



Regular Meeting Minutes | November 14, 2023 | 5:30PM

Location: 251 Erdiel Dr., Dayton, OH 45415

Approved on January 9, 2024

#### Governing Authority Roll Call:

• Tiffany Tungate, President	Present
• Lauren Davenport, Vice President	Present
• Keith Tungate, Secretary	Present
• Alysia Goss	Present
• Alicia Behrens	Present

#### Administrative Support Personnel Present:

- Lisa Brown, Director
- Steve Dishon, Assistant Principal
- Chris Wheeler, Executive Director of School Operations
- David Hoskin, Treasurer
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

#### Sponsor Representative Present:

- Josh Gossett, Buckeye Community Hope Foundation

### Minutes

#### 1. Call to Order/Roll Call

- Ms. Tungate called the meeting to order at 5:53 PM and called the roll.

#### 2. Approval of Agenda

- Ms. Davenport moved that the Agenda be approved. The motion was seconded and carried unanimously.

#### 3. Approval of Minutes

- Mr. Tungate moved that the Minutes of the Regular Meeting held on September 12, 2023 be approved. The motion was seconded and carried unanimously.

#### 4. General Action Items

- Ms. Behrens moved that the following General Action Items be approved:
  - Resolution and Annual Review of the Health and Safety Policies
  - Resolution and Care of Students with Diabetes Policy
  - Resolution and Revised Use of Medications Policy
  - Resolution and 2023-2024 Reading Improvement Plan
  - Resolution and Seizure Action Plan Designee
  - Resolution and Monthly Residency Verifications for September and October 2023.

The motion was seconded and carried unanimously.



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## 5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Ms. Davenport moved that the Treasurer's Report and Financials for August and September 2023 be approved. The motion was seconded and carried unanimously.
- Mr. Tungate moved that the Resolution and FY24 Five-Year Forecast (Fall Submission) be approved. The motion was seconded and carried unanimously.

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## 6. Reports

- Ms. Brown presented the School Report. Enrollment and attendance were reviewed. Ms. Brown discussed recent assessments and reviewed the Veteran's Day thank you notes that were written by students. Recent and upcoming events were discussed, including the Homecoming Dance.
- Mr. Wheeler presented the Management Company Report. He referred the Governing Authority to the written report. Mr. Wheeler discussed staff hiring efforts and provided a reminder about Sunshine Law Training.
- Mr. Gossett presented the Sponsor Report. He reviewed the compliance report and sponsor newsletter.

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## 7. Other Business

- None

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## 8. Public Participation

- None

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## 9. Adjournment

- Ms. Tungate adjourned the meeting at 6:06 PM.

Signed:

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Governing Authority President/Secretary/Presiding Member