



Governing Authority Regular Meeting
Location: 2800 Shady Run Rd., Youngstown, OH 44502
February 1, 2023 | 5:30PM

Agenda

1. Call to Order/Roll Call

- Eric Jones, President
- Amber Bodrick, Vice President
- Kendra Godiciu, Secretary
- Nicole Forte
- Joseph Gagliano

2. Approval of Agenda

3. Approval of Minutes

- Regular Meeting – January 5, 2023

4. General Action Items

- Resolution and 2022-2023 EMIS Designee
- Resolution and Annual Review of Racial and Ethnic Balances
- Resolution and Monthly Residency Verifications – December and January 2022-2023

5. Financial Reports and Action Items

- Financial Report - November and December 2022
- Resolution and 2023-2024 Fiscal Officer Waiver

6. Reports

- School Report
- Management Company Report
- Committee Reports: Subcommittee/Ambassador/Other
- Sponsor Report

7. Other Business

8. Public Participation

- *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

9. Adjournment



Regular Meeting Minutes | January 5, 2023 | 5:30PM
Location: 1461 Moncrest Dr. N.W., Warren, OH 44485
Approved on: February 1, 2023

Governing Authority Members Present/Absent:

- | | |
|---------------------------------|----------------|
| • Eric Jones, President | Present/Absent |
| • Amber Bodrick, Vice President | Present/Absent |
| • Kendra Godiciu, Secretary | Present/Absent |
| • Nicole Forte | Present/Absent |
| • Joseph Gagliano | Present/Absent |

Administrative Support Personnel Present:

- Allison Glass, Director (Warren Elementary)
- Erin Bradley, Director (Warren Middle & Secondary)
- Rebecca Ellis, Director (Youngstown Elementary)
- Ashley Martin, Director (Youngstown Secondary)
- David Hoskin, Assistant Treasurer
- Heather Singer, Executive Director of Curriculum
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- DeAnna Hardwick, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Jones called the meeting to order at 5:42 PM and called the roll.

2. Approval of Agenda

- Ms. Godiciu moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Forte moved that the Minutes of the Regular Meeting held on October 5, 2022 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Godiciu moved that the following General Action Items be approved:
 - Resolution and Annual Review of Health and Safety Policies
 - Resolution and Sponsor Contract Modification
 - Resolution and Fixed Assets Policy/Title I and Federal Grants Assets Policy
 - Resolution and Career Advising Policy

- Resolution and Monthly Residency Verifications – October and November 2022

The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Mr. Gagliano moved that the Treasurer's Report and Financials for September and October 2022 be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Martin presented the School Report. Enrollment is at 106. Ms. Martin reviewed vacancies and recent assessments. She also reviewed recent and upcoming events including a staff vs. students basketball game and winter formal.
- Ms. Singer presented the Management Company Report. She referred the Governing Authority to the written report. She provided an update on the heating issue. Summit Academy Management's Strategic Plan goals were reviewed. Ms. Singer also provided a Health and Safety and Human Resources update.
- Ms. Hardwick presented the Sponsor Report. The book club professional development opportunity was reviewed. Ms. Hardwick also discussed the sponsor contract modification and the annual performance report. Recent site visits were reviewed. The sponsor's monthly financial review showed no red flags.

7. Other Business

Ms. Gilliland presented the bi-annual report on verified incidents of bullying and preventive practices

8. Public Participation

- None

9. Adjournment

- Mr. Jones adjourned the meeting at 6:09 PM.

Signed:

Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: SA Yo El & Sec

Month: January

Presented by:	DeAnna N. Hardwick, RTAE Community Schools	In Person
Governing Authority Highlights / Important updates from ESCLEW	<u>Governing Authority Update</u>	
	<i>Message from Director, Kurt Aey</i>	
	The Fall 2022 Community School Contract Modification was emailed out this week, and that update to the contract reflects recent changes in the law as well as updates to the payment to the sponsor for monitoring, oversight and technical assistance, the school's education plan (attachment 6.3), 11.6 performance framework to reflect the current school year, and changes to state report cards.	
	Governing Authority Book Club	
	<i>Topic Two: The Bylaws – a document by which the board regulates itself</i>	
	<u>Governing for Greatness</u> explores ten fundamentals every charter school board member needs to know. The second fundamental is the bylaws – a document adopted by the board by which it regulates itself, its committees, and its individual members. Bylaws include information about the name and purpose of the organization, members, officers, meetings, committees, parliamentary authority, and amendment of bylaws. Once these bylaws have been approved by the board, the board is required to abide by them. Failure to do so can be grounds for revocation of the charter, so it's important that all board members are familiar with their own bylaws.	
	<i>Bylaws FAQs</i>	
	<input type="checkbox"/> <i>Where can I find our board's bylaws?</i>	
	The bylaws, referred to in the charter contract as the Code of Regulations, are included in Attachment 1.4 of the board's contract with ESCLEW. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current charter contract including Attachment 1.4 Governance Plan.	
	<i>Book Club Challenge</i>	
	<i>Read your board's bylaws and answer the questions from Governing for Greatness.</i>	
	<ol style="list-style-type: none"> 1) How many board members are specified in your board's bylaws? 2) Do your board's bylaws stipulate a parliamentary authority such as Robert's Rules? 3) Do your board's bylaws prescribe terms of office for board members and officers? 4) Does your charter (contract with sponsor) contain a provision requiring the board to obtain authorizer approval prior to amending its bylaws? 5) Do your board's bylaws specify any standing committees? If so, what are they and who serves on them? 6) Are there any provisions in the bylaws that the board does not appear to be following? 	
	<i>Did You Know?</i>	
	<i>Here are some common examples of non-compliance with bylaws according to</i>	



Educational Service Center of Lake Erie West Community Schools Center

Governing for Greatness.

- ☐ Failure to contain various provisions required by the charter or the authorizer
- ☐ Amending the bylaws without authorizer approval
- ☐ Failure to maintain a required number of members or range of members
- ☐ Failure to adhere to terms of office for members and/or officers
- ☐ Failure to elect officers at the stated time of the year
- ☐ Failure to hold an annual meeting
- ☐ Failure to follow Robert's Rules in meetings
- ☐ Failure by the board to submit background check applications on new members
- ☐ Failure by the board to annually sign conflict of interest disclosure statements

Annual Performance Reports

Every year, the ESC of Lake Erie West (ESCLEW) produces an Annual Performance Report for each community school it oversees for use by the school and other stakeholders. The report summarizes the school's academic performance, legal compliance, financial health and sustainability, and organizational and operational performance according to the most recent data available for the years in review. Due to changes in the data and reporting on the Ohio School Report Card, ESCLEW was unable to complete its assessment of academic performance of its sponsored schools for the 2021-2022 school year.

ESCLEW is committed to promoting high-quality education for public school students in Ohio. This Annual Performance Report is produced in order to:

- 1) Provide timely information to the community school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract.
- 2) Identify the school's strengths and areas needing improvement.
- 3) Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations.

These annual reports were emailed to school leaders and governing authority members in the beginning of October. The last page highlights the school's performance summary and prospects for renewal. The prospects for renewal section are for reference only as a preliminary calculation and does not guarantee renewal. Renewal determinations and subsequent contract terms are based on each school's renewal application. Prospects for renewal are based on the assumption that the school will continue to produce consistent levels of performance as documented in the data trends of the previous sections of the report.

The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is a combination of all community schools sponsored by the ESCLEW and will be provided to all school stakeholders in early November. The ESC of Lake Erie West is required to provide a written report to all parents of students enrolled in sponsored schools and the Ohio Department of Education by November 30th of each year. The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is required to be posted to the schools' websites by November 30, 2022 to serve as notification to parents of students enrolled at each school.



Educational Service Center of Lake Erie West Community Schools Center

Chronic Absenteeism Rate for the 2022–2023

Beginning with the 2022–2023 school year, the Chronic Absenteeism improvement indicator contributes a possible five points to the Gap Closing Component. The Ohio Department of Education has set a long term goal of reducing Ohio’s chronic absenteeism rate to 5% by the 2030–2031 school year. In order to meet this target goal, the state has identified specific annual targets as the annual state target to meet the indicator on the report card.

The 2022–2023 state target goal for chronic absenteeism is 20.2%. This is a change from what was published prior to 2020. Schools will meet the chronic absenteeism indicator by achieving one of the following three options;

1. Meet the state target of 20.2%.
2. If the school’s chronic absenteeism rate is 36.7% or higher, the school will show a 1.1% improvement.
3. If the school’s chronic absenteeism rate is lower than 36.7%, the school will show a 3% improvement.

The schools will be required to determine the rate of improvement that will be required to meet the state target, and that will be the school’s goal for chronic absenteeism rate for the 2022 - 2023 school year. The chronic absenteeism rate will be evaluated on the 2022–2023 Annual Performance Reports completed by the ESCLEW Community Schools Center.

December 2022

Governing Authority Update Governing Authority Book Club

Topic Three: School Management – chief executive or management company?

Governing for Greatness explores ten fundamentals every charter school board member needs to know. The third fundamental is school management. Community schools are either operated by a chief executive (superintendent, principal, director, etc.) or an education service provider (management company/operator). According to research cited in Governing for Greatness, 60% of schools are run by a chief executive while 40% of schools are run by a management company. Either way, the board should have a contract with school management whether it’s an individual or company. At minimum, the contract should address four topics – responsibilities, scope of authority, accountability to the board, and compensation.

School Management FAQ

☐ Where can I find our school management contract?

For schools that are managed by a third party operator, a copy of the fully executed operator contract is included in Attachment 3.2 of the board’s contract with ESCLEW. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current charter contract including Attachment 3.2 Management by Third Party Operator. ODE also publishes operator contracts on their website here.



Educational Service Center of Lake Erie West Community Schools Center

Book Club Challenge

Read your school's management contract and answer the questions from Governing for Greatness.

- 1) Does your school's management (i.e., chief executive) have a contract with the board?
- 2) If yes, how well does it compare with the four elements described in this section?
- 3) Did an independent attorney that is knowledgeable about the charter school sector re-view the management contract before the board approved it (or its subsequent renewal)? (The answer to this question is of greater significance if your board contracts with a management company.)

Did You Know?

Ohio Revised Code Section 3314.036 requires the governing authority of a community school to employ an attorney, independent from the school's sponsor or operator, for any services related to the negotiation of the community school's contract with the sponsor or the school's contract with the operator.

Topic Four: Financial Controls – policies and procedures safeguard against fraud, waste, and abuse

Governing for Greatness explores ten fundamentals every charter school board member needs to know. The fourth fundamental is financial controls. The board maintains a fiduciary duty to verify these financial policies and procedures exist and are being followed. In order to protect against fraud, waste, and abuse, every community school should have, at minimum, six specific controls including separation of duties policy, purchasing policy, debit card policy, credit card policy, cash handling procedures, and vendor approval procedures as well as an annual external audit that is presented to the full board.

Financial Controls FAQ

- ☐ Where can I find our board's financial controls?

The financial controls should exist as written board policies. Board members may contact their school liaison for help accessing a board policy binder or electronic archive.

Book Club Challenge

Read your school's financial policies and procedures and answer the questions from Governing for Greatness.

- 1) Does your school have written financial controls (i.e., policies and procedures) that include, at a minimum, the six described in this section?
- 2) Were the policies and procedures easy to locate? (In schools where administrators don't know where to find policies and procedures, there may be inconsistencies in adherence to them.)
- 3) When was the last time your board verified the existence of written financial controls, especially a separation of duties policy?
- 4) Apart from the audit, when was the last time your board evaluated the extent to which financial controls are being followed?

January 2023

Governing Authority Book Club

Topic Five: Risk Management – risks to people, risks to property, and risks to the program



Educational Service Center of Lake Erie West Community Schools Center

	<p>Governing for Greatness explores ten fundamentals every charter school board member needs to know. The fifth fundamental is risk management. The information contained in the chapter and this brief synopsis is not sufficient to fully accomplish risk management. Boards should consult other resources in addition to this material. Six key risk management strategies discussed in the chapter include: hiring competent individuals at all levels, being proactive in identifying potential risks, having a method for monitoring data and information related to key risk indicators, adopting and following sound policies and procedures, retaining and consulting competent legal counsel, and maintaining proper insurance coverage. It is important to note, having a compliant policy is not enough. The board should systematically monitor how well key policies are being followed.</p> <p><i>Risk Management FAQ</i></p> <p><input type="checkbox"/> <i>Where can I find information on our school's insurance coverage?</i></p> <p>A copy of the Certificate of Liability Insurance and Evidence of Property Insurance is included in Attachment 10.1 of the board's contract with the ESC of Lake Erie West (ESCLEW). However, the coverage detailed in the attachment is only effective for the year the original contract was signed. Schools are required to submit updated certificates to ESCLEW each year. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current liability and property insurance coverage.</p> <p><i>Book Club Challenge</i></p> <p><i>Read and reflect on these Key Questions from Governing for Greatness.</i></p> <ol style="list-style-type: none"> 1) As you talk to other board members, how well does it appear the school is being proactive at risk management with respect to the six approaches discussed in this section? 2) Does your board require management to conduct an annual risk management assessment and to report its findings? 3) On what date does your school's liability insurance coverage expire? 4) How many claims has your insurance company settled or paid out on behalf of the school in the previous 12 months? 5) Is your school highly susceptible to certain kinds of risks? For example, is it located on heavily traveled streets? <p>If yes, how is the school mitigating the associated potential risks?</p> <ol style="list-style-type: none"> 6) Does your school's actual insurance coverage meet all minimum thresholds that may be stated in your charter? 7) Has your board ever asked the insurance broker whether it provides any resources for risk management? <p><i>Did You Know?</i></p> <p>Each school's contract with ESCLEW requires general liability insurance (at least \$1 million per occurrence and \$3 million in aggregate), excess or umbrella policy extending coverage as primary coverage for at least \$5million, directors and officers liability and errors and omissions coverage (at least \$1 million per occurrence, not claims-made coverage), and property insurance.</p>
Recent Site Visit Highlights	<p><i>November Site Visit areas addressed:</i></p> <ul style="list-style-type: none"> • Graduation Plans • Report Card Data • Review RIMP's • Interview Staff • Student Discipline Discussion



Educational Service Center of Lake Erie West Community Schools Center

	<ul style="list-style-type: none"> • Coming Events • Questions/Concerns • Strengths • Student File Review • Emergency Mngt Test Drill <p><i>December Site Visit areas addressed:</i></p> <ul style="list-style-type: none"> • Academic Interventions • Attendance Policy Implementation • Emergency Drill Log • General Student File Review • 11.6 update • Elem – Reading Improvement Plan Monitoring • HS – College Credit Plus Program • Food Service/Heimlich training • Winter Assessment Planning • Coming Events • Questions/Concerns • Strengths • Dates closed beyond the calendar <p><i>January 2023 Site Visit areas addressed:</i></p> <ul style="list-style-type: none"> • Actual Enrollment • Emergency Drill Log • PBIS update • Student Interviews • Student Discipline • Team Threat Assessment training • School website review • Winter Assessments • Coming Events • Questions/Concerns • Strengths • Technical Assistance
Financial Update	<p>The following areas for October 2022 were reviewed by Linda Moye, ESCLEW Financial Consultant, with Scott Pittman of SAM on November 28, 2022:</p> <ul style="list-style-type: none"> ➤ Financial Summary Report (cash-basis schools) ➤ Year-to-Date Actual vs. Budget (Forecast) Report ➤ Invoices More than 60 Days Past Due (Aging) ➤ FTE Enrollment ➤ Transaction Detail Report (FINDET) ➤ Five year forecast/update ➤ Annual Budget <p>Results: SA Youngstown EL: No red flags nor concerns</p>



Educational Service Center of Lake Erie West Community Schools Center

	SA Youngstown Sec: No red flags nor concerns			
2022 – 2023 Governing Authority Goal (Attachment 11.6)				
El Goal	At least 2 board members will attend 2 different school functions or events.			
Evidence	TBD			
Sec Goal	At least one board member will participate in our school’s graduation ceremony. At least one board member will attend and participate in one other school event.			
Evidence	TBD			
El Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	Exceeded <input type="checkbox"/>
Sec Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	Exceeded <input type="checkbox"/>

Other Items Discussed:	Please remember to pursue your annual Sunshine Laws training before March 2023.
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



Governing Authority Resolution February 1, 2023

Resolved, the Governing Authority hereby appoints Lori St. Clair as EMIS Designee for the remainder of the 2022-2023 school year.

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution February 1, 2023

Be it Resolved, the Governing Authority has conducted an annual review of the School's Racial and Ethnic Balances based on the following data:

2021-2022 School Year

Total Enrollment

Summit Academy	143
Youngstown City	4718

Racial and Ethnic Balances

	Summit	Youngstown City
	%	%
Am. Indian/Alaskan Native	NC	NC
Asian/Pacific Islander	NC	NC
Black, Non-Hispanic	31.2	53.1
Hispanic	NC	23.3
Multiracial	10.9	9.3
White, Non-Hispanic	52.2	13.7
Students with Disabilities	76.5	16.8
Economic Disadvantage	100	100
English Learner	NC	8.5
Migrant	NC	NC

If enrollment is less than 10, results are Not Calculated (NC)

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution February 1, 2023

Resolved, the Governing Authority hereby approves the Monthly Residency Verifications for December and January 2022-2023.

Signed:

Governing Authority President/Secretary/Presiding Member



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: Dec 2022
Official School Name: YawsEC

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 8/19/22 Type: Lease

SECOND STUDENT

Date: 8/19/22 Type: utility bill

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 12/1/22 Details: called dad - confirmed current address

SECOND STUDENT

Date: 12/1/22 Details: called mom - confirmed current address

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☒ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☒ No

Completed By Signature: APH
Completed By Printed: Andrianna Phillips Date: 12/1/22

Director Signature: [Signature]
Director Printed: Ashley Martin Date: 12/1/22



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year:

Jan 2022

Official School Name:

YONSEL

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date:

8/19/23

Type:

Lease

SECOND STUDENT

Date:

8/19/23

Type:

utility bill

MONTHLY VERIFICATION

Note method of verification & details of contact. **NO** names, only confirming statements.

FIRST STUDENT

Date:

1/9/23

Details:

called home - current address confirmed

SECOND STUDENT

Date:

1/9/23

Details:

called mom - current address confirmed / making schools son

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified:



Yes



No

New Address:



Yes



No

SECOND STUDENT

Current Address Verified:



Yes



No

New Address:



Yes



No

Completed By Signature:

APNW

Completed By Printed:

Audrianna Phillips

Date:

1/9/23

Director Signature:

AM

Director Printed:

Ashley Martin

Date:

1/9/23

Summit Academy

YOUSEC

Board Meeting February 1, 2023

Financial Highlights

	<u>November</u>	<u>December</u>
1. Medicaid	\$2,349.44	\$941.27
2. School Lunch/Breakfast	\$0.00	\$7,833.18
3. Federal Grants	\$61,469.73	\$77,127.70
4. State Grants	\$0.00	\$900.00
5. Out of State Tuition	\$11,550.00	\$20,100.00



Summit Academy
SCHOOLS

280	FY2023 BUDGET	FYTD DEC 22	% OF BUDGET
ENROLLMENT			
TOTAL STUDENT FTE (CS FUNDING REPORTS)	164.49	142.08	86%
OPERATIONAL REVENUES			
General Fund Revenue (001)	\$ 2,493,468	\$ 1,193,944	48%
Capital Improvement Revenue (003)	\$ 75,411	\$ 33,924	45%
Food Services Revenue (006)	\$ 85,853	\$ 38,421	45%
Student Fee Revenue (009)	\$ 7,616	\$ 763	10%
Grant Revenue (400's, 500's)	\$ 2,556,306	\$ 526,405	21%
Other Revenue	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 5,218,653	\$ 1,793,457	34%
OPERATIONAL EXPENDITURES			
GENERAL FUND EXPENDITURES			
Personnel Services (Salaries and Wages)	\$ 633,899	\$ 282,723	45%
Fringe Benefits	\$ 193,444	\$ 108,984	56%
Purchased Services - Non-Employees	\$ 255,183	\$ 66,412	26%
Purchased Services - Management Company Fees	\$ 615,616	\$ 203,196	33%
Purchased Services - Sponsorship Fees	\$ 54,900	\$ 28,503	52%
Communications & Utilities	\$ 56,569	\$ 22,253	39%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 7,136	\$ 3,418	48%
Rent / Lease (Building / Facility)	\$ 48,000	\$ 17,622	37%
Repairs and Maintenance	\$ 35,170	\$ 81,378	231%
Materials, Supplies, and Textbooks	\$ 37,884	\$ 29,351	77%
Capital Outlay (Equipment, Buses, etc.)	\$ 9,281	\$ 1,283	14%
All Other Objects	\$ 27,400	\$ 26,869	98%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,974,483	\$ 871,991	44%
OTHER EXPENDITURES			
Capital Improvement Expenditures	\$ 18,270	\$ -	0%
Food Services Expenditures	\$ 103,545	\$ 45,919	44%
Student Fee Expenditures	\$ 10,065	\$ 1,100	11%
Grant Expenditures	\$ 2,656,538	\$ 688,008	26%
Other Expenditures	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 2,788,418	\$ 735,027	26%
TOTALS			
TOTAL OPERATIONAL EXPENDITURES	\$ 4,762,901	\$ 1,607,018	34%
TOTAL EXCESS OR (SHORTFALL)	\$ 455,752	\$ 186,439	41%
REVENUE PER STUDENT	\$ 31,726	\$ 12,623	
EXPENSE PER STUDENT	\$ 28,956	\$ 11,310	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 2,771	\$ 1,312	

ENROLLMENT – 137.27 95% of Budget

December 2022 Fifty percent of Fiscal Year 23

REVENUE THROUGH DECEMBER 2022 41% of Budget

- General Fund (State Foundation, Medicaid, and Tuition - \$1,330,517) **50%**
- Capital Improvement Fund (State Foundation - \$35,324) **54%**
- Food Service (006) - \$31,318 **54%**

EXPENSES THROUGH DECEMBER 2022 34% of Budget

- Benefits - \$156,242 **70%.**
- Sponsorship Fees are a percentage of General and Capital Improvement Funds receipts \$28,933 **70%**
– The receipts for these two funds are over budget therefore the fees have increased.
- All Other Objects - \$22,322 **81%** – Audit, liability and property insurance payments. This line item needs to be reviewed for FY24 for the liability and property expenses. They were under budgeted in FY23.
- Capital Improvement - \$60,000 - New boiler and installation was not budgeted.

REVENUE VS. EXPENSES THROUGH DECEMBER 2022

- Revenues exceeded expenses by \$86,246.
- Per pupil revenues exceeded expenses by \$628.



Monthly Financial Report for Youngstown Secondary School

November of Fiscal Year 2023

190	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	144.12	135.17	135.18	135.18	133.76	139.41								135.74	94%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 2,604,120	\$ 179,124	\$ 183,577	\$ 262,133	\$ 274,259	\$ 194,934	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,094,027	42%
Capital Improvement Revenue (003)	\$ 66,065	\$ 5,592	\$ 5,594	\$ 5,593	\$ 5,439	\$ 6,033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,251	43%
Food Services Revenue (006)	\$ 58,295	\$ 8,671	\$ 2,509	\$ -	\$ 12,305	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,485	40%
Student Fee Revenue (009)	\$ 4,565	\$ -	\$ 352	\$ -	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357	8%
Grant Revenue (400's, 500's)	\$ 1,703,239	\$ 78,515	\$ 186,218	\$ -	\$ 33,235	\$ 61,470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 359,437	21%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 4,436,283	\$ 271,902	\$ 378,249	\$ 267,726	\$ 325,238	\$ 262,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,505,557	34%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 956,908	\$ 96,689	\$ 102,944	\$ 7,884	\$ 136,140	\$ 25,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,596	39%
Fringe Benefits	\$ 223,167	\$ 28,312	\$ 26,388	\$ 20,750	\$ 47,053	\$ 5,346	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,849	57%
Purchased Services - Non-Employees	\$ 190,325	\$ 1,369	\$ 4,079	\$ 1,912	\$ 9,024	\$ 5,092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,476	11%
Purchased Services - Management Company Fees	\$ 546,481	\$ 34,691	\$ 33,205	\$ 28,805	\$ 33,087	\$ 36,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,589	30%
Purchased Services - Sponsorship Fees	\$ 51,552	\$ 4,617	\$ 4,619	\$ 5,133	\$ 4,126	\$ 5,144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,639	46%
Communications & Utilities	\$ 72,347	\$ 2,002	\$ 1,941	\$ 3,876	\$ 4,596	\$ 6,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,848	26%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 8,209	\$ 658	\$ 658	\$ 658	\$ 658	\$ 658	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,288	40%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 206,803	\$ 14,529	\$ 11,530	\$ 13,796	\$ 11,924	\$ 12,851	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,630	31%
Materials, Supplies, and Textbooks	\$ 47,857	\$ 1,300	\$ 7,257	\$ 4,697	\$ 3,416	\$ 2,337	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,007	40%
Capital Outlay (Equipment, Buses, etc.)	\$ 14,566	\$ -	\$ -	\$ -	\$ 113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113	1%
All Other Objects	\$ 27,430	\$ 8,941	\$ 3,729	\$ 2,090	\$ 3,895	\$ 2,570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,226	77%
TOTAL GENERAL FUND EXPENDITURES	\$ 2,345,645	\$ 193,107	\$ 196,350	\$ 89,601	\$ 254,031	\$ 103,173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 836,261	36%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Food Services Expenditures	\$ 69,545	\$ 2,009	\$ 223	\$ 4,215	\$ 9,568	\$ 10,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,144	38%
Student Fee Expenditures	\$ 9,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grant Expenditures	\$ 1,714,925	\$ 103,800	\$ 113,326	\$ 155,379	\$ 11,350	\$ 159,548	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 543,402	32%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 1,794,071	\$ 105,809	\$ 113,548	\$ 159,593	\$ 20,918	\$ 169,679	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 569,546	32%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 4,139,715	\$ 298,916	\$ 309,898	\$ 249,194	\$ 274,949	\$ 272,851	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,405,808	34%
TOTAL EXCESS OR (SHORTFALL)	\$ 296,568	\$ (27,014)	\$ 68,351	\$ 18,532	\$ 50,289	\$ (10,409)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,749	34%
REVENUE PER STUDENT	\$ 30,782	\$ 2,012	\$ 2,798	\$ 1,981	\$ 2,432	\$ 1,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,091	
EXPENSE PER STUDENT	\$ 28,724	\$ 2,211	\$ 2,292	\$ 1,843	\$ 2,056	\$ 1,957	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,357	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 2,058	\$ (200)	\$ 506	\$ 137	\$ 376	\$ (75)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 735	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 251,770	\$ 358,117	\$ 247,594	\$ 315,606	\$ 242,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (251,770)	\$ (358,117)	\$ (247,594)	\$ (315,606)	\$ (242,310)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?		YES	YES	YES	YES	YES									

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ 2,000.00	0%	EONC FY23	\$ 5,244.58	\$ 5,633.99	107%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 17,202.60	0%	TITLE IV FY23	\$ 10,508.02	\$ 1,674.98	16%
ESSER II FY22	\$ -	\$ 166,633.04	0%	ECSE FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 45,979.76	0%	TITLE IIA FY2022	\$ -	\$ -	0%	TITLE IIA FY2023	\$ 12,856.74	\$ 44,014.94	342%
IDEA B FY2022	\$ -	\$ 40,048.39	0%	ARP IDEA FY22	\$ -	\$ 1,521.04	0%	NC SSI FY2023	\$ -	\$ 7,500.00	0%
NC SSI FY2022	\$ -	\$ -	0%	ESSER I FY23	\$ -	\$ -	0%	ARP IDEA FY23	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 1,347,154.12	\$ -	0%		\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 25,728.03	0%	IDEA B FY2023	\$ 110,360.06	\$ -	0%		\$ -	\$ -	0%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 167,069.78	\$ 1,500.00	1%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue

\$ 359,436.77

\$ -



Monthly Financial Report for Youngstown Secondary School

December of Fiscal Year 2023

190	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	144.12	135.17	135.18	135.18	133.76	139.41	144.94							137.27	95%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 2,604,120	\$ 179,124	\$ 183,577	\$ 262,133	\$ 274,259	\$ 194,934	\$ 206,490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,517	50%
Capital Improvement Revenue (003)	\$ 66,065	\$ 5,592	\$ 5,594	\$ 5,593	\$ 5,439	\$ 6,033	\$ 7,073	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,324	53%
Food Services Revenue (006)	\$ 58,295	\$ 8,671	\$ 2,509	\$ -	\$ 12,305	\$ -	\$ 7,833	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,318	54%
Student Fee Revenue (009)	\$ 4,565	\$ -	\$ 352	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357	8%
Grant Revenue (400's, 500's)	\$ 1,703,239	\$ 78,515	\$ 186,218	\$ -	\$ 33,235	\$ 61,470	\$ 78,028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 437,464	26%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 4,436,283	\$ 271,902	\$ 378,249	\$ 267,726	\$ 325,238	\$ 262,442	\$ 299,424	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,804,980	41%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 956,908	\$ 96,689	\$ 102,944	\$ 7,884	\$ 136,140	\$ 25,938	\$ 66,290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 435,886	46%
Fringe Benefits	\$ 223,167	\$ 28,312	\$ 26,388	\$ 20,750	\$ 47,053	\$ 5,346	\$ 28,393	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,242	70%
Purchased Services - Non-Employees	\$ 190,325	\$ 1,369	\$ 4,079	\$ 1,912	\$ 9,024	\$ 5,092	\$ 5,343	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,820	14%
Purchased Services - Management Company Fees	\$ 546,481	\$ 34,691	\$ 33,205	\$ 28,805	\$ 33,087	\$ 36,802	\$ 29,356	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,946	36%
Purchased Services - Sponsorship Fees	\$ 51,552	\$ 4,617	\$ 4,619	\$ 5,133	\$ 4,126	\$ 5,144	\$ 5,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,933	56%
Communications & Utilities	\$ 72,347	\$ 2,002	\$ 1,941	\$ 3,876	\$ 4,596	\$ 6,433	\$ 4,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,965	32%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 8,209	\$ 658	\$ 658	\$ 658	\$ 658	\$ 658	\$ 658	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,945	48%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 206,803	\$ 14,529	\$ 11,530	\$ 13,796	\$ 11,924	\$ 12,851	\$ 21,143	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,773	41%
Materials, Supplies, and Textbooks	\$ 47,857	\$ 1,300	\$ 7,257	\$ 4,697	\$ 3,416	\$ 2,337	\$ 3,682	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,689	47%
Capital Outlay (Equipment, Buses, etc.)	\$ 14,566	\$ -	\$ -	\$ -	\$ 113	\$ -	\$ 1,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,379	9%
All Other Objects	\$ 27,430	\$ 8,941	\$ 3,729	\$ 2,090	\$ 3,895	\$ 2,570	\$ 1,096	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,322	81%
TOTAL GENERAL FUND EXPENDITURES	\$ 2,345,645	\$ 193,107	\$ 196,350	\$ 89,601	\$ 254,031	\$ 103,173	\$ 166,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,002,900	43%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	0%
Food Services Expenditures	\$ 69,545	\$ 2,009	\$ 223	\$ 4,215	\$ 9,568	\$ 10,130	\$ 6,202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,346	47%
Student Fee Expenditures	\$ 9,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grant Expenditures	\$ 1,714,925	\$ 103,800	\$ 113,326	\$ 155,379	\$ 11,350	\$ 159,548	\$ 80,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 623,489	36%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 1,794,071	\$ 105,809	\$ 113,548	\$ 159,593	\$ 20,918	\$ 169,679	\$ 146,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 715,835	40%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 4,139,715	\$ 298,916	\$ 309,898	\$ 249,194	\$ 274,949	\$ 272,851	\$ 312,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,718,735	42%
TOTAL EXCESS OR (SHORTFALL)	\$ 296,568	\$ (27,014)	\$ 68,351	\$ 18,532	\$ 50,289	\$ (10,409)	\$ (13,503)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,246	29%
REVENUE PER STUDENT	\$ 30,782	\$ 2,012	\$ 2,798	\$ 1,981	\$ 2,432	\$ 1,883	\$ 2,066	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,149	
EXPENSE PER STUDENT	\$ 28,724	\$ 2,211	\$ 2,292	\$ 1,843	\$ 2,056	\$ 1,957	\$ 2,159	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,521	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 2,058	\$ (200)	\$ 506	\$ 137	\$ 376	\$ (75)	\$ (93)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 251,770	\$ 358,117	\$ 247,594	\$ 315,606	\$ 242,310	\$ 280,962	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (251,770)	\$ (358,117)	\$ (247,594)	\$ (315,606)	\$ (242,310)	\$ (280,962)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?		YES	YES	YES	YES	YES	YES								

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ 2,000.00	0%	EONC FY23	\$ 5,244.58	\$ 5,633.99	107%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 17,202.60	0%	TITLE IV FY23	\$ 10,508.02	\$ 2,470.10	24%
ESSER II FY22	\$ -	\$ 166,633.04	0%	ECSE FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 44,309.91	0%	TITLE IIA FY2022	\$ -	\$ -	0%	TITLE IIA FY2023	\$ 12,856.74	\$ 44,014.94	342%
IDEA B FY2022	\$ -	\$ 40,048.39	0%	ARP IDEA FY22	\$ -	\$ 1,521.04	0%	NC SSI FY2023	\$ -	\$ 9,269.41	0%
NC SSI FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ -	\$ 16,734.80	0%	ARP IDEA FY23	\$ -	\$ 2,608.29	0%
SIG FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 1,347,154.12	\$ -	0%	SQIG FY2023	\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 25,728.03	0%	IDEA B FY2023	\$ 110,360.06	\$ 42,432.76	38%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 900.00	50%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 167,069.78	\$ 15,957.17	10%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue \$ 437,464.47

\$ -

NOVEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1942	11/07/22	AMAZON.COM	0010000110019000	511	OVERAGE OSWI SUPPLI	\$ 3.21	190
V1942	11/07/22	AMAZON.COM	0010000110019000	511	OVERAGE OSWI SUPPLI	\$ 73.93	190
V1942	11/07/22	AMAZON.COM	0010000110019001	511	STUDENT INCENTIVES/	\$ 96.73	190
V1944	11/09/22	HP FINANCIAL SERVIC	0010000296019000	426	(ADM \$100.27 - SCH	\$ 100.09	190
V1945	11/09/22	DE LAGE LANDEN	0010000296019000	426	COPIER LEASES	\$ 469.60	190
V1945	11/09/22	DE LAGE LANDEN	0010000296019001	426	COPIER LEASES	\$ 43.91	190
V1945	11/09/22	DE LAGE LANDEN	0010000296019006	426	COPIER LEASES	\$ 43.91	190
66674	11/11/22	STAPLES ADVANTAGE	0010000110019000	512	YOUSEC_OFFICE SUPPL	\$ 204.12	190
66683	11/11/22	MONITRONICS	0010000276019000	429	FY23 MONITORING (FI	\$ 268.68	190
66685	11/11/22	REA & ASSOCIATES IN	0010000250019000	843	AUDIT SCHOOLS_FY22	\$ 584.00	190
66699	11/11/22	CRISIS PREVENTION I	0010000119019000	432	11/3 JENNIFER COST	\$ 349.75	190
66706	11/11/22	HEALTHCARE BILLING	0010000241619000	419	YOUSEC	\$ 101.82	190
66714	11/11/22	PITNEY BOWES RESERV	0010000250019000	443	OCT POSTAGE REFILLS	\$ 59.85	190
66721	11/11/22	VERIZON WIRELESS	0010000296019001	441	VERIZON - CELLULAR	\$ 25.00	190
66721	11/11/22	VERIZON WIRELESS	0010000296019005	441	VERIZON - CELLULAR	\$ 25.00	190
66721	11/11/22	VERIZON WIRELESS	0010000296019000	441	VERIZON - CELLULAR	\$ 60.00	190
V1948	11/11/22	TDG FACILITIES SERV	0010000270019000	423	FY23 MAINT/JANITORI	\$ 10,638.37	190
V1950	11/11/22	JESSICA D DAVIS	0010000110019000	431	10/7 35.80 X \$.625=	\$ 22.38	190
V1958	11/11/22	ESC OF LAKE ERIE WE	0010000250019000	415	SPONSOR FEES	\$ 5,144.36	190
66695	11/11/22	NUTRITION INC	0060000312019000	462	YOUSEC FY23 BLANKET	\$ 10,130.40	190
V1961	11/16/22	AMAZON.COM	0010000110019001	511	PENCIL POUCHES	\$ 19.99	190
V1961	11/16/22	AMAZON.COM	5163023210019000	519	INST SUPPORT MATERI	\$ 558.12	190
66743	11/18/22	EXPLORE LEARNING LL	0010000110019000	511	QUOTE # 252674 ONE-	\$ 920.00	190
66753	11/18/22	HANOVER INSURANCE G	0010000250019000	855	6/30/22-6/30/23 INS	\$ 58.97	190
66753	11/18/22	HANOVER INSURANCE G	0010000250019000	855	6/30/22-6/30/23 INS	\$ 571.24	190
66754	11/18/22	EMBASSY SUITES COLU	0010000110019000	439	COACHES PD / NOV. 7	\$ 99.07	190
66754	11/18/22	EMBASSY SUITES COLU	0010000110019001	439	COACHES PD / NOV. 7	\$ 99.07	190
66754	11/18/22	EMBASSY SUITES COLU	0010000220019000	412	HOTEL STAY FOR INST	\$ 134.20	190
66754	11/18/22	EMBASSY SUITES COLU	0010000220019000	412	MEETING ROOM FOR PD	\$ 51.13	190
66760	11/18/22	CDW-G	0010000296019005	416	QUOTE #NBPP034	\$ 119.00	190
66760	11/18/22	CDW-G	0010000296019000	419	ERATE FRN # 2199013	\$ 209.35	190
66774	11/18/22	AARIS THERAPY GROUP	0010000215219001	413	SY23 / HEALTH SRVC	\$ 81.25	190
66774	11/18/22	AARIS THERAPY GROUP	0010000215219005	413	SY23 / HEALTH SRVC	\$ 162.50	190
66774	11/18/22	AARIS THERAPY GROUP	0010000215219001	413	SY23 / HEALTH SRVC	\$ 211.25	190
66774	11/18/22	AARIS THERAPY GROUP	0010000218219001	413	SY23 / HEALTH SRVC	\$ 358.25	190
66774	11/18/22	AARIS THERAPY GROUP	0010000218219000	413	SY23 / HEALTH SRVC	\$ 919.75	190
66774	11/18/22	AARIS THERAPY GROUP	0010000215219000	413	SY23 / HEALTH SRVC	\$ 1,787.50	190
66800	11/18/22	OHIO EDISON	0010000270019000	451	ELECTRIC SERVICES	\$ 1,222.27	190
V1964	11/18/22	DOMINION ENERGY OHI	0010000270019000	453	FY23 GAS	\$ 4,651.11	190
V1974	11/18/22	DAVID T MCGOOKEY	0010000241119000	431	10/10 168 X \$.625=\$	\$ 105.00	190

NOVEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1974	11/18/22	DAVID T MCGOOKEY	0010000241119000	431	10/17 168 X \$.625=\$	\$ 105.00	190
V1974	11/18/22	DAVID T MCGOOKEY	0010000224019000	431	9/19 168 X \$.625=\$1	\$ 105.00	190
V1976	11/18/22	ERICA L RICHLEY DUD	0010000123019000	431	10/10 18 X \$.625=\$1	\$ 11.25	190
V1979	11/18/22	HEATHER M SINGER	0010000241119000	431	10/5 134 X \$.625=\$8	\$ 20.93	190
66805	11/22/22	STAPLES ADVANTAGE	0010000110019000	512	YOUSEC_OFFICE SUPPL	\$ 148.82	190
66828	11/22/22	AT T	0010000296019000	441	YOUSEC -ALARM LINES	\$ 174.14	190
V1984	11/22/22	LAURA A VERDOORN	0010000220019000	412	10/3, 10/4 94.2 X \$	\$ 5.04	190
66804	11/22/22	REALLY GOOD STUFF I	5163023210019000	519	INST SUPPORT MATERI	\$ 1,977.57	190
66804	11/22/22	REALLY GOOD STUFF I	5163023210019000	519	ESTIMATED SHIPPING/	\$ 72.60	190
V1987	11/28/22	HNB MASTERCARD	0010000220019000	412	OAASFEP_10/23-10/24	\$ 33.94	190
V1987	11/28/22	HNB MASTERCARD	0010000110019001	511	STUDENT INCENTIVES/	\$ 134.80	190
V1987	11/28/22	HNB MASTERCARD	4670000200019000	590	11/2 YOUSEC_RESOURCE	\$ 34.96	190
V1987	11/28/22	HNB MASTERCARD	4670000200019000	499	11/2 YOUSEC_RESOURCE	\$ 1,014.00	190
V1987	11/28/22	HNB MASTERCARD	5365023200019000	419	OCTOBER 20, 2022	\$ 1,769.41	190
66862	12/01/22	STAPLES ADVANTAGE	0010000110019001	511	CLASSROOM SUPPLIES	\$ 439.89	190
66865	12/01/22	DAVID PELLIGRA AND	0010000270019000	429	RESTROOM REPAIRS	\$ 845.00	190
66872	12/01/22	GUARDIAN ALARM COMP	0010000276019000	429	ALARM MONITORING AN	\$ 139.20	190
66872	12/01/22	GUARDIAN ALARM COMP	0010000276019000	429	FIRE RADIO INSTALL	\$ 580.00	190
66875	12/01/22	HUNTINGTON INSURANC	0010000250019000	855	STUDENT ACTIVITY PO	\$ 1,356.28	190
66876	12/01/22	BLUE TECHNOLOGIES	0010000296019005	429	COPIER CLICK COUNTS	\$ 21.28	190
66876	12/01/22	BLUE TECHNOLOGIES	0010000296019000	429	COPIER CLICK COUNTS	\$ 358.30	190
66880	12/01/22	MARK ONE MEDICAL LT	0010000276019000	514	SWOVO DISINFECTING	\$ 96.00	190
66880	12/01/22	MARK ONE MEDICAL LT	0010000276019000	514	VINYL GLOVES - LARG	\$ 80.00	190
66880	12/01/22	MARK ONE MEDICAL LT	0010000276019000	514	DISPOSABLE MASKS -	\$ 120.00	190
66899	12/01/22	CHARTER COMMUNICATI	0010000296019000	441	YOUSEC PHONE - SPEC	\$ 215.59	190

DECEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66916	12/09/22	BARNES & NOBLE BOOK	5902023220019000	510	READING COMPREHENS	\$ 49.95	190
66927	12/09/22	DR LORI ELLIOTT EDU	0010000220019000	412	11/7/2022 PD	\$ 214.28	190
66943	12/09/22	IMAGINE LEARNING LL	0010000110019000	511	Q#244887 / DIGITAL	\$ 270.00	190
66943	12/09/22	IMAGINE LEARNING LL	0010000110019005	511	Q#244887 / DIGITAL	\$ 450.00	190
66950	12/09/22	OHIO MOBILE SHREDDI	0010000241519000	422	SHREDDING SERVICES	\$ 71.40	190
66952	12/09/22	CNA SURETY	0010000250019000	851	BOND RENEWALS PITTM	\$ 200.00	190
66953	12/09/22	PENN FOSTER	0010000200019000	510	CAREER-READINESS CU	\$ 1,980.00	190
66953	12/09/22	PENN FOSTER	0010000200019000	510	CAREER-READINESS CU	\$ 265.00	190
66953	12/09/22	PENN FOSTER	0010000200019000	510	ESTIMATED SHIPPING/	\$ 14.25	190
66962	12/09/22	HEALTHCARE BILLING	0010000241619000	419	YOUSEC	\$ 152.71	190
66983	12/09/22	VERIZON WIRELESS	0010000296019001	441	VERIZON - CELLULAR	\$ 25.00	190
66983	12/09/22	VERIZON WIRELESS	0010000296019005	441	VERIZON - CELLULAR	\$ 25.00	190
66983	12/09/22	VERIZON WIRELESS	0010000296019000	441	VERIZON - CELLULAR	\$ 60.00	190
66998	12/09/22	YOUNGSTOWN WATER DE	0010000270019000	452	WATER SERVICES	\$ 688.36	190
67013	12/16/22	STAPLES ADVANTAGE	0010000276019000	514	LATEX FREE PAPER TA	\$ 26.78	190
67027	12/16/22	NUTRITION INC	0060000312019000	462	YOUSEC FY23 BLANKET	\$ 6,190.80	190
67030	12/16/22	HANOVER INSURANCE G	0010000250019000	855	6/30/22-6/30/23 INS	\$ 571.24	190
67035	12/16/22	CDW-G	0010000296019000	644	E-RATE FRN # 219	\$ 1,023.75	190
67035	12/16/22	CDW-G	0010000296019000	644	E-RATE FRN # 219	\$ 243.08	190
67041	12/16/22	ALPHA SECURITY LLC	0010000276019000	429	SECURITY SERVICES D	\$ 1,525.00	190
67041	12/16/22	ALPHA SECURITY LLC	0010000276019000	429	SECURITY SERVICES D	\$ 2,150.00	190
67052	12/16/22	AARIS THERAPY GROUP	0010000215219005	413	SY23 / HEALTH SRVC	\$ 48.75	190
67052	12/16/22	AARIS THERAPY GROUP	0010000215219005	413	SY23 / HEALTH SRVC	\$ 81.25	190
67052	12/16/22	AARIS THERAPY GROUP	0010000215219001	413	SY23 / HEALTH SRVC	\$ 97.50	190
67052	12/16/22	AARIS THERAPY GROUP	0010000218219001	413	SY23 / HEALTH SRVC	\$ 178.75	190
67052	12/16/22	AARIS THERAPY GROUP	0010000218219000	413	SY23 / HEALTH SRVC	\$ 237.75	190
67052	12/16/22	AARIS THERAPY GROUP	0010000218219001	413	SY23 / HEALTH SRVC	\$ 593.25	190
67052	12/16/22	AARIS THERAPY GROUP	0010000215219000	413	SY23 / HEALTH SRVC	\$ 1,495.00	190
67068	12/16/22	PITNEY BOWES RESERV	0010000250019000	443	POSTAGE 11/1-12/10	\$ 187.14	190
67082	12/16/22	OHIO EDISON	0010000270019000	451	ELECTRIC SERVICES	\$ 1,064.36	190
67096	12/28/22	STAPLES ADVANTAGE	0010000110019000	512	YOUSEC_OFFICE SUPPL	\$ 223.91	190
67102	12/28/22	BLUE TECHNOLOGIES	0010000296019000	429	COPIER CLICK COUNTS	\$ 193.82	190
67105	12/28/22	ALPHA SECURITY LLC	0010000276019000	429	SECURITY SERVICES D	\$ 2,150.00	190
67105	12/28/22	ALPHA SECURITY LLC	0010000276019000	429	SECURITY SERVICES D	\$ 2,150.00	190
67110	12/28/22	AT T	0010000296019000	441	YOUSEC -ALARM LINES	\$ 174.14	190
67159	01/10/23	REA & ASSOCIATES IN	0010000250019000	843	FY22 OCBOA SCHOOL F	\$ 325.00	190
67176	01/10/23	AARIS THERAPY GROUP	0010000215219001	413	SY23 / HEALTH SRVC	\$ 195.00	190
67176	01/10/23	AARIS THERAPY GROUP	0010000218219001	413	SY23 / HEALTH SRVC	\$ 198.75	190
67176	01/10/23	AARIS THERAPY GROUP	0010000218219000	413	SY23 / HEALTH SRVC	\$ 229.50	190
67176	01/10/23	AARIS THERAPY GROUP	0010000215219001	413	SY23 / HEALTH SRVC	\$ 308.75	190
67176	01/10/23	AARIS THERAPY GROUP	0010000215219000	413	SY23 / HEALTH SRVC	\$ 877.50	190

DECEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
67192	01/10/23	CHARTER COMMUNICATI	0010000296019000	441	YOUSEC PHONE - SPEC	\$ 215.59	190
67195	01/10/23	VERIZON WIRELESS	0010000296019000	441	VERIZON - CELLULAR	\$ 60.00	190
67195	01/10/23	VERIZON WIRELESS	0010000296019001	441	VERIZON - CELLULAR	\$ 25.00	190
67195	01/10/23	VERIZON WIRELESS	0010000296019005	441	VERIZON - CELLULAR	\$ 25.00	190
67201	01/10/23	YOUNGSTOWN WATER DE	0010000270019000	452	WATER SERVICES	\$ 434.61	190
V1995	12/09/22	RENEE SIMMONS OPALI	0010000123019000	431	10/6 100 X \$.625=\$6	\$ 62.50	190
V1995	12/09/22	RENEE SIMMONS OPALI	0010000123019000	431	10/11 100 X \$.625=\$	\$ 31.25	190
V1998	12/09/22	TDG FACILITIES SERV	0010000270019000	423	FY23 MAINT/JANITORI	\$ 10,638.37	190
V1999	12/12/22	AMAZON.COM	0010000110019001	511	CLASSROOM SUPPLIES	\$ 370.37	190
V2013	12/16/22	JOHN W GUYER	0010000241019000	433	10/26 94.8 X \$.625=	\$ 59.25	190
V2018	12/16/22	HALEY JOHNSON	5073023220019000	412	11/7, 11/8 332 X \$.	\$ 207.50	190
V2027	12/16/22	ERICA L RICHLEY DUD	0010000123019000	431	11/15 22.2 X \$.625=	\$ 6.94	190
V2042	12/16/22	ESC OF LAKE ERIE WE	0010000250019000	415	SPONSOR FEES	\$ 5,294.34	190
V2044	12/21/22	HP FINANCIAL SERVIC	0010000296019000	426	(ADM \$100.27 - SCH	\$ 100.10	190
V2046	12/21/22	DE LAGE LANDEN	0010000296019001	426	COPIER LEASES	\$ 43.92	190
V2046	12/21/22	DE LAGE LANDEN	0010000296019006	426	COPIER LEASES	\$ 43.92	190
V2046	12/21/22	DE LAGE LANDEN	0010000296019000	426	COPIER LEASES	\$ 469.61	190
V2047	12/21/22	DOMINION ENERGY OHI	0010000270019000	453	FY23 GAS	\$ 1,132.72	190
V2050	12/21/22	HNB MASTERCARD	4670000200019000	590	11/2 YOUSEC_RESOURCE	\$ 88.08	190
V2050	12/21/22	HNB MASTERCARD	5902023220019000	412	NOV 14-15 PD	\$ 450.00	190
V2053	12/22/22	AMAZON.COM	0010000110019001	511	CLASSROOM SUPPLIES	\$ 15.48	190
V2053	12/22/22	AMAZON.COM	0010000110019001	511	CLASSROOM SUPPLIES	\$ 65.97	190
V2056	12/28/22	TDG FACILITIES SERV	0010000270019000	422	WO202757 TWO 40 YA	\$ 1,726.54	190
V2056	12/28/22	TDG FACILITIES SERV	0010000270019000	422	WO202757 ROLLOFF CO	\$ 537.41	190
V2056	12/28/22	TDG FACILITIES SERV	0030000270019000	423	BOILER REPLACEMENT	\$ 60,000.00	190
V2059	01/10/23	TABBATHA BELLE BENN	0010000110019000	439	11/30 DINNER DURING	\$ 17.00	190
V2059	01/10/23	TABBATHA BELLE BENN	0010000110019000	439	12/1 LUNCH DURING T	\$ 11.00	190
V2059	01/10/23	TABBATHA BELLE BENN	5365023220019000	412	11/30 179 - 4=175 X	\$ 109.38	190
V2059	01/10/23	TABBATHA BELLE BENN	5365023220019000	412	12/1 176 - 4=172 X	\$ 107.50	190
V2059	01/10/23	TABBATHA BELLE BENN	5365023220019000	412	11/30, 12/1 TURNPIK	\$ 26.00	190
V2064	01/10/23	GRETA GLENELLEN	0010000110019000	439	11/30 DINNER DURING	\$ 22.08	190
V2064	01/10/23	GRETA GLENELLEN	0010000110019000	439	12/1 LUNCH DURING T	\$ 11.00	190
V2064	01/10/23	GRETA GLENELLEN	0010000110019000	439	12/1 DINNER DURING	\$ 3.73	190
V2066	01/10/23	DAVID T MCGOOKEY	0010000241119000	431	11/9, 11/14 168 X \$	\$ 210.00	190

NOVEMBER 2022 PURCHASE ORDER LIST

PURCHASE				VENDOR		ORIGINAL	CHANGE	DATE	DESCRIPTION	TOTAL	BALANCE
ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	NUMBER	VENDOR NAME	ENCUMBER AMOUNT				PAYMENT AMOUNT	
40974-02	0010000110019000	511	YOUSEC	10203	AMAZON.COM	90.95	0	11/04/22	OVERAGE OSWI SUPPLIES	77.14	13.81
41373-01	0010000110019001	511	YOUSEC	10203	AMAZON.COM	456.25	0	11/15/22	CLASSROOM SUPPLIES / CHRI	-	456.25
41460-01	0010000270019000	453	YOUSEC	14974	DOMINION ENERGY OHIO	10,000.00	0	11/29/22	FY23 GAS - ADD'L FUNDS NE	-	10,000.00
41304-01	0010000220019000	412	YOUSEC	15175	DR LORI ELLIOTT EDUCATIO	214.28	0	11/07/22	11/7/2022 PD	-	214.28
41296-01	5902023220019000	412	YOUSEC	14808	HNB MASTERCARD	450.00	0	11/07/22	NOV 14-15 PD	-	450.00
41479-01	0010000270019000	429	YOUSEC	14808	HNB MASTERCARD	15,150.00	0	11/30/22	HEATER RENTAL - 3 MONTHS	-	15,150.00
41435-01	5365023220019000	412	YOUSEC	15385	HOLIDAY INN_TOLEDO SECOR	290.00	0	11/22/22	11/30 (1 NIGHT) HOTEL F	-	290.00
41360-01	0010000220019000	412	YOUSEC	15144	INNOVATIONED CONSULTING	9,000.00	0	11/15/22	01/19-01/20 PD	-	9,000.00
41397-01	0010000220019000	412	YOUSEC	15144	INNOVATIONED CONSULTING	13,500.00	0	11/18/22	11/28-11/30 PD	-	13,500.00
41331-01	0010000200019000	510	YOUSEC	15395	PENN FOSTER	2,245.00	0	11/09/22	CAREER-READINESS CURRICUL	-	2,245.00
41331-99	0010000200019000	510	YOUSEC	15395	PENN FOSTER	14.28	0	11/09/22	ESTIMATED SHIPPING/HANDLI	-	14.28
41349-02	0010000123019000	431	YOUSEC	3827	RENEE SIMMONS OPALICH	62.50	0	11/10/22	10/6 100 X \$.625=\$62.50	-	62.50
41349-05	0010000123019000	431	YOUSEC	3827	RENEE SIMMONS OPALICH	31.25	0	11/10/22	10/11 100 X \$.625=\$62.50	-	31.25
41297-01	0010000200019000	510	YOUSEC	13880	TEACHER SYNERGY LLC	602.99	0	11/07/22	CURRICULUM MATERIALS	-	602.99
Grand Total						52,107.50	0			77.14	52,030.36

DECEMBER 2022 PURCHASE ORDER LISTING

PURCHASE ORDER NUMBER	BUDGET UNIT	ACCOUNT	ORGANIZATION	TITLE	VENDOR NUMBER	NAME	ORIGINAL ENCUMBER AMOUNT	CHANGE AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BAL
41586-02	0010000214219001	413	YOUSEC	YOUSEC CRCBMP-GEN-PSYCH TESTING HEALTH SERVICES	12537	AARIS THERAPY GROUP	2,460.00	-	12/13/22	PSYCH TESTING / YOUNID, Y	-	2,460.00
41586-02	0010000214219005	413	YOUSEC	YOUSEC CRCYIS- PSYCH TESTING HEALTH SERVICES	12537	AARIS THERAPY GROUP	738.00	-	12/13/22	PSYCH TESTING / YOUNID, Y	-	738.00
41586-01	0010000214219000	413	YOUSEC	YOUSEC PSYCH TESTING HEALTH SERVICES	12537	AARIS THERAPY GROUP	738.00	-	12/12/22	PSYCH TESTING / YOUNID, Y	-	738.00
41586-02	0010000214219000	413	YOUSEC	YOUSEC PSYCH TESTING HEALTH SERVICES	12537	AARIS THERAPY GROUP	2,952.00	-	12/13/22	PSYCH TESTING / YOUNID, Y	-	2,952.00
41656-01	5726023110019000	511	YOUSEC	YOUSEC-EXPOP-REGINS CLASSROOM SUPPLIES	10203	AMAZON.COM	2,157.69	-	12/23/22	STEM MATERIALS	-	2,157.69
41513-01	0010000110019001	889	YOUSEC	YOUSEC CRCBMP-GEN-INST REG OTHER AWARDS AND PRIZES	14808	HNB MASTERCARD	206.30	-	12/05/22	12-09-22 (PCARD) CRICKETS	-	206.30
41513-01	0010000110019005	889	YOUSEC	YOUSEC CRCYIS-GEN-INST REG OTHER AWARDS AND PRIZES	14808	HNB MASTERCARD	103.15	-	12/05/22	12-09-22 (PCARD) CRICKETS	-	103.15
41500-01	0010000270019000	519	YOUSEC	YOUSEC-GEN-FAC MAINT OTHER SUPPLIES	14808	HNB MASTERCARD	1,000.00	-	12/01/22	DIESEL FUEL FOR TEMPORARY	-	1,000.00
41537-01	0010000270019000	519	YOUSEC	YOUSEC-GEN-FAC MAINT OTHER SUPPLIES	14808	HNB MASTERCARD	9,000.00	9,999.90	12/08/22	DIESEL FUEL FOR TEMPORARY	-	18,999.90
41513-01	0010000110019000	889	YOUSEC	YOUSEC-GEN-INST REG OTHER AWARDS AND PRIZES	14808	HNB MASTERCARD	618.90	-	12/05/22	12-09-22 (PCARD) CRICKETS	-	618.90
41654-01	5902023220019000	412	YOUSEC	YOUSEC-TTLIIA-INSTSTFSUP FED TRAVEL_MILEAGE,HOTEL	14808	HNB MASTERCARD	1,900.00	-	12/23/22	A MARTIN_REGISTERED 3/13-	-	1,900.00
Grand Total							21,874.04	9,999.90			-	31,873.94



Governing Authority Resolution February 1, 2023

Whereas, the Governing Authority entered into a management agreement with Summit Academy Management (SAM) to provide day-to-day management of the School; and,

Whereas, the management agreement specifies that SAM will provide fiscal services including, but not limited to, providing the Governing Authority with a licensed individual to serve as the School's Designated Fiscal Officer; Therefore, Be It

Resolved, that the Governing Authority hereby:

1. Waives the requirement, pursuant to Section 3314.011 (D) of the Revised Code, that the Governing Authority be the entity to employ or contract with a Designated Fiscal Officer; and,
2. Requests that the School's Sponsor approve this resolution for the 2023-2024 school year and provide a copy of this resolution to the Ohio Department of Education.

Signed:

Governing Authority President/Secretary/Presiding Member



Director's Report

Month(s): January

School: Summit Academy Youngstown Secondary

Director: Ashley Martin

STUDENTS

Enrollment: 99

Attendance Rate: 78%

Suspensions/Expulsions: 5

Additional Comments:

STAFF

Vacancies: Intervention Specialist

New Hires: N/A

Teacher/Student Ratio: 3/24

Additional Comments: All content classrooms have three staff members a content teacher, an intervention specialist, and either a title teacher or title IA.

ACADEMICS

List any assessments administered during the month(s) of this report:

STAR Math

STAR Math

Classroom based assessments

Additional Comments:

EVENTS – Please list any recent or upcoming events

Winter formal

SUMMIT ACADEMY MANAGEMENT

2791 Mogadore Road | Akron, Ohio 44312

**CEO Report**

The continuous focus is on achieving the Mission and Strategic Plan of Summit Academy Management.

The strategic plan is focused on four key strategies:

1. Improve employee retention and professional growth
 - ✓ In 2022, we increased salaries of all school staff, and enhanced our benefits package
 - ✓ Initiated a New Leader Academy growth forum, with nine Building Leaders
2. Increase student achievement
 - ✓ Fall Assessment (next page)
 - ✓ Working with our lobbyist on a current legislative initiative in the Senate
3. Build an infrastructure that utilizes automation and reduces manual entry
 - ✓ Trials conducted on new student information system, INFINITE CAMPUS; combining our multiple data systems into one data warehouse that all schools and departments can utilize
 - ✓ Minimizing disparate entries and eliminating multiple systems registrations and paper records
4. Expand learning opportunities for students with ADD, ADHD, and Autism
 - ✓ Embracing a plan to broaden our student enrollment and retention
 - ✓ Continuing focus on our Reading Framework enrichment and fulfillment of our targeted goals
 - ✓ Extraordinary contributions of the Summit Academy's signature Therapeutic Martial Arts Program and the special, and rare, occurrence in achieving an 8th Degree Blackbelt for Master-Level Instructor Lisa Kozak and Master-Level Instructor David Willard

Ohio State Report Card Performance Index Data

According to the Ohio Department of Education, the Performance Index "measures the achievement of every student, not just whether or not they reach "proficient". Districts and schools receive points for every student's level of achievement. The higher the student's level, the more points the school earns toward its index. This rewards districts and schools that improve the performance of highest- and lowest-performing students." The state expectation for all student subgroups is to continue closing educational gaps year over year.

The data below shows the Performance Index scores for Students with Disabilities (SWD) specific to English Language Arts (ELA) and Math. The scores of each major Ohio city public school district are compared to the corresponding Summit Academy locations. Subgroups with fewer than 15 students are not rated and are shown in the table as "N<15".

	Public City School District Serving Grades K to 12	PI ELA	PI MATH	Summit Academy School	PI ELA	PI MATH
Akron	Akron Public Schools	45.1	37.6	Summit Academy Akron Elementary (K to 5)	48.2	42.9
				Summit Academy Akron Middle (6 to 8)	56.3	40.0
				Summit Academy Akron Secondary (9 to 12)	N<15	34.2
Canton	Canton Public Schools	37.8	32.9	Summit Academy School for Alter Learn-Canton (K to 8)	52.6	37.2
				Summit Academy Secondary – Canton (9 to 12)	N<15	32.7
Cincinnati	Cincinnati Public Schools	41.3	34.3	Summit Academy Community School – Cincinnati (K to 8)	44.8	35.2
				Summit Academy Transition High School-Cincinnati (9 to 12)	N<15	31.0
Columbus	Columbus Public Schools	37.8	32.4	Summit Academy Community School-Columbus (K to 5)	N<15	N<15
				Summit Academy Middle School – Columbus (6 to 8)	41.3	34.3
				Summit Academy Transition High School-Columbus (9 to 12)	N<15	33.3
Dayton	Dayton Public Schools	37.0	30.9	Summit Academy Community School – Dayton (K to 8)	36.8	31.6
				Summit Academy Transition High School Dayton (9 to 12)	47.3	28.5
Lorain	Lorain Public Schools	36.5	31.8	Summit Academy School Alternative Learners-Lorain (K to 5)	40.8	36.9
				Summit Academy School – Lorain (6 to 12)	50.4	34.6
Middletown	Middletown Public School	41.1	35.1	Summit Academy School for Alternative Learn – Middletown (K to 6)	53.0	53.3
				Summit Academy Secondary School – Middletown (7 to 12)	52.8	38.4
Painesville	Painesville Public Schools	44.9	36.1	Summit Academy Community School – Painesville (K to 8)	54.0	32.0
Parma	Parma Public Schools	47.1	41.6	Summit Academy Community School - Parma (K to 12)	48.0	34.1
Toledo	Toledo Public Schools	38.0	32.3	Summit Academy – Toledo (K to 12)	40.3	32.3
Warren	Warren Public Schools	52.5	42.6	Summit Academy Community School-Warren (K to 7)	44.1	43.4
				Summit Academy-Warren Middle & Secondary (8 to 12)	35.8	34.3
Xenia	Xenia Public Schools	53.8	44.3	Summit Academy School Alternative Learners -Xenia (K to 12)	49.1	32.9
Youngstown	Youngstown Public Schools	34.0	32.0	Summit Academy-Youngstown (K to 7)	47.0	34.8
				Summit Academy Secondary – Youngstown (8 to 12)	45.7	30.9

Compiled by Summit Academy Schools | November 2022 | summitacademies.org



Safety

Emergency Operations Plans were updated for all schools to remain compliant with the Ohio School Safety Center and the Ohio Department of Education. These updates include establishing a new master key system, updating card access systems, and implementing temporary door-locking devices to be used in emergency/lockdown situations.

Additionally, training is being scheduled for staff on the School Gate Guardian visitor management system. Camera systems continue to be introduced to the schools as an added layer of safety, internally and externally. Exterior lighting updates are being analyzed to replace existing lighting with more energy-efficient LED lighting for sustainability, safety, and cost savings.

Federal Programs

The Federal Programs department has been focused on entering the COVID-based grants, ARP ESSER, and ESSER II applications and budgets required to receive Federal grant funds for the 2022-2023 school year.

The availability to move forward with these grants has been dependent on ODE Grants Management approvals of the prior FY22 grant year. This process has been very slow this year, delaying most applications by 2 months or more. We currently have 33 of the 48 applications approved, 12 in process, and 3 still pending ODE approval.

All federal grants in the Comprehensive Continuous Improvement Plan (CCIP) have had the carryover funds availability delayed, so we will be expediting adding these funds to budgets.

Our next big push in January will be reviewing the spending status of grant funds and preparing for the next year of grant applications. We will be working closely with Curriculum and our school-building leadership to determine the grant focus and preparation of the One Needs Assessment and One Plan.

SSIS

Beginning of the year Student (closes 12/19/22) and Staff/Course collections (closes 1/30/23) have been submitted for the deadlines listed as required by ODE. End-of-year reporting begins after the collections close.

A new reporting collection in this school year for Graduates Follow UP opened in November and closes on 1/6/23. This collection requires High Schools to follow up on how 21-22 graduates are succeeding in the era of post-graduation.

Schools on schedule for Full-Time Equivalency (FTE) reviews with Area Finance Coordinators from ODE this school year will be, Summit Academy Akron Elementary School, Summit Academy Akron Middle School, and Summit Academy Transition High School-Cincinnati.

Martial Arts

The Therapeutic Martial Arts program is continuing to gain strength as it enriches our students' lives. During the first semester, the schools focus on the Summit Academy Full Value Contract, incorporating it as a part of the school's culture. Students have emphasized three things: "I am focused", "I am in control" and "I show respect". The students say the phrases every class and the lessons reinforce these concepts so that they can be carried out throughout the school.

The Blue Star Program was brought back this year and tied in with the existing PBIS program. The students earn Blue Stars in the TMA program through positive behavior tracked in the PBIS program. Students who have earned two Blue Stars are eligible to be promoted to their next Martial Arts belt rank as part of their requirements for that rank.

The Therapeutic Martial Arts promotion ceremonies were very successful in December. However, two have been postponed until January due to illness: Canton Elementary (1/26/2023) and Painesville (1/12/2023).

This coming semester will continue the progress from the first semester. The goal is to strengthen the program even more and have it become part of the overall school culture.

SPED

The special education department is focusing on the following:

- 1) Statewide Tasks:
 - a. A workload analysis was completed to determine how to effectively allocate resources for Semester 2.

- b. We are continuing to vet and interview candidates for open Special Education Administrative school team members. A contingency plan has been created to ensure coverage where there are current openings. Current openings include:
 - i. Akron Elementary – Behavior Specialist
 - ii. Akron Secondary – Behavior Specialist/Performance Coach
 - iii. Dayton THS – Behavior Specialist
 - iv. Lorain Elementary – Lead Intervention Specialist
- c. Two special projects are being completed using available wellness funds. The projects examine the following:
 - i. Tier 1, 2, and 3 PBIS interventions: those working on this project are identifying interventions at each tier across our schools, identifying how each intervention addresses symptoms of a specific mental health diagnosis and analyzing which interventions have resulted in student progress.
 - ii. Social/Emotional Programming: those working on this project are identifying programming used in each of our schools and specific pieces of the program that address symptoms of a specific mental health diagnosis and/or a developmental disability.
- d. In anticipation of the upcoming Special Education Ratings, self-reviews will be completed as required (these are typically released in early December).
- e. Purchase orders will be created in late winter using federal IDEA B funds to purchase special education protocols and supplies.
- f. The Executive Director of Special Education is submitting a proposal to present at the Milestones national Autism conference in June 2023.

2) Training

- a. A calendar was distributed in Spring 2022 with a list of special education-specific and clinical training that will be conducted each month during the 2022-23 school year. In addition to these whole-group trainings, individual and small group trainings are held based on needs.
- b. Upcoming trainings include: Secondary Trauma (1.5 CEUs); Reporting Abuse and Neglect (1.5 CEUs); Empowerment, Self-Care, and Mindfulness (1.5 CEUs); Addressing Bullying and Grief (1.5 CEUs); Ethics (3.0 CEUs); Clinical Supervision (3.0 CEUs);

Interventions by Disability Category; Legal/Ethical Issues in Special Education Updates; Graduation and Summary of Performance; and Year-End Tasks.

- c. We will renew our CEU Provider status in Spring 2023 through the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board.



Summit Academy
SCHOOLS

Governing Authority Meeting Public Notice

Date: February 1, 2023
Time: 5:30 PM
Location: 2800 Shady Run Rd., Youngstown, OH 44502

The Governing Authorities of Summit Academy Community School – Warren, Summit Academy School for Alternative Learners – Warren Middle & Secondary, Summit Academy Youngstown and Summit Academy Secondary School - Youngstown will hold a regular meeting to be held at the above listed date and time.

This meeting is open to the public.

Summit Academy Community School – Warren
Summit Academy School for Alternative Learners – Warren
Summit Academy – Youngstown
Summit Academy Secondary School - Youngstown
February 1, 2023 | 5:30PM

Summit Academy Community School – Warren
Summit Academy School for Alternative Learners – Warren
Summit Academy – Youngstown
Summit Academy Secondary School - Youngstown
February 1, 2023 | 5:30PM

February 1, 2023 | 5:30PM

SIGNATURE

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SCHOOLS

Summit Academy Community School
Warren
2106 Arbor Ave. SE, Warren, OH 44484-5225

Summit Academy Youngstown
144 N. Schenley Ave., Youngstown, OH
44509-2041

Summit Academy School for Alternative
Learners – Warren Middle & Secondary
1461 Moncrest Dr., NW, Warren, OH 44485-
1928

Summit Academy Secondary School –
Youngstown
2800 Shady Run Rd., Youngstown, OH
44502