



Governing Authority Regular Meeting
Location: 2800 Shady Run Rd., Youngstown, OH 44502
February 1, 2023 | 5:30PM

Agenda

1. Call to Order/Roll Call

- Joseph Gagliano, President
- Amber Bodrick, Vice President
- Kendra Godiciu, Secretary
- Nicole Forte
- Eric Jones

2. Approval of Agenda

3. Approval of Minutes

- Regular Meeting - January 5, 2023

4. General Action Items

- Resolution and 2022-2023 EMIS Designee
- Resolution and Annual Review of Racial and Ethnic Balances
- Resolution and Monthly Residency Verifications – December and January 2022-2023

5. Financial Reports and Action Items

- Financial Report - November and December 2022
- Resolution and 2023-2024 Fiscal Officer Waiver

6. Reports

- School Report
- Management Company Report
- Committee Reports: Subcommittee/Ambassador/Other
- Sponsor Report

7. Other Business

8. Public Participation

- *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

9. Adjournment



Regular Meeting Minutes | January 5, 2023 | 5:30PM
Location: 1461 Moncrest Dr. N.W., Warren, OH
Approved on February 1, 2023

Governing Authority Members Present/Absent:

- | | |
|---------------------------------|---------|
| • Joseph Gagliano, President | Present |
| • Amber Bodrick, Vice President | Present |
| • Kendra Godiciu, Secretary | Present |
| • Nicole Forte | Present |
| • Eric Jones | Present |

Administrative Support Personnel Present:

- Erin Bradley, Director (Warren Middle & Secondary)
- Rebecca Ellis, Director (Youngstown Elementary)
- Ashley Martin, Director (Youngstown Secondary)
- David Hoskin, Assistant Treasurer
- Heather Singer, Executive Director of Curriculum
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- DeAnna Hardwick, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Gagliano called the meeting to order at 6:26 PM and called the roll.

2. Approval of Agenda

- Ms. Forte moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Godiciu moved that the Minutes of the Regular Meeting held on October 5, 2022 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Forte moved that the following General Action Items be approved:
 - Resolution and Annual Review of Health and Safety Policies
 - Resolution and Sponsor Contract Modification
 - Resolution and Fixed Assets Policy/Title I and Federal Grants Assets Policy
 - Resolution and Career Advising Policy

- Resolution and Monthly Residency Verifications – October and November 2022

The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Mr. Jones moved that the Treasurer's Report and Financials for September and October be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Bradley presented the School Report. Enrollment is at 104 with a 90% attendance rate. There were 34 students on the Honor Roll for this term. Ms. Bradley reviewed vacancies and recent assessments. She also discussed recent and upcoming events including fundraisers and holiday activities.
- Ms. Singer presented the Management Company Report. She referred the Governing Authority to the written report. Summit Academy Management's Strategic Plan goals were reviewed. Ms. Singer also provided a Health and Safety and Human Resources update.
- Ms. Hardwick presented the Sponsor Report. The book club professional development opportunity was reviewed. Ms. Hardwick also discussed the sponsor contract modification and the annual performance report. Recent site visits were reviewed. The sponsor's monthly financial review showed no red flags.

7. Other Business

Ms. Gilliland presented the bi-annual report on verified incidents of bullying and preventive practices.

8. Public Participation

- None

9. Adjournment

- Mr. Gagliano adjourned the meeting at 6:33 PM.

Signed:

Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: SA Warren El & MS/Sec

Month: January

Presented by:	DeAnna N. Hardwick, RTAE ESCLEW Community Schools	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p align="center"><u>Governing Authority Update</u></p> <p><i>Message from Director, Kurt Aey</i></p> <p>The Fall 2022 Community School Contract Modification was emailed out this week, and that update to the contract reflects recent changes in the law as well as updates to the payment to the sponsor for monitoring, oversight and technical assistance, the school's education plan (attachment 6.3), 11.6 performance framework to reflect the current school year, and changes to state report cards.</p> <p align="center">Governing Authority Book Club</p> <p align="center"><i>Topic Two: The Bylaws – a document by which the board regulates itself</i></p> <p><u>Governing for Greatness</u> explores ten fundamentals every charter school board member needs to know. The second fundamental is the bylaws – a document adopted by the board by which it regulates itself, its committees, and its individual members. Bylaws include information about the name and purpose of the organization, members, officers, meetings, committees, parliamentary authority, and amendment of bylaws. Once these bylaws have been approved by the board, the board is required to abide by them. Failure to do so can be grounds for revocation of the charter, so it's important that all board members are familiar with their own bylaws.</p> <p align="center">Bylaws FAQs</p> <p><input type="checkbox"/> <i>Where can I find our board's bylaws?</i></p> <p>The bylaws, referred to in the charter contract as the Code of Regulations, are included in Attachment 1.4 of the board's contract with ESCLEW. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current charter contract including Attachment 1.4 Governance Plan.</p> <p align="center">Book Club Challenge</p> <p><i>Read your board's bylaws and answer the questions from Governing for Greatness.</i></p> <ol style="list-style-type: none"> 1) How many board members are specified in your board's bylaws? 2) Do your board's bylaws stipulate a parliamentary authority such as Robert's Rules? 3) Do your board's bylaws prescribe terms of office for board members and officers? 4) Does your charter (contract with sponsor) contain a provision requiring the board to obtain authorizer approval prior to amending its bylaws? 5) Do your board's bylaws specify any standing committees? If so, what are they and who serves on them? 6) Are there any provisions in the bylaws that the board does not appear to be following? <p align="center">Did You Know?</p> <p><i>Here are some common examples of non-compliance with bylaws according to</i></p>	



Educational Service Center of Lake Erie West Community Schools Center

Governing for Greatness.

- ☐ Failure to contain various provisions required by the charter or the authorizer
- ☐ Amending the bylaws without authorizer approval
- ☐ Failure to maintain a required number of members or range of members
- ☐ Failure to adhere to terms of office for members and/or officers
- ☐ Failure to elect officers at the stated time of the year
- ☐ Failure to hold an annual meeting
- ☐ Failure to follow Robert's Rules in meetings
- ☐ Failure by the board to submit background check applications on new members
- ☐ Failure by the board to annually sign conflict of interest disclosure statements

Annual Performance Reports

Every year, the ESC of Lake Erie West (ESCLEW) produces an Annual Performance Report for each community school it oversees for use by the school and other stakeholders. The report summarizes the school's academic performance, legal compliance, financial health and sustainability, and organizational and operational performance according to the most recent data available for the years in review. Due to changes in the data and reporting on the Ohio School Report Card, ESCLEW was unable to complete its assessment of academic performance of its sponsored schools for the 2021-2022 school year.

ESCLEW is committed to promoting high-quality education for public school students in Ohio. This Annual Performance Report is produced in order to:

- 1) Provide timely information to the community school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract.
- 2) Identify the school's strengths and areas needing improvement.
- 3) Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations.

These annual reports were emailed to school leaders and governing authority members in the beginning of October. The last page highlights the school's performance summary and prospects for renewal. The prospects for renewal section are for reference only as a preliminary calculation and does not guarantee renewal. Renewal determinations and subsequent contract terms are based on each school's renewal application. Prospects for renewal are based on the assumption that the school will continue to produce consistent levels of performance as documented in the data trends of the previous sections of the report.

The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is a combination of all community schools sponsored by the ESCLEW and will be provided to all school stakeholders in early November. The ESC of Lake Erie West is required to provide a written report to all parents of students enrolled in sponsored schools and the Ohio Department of Education by November 30th of each year. The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is required to be posted to the schools' websites by November 30, 2022 to serve as notification to parents of students enrolled at each school.



Educational Service Center of Lake Erie West Community Schools Center

Chronic Absenteeism Rate for the 2022–2023

Beginning with the 2022–2023 school year, the Chronic Absenteeism improvement indicator contributes a possible five points to the Gap Closing Component. The Ohio Department of Education has set a long term goal of reducing Ohio’s chronic absenteeism rate to 5% by the 2030–2031 school year. In order to meet this target goal, the state has identified specific annual targets as the annual state target to meet the indicator on the report card.

The 2022–2023 state target goal for chronic absenteeism is 20.2%. This is a change from what was published prior to 2020. Schools will meet the chronic absenteeism indicator by achieving one of the following three options;

1. Meet the state target of 20.2%.
2. If the school’s chronic absenteeism rate is 36.7% or higher, the school will show a 1.1% improvement.
3. If the school’s chronic absenteeism rate is lower than 36.7%, the school will show a 3% improvement.

The schools will be required to determine the rate of improvement that will be required to meet the state target, and that will be the school’s goal for chronic absenteeism rate for the 2022 -2023 school year. The chronic absenteeism rate will be evaluated on the 2022–2023 Annual Performance Reports completed by the ESCLEW Community Schools Center.

December 2022

Governing Authority Update Governing Authority Book Club

Topic Three: School Management – chief executive or management company?

Governing for Greatness explores ten fundamentals every charter school board member needs to know. The third fundamental is school management. Community schools are either operated by a chief executive (superintendent, principal, director, etc.) or an education service provider (management company/operator). According to research cited in Governing for Greatness, 60% of schools are run by a chief executive while 40% of schools are run by a management company. Either way, the board should have a contract with school management whether it’s an individual or company. At minimum, the contract should address four topics – responsibilities, scope of authority, accountability to the board, and compensation.

School Management FAQ

☐ Where can I find our school management contract?

For schools that are managed by a third party operator, a copy of the fully executed operator contract is included in Attachment 3.2 of the board’s contract with ESCLEW. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current charter contract including Attachment 3.2 Management by Third Party Operator. ODE also publishes operator contracts on their website here.



Educational Service Center of Lake Erie West Community Schools Center

Book Club Challenge

Read your school's management contract and answer the questions from Governing for Greatness.

- 1) Does your school's management (i.e., chief executive) have a contract with the board?
- 2) If yes, how well does it compare with the four elements described in this section?
- 3) Did an independent attorney that is knowledgeable about the charter school sector review the management contract before the board approved it (or its subsequent renewal)? (The answer to this question is of greater significance if your board contracts with a management company.)

Did You Know?

Ohio Revised Code Section 3314.036 requires the governing authority of a community school to employ an attorney, independent from the school's sponsor or operator, for any services related to the negotiation of the community school's contract with the sponsor or the school's contract with the operator.

Topic Four: Financial Controls – policies and procedures safeguard against fraud, waste, and abuse

Governing for Greatness explores ten fundamentals every charter school board member needs to know. The fourth fundamental is financial controls. The board maintains a fiduciary duty to verify these financial policies and procedures exist and are being followed. In order to protect against fraud, waste, and abuse, every community school should have, at minimum, six specific controls including separation of duties policy, purchasing policy, debit card policy, credit card policy, cash handling procedures, and vendor approval procedures as well as an annual external audit that is presented to the full board.

Financial Controls FAQ

- ☐ Where can I find our board's financial controls?

The financial controls should exist as written board policies. Board members may contact their school liaison for help accessing a board policy binder or electronic archive.

Book Club Challenge

Read your school's financial policies and procedures and answer the questions from Governing for Greatness.

- 1) Does your school have written financial controls (i.e., policies and procedures) that include, at a minimum, the six described in this section?
- 2) Were the policies and procedures easy to locate? (In schools where administrators don't know where to find policies and procedures, there may be inconsistencies in adherence to them.)
- 3) When was the last time your board verified the existence of written financial controls, especially a separation of duties policy?
- 4) Apart from the audit, when was the last time your board evaluated the extent to which financial controls are being followed?

January 2023

Governing Authority Book Club

Topic Five: Risk Management – risks to people, risks to property, and risks to the program



Educational Service Center of Lake Erie West Community Schools Center

	<p>Governing for Greatness explores ten fundamentals every charter school board member needs to know. The fifth fundamental is risk management. The information contained in the chapter and this brief synopsis is not sufficient to fully accomplish risk management. Boards should consult other resources in addition to this material. Six key risk management strategies discussed in the chapter include: hiring competent individuals at all levels, being proactive in identifying potential risks, having a method for monitoring data and information related to key risk indicators, adopting and following sound policies and procedures, retaining and consulting competent legal counsel, and maintaining proper insurance coverage. It is important to note, having a compliant policy is not enough. The board should systematically monitor how well key policies are being followed.</p> <p><i>Risk Management FAQ</i></p> <p><input type="checkbox"/> <i>Where can I find information on our school's insurance coverage?</i></p> <p>A copy of the Certificate of Liability Insurance and Evidence of Property Insurance is included in Attachment 10.1 of the board's contract with the ESC of Lake Erie West (ESCLEW). However, the coverage detailed in the attachment is only effective for the year the original contract was signed. Schools are required to submit updated certificates to ESCLEW each year. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current liability and property insurance coverage.</p> <p><i>Book Club Challenge</i></p> <p><i>Read and reflect on these Key Questions from Governing for Greatness.</i></p> <ol style="list-style-type: none"> 1) As you talk to other board members, how well does it appear the school is being proactive at risk management with respect to the six approaches discussed in this section? 2) Does your board require management to conduct an annual risk management assessment and to report its findings? 3) On what date does your school's liability insurance coverage expire? 4) How many claims has your insurance company settled or paid out on behalf of the school in the previous 12 months? 5) Is your school highly susceptible to certain kinds of risks? For example, is it located on heavily traveled streets? <p>If yes, how is the school mitigating the associated potential risks?</p> <ol style="list-style-type: none"> 6) Does your school's actual insurance coverage meet all minimum thresholds that may be stated in your charter? 7) Has your board ever asked the insurance broker whether it provides any resources for risk management? <p><i>Did You Know?</i></p> <p>Each school's contract with ESCLEW requires general liability insurance (at least \$1 million per occurrence and \$3 million in aggregate), excess or umbrella policy extending coverage as primary coverage for at least \$5million, directors and officers liability and errors and omissions coverage (at least \$1 million per occurrence, not claims-made coverage), and property insurance.</p>
Recent Site Visit Highlights	<p><i>November Site Visit areas addressed:</i></p> <ul style="list-style-type: none"> • Graduation Plans • Report Card Data • Review RIMP's • Interview Staff



Educational Service Center of Lake Erie West Community Schools Center

	<ul style="list-style-type: none"> • Student Discipline Discussion • Coming Events • Questions/Concerns • Strengths • Student File Review • Emergency Mngt Test Drill <p><i>December Site Visit areas addressed:</i></p> <ul style="list-style-type: none"> • Academic Interventions • Attendance Policy Implementation • Emergency Drill Log • General Student File Review • 11.6 update • Elem – Reading Improvement Plan Monitoring • HS – College Credit Plus Program • Food Service/Heimlich training • Winter Assessment Planning • Coming Events • Questions/Concerns • Strengths • Dates closed beyond the calendar <p><i>January 2023 Site Visit areas addressed:</i></p> <ul style="list-style-type: none"> • Actual Enrollment • Emergency Drill Log • PBIS update • Student Interviews • Student Discipline • Team Threat Assessment training • School website review • Winter Assessments • Coming Events • Questions/Concerns • Strengths • Technical Assistance
Financial Update	<p>The following areas for October 2022 were reviewed by Linda Moye, ESCLEW Financial Consultant, with Scott Pittman of SAM on November 28, 2022:</p> <ul style="list-style-type: none"> ➤ Financial Summary Report (cash-basis schools) ➤ Year-to-Date Actual vs. Budget (Forecast) Report ➤ Invoices More than 60 Days Past Due (Aging) ➤ FTE Enrollment ➤ Transaction Detail Report (FINDET) ➤ Five Year Forecast/Update ➤ Annual Budget



Educational Service Center of Lake Erie West Community Schools Center

	Results: SA Warren EL: No red flags nor concerns SA Warren MS/Sec: No red flags nor concerns			
	2022 – 2023 Governing Authority Goal (Attachment 11.6)			
MS/Sec Goal	One board member will participate in our career day and two board members will attend graduation.			
MS/ Sec Evidence	TBD			
El Goal	At least one of our Governing Board members will attend our family evening school event and one board member will attend at least one school day event.			
El Evidence	TBD			
El Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	Exceeded <input type="checkbox"/>
MS/Goal Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	Exceeded <input type="checkbox"/>

Other Items Discussed:	Remember to pursue your Sunshine Laws annual training by March 2023.
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



Governing Authority Resolution February 1, 2023

Resolved, the Governing Authority hereby appoints Lori St. Clair as EMIS Designee for the remainder of the 2022-2023 school year.

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution February 1, 2023

Be it Resolved, the Governing Authority has conducted an annual review of the School's Racial and Ethnic Balances based on the following data:

2021-2022 School Year

Total Enrollment

Summit Academy	84
Warren City	4676

Racial and Ethnic Balances

	Summit	Warren City
	%	%
Am. Indian/Alaskan Native	NC	NC
Asian/Pacific Islander	NC	NC
Black, Non-Hispanic	14.2	40.1
Hispanic	NC	5.3
Multiracial	NC	15.7
White, Non-Hispanic	73.9	38.7
Students with Disabilities	71.5	18.5
Economic Disadvantage	100	99.5
English Learner	NC	0.9
Migrant	NC	NC

If enrollment is less than 10, results are Not Calculated (NC)

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution February 1, 2023

Resolved, the Governing Authority hereby approves the Monthly Residency Verifications for December and January 2022-2023.

Signed:

Governing Authority President/Secretary/Presiding Member



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: December 2022

Official School Name: Summit Academy Warren Middle and Secondary

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 12-1-22 Type: Annual in File

*Lease agreement
9/30/22*

SECOND STUDENT

Date: 12-1-22 Type: Annual in File

*Other Ed. on
August 16, 22*

MONTHLY VERIFICATION

Note method of verification & details of contact. NO names, only confirming statements.

FIRST STUDENT

Date: 12-1-22 Details: Spoke With Parent

SECOND STUDENT

Date: 12-1-22 Details: Spoke With Parent

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☒ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☒ No

Completed By Signature: Samantha Musser

Completed By Printed: Samantha Musser Date: 12-1-22

Director Signature: Erin Bradley

Director Printed: Erin Bradley Date: 12-1-22



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: January 2023

Official School Name: Summit Academy Warren Middle and Secondary

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 1-2-23

Type: Annual in File

City of
Warren Utility
8/25/22

SECOND STUDENT

Date: 1-2-23

Type: Annual in File

City of
Warren Utility
8/6/22

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 1-2-23

Details: Spoke with Parents

SECOND STUDENT

Date: 1-2-23

Details: Spoke with Parent

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Samantha Musser

Completed By Printed: Samantha Musser Date: 1-2-23

Director Signature: Erin Bradley

Director Printed: Erin Bradley Date: 1-2-23

Summit Academy

WARMID

Board Meeting February 1, 2023

Financial Highlights

	<u>November</u>	<u>December</u>
1. Medicaid	\$520.11	\$1,904.75
2. School Lunch/Breakfast	\$0.00	\$7,410.45
3. Federal Grants	\$389.47	\$205,655.78
4. State Grants	\$0.00	\$900.00



Summit Academy
SCHOOLS

270	FY2023 BUDGET	FYTD DEC 22	% OF BUDGET
ENROLLMENT			
TOTAL STUDENT FTE (CS FUNDING REPORTS)	90.70	81.57	90%
OPERATIONAL REVENUES			
General Fund Revenue (001)	\$ 1,569,790	\$ 743,152	47%
Capital Improvement Revenue (003)	\$ 41,578	\$ 19,819	48%
Food Services Revenue (006)	\$ 39,093	\$ 25,075	64%
Student Fee Revenue (009)	\$ 4,199	\$ 2,058	49%
Grant Revenue (400's, 500's)	\$ 743,934	\$ 155,068	21%
Other Revenue	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 2,398,595	\$ 945,173	39%
OPERATIONAL EXPENDITURES			
GENERAL FUND EXPENDITURES			
Personnel Services (Salaries and Wages)	\$ 630,472	\$ 294,706	47%
Fringe Benefits	\$ 155,369	\$ 118,514	76%
Purchased Services - Non-Employees	\$ 105,479	\$ 14,515	14%
Purchased Services - Management Company Fees	\$ 359,748	\$ 116,601	32%
Purchased Services - Sponsorship Fees	\$ 54,288	\$ 19,123	35%
Communications & Utilities	\$ 53,882	\$ 26,229	49%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 6,976	\$ 3,340	48%
Repairs and Maintenance	\$ 116,194	\$ 55,038	47%
Materials, Supplies, and Textbooks	\$ 21,137	\$ 5,951	28%
Capital Outlay (Equipment, Buses, etc.)	\$ 7,414	\$ 2,496	34%
All Other Objects	\$ 13,400	\$ 16,067	120%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,524,360	\$ 672,579	44%
OTHER EXPENDITURES			
Capital Improvement Expenditures	\$ 67,680	\$ 11,515	17%
Food Services Expenditures	\$ 45,495	\$ 27,852	61%
Student Fee Expenditures	\$ 4,199	\$ 868	21%
Grant Expenditures	\$ 783,997	\$ 227,694	29%
Other Expenditures	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 901,371	\$ 267,930	30%
TOTALS			
TOTAL OPERATIONAL EXPENDITURES	\$ 2,425,731	\$ 940,509	39%
TOTAL EXCESS OR (SHORTFALL)	\$ (27,137)	\$ 4,664	-17%
REVENUE PER STUDENT	\$ 26,445	\$ 11,587	
EXPENSE PER STUDENT	\$ 26,745	\$ 11,530	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ (299)	\$ 57	

ENROLLMENT – 81.57 90% of Budget

December 2022 Fifty percent of Fiscal Year 23

REVENUE THROUGH DECEMBER 2022 39% of Budget

- General Fund (State Foundation and Medicaid - \$743,152) **47%**
- Capital Improvement Fund (State Foundation - \$19,819) **48%**
- Food Service (006) - \$25,075 **64%**

EXPENSES THROUGH DECEMBER 2022 39% of Budget

- Benefits - \$118, 514 **76%.**
- All Other Objects - \$16,067 **120%** – Audit, liability and property insurance payments. This line item needs to be reviewed for FY24 for the liability and property expenses. They were under budgeted in FY23.

REVENUE VS. EXPENSES THROUGH DECEMBER 2022

- Revenues exceeded expenses by \$4,664
- Per pupil revenues exceeded expenses by \$57



Monthly Financial Report for Warren Middle and Secondary
November of Fiscal Year 2023

270	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	90.70	83.96	83.96	83.96	79.72	78.92								82.10	91%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 1,569,790	\$ 123,426	\$ 126,141	\$ 157,147	\$ 109,960	\$ 113,073	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 629,746	40%
Capital Improvement Revenue (003)	\$ 41,578	\$ 3,474	\$ 3,474	\$ 3,474	\$ 3,195	\$ 3,096	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,712	40%
Food Services Revenue (006)	\$ 39,093	\$ 4,376	\$ 430	\$ -	\$ 12,859	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,665	45%
Student Fee Revenue (009)	\$ 4,199	\$ -	\$ 1,882	\$ 176	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,058	49%
Grant Revenue (400's, 500's)	\$ 743,934	\$ 12,267	\$ 46,241	\$ -	\$ 11,115	\$ 389	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,013	9%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 2,398,595	\$ 143,542	\$ 178,168	\$ 160,796	\$ 137,129	\$ 116,558	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 736,193	31%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Funds (Salaries and Wages)	\$ 630,472	\$ 46,738	\$ 54,777	\$ 11,380	\$ 75,787	\$ 41,077	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229,759	36%
Fringe Benefits	\$ 155,369	\$ 19,618	\$ 21,480	\$ 13,036	\$ 28,411	\$ 12,998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,543	61%
Purchased Services - Non-Employees	\$ 105,479	\$ 755	\$ 2,152	\$ 171	\$ 6,635	\$ 3,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,887	12%
Purchased Services - Management Company Fees	\$ 359,748	\$ 21,548	\$ 20,625	\$ 17,891	\$ 19,720	\$ 20,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,617	28%
Purchased Services - Sponsorship Fees	\$ 54,288	\$ 3,172	\$ 3,173	\$ 3,363	\$ 3,082	\$ 3,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,971	29%
Communications & Utilities	\$ 53,882	\$ 2,595	\$ 3,085	\$ 5,029	\$ 4,967	\$ 3,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,648	36%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 6,976	\$ 557	\$ 557	\$ 557	\$ 557	\$ 557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,783	40%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 116,194	\$ 9,153	\$ 9,052	\$ 10,330	\$ 9,117	\$ 8,338	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,990	40%
Materials, Supplies, and Textbooks	\$ 21,137	\$ -	\$ 3,402	\$ 1,131	\$ 705	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,488	26%
Capital Outlay (Equipment, Buses, etc.)	\$ 7,414	\$ -	\$ -	\$ 975	\$ 113	\$ 62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150	16%
All Other Objects	\$ 13,400	\$ 5,627	\$ 2,773	\$ 1,960	\$ 2,988	\$ 1,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,182	113%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,524,360	\$ 109,764	\$ 121,077	\$ 65,822	\$ 152,080	\$ 96,277	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 545,019	36%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ 67,680	\$ -	\$ -	\$ 11,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,515	17%
Food Services Expenditures	\$ 45,495	\$ 456	\$ 238	\$ 3,522	\$ 8,618	\$ 7,811	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,645	45%
Student Fee Expenditures	\$ 4,199	\$ -	\$ -	\$ -	\$ 124	\$ 468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 592	14%
Grant Expenditures	\$ 783,997	\$ 24,697	\$ 19,779	\$ 82,756	\$ 3,603	\$ 79,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,261	27%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 901,371	\$ 25,153	\$ 20,017	\$ 97,793	\$ 12,346	\$ 87,706	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 243,015	27%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 2,425,731	\$ 134,917	\$ 141,094	\$ 163,615	\$ 164,425	\$ 183,983	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,034	32%
TOTAL EXCESS OR (SHORTFALL)	\$ (27,137)	\$ 8,626	\$ 37,074	\$ (2,818)	\$ (27,297)	\$ (67,425)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (51,841)	191%
REVENUE PER STUDENT	\$ 26,445	\$ 1,710	\$ 2,122	\$ 1,915	\$ 1,720	\$ 1,477	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,967	
EXPENSE PER STUDENT	\$ 26,745	\$ 1,607	\$ 1,680	\$ 1,949	\$ 2,063	\$ 2,331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,598	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ (299)	\$ 103	\$ 442	\$ (34)	\$ (342)	\$ (854)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (631)	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 132,821	\$ 167,447	\$ 150,075	\$ 126,408	\$ 105,837	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (132,821)	\$ (167,447)	\$ (150,075)	\$ (126,408)	\$ (105,837)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES	YES	YES	YES									

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ -	0%	EONC FY23	\$ 2,079.08	\$ 59.48	3%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
ESSER II FY22	\$ -	\$ 27,011.55	0%	ECSE FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ -	0%	TITLE IIA FY2022	\$ -	\$ 94.66	0%	TITLE IIA FY2023	\$ 5,683.72	\$ -	0%
IDEA B FY2022	\$ -	\$ 9,407.00	0%	ARP IDEA FY22	\$ -	\$ 796.65	0%	NC SSI FY2023	\$ -	\$ 2,000.00	0%
NC SSI FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 126,200.48	\$ -	0%	ARP IDEA FY23	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 449,665.84	\$ -	0%		\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 7,723.43	0%	IDEA B FY2023	\$ 53,387.83	\$ 28.74	0%		\$ -	\$ -	0%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 64,196.61	\$ 329.99	1%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ 20,561.02	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 70,012.51
	\$ -



Monthly Financial Report for Warren Middle and Secondary
December of Fiscal Year 2023

270	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	90.70	83.96	83.96	83.96	79.72	78.92	78.92							81.57	90%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 1,569,790	\$ 123,426	\$ 126,141	\$ 157,147	\$ 109,960	\$ 113,073	\$ 113,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 743,152	47%
Capital Improvement Revenue (003)	\$ 41,578	\$ 3,474	\$ 3,474	\$ 3,474	\$ 3,195	\$ 3,096	\$ 3,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,819	48%
Food Services Revenue (006)	\$ 39,093	\$ 4,376	\$ 430	\$ -	\$ 12,859	\$ -	\$ 7,410	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,075	64%
Student Fee Revenue (009)	\$ 4,199	\$ -	\$ 1,882	\$ 176	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,058	49%
Grant Revenue (400's, 500's)	\$ 743,934	\$ 12,267	\$ 46,241	\$ -	\$ 11,115	\$ 389	\$ 85,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,068	21%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 2,398,595	\$ 143,542	\$ 178,168	\$ 160,796	\$ 137,129	\$ 116,558	\$ 208,980	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 945,173	39%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 630,472	\$ 46,738	\$ 54,777	\$ 11,380	\$ 75,787	\$ 41,077	\$ 64,947	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 294,706	47%
Fringe Benefits	\$ 155,369	\$ 19,618	\$ 21,480	\$ 13,036	\$ 28,411	\$ 12,998	\$ 22,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,514	76%
Purchased Services - Non-Employees	\$ 105,479	\$ 755	\$ 2,152	\$ 171	\$ 6,635	\$ 3,175	\$ 1,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,515	14%
Purchased Services - Management Company Fees	\$ 359,748	\$ 21,548	\$ 20,625	\$ 17,891	\$ 19,720	\$ 20,834	\$ 15,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,601	32%
Purchased Services - Sponsorship Fees	\$ 54,288	\$ 3,172	\$ 3,173	\$ 3,363	\$ 3,082	\$ 3,180	\$ 3,152	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,123	35%
Communications & Utilities	\$ 53,882	\$ 2,595	\$ 3,085	\$ 5,029	\$ 4,967	\$ 3,972	\$ 6,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,229	49%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 6,976	\$ 557	\$ 557	\$ 557	\$ 557	\$ 557	\$ 557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,340	48%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 116,194	\$ 9,153	\$ 9,052	\$ 10,330	\$ 9,117	\$ 8,338	\$ 9,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,038	47%
Materials, Supplies, and Textbooks	\$ 21,137	\$ -	\$ 3,402	\$ 1,131	\$ 705	\$ 250	\$ 463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,951	28%
Capital Outlay (Equipment, Buses, etc.)	\$ 7,414	\$ -	\$ -	\$ 975	\$ 113	\$ 62	\$ 1,346	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,496	34%
All Other Objects	\$ 13,400	\$ 5,627	\$ 2,773	\$ 1,960	\$ 2,988	\$ 1,834	\$ 885	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,067	120%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,524,360	\$ 109,764	\$ 121,077	\$ 65,822	\$ 152,080	\$ 96,277	\$ 127,560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 672,579	44%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ 67,680	\$ -	\$ -	\$ 11,515	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,515	17%
Food Services Expenditures	\$ 45,495	\$ 456	\$ 238	\$ 3,522	\$ 8,618	\$ 7,811	\$ 7,206	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,852	61%
Student Fee Expenditures	\$ 4,199	\$ -	\$ -	\$ -	\$ 124	\$ 468	\$ 276	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 868	21%
Grant Expenditures	\$ 783,997	\$ 24,697	\$ 19,779	\$ 82,756	\$ 3,603	\$ 79,427	\$ 17,433	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,694	29%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 901,371	\$ 25,153	\$ 20,017	\$ 97,793	\$ 12,346	\$ 87,706	\$ 24,915	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 267,930	30%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 2,425,731	\$ 134,917	\$ 141,094	\$ 163,615	\$ 164,425	\$ 183,983	\$ 152,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 940,509	39%
TOTAL EXCESS OR (SHORTFALL)	\$ (27,137)	\$ 8,626	\$ 37,074	\$ (2,818)	\$ (27,297)	\$ (67,425)	\$ 56,505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,664	-17%
REVENUE PER STUDENT	\$ 26,445	\$ 1,710	\$ 2,122	\$ 1,915	\$ 1,720	\$ 1,477	\$ 2,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,587	
EXPENSE PER STUDENT	\$ 26,745	\$ 1,607	\$ 1,680	\$ 1,949	\$ 2,063	\$ 2,331	\$ 1,932	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,530	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ (299)	\$ 103	\$ 442	\$ (34)	\$ (342)	\$ (854)	\$ 716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 132,821	\$ 167,447	\$ 150,075	\$ 126,408	\$ 105,837	\$ 199,813	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (132,821)	\$ (167,447)	\$ (150,075)	\$ (126,408)	\$ (105,837)	\$ (199,813)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES	YES	YES	YES	YES								

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ -	0%	EONC FY23	\$ 2,079.08	\$ 59.48	3%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	TITLE IV FY23	\$ 10,000.00	\$ 3,239.28	32%
ESSER II FY22	\$ -	\$ 27,011.55	0%	ECSE FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ -	0%	TITLE IIA FY2022	\$ -	\$ 146.97	0%	TITLE IIA FY2023	\$ 5,683.72	\$ -	0%
IDEA B FY2022	\$ -	\$ 7,852.57	0%	ARP IDEA FY22	\$ -	\$ 796.65	0%	NC SSI FY2023	\$ -	\$ 16,500.00	0%
NC SSI FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 126,200.48	\$ -	0%	ARP IDEA FY23	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 449,665.84	\$ 67,540.22	15%	SQIG FY2023	\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 7,987.91	0%	IDEA B FY2023	\$ 53,387.83	\$ 142.66	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 900.00	50%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 64,196.61	\$ 329.99	1%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ 20,561.02	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 155,068.29
	\$ -

NOVEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1942	11/07/22	AMAZON.COM	0010000110027000	511	CLASSROOM SUPPLIES	\$ 31.98	270
V1944	11/09/22	HP FINANCIAL SERVIC	0010000296027000	426	(ADM \$100.27 - SCH	\$ 100.09	270
V1945	11/09/22	DE LAGE LANDEN	0010000296027000	426	COPIER LEASES	\$ 456.50	270
66685	11/11/22	REA & ASSOCIATES IN	0010000250027000	843	AUDIT SCHOOLS_FY22	\$ 584.00	270
66699	11/11/22	CRISIS PREVENTION I	0010000119027000	432	11/3 JENNIFER COST	\$ 349.75	270
66702	11/11/22	JOHNSON CONTROLS SE	0010000276027000	429	FY23 MONITORING (FI	\$ 75.83	270
66706	11/11/22	HEALTHCARE BILLING	0010000241627000	419	WARMID	\$ 69.79	270
66713	11/11/22	OHIO EDISON	0010000270027000	451	ELECTRIC SERVICES	\$ 1,415.97	270
66714	11/11/22	PITNEY BOWES RESERV	0010000250027000	443	OCT POSTAGE REFILLS	\$ 213.18	270
66721	11/11/22	VERIZON WIRELESS	0010000296027000	441	VERIZON - CELLULAR	\$ 60.00	270
V1948	11/11/22	TDG FACILITIES SERV	0010000270027000	423	FY23 MAINT/JANITORI	\$ 8,002.97	270
V1954	11/11/22	LOWES PROX	0010000276027000	644	MISC SUPPLIES FOR V	\$ 62.46	270
V1956	11/11/22	AMAZON.COM	0010000276027000	519	WIRE CAGES FOR VAPI	\$ 29.94	270
V1958	11/11/22	ESC OF LAKE ERIE WE	0010000250027000	415	SPONSOR FEES	\$ 3,180.33	270
66695	11/11/22	NUTRITION INC	0060000312027000	462	WARMID FY23 BLANKET	\$ 6,751.80	270
66670	11/11/22	CHAMPION BOWL & ENT	0090000110027000	899	CHAMPION LANES / 11	\$ 100.00	270
V1956	11/11/22	AMAZON.COM	0090000110027000	899	PTST_STAFF BREAKROO	\$ 21.44	270
V1956	11/11/22	AMAZON.COM	0090000110027000	899	PTST_STAFF BREAKROO	\$ 47.98	270
66753	11/18/22	HANOVER INSURANCE G	0010000250027000	855	6/30/22-6/30/23 INS	\$ 37.11	270
66753	11/18/22	HANOVER INSURANCE G	0010000250027000	855	6/30/22-6/30/23 INS	\$ 359.50	270
66754	11/18/22	EMBASSY SUITES COLU	0010000110027000	439	COACHES PD / NOV. 7	\$ 99.07	270
66754	11/18/22	EMBASSY SUITES COLU	0010000220027000	412	HOTEL STAY FOR INST	\$ 134.20	270
66754	11/18/22	EMBASSY SUITES COLU	0010000220027000	412	MEETING ROOM FOR PD	\$ 51.13	270
66760	11/18/22	CDW-G	0010000296027000	419	ERATE FRN # 2199013	\$ 397.50	270
66760	11/18/22	CDW-G	0010000296027000	419	ERATE FRN # 2199013	\$ 104.66	270
66774	11/18/22	AARIS THERAPY GROUP	0010000218227000	413	SY23 / HEALTH SRVC	\$ 335.00	270
66774	11/18/22	AARIS THERAPY GROUP	0010000215227000	413	SY23 / HEALTH SRVC	\$ 715.00	270
66774	11/18/22	AARIS THERAPY GROUP	0010000214227000	413	PSYCH SERV. / WAREL	\$ 382.50	270
V1974	11/18/22	DAVID T MCGOOKEY	0010000241127000	431	10/21 152 X \$.625=\$	\$ 95.00	270
V1974	11/18/22	DAVID T MCGOOKEY	0010000224027000	431	9/1, 9/6 152 X \$.62	\$ 190.00	270
V1974	11/18/22	DAVID T MCGOOKEY	0010000224027000	431	9/21 152X\$.625=\$95.	\$ 95.00	270
V1976	11/18/22	ERICA L RICHLEY DUD	0010000123027000	431	10/11 38 X \$.625=\$2	\$ 23.75	270
V1979	11/18/22	HEATHER M SINGER	0010000241127000	431	10/5 134 X \$.625=\$8	\$ 20.94	270
V1979	11/18/22	HEATHER M SINGER	0010000241127000	431	9/27 116 X \$.625=\$7	\$ 72.50	270
V1984	11/22/22	LAURA A VERDOORN	0010000220027000	412	10/3, 10/4 94.2 X \$	\$ 4.90	270
V1987	11/28/22	HNB MASTERCARD	0010000220027000	412	OAASFEP_10/23-10/24	\$ 34.00	270
V1987	11/28/22	HNB MASTERCARD	0090000110027000	899	11/2 SPAG DINNER- S	\$ 8.54	270
V1987	11/28/22	HNB MASTERCARD	0090000110027000	899	11/2 SPAG DINNER- S	\$ 17.37	270
V1987	11/28/22	HNB MASTERCARD	0090000110027000	899	11/2 SPAG DINNER- S	\$ 102.87	270
V1987	11/28/22	HNB MASTERCARD	0090000110027000	899	11/2 SPAG DINNER- S	\$ 20.02	270

NOVEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1987	11/28/22	HNB MASTERCARD	0090000110027000	511	HARVEST PARTY SUPPL	\$ 149.77	270
66862	12/01/22	STAPLES ADVANTAGE	0010000110027000	512	WARMID__OFFICE SUPP	\$ 188.24	270
66875	12/01/22	HUNTINGTON INSURANC	0010000250027000	855	STUDENT ACTIVITY PO	\$ 853.55	270
66876	12/01/22	BLUE TECHNOLOGIES	0010000296027000	429	COPIER CLICK COUNTS	\$ 258.93	270
66893	12/01/22	DOMINION	0010000270027000	453	GAS SERVICES	\$ 1,979.45	270
66904	12/01/22	BRIGHTSPEED	0010000296027000	441	WARM/S ALARM LINES	\$ 168.10	270
66905	12/01/22	CITY OF WARREN UTIL	0010000270027000	452	WATER SERVICES	\$ 135.07	270
66874	12/01/22	INNOVATIONED CONSUL	5365023220027000	412	\$4,500 PER DAY OF S	\$ 13,500.00	270

DECEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66916	12/09/22	BARNES & NOBLE BOOK	5902023220027000	510	READING COMPREHENS	\$ 49.95	270
66927	12/09/22	DR LORI ELLIOTT EDU	0010000220027000	412	11/7/2022 PD	\$ 214.28	270
66943	12/09/22	IMAGINE LEARNING LL	0010000110027000	511	Q#244887 / DIGITAL	\$ 450.00	270
66950	12/09/22	OHIO MOBILE SHREDDI	0010000241527000	422	SHREDDING SERVICES	\$ 71.40	270
66952	12/09/22	CNA SURETY	0010000250027000	851	BOND RENEWALS PITTM	\$ 200.00	270
66955	12/09/22	JOHNSON CONTROLS SE	0010000276027000	429	FY23 MONITORING (FI	\$ 75.83	270
66962	12/09/22	HEALTHCARE BILLING	0010000241627000	419	WARMID	\$ 33.81	270
66968	12/09/22	OHIO EDISON	0010000270027000	451	ELECTRIC SERVICES	\$ 1,502.17	270
66978	12/09/22	CHARTER COMMUNICATI	0010000296027000	441	WARM/S PHONE	\$ 226.44	270
66983	12/09/22	VERIZON WIRELESS	0010000296027000	441	VERIZON - CELLULAR	\$ 60.00	270
67013	12/16/22	STAPLES ADVANTAGE	0010000276027000	514	LATEX FREE PAPER TA	\$ 13.39	270
67027	12/16/22	NUTRITION INC	0060000312027000	462	WARMID FY23 BLANKET	\$ 6,403.20	270
67030	12/16/22	HANOVER INSURANCE G	0010000250027000	855	6/30/22-6/30/23 INS	\$ 359.50	270
67035	12/16/22	CDW-G	0010000296027000	644	E-RATE FRN # 219	\$ 1,102.50	270
67035	12/16/22	CDW-G	0010000296027000	644	E-RATE FRN # 219	\$ 243.12	270
67046	12/16/22	OLIVIA DUNBAR	0010000214227000	413	O. DUNBAR / 2HRS. P	\$ 50.00	270
67052	12/16/22	AARIS THERAPY GROUP	0010000218227000	413	SY23 / HEALTH SRVC	\$ 184.25	270
67052	12/16/22	AARIS THERAPY GROUP	0010000215227000	413	SY23 / HEALTH SRVC	\$ 260.00	270
67068	12/16/22	PITNEY BOWES RESERV	0010000250027000	443	POSTAGE 11/1-12/10	\$ 172.14	270
67102	12/28/22	BLUE TECHNOLOGIES	0010000296027000	429	COPIER CLICK COUNTS	\$ 172.95	270
67103	12/28/22	MICHAEL PHILLIPS	0090000110027000	511	MICHAEL PHILLIPS /	\$ 50.00	270
67114	12/28/22	DOMINION	0010000270027000	453	GAS SERVICES	\$ 4,174.17	270
67133	12/28/22	CITY OF WARREN UTIL	0010000270027000	452	WATER SERVICES	\$ 118.93	270
67159	01/10/23	REA & ASSOCIATES IN	0010000250027000	843	FY22 OCB OA SCHOOL F	\$ 325.00	270
67176	01/10/23	AARIS THERAPY GROUP	0010000218227000	413	SY23 / HEALTH SRVC	\$ 134.00	270
67176	01/10/23	AARIS THERAPY GROUP	0010000215227000	413	SY23 / HEALTH SRVC	\$ 341.25	270
67176	01/10/23	AARIS THERAPY GROUP	0010000214227000	413	PSYCH SERV. / WAREL	\$ 361.25	270
67189	01/10/23	CHARTER COMMUNICATI	0010000296027000	441	WARM/S PHONE	\$ 226.44	270
67195	01/10/23	VERIZON WIRELESS	0010000296027000	441	VERIZON - CELLULAR	\$ 60.00	270
V1998	12/09/22	TDG FACILITIES SERV	0010000270027000	423	FY23 MAINT/JANITORI	\$ 8,002.97	270
V2027	12/16/22	ERICA L RICHLEY DUD	0010000123027000	431	11/16 38 X\$.625=\$23	\$ 23.75	270
V2042	12/16/22	ESC OF LAKE ERIE WE	0010000250027000	415	SPONSOR FEES	\$ 3,151.75	270
V2044	12/21/22	HP FINANCIAL SERVIC	0010000296027000	426	(ADM \$100.27 - SCH	\$ 100.10	270
V2046	12/21/22	DE LAGE LANDEN	0010000296027000	426	COPIER LEASES	\$ 456.50	270
V2050	12/21/22	HNB MASTERCARD	0010000250027000	443	STAMP REFILL ROLLS_	\$ 39.99	270
V2050	12/21/22	HNB MASTERCARD	0090000110027000	899	11-03 HONOR ROLL PA	\$ 65.89	270
V2050	12/21/22	HNB MASTERCARD	0090000110027000	899	11/22 CAREER DAY SU	\$ 85.00	270
V2050	12/21/22	HNB MASTERCARD	0090000110027000	899	11/22 CAREER DAY SU	\$ 75.00	270
V2061	01/10/23	AMY L COLE	0010000241227000	433	10/5 80 X \$.625=\$50	\$ 25.00	270
V2070	01/10/23	TDG FACILITIES SERV	0010000270027000	429	WO207841 REPAIR B	\$ 724.50	270

NOVEMBER 2022 PURCHASE ORDER LIST

PURCHASE				VENDOR		ORIGINAL	CHANGE		DATE	DESCRIPTION	TOTAL	BALANCE
ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	NUMBER	VENDOR NAME	ENCUMBER AMOUNT	AMOUNT	ENCUMBERED			PAYMENT AMOUNT	
41441-01	5163023210027000	519	WARMID	10203	AMAZON.COM	915.62	0	11/22/22		WARMID_AMAZON_SUPPLIES	-	915.62
41441-02	5163023210027000	519	WARMID	10203	AMAZON.COM	73.83	0	11/22/22		WARMID_AMAZON_SUPPLIES	-	73.83
41441-03	5163023210027000	519	WARMID	10203	AMAZON.COM	2,577.80	0	11/22/22		WARMID_SUPPLIES	-	2,577.80
41304-01	0010000220027000	412	WARMID	15175	DR LORI ELLIOTT EDUCATIO	214.28	0	11/07/22		11/7/2022 PD	-	214.28
41411-01	0090000110027000	899	WARMID	14808	HNB MASTERCARD	160.00	0	11/18/22		11/22 CAREER DAY SUPPLIES	-	160.00
41356-01	0090000110027000	511	WARMID	15362	MICHAEL PHILLIPS	50.00	0	11/14/22		MICHAEL PHILLIPS / PTST -	-	50.00
41425-01	0030000270027000	423	WARMID	14942	TDG FACILITIES SERVICES	9,942.45	0	11/21/22		WO218163 FLOOR REPAIR AN	-	9,942.45
Grand Total						13,933.98	0				-	13,933.98

DECEMBER 2022 PURCHASE ORDER LISTING

PURCHASE ORDER NUMBER	BUDGET UNIT	ACCOUNT	ORGANIZATION	TITLE	VENDOR NUMBER	NAME	ORIGINAL ENCUMBER AMOUNT	CHANGE AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BAL
41577-01	5722023110027000	511	WARMID	WARMID-FED-TITLE1 CLASSROOM SUPPLIES	10241	BARNES & NOBLE BOOKSELLE	210.96	-	12/12/22	QUOTE # 1492678	-	210.96
41522-01	0010000276027000	519	WARMID	WARMID-GEN-FAC SECUR SVC OTHER SUPPLIES	14808	HNB MASTERCARD	467.00	-	12/06/22	KNOX BOX	-	467.00
41555-01	0010000110027000	889	WARMID	WARMID-GEN-INST REG OTHER AWARDS AND PRIZES	14808	HNB MASTERCARD	250.00	-	12/08/22	PCARD / BAUDVILLE - STAFF	-	250.00
41556-01	0010000110027000	889	WARMID	WARMID-GEN-INST REG OTHER AWARDS AND PRIZES	14808	HNB MASTERCARD	400.00	-	12/08/22	PCARD / STAFF APPRECIATIO	-	400.00
			Grand Total				1,327.96	-			-	1,327.96



Governing Authority Resolution February 1, 2023

Whereas, the Governing Authority entered into a management agreement with Summit Academy Management (SAM) to provide day-to-day management of the School; and,

Whereas, the management agreement specifies that SAM will provide fiscal services including, but not limited to, providing the Governing Authority with a licensed individual to serve as the School's Designated Fiscal Officer; Therefore, Be It

Resolved, that the Governing Authority hereby:

1. Waives the requirement, pursuant to Section 3314.011 (D) of the Revised Code, that the Governing Authority be the entity to employ or contract with a Designated Fiscal Officer; and,
2. Requests that the School's Sponsor approve this resolution for the 2023-2024 school year and provide a copy of this resolution to the Ohio Department of Education.

Signed:

Governing Authority President/Secretary/Presiding Member



Director's Report

Month(s): January 2023

School: Summit Academy School for Alternative Learners-Warren

Director: Erin Bradley

STUDENTS

Enrollment: 80

Attendance Rate: 85.1%

Suspensions/Expulsions: 0

Additional Comments: N/A

STAFF

Vacancies: Math Teacher

New Hires: None

Teacher/Student Ratio: 8:10

Additional Comments:

ACADEMICS

List any assessments administered during the month(s) of this report:

-WIAT, BASC, ABAS, GARS, Teacher Reports, Curriculum based reports, Transition assessment, SP/OT, IQ, BRI, STARS and classroom-based assessment

Additional Comments:

EVENTS – Please list any recent or upcoming events

January 17th and 18th-Nathan Maynard

January 23rd-February 7th-Carnation Fundraiser for Valentine's day

February 8th-Basketball Game

February 13th -February 17th-Spirit Week

February 14th-Valentine's Day Dance

February 15th-Basketball Game

SUMMIT ACADEMY MANAGEMENT

2791 Mogadore Road | Akron, Ohio 44312

**Summit Academy**
SCHOOLS
*Learning Without Limits***CEO Report**

The continuous focus is on achieving the Mission and Strategic Plan of Summit Academy Management.

The strategic plan is focused on four key strategies:

1. Improve employee retention and professional growth
 - ✓ In 2022, we increased salaries of all school staff, and enhanced our benefits package
 - ✓ Initiated a New Leader Academy growth forum, with nine Building Leaders
2. Increase student achievement
 - ✓ Fall Assessment (next page)
 - ✓ Working with our lobbyist on a current legislative initiative in the Senate
3. Build an infrastructure that utilizes automation and reduces manual entry
 - ✓ Trials conducted on new student information system, INFINITE CAMPUS; combining our multiple data systems into one data warehouse that all schools and departments can utilize
 - ✓ Minimizing disparate entries and eliminating multiple systems registrations and paper records
4. Expand learning opportunities for students with ADD, ADHD, and Autism
 - ✓ Embracing a plan to broaden our student enrollment and retention
 - ✓ Continuing focus on our Reading Framework enrichment and fulfillment of our targeted goals
 - ✓ Extraordinary contributions of the Summit Academy's signature Therapeutic Martial Arts Program and the special, and rare, occurrence in achieving an 8th Degree Blackbelt for Master-Level Instructor Lisa Kozak and Master-Level Instructor David Willard

Ohio State Report Card Performance Index Data

According to the Ohio Department of Education, the Performance Index “measures the achievement of every student, not just whether or not they reach “proficient”. Districts and schools receive points for every student’s level of achievement. The higher the student’s level, the more points the school earns toward its index. This rewards districts and schools that improve the performance of highest- and lowest-performing students.” The state expectation for all student subgroups is to continue closing educational gaps year over year.

The data below shows the Performance Index scores for Students with Disabilities (SWD) specific to English Language Arts (ELA) and Math. The scores of each major Ohio city public school district are compared to the corresponding Summit Academy locations. Subgroups with fewer than 15 students are not rated and are shown in the table as “N<15”.

	Public City School District Serving Grades K to 12	PI ELA	PI MATH	Summit Academy School	PI ELA	PI MATH
Akron	Akron Public Schools	45.1	37.6	Summit Academy Akron Elementary (K to 5)	48.2	42.9
				Summit Academy Akron Middle (6 to 8)	56.3	40.0
				Summit Academy Akron Secondary (9 to 12)	N<15	34.2
Canton	Canton Public Schools	37.8	32.9	Summit Academy School for Alter Learn-Canton (K to 8)	52.6	37.2
				Summit Academy Secondary – Canton (9 to 12)	N<15	32.7
Cincinnati	Cincinnati Public Schools	41.3	34.3	Summit Academy Community School – Cincinnati (K to 8)	44.8	35.2
				Summit Academy Transition High School-Cincinnati (9 to 12)	N<15	31.0
Columbus	Columbus Public Schools	37.8	32.4	Summit Academy Community School-Columbus (K to 5)	N<15	N<15
				Summit Academy Middle School – Columbus (6 to 8)	41.3	34.3
				Summit Academy Transition High School-Columbus (9 to 12)	N<15	33.3
Dayton	Dayton Public Schools	37.0	30.9	Summit Academy Community School – Dayton (K to 8)	36.8	31.6
				Summit Academy Transition High School Dayton (9 to 12)	47.3	28.5
Lorain	Lorain Public Schools	36.5	31.8	Summit Academy School Alternative Learners-Lorain (K to 5)	40.8	36.9
				Summit Academy School – Lorain (6 to 12)	50.4	34.6
Middletown	Middletown Public School	41.1	35.1	Summit Academy School for Alternative Learn – Middletown (K to 6)	53.0	53.3
				Summit Academy Secondary School – Middletown (7 to 12)	52.8	38.4
Painesville	Painesville Public Schools	44.9	36.1	Summit Academy Community School – Painesville (K to 8)	54.0	32.0
Parma	Parma Public Schools	47.1	41.6	Summit Academy Community School - Parma (K to 12)	48.0	34.1
Toledo	Toledo Public Schools	38.0	32.3	Summit Academy – Toledo (K to 12)	40.3	32.3
Warren	Warren Public Schools	52.5	42.6	Summit Academy Community School-Warren (K to 7)	44.1	43.4
				Summit Academy-Warren Middle & Secondary (8 to 12)	35.8	34.3
Xenia	Xenia Public Schools	53.8	44.3	Summit Academy School Alternative Learners -Xenia (K to 12)	49.1	32.9
Youngstown	Youngstown Public Schools	34.0	32.0	Summit Academy-Youngstown (K to 7)	47.0	34.8
				Summit Academy Secondary – Youngstown (8 to 12)	45.7	30.9

Compiled by Summit Academy Schools | November 2022 | summitacademies.org



Safety

Emergency Operations Plans were updated for all schools to remain compliant with the Ohio School Safety Center and the Ohio Department of Education. These updates include establishing a new master key system, updating card access systems, and implementing temporary door-locking devices to be used in emergency/lockdown situations.

Additionally, training is being scheduled for staff on the School Gate Guardian visitor management system. Camera systems continue to be introduced to the schools as an added layer of safety, internally and externally. Exterior lighting updates are being analyzed to replace existing lighting with more energy-efficient LED lighting for sustainability, safety, and cost savings.

Federal Programs

The Federal Programs department has been focused on entering the COVID-based grants, ARP ESSER, and ESSER II applications and budgets required to receive Federal grant funds for the 2022-2023 school year.

The availability to move forward with these grants has been dependent on ODE Grants Management approvals of the prior FY22 grant year. This process has been very slow this year, delaying most applications by 2 months or more. We currently have 33 of the 48 applications approved, 12 in process, and 3 still pending ODE approval.

All federal grants in the Comprehensive Continuous Improvement Plan (CCIP) have had the carryover funds availability delayed, so we will be expediting adding these funds to budgets.

Our next big push in January will be reviewing the spending status of grant funds and preparing for the next year of grant applications. We will be working closely with Curriculum and our school-building leadership to determine the grant focus and preparation of the One Needs Assessment and One Plan.

SSIS

Beginning of the year Student (closes 12/19/22) and Staff/Course collections (closes 1/30/23) have been submitted for the deadlines listed as required by ODE. End-of-year reporting begins after the collections close.

A new reporting collection in this school year for Graduates Follow UP opened in November and closes on 1/6/23. This collection requires High Schools to follow up on how 21-22 graduates are succeeding in the era of post-graduation.

Schools on schedule for Full-Time Equivalency (FTE) reviews with Area Finance Coordinators from ODE this school year will be, Summit Academy Akron Elementary School, Summit Academy Akron Middle School, and Summit Academy Transition High School-Cincinnati.

Martial Arts

The Therapeutic Martial Arts program is continuing to gain strength as it enriches our students' lives. During the first semester, the schools focus on the Summit Academy Full Value Contract, incorporating it as a part of the school's culture. Students have emphasized three things: "I am focused", "I am in control" and "I show respect". The students say the phrases every class and the lessons reinforce these concepts so that they can be carried out throughout the school.

The Blue Star Program was brought back this year and tied in with the existing PBIS program. The students earn Blue Stars in the TMA program through positive behavior tracked in the PBIS program. Students who have earned two Blue Stars are eligible to be promoted to their next Martial Arts belt rank as part of their requirements for that rank.

The Therapeutic Martial Arts promotion ceremonies were very successful in December. However, two have been postponed until January due to illness: Canton Elementary (1/26/2023) and Painesville (1/12/2023).

This coming semester will continue the progress from the first semester. The goal is to strengthen the program even more and have it become part of the overall school culture.

SPED

The special education department is focusing on the following:

- 1) Statewide Tasks:
 - a. A workload analysis was completed to determine how to effectively allocate resources for Semester 2.

- b. We are continuing to vet and interview candidates for open Special Education Administrative school team members. A contingency plan has been created to ensure coverage where there are current openings. Current openings include:
 - i. Akron Elementary – Behavior Specialist
 - ii. Akron Secondary – Behavior Specialist/Performance Coach
 - iii. Dayton THS – Behavior Specialist
 - iv. Lorain Elementary – Lead Intervention Specialist
- c. Two special projects are being completed using available wellness funds. The projects examine the following:
 - i. Tier 1, 2, and 3 PBIS interventions: those working on this project are identifying interventions at each tier across our schools, identifying how each intervention addresses symptoms of a specific mental health diagnosis and analyzing which interventions have resulted in student progress.
 - ii. Social/Emotional Programming: those working on this project are identifying programming used in each of our schools and specific pieces of the program that address symptoms of a specific mental health diagnosis and/or a developmental disability.
- d. In anticipation of the upcoming Special Education Ratings, self-reviews will be completed as required (these are typically released in early December).
- e. Purchase orders will be created in late winter using federal IDEA B funds to purchase special education protocols and supplies.
- f. The Executive Director of Special Education is submitting a proposal to present at the Milestones national Autism conference in June 2023.

2) Training

- a. A calendar was distributed in Spring 2022 with a list of special education-specific and clinical training that will be conducted each month during the 2022-23 school year. In addition to these whole-group trainings, individual and small group trainings are held based on needs.
- b. Upcoming trainings include: Secondary Trauma (1.5 CEUs); Reporting Abuse and Neglect (1.5 CEUs); Empowerment, Self-Care, and Mindfulness (1.5 CEUs); Addressing Bullying and Grief (1.5 CEUs); Ethics (3.0 CEUs); Clinical Supervision (3.0 CEUs);

Interventions by Disability Category; Legal/Ethical Issues in Special Education Updates; Graduation and Summary of Performance; and Year-End Tasks.

- c. We will renew our CEU Provider status in Spring 2023 through the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board.



Governing Authority Meeting Public Notice

Date: February 1, 2023
Time: 5:30 PM
Location: 2800 Shady Run Rd., Youngstown, OH 44502

The Governing Authorities of Summit Academy Community School – Warren, Summit Academy School for Alternative Learners – Warren Middle & Secondary, Summit Academy Youngstown and Summit Academy Secondary School - Youngstown will hold a regular meeting to be held at the above listed date and time.

This meeting is open to the public.

Summit Academy Community School – Warren
Summit Academy School for Alternative Learners – Warren
Summit Academy – Youngstown
Summit Academy Secondary School - Youngstown
February 1, 2023 | 5:30PM

Summit Academy Community School – Warren
Summit Academy School for Alternative Learners – Warren
Summit Academy – Youngstown
Summit Academy Secondary School - Youngstown
February 1, 2023 | 5:30PM

February 1, 2023 | 5:30PM

SIGNATURE

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.Summit Academy
SCHOOLS

Summit Academy Community School
Warren
2106 Arbor Ave. SE, Warren, OH 44484-5225

Summit Academy Youngstown
144 N. Schenley Ave., Youngstown, OH
44509-2041

Summit Academy School for Alternative
Learners – Warren Middle & Secondary
1461 Moncrest Dr., NW, Warren, OH 44485-
1928

Summit Academy Secondary School –
Youngstown
2800 Shady Run Rd., Youngstown, OH
44502