

Summit Academy Community School - Columbus
BOARD of DIRECTORS
Minutes of March 14, 2018

DIRECTORS PRESENT: Terry Kleman; Robert Bentz; Erin Bentz

DIRECTORS ABSENT: Anthon Brooks

ADMINISTRATIVE SUPPORT:

Amber Shaeffer, Treasurer

Karen Combs, Board Secretary

GUESTS: Sign in Sheet attached; Diane Longstreth (via phone); ESC of Lake Eie West

The meeting was called to order at 5:30 p.m.

Approval of Meeting Agenda

ACTION: Motion was made and seconded to approve the meeting agenda. Motion carried by unanimous vote of directors present.

Approval of Meeting Minutes from January 10, 2018.

ACTION: Motion was made and seconded to approve the minutes from January 10, 2018. Motion carried by unanimous vote of directors present.

Approval/Adoptions of the following:

ACTION: Motion was made and seconded to re-approve by resolution the student assessment and academic services policy #242. Motion carried by unanimous vote of directors present.

ACTION: Motion was made and seconded to re-approve by resolution the career advising and student success plan. Motion carried by unanimous vote of directors present.

ACTION: Motion was made and seconded to approve the resolution, "not to provide a summer extension (lunch) program. Motion carried by unanimous vote of directors present.

ACTION: Motion was made and seconded to approve the member to vote at the Annual Meeting of the membership. Terry Kleman was voted. (see attached)
Motion carried by unanimous vote of directors present.

ACTION: Motion was made and seconded to approve the 2018/2019 School Board Calendar. Motion carried by unanimous vote of directors present.

ACTION: Motion was made and seconded to approve the 2018/2019 Student Calendar. Motion carried by unanimous vote of directors present.

Treasurer's Report – Amber Shaeffer presented the Statement of Financial Position of December 2017 & January 2018. A copy of the reports, as well as the bank statement reconciliations will be filed with the minutes.

ACTION: Motion was made and seconded to approve the Treasurer's report for the months of December 2017 & January 2018 as presented. Motion carried by unanimous vote of directors present.

A Discussion was held on the Annual Financial Audit.

Reports:

School Director's Report – Attached

Subcommittee Report: Marvina Rich resignation was accepted.

ACTION: Motion was made and seconded to approve the new board director Michael Burgess. Motion carried by unanimous vote of directors present.

Ambassador Program Committee Report – Marketing Update. Fundraising Update

Summit Academy Management Report– A report was given by Karen Combs. See attached report. Discussion on Dash Boards and strategic planning, survey's were discussed as well as the training needed by board members.

ESC of Lake Erie West – Diana Longstreth via phone

March 2018 site visit items: Was completed today by Laura.

FINANCIAL and ENROLLMENT REVIEW: You have more than likely received the monthly financial and enrollment review. If you have any questions in regards to the school's financials, please address those with the school treasurer.

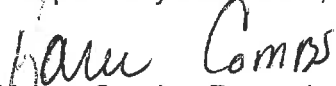
GOVERNING AUTHORITY UPDATE:

Trainings are needed by March 28th, 2018.

Public Comment: None

Motion was made and seconded to adjourn the meeting.

Respectfully submitted,


Karen Combs, Recorder

Approved,


Anthon Brooks, President



Summit Academy Community School – Columbus
BOARD RESOLUTION
March 14, 2018

WHEREAS, Summit Academy Community School-Columbus (IRN #000296) approved the following Policies:

- #242- Student Assessment and Academic Intervention Services
- #204.14- Career Advising and Student Success Plans

Approved by the Board of Directors for Summit Academy Community School-Columbus.

Signed by: 
Its: Board President/Representative

Print Name: Terry Klemm

RES:010-17/18



204.14 Career Advising and Student Success Plans

This policy governs the School's plan for advising students on career readiness and shall be reviewed at least once every two years. This policy must be made available upon request and placed prominently on the School's website.

I. Definitions

Academic Pathways: A designated and specific plan for secondary and post-secondary coursework, academic programs and/or learning experiences that a student will complete in order to earn a diploma or other related credentials.

Career Advising: An integrated process that helps students understand how personal interests, values and strengths may predict educational and career satisfaction and success and may relate to academic and career goals.

Career Connection Learning Strategies: Grade-level examples linking schoolwork to one or more career fields as defined by the Ohio Department of Education.

Career Fields: Groups of occupations and broad industries based on common characteristics as defined by the Ohio Department of Education.

Career Pathways: An overview of the various career options and the amount of education or training necessary for each option.

Early Warning System: Data indicators that help identify students who are at risk of dropping out of school.

Online Tools: OhioMeansJobs K-12, or another similar tool that provides resources, tools and information for students to determine individual career interests, explore career and education options and develop an individual plan for their future.

Student Success Plan: A formalized process that helps students develop goals and plans for success in their futures. The process is based on strategic activities and reflections in which students discover their interests, explore and evaluate options and make informed decisions.

Successful Transition and Postsecondary Destinations: Acceptance to and enrollment in a postsecondary education or training program at an institution of higher education, without remediation. This includes apprenticeship, cooperative education, certificate, associate, or bachelor's degree; employment in a high-skill, high-wage career field; or, acceptance into the military.

II. Career Advising Plan

The School shall establish a school wide system of career advising. The School shall train staff to advise students on career pathways, including training and advising students to use online tools.

The School's career advising program:



1. will provide career advising to students in grades 6-12 through a combination of formal scheduled meetings with each student, classroom instruction regarding possible career options and career advice provided by teachers;
2. shall provide grade-level examples linking a student's schoolwork to one or more career fields by consulting the Career Connections Learning Strategies and/or any other career advising source the Principal of the School and/or the Board deems appropriate;
3. shall develop multiple academic pathways through high school that will allow a student to earn a high school diploma, including career technical programs and advanced standing programs;
4. will provide the supports necessary for students to transition successfully from high school to their post-secondary destination, including interventions and services necessary for students who need remediation in mathematics and English language arts; and
5. identify and publicize courses that can award students both traditional academic and career technical credit.

III. Documentation of the School's Career Advising Program

The School shall document the career advising provided to each student for review by the student, the student's parent, and future schools that the student may attend. The School shall not otherwise release any documentation of career advising provided to each student absent the written consent of the student's parent or the written consent of the student if the student is at least eighteen years old.

IV. Students At Risk of Dropping Out of High School

The School shall identify students who are at risk of dropping out using one or more local, research-based methods, such as the Ohio Department of Education Early Warning System, or any other method deemed appropriate by the School's Principal or his/her designee or by the Board. The School shall consider the input of teachers and guidance counselors in identifying students at risk of dropping out of school.

Any student identified as at risk shall be provided a Student Success Plan. A Student Success Plan shall address the role of career-technical education, competency-based education, and/or experiential learning, and create a pathway to high school graduation. The School shall offer the student's parent an opportunity to assist in developing the plan. If the student's parent does not participate in the development of the plan, the School shall provide the parent (1) a copy of the Student's Success Plan, (2) a statement of the importance of a high school diploma, and (3) a summary of the academic success pathways available to the student to succeed in graduation.

The School shall provide additional interventions and career advising for students who are identified as at risk of dropping out. Career advising shall be aligned with the student's success plan.

R.C. 3313.6020.

See Appendices 204.14-A Model Student Success Plan Invitation Letter to Parent and 204.14-B Model Letter to Parent After Development of Student Success Plan.

Approved: January and February 2017 Reviewed: March and April 2018