



Regular Meeting Minutes | January 9, 2024 | 5:30PM  
Location: 4128 Cedar Ridge Rd., Dayton, OH 45414  
Approved on March 12, 2024

Governing Authority Roll Call:

- |                                    |         |
|------------------------------------|---------|
| • Tiffany Tungate, President       | Absent  |
| • Lauren Davenport, Vice President | Present |
| • Keith Tungate, Secretary         | Absent  |
| • Alysia Goss                      | Present |
| • Alicia Behrens                   | Present |

Administrative Support Personnel Present:

- Lisa Brown, Director
- Steve Dishon, Assistant Principal
- Chris Wheeler, Executive Director of School Operations
- David Hoskin, Treasurer
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- Josh Gossett, Buckeye Community Hope Foundation

Minutes

1. Call to Order/Roll Call

- Ms. Davenport called the meeting to order at 5:42 PM and called the roll.

2. Approval of Agenda

- Ms. Behrens moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Behrens moved that the Minutes of the Regular Meeting held on November 14, 2023 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Goss moved that the following General Action Items be approved:
  - Resolution and Annual Review of Racial and Ethnic Balances
  - Monthly Residency Verifications for November and December 2023
 The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.



- Ms. Goss moved that the Treasurer's Report and Financials for October and November 2023 be approved. The motion was seconded and carried unanimously.
- Ms. Behrens moved that the Resolution and 2024-2025 Fiscal Officer Waiver be approved. The motion was seconded and carried unanimously.

#### 6. Reports

- Ms. Brown presented the School Report. She reviewed enrollment and attendance. The fall end of course exams have been completed. Ms. Brown reviewed testing data for reading and math. Recent and upcoming events were reviewed including a spring play.
- Mr. Wheeler presented the Management Company Report. He referred the Governing Authority to the written report. Mr. Wheeler discussed staffing and enrollment. Meetings with the Marketing Department have taken place to prepare for next year.
- Mr. Gossett presented the Sponsor Report. He reviewed the compliance report, attendance report, and monthly newsletter. Mr. Gossett also provided a reminder about board training.

#### 7. Other Business

- Ms. Gilliland presented the Bi-Annual Report on Incidents of Bullying and Preventive Practices.

#### 8. Public Participation

- None

#### 9. Adjournment

- Ms. Davenport adjourned the meeting at 5:57 PM.

Signed:

DocuSigned by:  
  
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Governing Authority President/Secretary/Presiding Member

**SATHSD**

**Authorizer Monthly Compliance Review  
December**

**Compliance By Category**

	<i>Total Items for Year</i>	<i>YTD Items</i>	<i># of Items Compliant</i>	<i>Compliance % YTD</i>
Health, Safety, and Environment	27	23	21	91%
Human Capital	25	21	18	86%
Financial	28	18	18	100%
Governance	24	12	12	100%
Admissions, Enrollment and Students	23	17	17	100%
Educational Program	23	12	12	100%
<b>TOTAL</b>	<b>150</b>	<b>103</b>	<b>98</b>	<b>95%</b>

**Board Meetings**

\*Required 6 per Year

**Board Members**

\*Required Minimum 5 at all times

	<i>Mtg (Y/N)</i>	<i>Proper Notice</i>	<i># of Members</i>	<i># of Members in Attendance</i>	<i>Attendance %</i>	
July	Y	Y	5	3	60%	
August	N				#DIV/0!	
September	Y	Y	5	4	80%	
October	N				#DIV/0!	
November	Y	Y	5	5	100%	
December					#DIV/0!	
January					#DIV/0!	
February					#DIV/0!	
March					#DIV/0!	
April					#DIV/0!	
May					#DIV/0!	
June					#DIV/0!	
			<b>Total</b>	<b>15</b>	<b>12</b>	<b>80%</b>

**Annual Report Status**

Complete

**Board Member Training**

	<i>Sunshine</i>	<i>Hours</i>	<i>Complete for Year</i>
Lauren Davenport			
Robert Tungate			
Tiffany Tungate			
Alysia Goss			
Alicia Behrens			

**Site Visits**

	<i>Date</i>	<i>Building Walkthrough</i>	<i>Classroom Walkthrough</i>	<i>Staff File Review</i>
July				
August	8/10/2023	Completed	n/a	Completed
September				
October	10/3/2023	Completed	Completed	Completed
November				
December	12/15/2023	Completed	Completed	Completed
January				
February				
March				
April				
May				
June				

**Comments**

I wanted to thank Jacci and Lisa for all of their hard work during the first half of the school year.