin presented the School's Plans for all ESEA Federal Funds During the 2023-2024 School Year and Planning for the 2024-2025 School Year. An opportunity for Public Discussion was provided.
- Mr. Tungate moved that the Resolution Acknowledging Public Presentation and Discussion of ESEA Federal Funds be approved. The motion was seconded and carried unanimously.

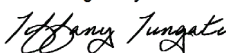
8. Public Participation

- None

9. Adjournment

- Ms. Tungate adjourned the meeting at 6:58 PM.

Signed:

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Governing Authority President/Secretary/Presiding Member

SATHSD

**Authorizer Monthly Compliance Review
February**

Compliance By Category

	<i>Total Items for Year</i>	<i>YTD Items</i>	<i># of Items Compliant</i>	<i>Compliance % YTD</i>
Health, Safety, and Environment	27	25	24	96%
Human Capital	25	22	21	95%
Financial	28	22	22	100%
Governance	24	16	15	94%
Admissions, Enrollment and Students	23	19	19	100%
Educational Program	23	13	13	100%
TOTAL	150	117	114	97%

Board Meetings

*Required 6 per Year

Board Members

*Required Minimum 5 at all times

	<i>Mtg (Y/N)</i>	<i>Proper Notice</i>	<i># of Members</i>	<i># of Members in Attendance</i>	<i>Attendance %</i>	
July	Y	Y	5	3	60%	
August	N				#DIV/0!	
September	Y	Y	5	4	80%	
October	N				#DIV/0!	
November	Y	Y	5	5	100%	
December	N				#DIV/0!	
January	Y	Y	5	3	60%	
February	N				#DIV/0!	
March	Y	Y			#DIV/0!	
April					#DIV/0!	
May					#DIV/0!	
June					#DIV/0!	
			Total	20	15	75%

Annual Report Status

Complete

Board Member Training

	<i>Sunshine</i>	<i>Hours</i>	<i>Complete for Year</i>
Lauren Davenport			
Robert Tungate			
Tiffany Tungate			
Alysia Goss	Y	Complete	Y
Alicia Behrens	Y	Complete	Y

Site Visits

	<i>Date</i>	<i>Building Walkthrough</i>	<i>Classroom Walkthrough</i>	<i>Staff File Review</i>
July				
August	8/10/2023	Completed	n/a	Completed
September				
October	10/3/2023	Completed	Completed	Completed
November				
December	12/15/2023	Completed	Completed	Completed
January				
February	2/26/2024	Completed	Completed	Completed
March				
April				
May				
June				

Comments

Please be sure to complete your board training as soon as possible.



Attendance Notification

Summit Academy Transition High School Dayton

School Leader/Board

Buckeye Community Hope Foundation has made improving student attendance a major goal for the 2023-24 school year.

We have set the following parameters for monitoring your school's attendance rate.

Satisfactory - $\geq 90\%$

Concerning - 80% - 89% Action is needed to identify issues around student attendance.

Urgent - $< 80\%$ The attendance rate is at a critical level. School leaders should address issues immediately.

Summit Academy Transition High School Dayton's attendance rate has been at the "Concerning" level 3 time(s) and the "Urgent" level 3 time(s).

The data below represents attendance rates collected as of 2/14/2024.

July	August	September	October	November	December
NC	86	84	80.6	75.3	79.6
Not Collected	Concern	Concern	Concern	Urgent	Urgent
January	February	March	April	May	June
78.8	NC	NC	NC	NC	NC
Urgent	Not Collected	Not Collected	Not Collected	Not Collected	Not Collected

"Not Collected" (NC), indicates either no data was reported by the school, or the reported month is in the future. Attendance data will be reported for the previous month(s).

Low attendance rates are directly correlated with low academic progress. Summit Academy Transition High School Dayton should make efforts to improve student attendance.

Attendance support guidance may be found at:

[www.https://education.ohio.gov/Topics/Student-Supports/Attendance-Support](https://education.ohio.gov/Topics/Student-Supports/Attendance-Support)

Sincerely

The Buckeye Community Hope Foundation