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Summit Academy Transition High School Cincinnati  
BOARD RESOLUTION  
November 6, 2018

WHEREAS, Summit Academy Transition High School Cincinnati (IRN # 000608) approves the Policy on Career Advising

**NOW THEREFORE, be it resolved,** that the Governing Board of Summit Academy Transition High School Cincinnati approves the Policy on Career Advising.

Signed by:   
Its: Board President/Representative

Print Name: Jeffrey Andersen

Recorder: Karen Combs



## **Career Advising**

This policy on Career Advising shall be reviewed by the Governing Authority at least once every two years and will be made available to students, parents, guardians and custodians, local post-secondary institutions, and residents. The policy shall also be posted in a prominent location on the School's website.

### **I. Plan for Career Advising**

The School's plan for Career Advising shall include, but is not limited to, the following:

#### **A. Providing students with the following:**

1. Grade-level examples shall be provided annually to students that link students' schoolwork to one or more career fields. The School may use career connections developed pursuant to Section 3301.079(B)(2) of the Revised Code.
2. Career advising services to students in grades 6-12, which includes meeting with students at least once annually to discuss academic and career pathway opportunities.
3. Additional interventions and career advising for students who are identified as at-risk of dropping out of school. Additional interventions and career advising shall include, but is not limited to, the following:
  - a. Identifying students who are at-risk of dropping out of school using a locally-based and research-based method that is developed with input from the School's teachers and counselors.
  - b. Developing a student success plan for each student identified as at-risk that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education, and experiential learning, when appropriate to that student's pathway. As part of this process, the School shall meet the following requirements:
    1. Prior to developing a student's success plan, School staff will invite the Student's parent, guardian or custodian to assist. If that adult does not participate in the plan development, the School will provide the adult a copy of the plan, a statement of the importance of a high



school diploma and a listing of the pathways to graduation available to the student in order to successfully graduate.

2. Following development of the plan, School staff will provide career advising to the student that is aligned to the success plan and this policy.
  - B. Providing training for School staff on how to advise students on career pathways, including use of the tools available on the Ohio Means Jobs website and the use of other online or additional sources as provided by the School.
  - C. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit through the College Credit Plus program.
  - D. Information on courses that can award students both traditional academic and career-technical credit including, but not limited to, the School's policy on credit flexibility and instructions for students to access the educational option.
  - E. Documentation on career advising for each student and student's parent, guardian or custodian to review, as well as schools that the student may attend in the future. These include activities that support the student's academic, career and social/emotional development.
  - F. Supports necessary for students to successfully transition from high school to their postsecondary destinations, including interventions and services necessary for students who need remediation in mathematics and English language arts.

## **II. Additional Resource for a Model Student Success Plan**

In developing a student's success plan, the School may use or adapt the model student success plan developed by the Ohio Department of Education.

*References: ORC 3313.6020, HB 487, eff. 9/17/2014*

**Approved: November and December 2018**