



---

Governing Authority Regular Meeting  
Location: 2800 Shady Run Rd., Youngstown, OH 44502  
February 1, 2023 | 5:30PM

---

## Agenda

### 1. Call to Order/Roll Call

- Joseph Gagliano, President
- Amber Bodrick, Vice President
- Kendra Godiciu, Secretary
- Nicole Forte
- Eric Jones

### 2. Approval of Agenda

### 3. Approval of Minutes

- Regular Meeting - December 7, 2022

### 4. General Action Items

- Resolution and 2022-2023 EMIS Designee
- Resolution and Annual Review of Racial and Ethnic Balances
- Resolution and Monthly Residency Verifications – December and January 2022-2023

### 5. Financial Reports and Action Items

- Financial Report - November and December 2022
- Resolution and 2023-2024 Fiscal Officer Waiver

### 6. Reports

- School Report
- Management Company Report
- Committee Reports: Subcommittee/Ambassador/Other
- Sponsor Report

### 7. Other Business

### 8. Public Participation

- *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

### 9. Adjournment

---

Regular Meeting Minutes | January 5<sup>th</sup>, 2023 | 5:30PM  
Location: 1461 Moncrest Dr., N.W., Warren, OH 44485  
Approved on: February 1, 2023

#### Governing Authority Members Present/Absent:

- |                                 |         |
|---------------------------------|---------|
| • Joseph Gagliano, President    | Present |
| • Amber Bodrick, Vice President | Present |
| • Kendra Godiciu, Secretary     | Present |
| • Nicole Forte                  | Present |
| • Eric Jones                    | Present |

#### Administrative Support Personnel Present:

- Erin Bradley, Director (Warren Middle & Secondary)
- Rebecca Ellis, Director (Youngstown Elementary)
- Ashley Martin, Director (Youngstown Secondary)
- David Hoskin, Assistant Treasurer
- Heather Singer, Executive Director of Curriculum
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

#### Sponsor Representative Present:

- Deanna Hardwick, ESC of Lake Erie West

---

### Minutes

#### 1. Call to Order/Roll Call

- Mr. Gagliano called the meeting to order at 6:33 PM and called the roll.

#### 2. Approval of Agenda

- Mr. Jones moved that the Agenda be approved. The motion was seconded and carried unanimously.

#### 3. Approval of Minutes

- Mr. Jones moved that the Minutes of the Regular Meeting held on October 5, 2022 be approved. The motion was seconded and carried unanimously.

#### 4. General Action Items

- Ms. Godiciu moved that the following General Action Items be approved:
  - Resolution and Annual Review of Health and Safety Policies
  - Resolution and Sponsor Contract Modification
  - Resolution and Fixed Assets Policy/Title I and Federal Grants Assets Policy
  - Resolution and Career Advising Policy
  - Resolution and Monthly Residency Verifications – October and November 2022

The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

---

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Mr. Jones moved that the Treasurer's Report and Financials for September and October 2022 be approved. The motion was seconded and carried unanimously.

6. Reports

---

- Ms. Singer presented the School Report. Current enrollment is 80. Ms. Singer reviewed recent assessments. She also discussed recent and upcoming events including holiday activities.
- Ms. Singer presented the Management Company Report. She referred the Governing Authority to the written report. Summit Academy Management's Strategic Plan goals were reviewed. Ms. Singer also provided a Health and Safety and Human Resources update.
- Ms. Hardwick presented the Sponsor Report. The book club professional development opportunity was reviewed. Ms. Hardwick also discussed the sponsor contract modification and the annual performance report. Recent site visits were reviewed. The sponsor's monthly financial review showed no red flags.

7. Other Business

---

- Ms. Gilliland presented the bi-annual report on verified incidents of bullying and preventive practices.

8. Public Participation

---

- None

9. Adjournment

---

- Mr. Gagliano adjourned the meeting at 6:52 PM.

Signed:

---

Governing Authority President/Secretary/Presiding Member



# Educational Service Center of Lake Erie West Community Schools Center

## ESC of Lake Erie West Community Schools Center Sponsor Update

**School Name:** SA Warren El & MS/Sec

**Month:** January

Presented by:	DeAnna N. Hardwick, RTAE ESCLEW Community Schools	In Person
Governing Authority Highlights / Important updates from ESCLEW	<b><u>Governing Authority Update</u></b>	
	<p><b><i>Message from Director, Kurt Aey</i></b></p> <p>The Fall 2022 Community School Contract Modification was emailed out this week, and that update to the contract reflects recent changes in the law as well as updates to the payment to the sponsor for monitoring, oversight and technical assistance, the school's education plan (attachment 6.3), 11.6 performance framework to reflect the current school year, and changes to state report cards.</p>	
	<p><b><u>Governing Authority Book Club</u></b></p> <p><i>Topic Two: The Bylaws – a document by which the board regulates itself</i></p> <p><u>Governing for Greatness</u> explores ten fundamentals every charter school board member needs to know. The second fundamental is the bylaws – a document adopted by the board by which it regulates itself, its committees, and its individual members. Bylaws include information about the name and purpose of the organization, members, officers, meetings, committees, parliamentary authority, and amendment of bylaws. Once these bylaws have been approved by the board, the board is required to abide by them. Failure to do so can be grounds for revocation of the charter, so it's important that all board members are familiar with their own bylaws.</p>	
	<p><b><i>Bylaws FAQs</i></b></p> <p><input type="checkbox"/> <i>Where can I find our board's bylaws?</i></p> <p>The bylaws, referred to in the charter contract as the Code of Regulations, are included in Attachment 1.4 of the board's contract with ESCLEW. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current charter contract including Attachment 1.4 Governance Plan.</p>	
	<p><b><i>Book Club Challenge</i></b></p> <p><i>Read your board's bylaws and answer the questions from Governing for Greatness.</i></p> <ol style="list-style-type: none"> <li>1) How many board members are specified in your board's bylaws?</li> <li>2) Do your board's bylaws stipulate a parliamentary authority such as Robert's Rules?</li> <li>3) Do your board's bylaws prescribe terms of office for board members and officers?</li> <li>4) Does your charter (contract with sponsor) contain a provision requiring the board to obtain authorizer approval prior to amending its bylaws?</li> <li>5) Do your board's bylaws specify any standing committees? If so, what are they and who serves on them?</li> <li>6) Are there any provisions in the bylaws that the board does not appear to be following?</li> </ol>	
	<p><b><i>Did You Know?</i></b></p> <p><i>Here are some common examples of non-compliance with bylaws according to</i></p>	



# Educational Service Center of Lake Erie West Community Schools Center

## Governing for Greatness.

- ☐ Failure to contain various provisions required by the charter or the authorizer
- ☐ Amending the bylaws without authorizer approval
- ☐ Failure to maintain a required number of members or range of members
- ☐ Failure to adhere to terms of office for members and/or officers
- ☐ Failure to elect officers at the stated time of the year
- ☐ Failure to hold an annual meeting
- ☐ Failure to follow Robert's Rules in meetings
- ☐ Failure by the board to submit background check applications on new members
- ☐ Failure by the board to annually sign conflict of interest disclosure statements

## **Annual Performance Reports**

Every year, the ESC of Lake Erie West (ESCLEW) produces an Annual Performance Report for each community school it oversees for use by the school and other stakeholders. The report summarizes the school's academic performance, legal compliance, financial health and sustainability, and organizational and operational performance according to the most recent data available for the years in review. Due to changes in the data and reporting on the Ohio School Report Card, ESCLEW was unable to complete its assessment of academic performance of its sponsored schools for the 2021-2022 school year.

ESCLEW is committed to promoting high-quality education for public school students in Ohio. This Annual Performance Report is produced in order to:

- 1) Provide timely information to the community school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract.
- 2) Identify the school's strengths and areas needing improvement.
- 3) Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations.

These annual reports were emailed to school leaders and governing authority members in the beginning of October. The last page highlights the school's performance summary and prospects for renewal. The prospects for renewal section are for reference only as a preliminary calculation and does not guarantee renewal. Renewal determinations and subsequent contract terms are based on each school's renewal application. Prospects for renewal are based on the assumption that the school will continue to produce consistent levels of performance as documented in the data trends of the previous sections of the report.

The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is a combination of all community schools sponsored by the ESCLEW and will be provided to all school stakeholders in early November. The ESC of Lake Erie West is required to provide a written report to all parents of students enrolled in sponsored schools and the Ohio Department of Education by November 30th of each year. The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is required to be posted to the schools' websites by November 30, 2022 to serve as notification to parents of students enrolled at each school.



# Educational Service Center of Lake Erie West Community Schools Center

## *Chronic Absenteeism Rate for the 2022–2023*

Beginning with the 2022–2023 school year, the Chronic Absenteeism improvement indicator contributes a possible five points to the Gap Closing Component. The Ohio Department of Education has set a long term goal of reducing Ohio’s chronic absenteeism rate to 5% by the 2030–2031 school year. In order to meet this target goal, the state has identified specific annual targets as the annual state target to meet the indicator on the report card.

The 2022–2023 state target goal for chronic absenteeism is 20.2%. This is a change from what was published prior to 2020. Schools will meet the chronic absenteeism indicator by achieving one of the following three options;

1. Meet the state target of 20.2%.
2. If the school’s chronic absenteeism rate is 36.7% or higher, the school will show a 1.1% improvement.
3. If the school’s chronic absenteeism rate is lower than 36.7%, the school will show a 3% improvement.

The schools will be required to determine the rate of improvement that will be required to meet the state target, and that will be the school’s goal for chronic absenteeism rate for the 2022 -2023 school year. The chronic absenteeism rate will be evaluated on the 2022–2023 Annual Performance Reports completed by the ESCLEW Community Schools Center.

## *December 2022*

### *Governing Authority Update Governing Authority Book Club*

#### *Topic Three: School Management – chief executive or management company?*

Governing for Greatness explores ten fundamentals every charter school board member needs to know. The third fundamental is school management. Community schools are either operated by a chief executive (superintendent, principal, director, etc.) or an education service provider (management company/operator). According to research cited in Governing for Greatness, 60% of schools are run by a chief executive while 40% of schools are run by a management company. Either way, the board should have a contract with school management whether it’s an individual or company. At minimum, the contract should address four topics – responsibilities, scope of authority, accountability to the board, and compensation.

#### *School Management FAQ*

☐ Where can I find our school management contract?

For schools that are managed by a third party operator, a copy of the fully executed operator contract is included in Attachment 3.2 of the board’s contract with ESCLEW. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current charter contract including Attachment 3.2 Management by Third Party Operator. ODE also publishes operator contracts on their website here.





# Educational Service Center of Lake Erie West Community Schools Center

## ***Book Club Challenge***

Read your school's management contract and answer the questions from Governing for Greatness.

- 1) Does your school's management (i.e., chief executive) have a contract with the board?
- 2) If yes, how well does it compare with the four elements described in this section?
- 3) Did an independent attorney that is knowledgeable about the charter school sector review the management contract before the board approved it (or its subsequent renewal)? (The answer to this question is of greater significance if your board contracts with a management company.)

## ***Did You Know?***

Ohio Revised Code Section 3314.036 requires the governing authority of a community school to employ an attorney, independent from the school's sponsor or operator, for any services related to the negotiation of the community school's contract with the sponsor or the school's contract with the operator.

## ***Topic Four: Financial Controls – policies and procedures safeguard against fraud, waste, and abuse***

Governing for Greatness explores ten fundamentals every charter school board member needs to know. The fourth fundamental is financial controls. The board maintains a fiduciary duty to verify these financial policies and procedures exist and are being followed. In order to protect against fraud, waste, and abuse, every community school should have, at minimum, six specific controls including separation of duties policy, purchasing policy, debit card policy, credit card policy, cash handling procedures, and vendor approval procedures as well as an annual external audit that is presented to the full board.

## ***Financial Controls FAQ***

- ☐ Where can I find our board's financial controls?

The financial controls should exist as written board policies. Board members may contact their school liaison for help accessing a board policy binder or electronic archive.

## ***Book Club Challenge***

Read your school's financial policies and procedures and answer the questions from Governing for Greatness.

- 1) Does your school have written financial controls (i.e., policies and procedures) that include, at a minimum, the six described in this section?
- 2) Were the policies and procedures easy to locate? (In schools where administrators don't know where to find policies and procedures, there may be inconsistencies in adherence to them.)
- 3) When was the last time your board verified the existence of written financial controls, especially a separation of duties policy?
- 4) Apart from the audit, when was the last time your board evaluated the extent to which financial controls are being followed?

***January 2023***

**Governing Authority Book Club**

***Topic Five: Risk Management – risks to people, risks to property, and risks to the program***



# Educational Service Center of Lake Erie West Community Schools Center

	<p>Governing for Greatness explores ten fundamentals every charter school board member needs to know. The fifth fundamental is risk management. The information contained in the chapter and this brief synopsis is not sufficient to fully accomplish risk management. Boards should consult other resources in addition to this material. Six key risk management strategies discussed in the chapter include: hiring competent individuals at all levels, being proactive in identifying potential risks, having a method for monitoring data and information related to key risk indicators, adopting and following sound policies and procedures, retaining and consulting competent legal counsel, and maintaining proper insurance coverage. It is important to note, having a compliant policy is not enough. The board should systematically monitor how well key policies are being followed.</p> <p><b><i>Risk Management FAQ</i></b></p> <p><input type="checkbox"/> <i>Where can I find information on our school's insurance coverage?</i></p> <p>A copy of the Certificate of Liability Insurance and Evidence of Property Insurance is included in Attachment 10.1 of the board's contract with the ESC of Lake Erie West (ESCLEW). However, the coverage detailed in the attachment is only effective for the year the original contract was signed. Schools are required to submit updated certificates to ESCLEW each year. Board members may contact their school liaison or their ESCLEW regional representative for help accessing the current liability and property insurance coverage.</p> <p><b><i>Book Club Challenge</i></b></p> <p><i>Read and reflect on these Key Questions from Governing for Greatness.</i></p> <ol style="list-style-type: none"> <li>1) As you talk to other board members, how well does it appear the school is being proactive at risk management with respect to the six approaches discussed in this section?</li> <li>2) Does your board require management to conduct an annual risk management assessment and to report its findings?</li> <li>3) On what date does your school's liability insurance coverage expire?</li> <li>4) How many claims has your insurance company settled or paid out on behalf of the school in the previous 12 months?</li> <li>5) Is your school highly susceptible to certain kinds of risks? For example, is it located on heavily traveled streets?</li> </ol> <p>If yes, how is the school mitigating the associated potential risks?</p> <ol style="list-style-type: none"> <li>6) Does your school's actual insurance coverage meet all minimum thresholds that may be stated in your charter?</li> <li>7) Has your board ever asked the insurance broker whether it provides any resources for risk management?</li> </ol> <p><b><i>Did You Know?</i></b></p> <p>Each school's contract with ESCLEW requires general liability insurance (at least \$1 million per occurrence and \$3 million in aggregate), excess or umbrella policy extending coverage as primary coverage for at least \$5million, directors and officers liability and errors and omissions coverage (at least \$1 million per occurrence, not claims-made coverage), and property insurance.</p>
Recent Site Visit Highlights	<p><b><i>November Site Visit areas addressed:</i></b></p> <ul style="list-style-type: none"> <li>• Graduation Plans</li> <li>• Report Card Data</li> <li>• Review RIMP's</li> <li>• Interview Staff</li> </ul>





# Educational Service Center of Lake Erie West Community Schools Center

	<ul style="list-style-type: none"> <li>• Student Discipline Discussion</li> <li>• Coming Events</li> <li>• Questions/Concerns</li> <li>• Strengths</li> <li>• Student File Review</li> <li>• Emergency Mngt Test Drill</li> </ul> <p><b><i>December Site Visit areas addressed:</i></b></p> <ul style="list-style-type: none"> <li>• Academic Interventions</li> <li>• Attendance Policy Implementation</li> <li>• Emergency Drill Log</li> <li>• General Student File Review</li> <li>• 11.6 update</li> <li>• Elem – Reading Improvement Plan Monitoring</li> <li>• HS – College Credit Plus Program</li> <li>• Food Service/Heimlich training</li> <li>• Winter Assessment Planning</li> <li>• Coming Events</li> <li>• Questions/Concerns</li> <li>• Strengths</li> <li>• Dates closed beyond the calendar</li> </ul> <p><b><i>January 2023 Site Visit areas addressed:</i></b></p> <ul style="list-style-type: none"> <li>• Actual Enrollment</li> <li>• Emergency Drill Log</li> <li>• PBIS update</li> <li>• Student Interviews</li> <li>• Student Discipline</li> <li>• Team Threat Assessment training</li> <li>• School website review</li> <li>• Winter Assessments</li> <li>• Coming Events</li> <li>• Questions/Concerns</li> <li>• Strengths</li> <li>• Technical Assistance</li> </ul>
Financial Update	<p>The following areas for October 2022 were reviewed by Linda Moye, ESCLEW Financial Consultant, with Scott Pittman of SAM on November 28, 2022:</p> <ul style="list-style-type: none"> <li>➤ Financial Summary Report (cash-basis schools)</li> <li>➤ Year-to-Date Actual vs. Budget (Forecast) Report</li> <li>➤ Invoices More than 60 Days Past Due (Aging)</li> <li>➤ FTE Enrollment</li> <li>➤ Transaction Detail Report (FINDET)</li> <li>➤ Five Year Forecast/Update</li> <li>➤ Annual Budget</li> </ul>



## Educational Service Center of Lake Erie West Community Schools Center

	<b>Results:</b> SA Warren EL: No red flags nor concerns SA Warren MS/Sec: No red flags nor concerns			
	<b>2022 – 2023 Governing Authority Goal (Attachment 11.6)</b>			
<b>MS/Sec Goal</b>	One board member will participate in our career day and two board members will attend graduation.			
<b>MS/ Sec Evidence</b>	TBD			
<b>El Goal</b>	At least one of our Governing Board members will attend our family evening school event and one board member will attend at least one school day event.			
<b>El Evidence</b>	TBD			
<b>El Progress</b>	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	Exceeded <input type="checkbox"/>
<b>MS/Goal Progress</b>	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	Exceeded <input type="checkbox"/>

Other Items Discussed:	Remember to pursue your Sunshine Laws annual training by March 2023.
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



---

## Governing Authority Resolution February 1, 2023

Resolved, the Governing Authority hereby appoints Lori St. Clair as EMIS Designee for the remainder of the 2022-2023 school year.

Signed:

---

Governing Authority President/Secretary/Presiding Member



## Governing Authority Resolution February 1, 2023

Be it Resolved, the Governing Authority has conducted an annual review of the School's Racial and Ethnic Balances based on the following data:

### 2021-2022 School Year

#### Total Enrollment

Summit Academy	95
Warren City	4676

#### Racial and Ethnic Balances

	Summit	Warren City
	%	%
Am. Indian/Alaskan Native	NC	NC
Asian/Pacific Islander	NC	NC
Black, Non-Hispanic	NC	40.1
Hispanic	13	5.3
Multiracial	12.1	15.7
White, Non-Hispanic	66.7	38.7
Students with Disabilities	65.8	18.5
Economic Disadvantage	100	99.5
English Learner	NC	0.9
Migrant	NC	NC

If enrollment is less than 10, results are Not Calculated (NC)

Signed:

---

Governing Authority President/Secretary/Presiding Member



---

## Governing Authority Resolution February 1, 2023

Resolved, the Governing Authority hereby approves the Monthly Residency Verifications for December and January 2022-2023.

Signed:

---

Governing Authority President/Secretary/Presiding Member



# Summit Academy SCHOOLS

## MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: December 2022

Official School Name: Summit Academy Warren Community

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

### ANNUAL PROOF OF RESIDENCY IN FILE

*Note date and type of proof submitted to the school.*

#### FIRST STUDENT

Date: July 2022

Type: Pay Stub

#### SECOND STUDENT

Date: August 2022

Type: Dominion

### MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

#### FIRST STUDENT

Date: December 1, 2022

Details: Confirmed in person with mom

#### SECOND STUDENT

Date: December 1, 2022

Details: Confirmed over phone with guardian.

### ADDRESS VERIFICATION

#### FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

#### SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Patti Smith

Completed By Printed: Patti Smith

Date: 12/12/2022

Director Signature: [Signature]

Director Printed: Allison Glass

Date: 12/12/2022





MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: January 2023

Official School Name: Summit Academy Warren Community

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

**ANNUAL PROOF OF RESIDENCY IN FILE**

*Note date and type of proof submitted to the school.*

**FIRST STUDENT**

Date: July 2022

Type: Bank Statement

**SECOND STUDENT**

Date: July 2022

Type: Bank Statement

**MONTHLY VERIFICATION**

*Note method of verification & details of contact. **NO** names, only confirming statements.*

**FIRST STUDENT**

Date: January 9, 2023

Details: Confirmed in person with dad.

**SECOND STUDENT**

Date: January 9, 2023

Details: Confirmed over phone with mom.

**ADDRESS VERIFICATION**

**FIRST STUDENT**

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

**SECOND STUDENT**

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Patti Smith

Completed By Printed: Patti Smith

Date: 1/9/2023

Director Signature: Allison Glass

Director Printed: Allison Glass

Date: 1/9/2023

# Summit Academy

## WARELE

Board Meeting February 1, 2023

### Financial Highlights

	<u>November</u>	<u>December</u>
1. Medicaid	\$2,650.99	\$4,205.31
2. School Lunch/Breakfast	\$0.00	\$9,805.60
3. Federal Grants	<b>\$-595.56</b>	\$46,279.85
4. State Grants	\$0.00	\$900.00



Summit Academy  
SCHOOLS

180	FY2023 BUDGET	FYTD DEC 22	% OF BUDGET
<b>ENROLLMENT</b>			
TOTAL STUDENT FTE (CS FUNDING REPORTS)	104.26	100.90	97%
<b>OPERATIONAL REVENUES</b>			
General Fund Revenue (001)	\$ 1,685,948	\$ 963,098	57%
Capital Improvement Revenue (003)	\$ 47,797	\$ 26,213	55%
Food Services Revenue (006)	\$ 75,625	\$ 41,326	55%
Student Fee Revenue (009)	\$ 4,827	\$ 3,998	83%
Grant Revenue (400's, 500's)	\$ 885,961	\$ 194,360	22%
Other Revenue	\$ -	\$ -	0%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$ 2,700,157</b>	<b>\$ 1,228,995</b>	<b>46%</b>
<b>OPERATIONAL EXPENDITURES</b>			
<b>GENERAL FUND EXPENDITURES</b>			
Personnel Services (Salaries and Wages)	\$ 549,372	\$ 281,636	51%
Fringe Benefits	\$ 135,744	\$ 124,267	92%
Purchased Services - Non-Employees	\$ 159,525	\$ 56,841	36%
Purchased Services - Management Company Fees	\$ 402,516	\$ 144,252	36%
Purchased Services - Sponsorship Fees	\$ 40,500	\$ 24,182	60%
Communications & Utilities	\$ 40,682	\$ 17,590	43%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 6,124	\$ 2,921	48%
Repairs and Maintenance	\$ 156,562	\$ 67,031	43%
Materials, Supplies, and Textbooks	\$ 26,906	\$ 16,572	62%
Capital Outlay (Equipment, Buses, etc.)	\$ 8,602	\$ 1,465	17%
All Other Objects	\$ 17,500	\$ 17,616	101%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 1,544,033</b>	<b>\$ 754,374</b>	<b>49%</b>
<b>OTHER EXPENDITURES</b>			
Capital Improvement Expenditures	\$ 12,850	\$ 67,187	523%
Food Services Expenditures	\$ 80,795	\$ 41,255	51%
Student Fee Expenditures	\$ 4,199	\$ 51	1%
Grant Expenditures	\$ 914,666	\$ 308,301	34%
Other Expenditures	\$ -	\$ 3,134	0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>\$ 1,012,510</b>	<b>\$ 419,928</b>	<b>41%</b>
<b>TOTALS</b>			
TOTAL OPERATIONAL EXPENDITURES	\$ 2,556,543	\$ 1,174,302	46%
TOTAL EXCESS OR (SHORTFALL)	\$ 143,614	\$ 54,693	38%
REVENUE PER STUDENT	\$ 25,898	\$ 12,180	
EXPENSE PER STUDENT	\$ 24,521	\$ 11,638	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 1,377	\$ 542	

## **ENROLLMENT – 100.9 97% of Budget**

### **December 2022 Fifty percent of Fiscal Year 23**

## **REVENUE THROUGH DECEMBER 2022 46% of Budget**

- General Fund (State Foundation and Medicaid - \$963,098) **57%**
- Capital Improvement Fund (State Foundation - \$26,213) **55%**
- Federal Funds – November 2022 **\$-595.56** -Funds had to be returned to ODE after the Final Expenditure Report was completed because too much was drawn down for FY22.
- Food Service (006) - \$41,326 **55%**
- Student Fees - \$3,998 **83%**.

## **EXPENSES THROUGH DECEMBER 2022 46% of Budget**

- Benefits - \$124,267 **92%**.
- Sponsorship Fees are a percentage of General and Capital Improvement Funds receipts \$24,182 **60%** – The receipts for these two funds are over budget therefore the fees have increased.
- Materials, Supplies, and Textbooks \$16,572 **62%** – Many supplies are purchased at the beginning of the school year in preparation for the start of school.
- All Other Objects - \$7,616 **101%** – Audit, liability and property insurance payments. This line item needs to be reviewed for FY24 for the liability and property expenses. They were under budgeted in FY23.
- Capital Improvement - \$67,187 **523%** - New boiler and installation was not budgeted.

## **REVENUE VS. EXPENSES THROUGH DECEMBER 2022**

- Revenues exceeded expenses by \$54,693
- Per pupil revenues exceeded expenses by \$542



Monthly Financial Report for Warren Community School  
November of Fiscal Year 2023

180	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
<b>ENROLLMENT</b>															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	104.26	95.07	95.07	95.07	108.54	106.16								99.98	96%
<b>OPERATIONAL REVENUES</b>															
General Fund Revenue (001)	\$ 1,685,948	\$ 129,876	\$ 132,894	\$ 202,132	\$ 178,178	\$ 183,360	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 826,439	49%
Capital Improvement Revenue (003)	\$ 47,797	\$ 3,933	\$ 3,933	\$ 3,933	\$ 5,980	\$ 4,231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,012	46%
Food Services Revenue (006)	\$ 75,625	\$ 9,018	\$ 2,190	\$ -	\$ 20,312	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,520	42%
Student Fee Revenue (009)	\$ 4,827	\$ -	\$ 3,027	\$ 326	\$ 550	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,910	81%
Grant Revenue (400's, 500's)	\$ 885,961	\$ 27,434	\$ 98,181	\$ -	\$ 22,161	\$ (596)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,181	17%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 2,700,157	\$ 170,262	\$ 240,225	\$ 206,391	\$ 227,180	\$ 187,003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,031,061	38%
<b>OPERATIONAL EXPENDITURES</b>															
<b>GENERAL FUND EXPENDITURES</b>															
Personnel Services (Salaries and Wages)	\$ 549,372	\$ 44,936	\$ 43,021	\$ 21,338	\$ 90,182	\$ 23,722	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 223,199	41%
Fringe Benefits	\$ 135,744	\$ 14,033	\$ 9,323	\$ 24,995	\$ 48,266	\$ 5,395	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,013	75%
Purchased Services - Non-Employees	\$ 159,525	\$ 1,272	\$ 2,453	\$ 7,232	\$ 19,184	\$ 11,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,636	26%
Purchased Services - Management Company Fees	\$ 402,516	\$ 24,399	\$ 23,354	\$ 20,260	\$ 26,849	\$ 28,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,886	31%
Purchased Services - Sponsorship Fees	\$ 40,500	\$ 3,345	\$ 3,346	\$ 3,681	\$ 4,966	\$ 5,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,424	50%
Communications & Utilities	\$ 40,682	\$ 1,779	\$ 1,891	\$ 2,997	\$ 2,467	\$ 2,839	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,973	29%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 6,124	\$ 487	\$ 487	\$ 487	\$ 487	\$ 487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,434	40%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 156,562	\$ 9,385	\$ 9,220	\$ 8,655	\$ 9,877	\$ 9,026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,162	29%
Materials, Supplies, and Textbooks	\$ 26,906	\$ -	\$ 5,513	\$ 8,640	\$ 1,762	\$ 452	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,367	61%
Capital Outlay (Equipment, Buses, etc.)	\$ 8,602	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
All Other Objects	\$ 17,500	\$ 6,468	\$ 3,016	\$ 1,965	\$ 3,208	\$ 2,021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,678	95%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,544,033	\$ 106,105	\$ 101,623	\$ 100,250	\$ 207,249	\$ 88,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 603,773	39%
<b>OTHER EXPENDITURES</b>															
Capital Improvement Expenditures	\$ 12,850	\$ -	\$ -	\$ -	\$ 60,060	\$ 5,195	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,255	508%
Food Services Expenditures	\$ 80,795	\$ 2,443	\$ 725	\$ 6,799	\$ 13,042	\$ 8,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,876	39%
Student Fee Expenditures	\$ 4,199	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grant Expenditures	\$ 914,666	\$ 76,475	\$ 59,998	\$ 56,548	\$ (30,788)	\$ 112,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 274,718	30%
Other Expenditures	\$ -	\$ -	\$ (0)	\$ 222	\$ 2,390	\$ 521	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,134	0%
TOTAL OTHER EXPENDITURES	\$ 1,012,510	\$ 78,917	\$ 60,723	\$ 63,569	\$ 44,704	\$ 127,070	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 374,983	37%
<b>TOTALS</b>															
TOTAL OPERATIONAL EXPENDITURES	\$ 2,556,543	\$ 185,022	\$ 162,346	\$ 163,818	\$ 251,953	\$ 215,616	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 978,755	38%
TOTAL EXCESS OR (SHORTFALL)	\$ 143,614	\$ (14,760)	\$ 77,879	\$ 42,573	\$ (24,773)	\$ (28,614)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,306	36%
REVENUE PER STUDENT	\$ 25,898	\$ 1,791	\$ 2,527	\$ 2,171	\$ 2,093	\$ 1,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,312	
EXPENSE PER STUDENT	\$ 24,521	\$ 1,946	\$ 1,708	\$ 1,723	\$ 2,321	\$ 2,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,789	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 1,377	\$ (155)	\$ 819	\$ 448	\$ (228)	\$ (270)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 156,349	\$ 226,312	\$ 192,478	\$ 213,267	\$ 174,281	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (156,349)	\$ (226,312)	\$ (192,478)	\$ (213,267)	\$ (174,281)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>BANK RECONCILIATION COMPLETED?</b>															
		YES	YES	YES	YES	YES									

<b>FEDERAL FUNDS</b>											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ -	0%	EONC FY23	\$ 2,956.28	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
ESSER II FY22	\$ -	\$ 80,303.26	0%	ECSE FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ 745.15	\$ -	0%
ARP ESSER FY22	\$ -	\$ 16,010.75	0%	TITLE IIA FY2022	\$ -	\$ -	0%	TITLE IIA FY2023	\$ 6,530.98	\$ -	0%
IDEA B FY2022	\$ -	\$ 10,609.12	0%	ARP IDEA FY22	\$ -	\$ 897.82	0%	NC SSI FY2023	\$ -	\$ 14,587.88	0%
NC SSI FY2022	\$ -	\$ 5,253.02	0%	ESSER II FY23	\$ 130,456.01	\$ -	0%	ARP IDEA FY23	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 589,158.40	\$ -	0%		\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 10,843.72	0%	IDEA B FY2023	\$ 54,447.60	\$ -	0%		\$ -	\$ -	0%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 54,803.72	\$ 6,675.00	12%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 147,180.56
	\$ -



Monthly Financial Report for Warren Community School  
December of Fiscal Year 2023

180	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
<b>ENROLLMENT</b>															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	104.26	95.07	95.07	95.07	108.54	106.16	105.49							100.90	97%
<b>OPERATIONAL REVENUES</b>															
General Fund Revenue (001)	\$ 1,685,948	\$ 129,876	\$ 132,894	\$ 202,132	\$ 178,178	\$ 183,360	\$ 136,659	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 963,098	57%
Capital Improvement Revenue (003)	\$ 47,797	\$ 3,933	\$ 3,933	\$ 3,933	\$ 5,980	\$ 4,231	\$ 4,201	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,213	55%
Food Services Revenue (006)	\$ 75,625	\$ 9,018	\$ 2,190	\$ -	\$ 20,312	\$ -	\$ 9,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,326	55%
Student Fee Revenue (009)	\$ 4,827	\$ -	\$ 3,027	\$ 326	\$ 550	\$ 7	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,998	83%
Grant Revenue (400's, 500's)	\$ 885,961	\$ 27,434	\$ 98,181	\$ -	\$ 22,161	\$ (596)	\$ 47,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,360	22%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 2,700,157	\$ 170,262	\$ 240,225	\$ 206,391	\$ 227,180	\$ 187,003	\$ 197,933	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,228,995	46%
<b>OPERATIONAL EXPENDITURES</b>															
<b>GENERAL FUND EXPENDITURES</b>															
Personnel Services (Salaries and Wages)	\$ 549,372	\$ 44,936	\$ 43,021	\$ 21,338	\$ 90,182	\$ 23,722	\$ 58,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281,636	51%
Fringe Benefits	\$ 135,744	\$ 14,033	\$ 9,323	\$ 24,995	\$ 48,266	\$ 5,395	\$ 22,254	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,267	92%
Purchased Services - Non-Employees	\$ 159,525	\$ 1,272	\$ 2,453	\$ 7,232	\$ 19,184	\$ 11,494	\$ 15,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,841	36%
Purchased Services - Management Company Fees	\$ 402,516	\$ 24,399	\$ 23,354	\$ 20,260	\$ 26,849	\$ 28,025	\$ 21,366	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,252	36%
Purchased Services - Sponsorship Fees	\$ 40,500	\$ 3,345	\$ 3,346	\$ 3,681	\$ 4,966	\$ 5,086	\$ 3,758	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,182	60%
Communications & Utilities	\$ 40,682	\$ 1,779	\$ 1,891	\$ 2,997	\$ 2,467	\$ 2,839	\$ 5,617	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,590	43%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 6,124	\$ 487	\$ 487	\$ 487	\$ 487	\$ 487	\$ 487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,921	48%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 156,562	\$ 9,385	\$ 9,220	\$ 8,655	\$ 9,877	\$ 9,026	\$ 20,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,031	43%
Materials, Supplies, and Textbooks	\$ 26,906	\$ -	\$ 5,513	\$ 8,640	\$ 1,762	\$ 452	\$ 205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,572	62%
Capital Outlay (Equipment, Buses, etc.)	\$ 8,602	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,465	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,465	17%
All Other Objects	\$ 17,500	\$ 6,468	\$ 3,016	\$ 1,965	\$ 3,208	\$ 2,021	\$ 938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,616	101%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,544,033	\$ 106,105	\$ 101,623	\$ 100,250	\$ 207,249	\$ 88,547	\$ 150,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 754,374	49%
<b>OTHER EXPENDITURES</b>															
Capital Improvement Expenditures	\$ 12,850	\$ -	\$ -	\$ -	\$ 60,060	\$ 5,195	\$ 1,933	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,187	523%
Food Services Expenditures	\$ 80,795	\$ 2,443	\$ 725	\$ 6,799	\$ 13,042	\$ 8,868	\$ 9,379	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,255	51%
Student Fee Expenditures	\$ 4,199	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51	1%
Grant Expenditures	\$ 914,666	\$ 76,475	\$ 59,998	\$ 56,548	\$ (30,788)	\$ 112,485	\$ 33,583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,301	34%
Other Expenditures	\$ -	\$ -	\$ (0)	\$ 222	\$ 2,390	\$ 521	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,134	0%
TOTAL OTHER EXPENDITURES	\$ 1,012,510	\$ 78,917	\$ 60,723	\$ 63,569	\$ 44,704	\$ 127,070	\$ 44,945	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419,928	41%
<b>TOTALS</b>															
TOTAL OPERATIONAL EXPENDITURES	\$ 2,556,543	\$ 185,022	\$ 162,346	\$ 163,818	\$ 251,953	\$ 215,616	\$ 195,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,174,302	46%
TOTAL EXCESS OR (SHORTFALL)	\$ 143,614	\$ (14,760)	\$ 77,879	\$ 42,573	\$ (24,773)	\$ (28,614)	\$ 2,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,693	38%
REVENUE PER STUDENT	\$ 25,898	\$ 1,791	\$ 2,527	\$ 2,171	\$ 2,093	\$ 1,762	\$ 1,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,180	
EXPENSE PER STUDENT	\$ 24,521	\$ 1,946	\$ 1,708	\$ 1,723	\$ 2,321	\$ 2,031	\$ 1,854	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,638	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 1,377	\$ (155)	\$ 819	\$ 448	\$ (228)	\$ (270)	\$ 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 542	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 156,349	\$ 226,312	\$ 192,478	\$ 213,267	\$ 174,281	\$ 209,188	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (156,349)	\$ (226,312)	\$ (192,478)	\$ (213,267)	\$ (174,281)	\$ (209,188)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>BANK RECONCILIATION COMPLETED?</b>															
		YES	YES	YES	YES	YES	YES								

<b>FEDERAL FUNDS</b>											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ -	0%	EONC FY23	\$ 2,956.28	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	TITLE IV FY23	\$ 10,000.00	\$ 4,211.09	42%
ESSER II FY22	\$ -	\$ 67,969.37	0%	ECSE FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ 745.15	\$ -	0%
ARP ESSER FY22	\$ -	\$ 15,510.80	0%	TITLE IIA FY2022	\$ -	\$ 51.99	0%	TITLE IIA FY2023	\$ 6,530.98	\$ -	0%
IDEA B FY2022	\$ -	\$ 18,624.98	0%	ARP IDEA FY22	\$ -	\$ 897.82	0%	NC SSI FY2023	\$ -	\$ 19,855.64	0%
NC SSI FY2022	\$ -	\$ 5,253.02	0%	ESSER II FY23	\$ 130,456.01	\$ -	0%	ARP IDEA FY23	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 589,158.40	\$ -	0%	SQIG FY2023	\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 11,646.13	0%	IDEA B FY2023	\$ 54,447.60	\$ 17,792.08	33%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 900.00	50%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 54,803.72	\$ 29,647.50	54%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 194,360.41
	\$ -

**NOVEMBER CHECK REGISTER**

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1942	11/07/22	AMAZON.COM	0190000110018000	533	OSWI GRANT SUPPLIES	\$ 17.76	180
V1942	11/07/22	AMAZON.COM	0190000110018000	533	OSWI GRANT SUPPLIES	\$ 503.54	180
V1944	11/09/22	HP FINANCIAL SERVIC	0010000296018000	426	(ADM \$100.27 - SCH	\$ 100.09	180
V1945	11/09/22	DE LAGE LANDEN	0010000296018000	426	COPIER LEASES	\$ 386.72	180
66683	11/11/22	MONITRONICS	0010000276018000	429	FY23 MONITORING (FI	\$ 270.00	180
66685	11/11/22	REA & ASSOCIATES IN	0010000250018000	843	AUDIT SCHOOLS_FY22	\$ 584.00	180
66699	11/11/22	CRISIS PREVENTION I	0010000119018000	432	11/3 JENNIFER COST	\$ 349.75	180
66706	11/11/22	HEALTHCARE BILLING	0010000241618000	419	WARELE	\$ 231.42	180
66714	11/11/22	PITNEY BOWES RESERV	0010000250018000	443	OCT POSTAGE REFILLS	\$ 11.97	180
66721	11/11/22	VERIZON WIRELESS	0010000296018000	441	VERIZON - CELLULAR	\$ 60.00	180
V1948	11/11/22	TDG FACILITIES SERV	0010000270018000	423	FY23 MAINT/JANITORI	\$ 8,167.99	180
V1956	11/11/22	AMAZON.COM	0010000110018000	511	VELCRO DOTS	\$ 13.62	180
V1958	11/11/22	ESC OF LAKE ERIE WE	0010000250018000	415	SPONSOR FEES	\$ 5,085.85	180
V1948	11/11/22	TDG FACILITIES SERV	0030000270018000	423	REPLACE DOORS CURRE	\$ 5,194.85	180
66695	11/11/22	NUTRITION INC	0060000312018000	462	WARELE FY23 BLANKET	\$ 8,868.11	180
66680	11/11/22	RENAISSANCE	5365023110018000	511	LALILO SUBSCRIPTION	\$ 1,667.00	180
V1961	11/16/22	AMAZON.COM	0010000110018000	511	MAILBOX	\$ 57.82	180
V1961	11/16/22	AMAZON.COM	0010000110018000	512	WARELE_OFFICE SUPPL	\$ 338.21	180
66739	11/18/22	STAPLES ADVANTAGE	0010000110018000	512	WARELE_OFFICE SUPPL	\$ 42.13	180
66753	11/18/22	HANOVER INSURANCE G	0010000250018000	855	6/30/22-6/30/23 INS	\$ 42.66	180
66753	11/18/22	HANOVER INSURANCE G	0010000250018000	855	6/30/22-6/30/23 INS	\$ 413.25	180
66754	11/18/22	EMBASSY SUITES COLU	0010000110018000	439	COACHES PD / NOV. 7	\$ 198.14	180
66754	11/18/22	EMBASSY SUITES COLU	0010000220018000	412	HOTEL STAY FOR INST	\$ 134.20	180
66754	11/18/22	EMBASSY SUITES COLU	0010000220018000	412	MEETING ROOM FOR PD	\$ 51.13	180
66760	11/18/22	CDW-G	0010000296018000	419	ERATE FRN # 2199013	\$ 104.66	180
66774	11/18/22	AARIS THERAPY GROUP	0010000218118000	413	SY23 / HEALTH SRVC	\$ 3,923.50	180
66774	11/18/22	AARIS THERAPY GROUP	0010000215218000	413	SY23 / HEALTH SRVC	\$ 5,622.50	180
66774	11/18/22	AARIS THERAPY GROUP	0010000214218000	413	PSYCH SERV. / WAREL	\$ 595.00	180
66786	11/18/22	OHIO EDISON	0010000270018000	451	ELECTRIC SERVICES	\$ 844.60	180
66794	11/18/22	CITY OF WARREN UTIL	0010000270018000	452	WATER/SEWER SERVICE	\$ 189.38	180
V1974	11/18/22	DAVID T MCGOOKEY	0010000241118000	431	10/27 164 X \$.625=\$	\$ 102.50	180
V1976	11/18/22	ERICA L RICHLEY DUD	0010000123018000	431	10/17 28 X \$.625=\$1	\$ 17.50	180
V1979	11/18/22	HEATHER M SINGER	0010000241118000	431	10/5 134 X \$.625=\$8	\$ 20.94	180
V1979	11/18/22	HEATHER M SINGER	0010000241118000	431	10/26 117.80 X \$.62	\$ 73.63	180
66807	11/22/22	RENAISSANCE	0010000220018000	412	QUOTE # 2875783	\$ 30.00	180
66830	11/22/22	DOMINION EAST OHIO	0010000270018000	453	GAS SERVICES	\$ 1,641.44	180
66841	11/22/22	BRIGHTSPEED	0010000296018000	441	WARELE ALARM LINES	\$ 92.03	180
V1984	11/22/22	LAURA A VERDOORN	0010000220018000	412	10/3, 10/4 94.2 X \$	\$ 4.90	180
V1987	11/28/22	HNB MASTERCARD	0010000220018000	412	OAASFEP_10/23-10/24	\$ 34.00	180
66875	12/01/22	HUNTINGTON INSURANC	0010000250018000	855	STUDENT ACTIVITY PO	\$ 981.16	180



NOVEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66876	12/01/22	BLUE TECHNOLOGIES	0010000296018000	429	COPIER CLICK COUNTS	\$ 587.69	180

**DECEMBER CHECK REGISTER**

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66916	12/09/22	BARNES & NOBLE BOOK	5902023220018000	510	READING COMPREHENS	\$ 99.90	180
66919	12/09/22	STAPLES ADVANTAGE	0010000110018000	511	CLASSROOM SUPPLIES	\$ 30.33	180
66927	12/09/22	DR LORI ELLIOTT EDU	0010000220018000	412	11/7/2022 PD	\$ 214.28	180
66950	12/09/22	OHIO MOBILE SHREDDI	0010000241518000	422	SHREDDING SERVICES	\$ 71.40	180
66952	12/09/22	CNA SURETY	0010000250018000	851	BOND RENEWALS PITTM	\$ 200.00	180
66962	12/09/22	HEALTHCARE BILLING	0010000241618000	419	WARELE	\$ 172.31	180
66977	12/09/22	CHARTER COMMUNICATI	0010000296018000	441	WARELE PHONE	\$ 181.16	180
66983	12/09/22	VERIZON WIRELESS	0010000296018000	441	VERIZON - CELLULAR	\$ 60.00	180
67013	12/16/22	STAPLES ADVANTAGE	0010000110018000	512	WARELE_OFFICE SUPPL	\$ 47.47	180
67027	12/16/22	NUTRITION INC	0060000312018000	462	WARELE FY23 BLANKET	\$ 9,367.44	180
67030	12/16/22	HANOVER INSURANCE G	0010000250018000	855	6/30/22-6/30/23 INS	\$ 413.25	180
67035	12/16/22	CDW-G	0010000296018000	644	E-RATE FRN # 219	\$ 1,181.25	180
67035	12/16/22	CDW-G	0010000296018000	644	E-RATE FRN # 219	\$ 283.64	180
67052	12/16/22	AARIS THERAPY GROUP	0010000218118000	413	SY23 / HEALTH SRVC	\$ 3,138.00	180
67052	12/16/22	AARIS THERAPY GROUP	0010000215218000	413	SY23 / HEALTH SRVC	\$ 6,158.75	180
67052	12/16/22	AARIS THERAPY GROUP	0010000214218000	413	PSYCH TESTING	\$ 913.75	180
67068	12/16/22	PITNEY BOWES RESERV	0010000250018000	443	POSTAGE 11/1-12/10	\$ 6.27	180
67074	12/16/22	CITY OF WARREN UTIL	0010000270018000	452	WATER/SEWER SERVICE	\$ 150.69	180
67102	12/28/22	BLUE TECHNOLOGIES	0010000296018000	429	COPIER CLICK COUNTS	\$ 337.42	180
67117	12/28/22	DOMINION EAST OHIO	0010000270018000	453	GAS SERVICES	\$ 3,959.17	180
67123	12/28/22	OHIO EDISON	0010000270018000	451	ELECTRIC SERVICES	\$ 926.05	180
67132	12/28/22	BRIGHTSPEED	0010000296018000	441	WARELE ALARM LINES	\$ 92.88	180
67159	01/10/23	REA & ASSOCIATES IN	0010000250018000	843	FY22 OCBOA SCHOOL F	\$ 325.00	180
67176	01/10/23	AARIS THERAPY GROUP	0010000218118000	413	SY23 / HEALTH SRVC	\$ 1,967.25	180
67176	01/10/23	AARIS THERAPY GROUP	0010000215218000	413	SY23 / HEALTH SRVC	\$ 2,551.25	180
67188	01/10/23	CHARTER COMMUNICATI	0010000296018000	441	WARELE PHONE	\$ 181.16	180
67195	01/10/23	VERIZON WIRELESS	0010000296018000	441	VERIZON - CELLULAR	\$ 60.00	180
V1998	12/09/22	TDG FACILITIES SERV	0010000270018000	423	FY23 MAINT/JANITORI	\$ 8,167.99	180
V1999	12/12/22	AMAZON.COM	0090000110018000	511	INFLATABLE DICE	\$ 50.97	180
V2017	12/16/22	DENISE HENRY	0010000260018000	433	11/16 86-10.5=75.5	\$ 47.19	180
V2022	12/16/22	DIANA L NAPOLITAN	5074023220018000	412	11/7, 11/8 170-32=1	\$ 172.50	180
V2027	12/16/22	ERICA L RICHLEY DUD	0010000123018000	431	11/8 28 X \$.625=\$17	\$ 17.50	180
V2039	12/16/22	LOWES PROX	0010000296018000	519	WARELE - INVOICE #	\$ 5.87	180
V2039	12/16/22	LOWES PROX	0010000296018000	519	WARELE - INVOICE #	\$ 15.12	180
V2042	12/16/22	ESC OF LAKE ERIE WE	0010000250018000	415	SPONSOR FEES	\$ 3,758.00	180
V2044	12/21/22	HP FINANCIAL SERVIC	0010000296018000	426	(ADM \$100.27 - SCH	\$ 100.10	180
V2046	12/21/22	DE LAGE LANDEN	0010000296018000	426	COPIER LEASES	\$ 386.72	180
V2050	12/21/22	HNB MASTERCARD	5163023210018000	519	WARELE_SUPPLIES	\$ 112.74	180
V2050	12/21/22	HNB MASTERCARD	5163023210018000	519	ESTIMATED SHIPPING/	\$ 11.27	180
V2053	12/22/22	AMAZON.COM	0010000276018000	514	5" X 6" INSTANT COL	\$ 43.00	180
V2053	12/22/22	AMAZON.COM	0010000110018000	511	CLASSROOM SUPPLIES	\$ 63.01	180

DECEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	RANSACTION AMOUN	OPU
V2056	12/28/22	TDG FACILITIES SERV	0010000270018000	429	WO218769 BASEMENT	\$ 12,261.83	180
V2056	12/28/22	TDG FACILITIES SERV	0030000270018000	423	WO217746 MOLD- ASBE	\$ 1,932.53	180
V2061	01/10/23	AMY L COLE	0010000241218000	433	10/5 80 X \$.625=\$50	\$ 25.00	180
V2070	01/10/23	TDG FACILITIES SERV	0010000270018000	429	VARIANCE #V2056	\$ 30.00	180

## NOVEMBER 2022 PURCHASE ORDER LIST

PURCHASE				VENDOR		ORIGINAL	CHANGE	DATE	DESCRIPTION	TOTAL	BALANCE
ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	NUMBER	VENDOR NAME	ENCUMBER AMOUNT				PAYMENT AMOUNT	
41279-01	0090000110018000	511	WARELE	10203	AMAZON.COM	50.97	0	11/03/22	INFLATABLE DICE	-	50.97
41334-01	0010000276018000	514	WARELE	10203	AMAZON.COM	43.00	0	11/10/22	5" X 6" INSTANT COLD PACK	-	43.00
41473-01	5163023210018000	519	WARELE	10203	AMAZON.COM	1,369.13	0	11/29/22	WARELE_SUPPLIES (AT MAX L	-	1,369.13
41484-01	0010000110018000	511	WARELE	10203	AMAZON.COM	63.01	0	11/30/22	CLASSROOM SUPPLIES / MARK	-	63.01
41304-01	0010000220018000	412	WARELE	15175	DR LORI ELLIOTT EDUCATIO	214.28	0	11/07/22	11/7/2022 PD	-	214.28
41440-01	5163023210018000	519	WARELE	14808	HNB MASTERCARD	112.74	0	11/22/22	WARELE_SUPPLIES	-	112.74
41440-99	5163023210018000	519	WARELE	14808	HNB MASTERCARD	9.99	0	11/22/22	ESTIMATED SHIPPING/HANDLI	-	9.99
41439-01	5163023210018000	519	WARELE	11646	LAKESHORE LEARNING MATER	142.95	0	11/22/22	WARELE_SUPPLIES_\$142.95	-	142.95
41439-99	5163023210018000	519	WARELE	11646	LAKESHORE LEARNING MATER	21.44	0	11/22/22	ESTIMATED SHIPPING/HANDLI	-	21.44
41467-01	0010000110018000	889	WARELE	10038	PROFORMA ALBRECHT CO	730.00	0	11/29/22	STAFF APPRECIATION / JACK	-	730.00
41438-01	5163023210018000	519	WARELE	12539	REALLY GOOD STUFF INC	322.71	0	11/22/22	WARELE_SUPPLIES_\$322.71	-	322.71
41438-99	5163023210018000	519	WARELE	12539	REALLY GOOD STUFF INC	48.40	0	11/22/22	ESTIMATED SHIPPING/HANDLI	-	48.40
41436-01	5163023210018000	519	WARELE	10483	SCHOOL SPECIALTY	1,927.20	0	11/22/22	WARELE_SUPPLIES	-	1,927.20
41436-99	5163023210018000	519	WARELE	10483	SCHOOL SPECIALTY	289.08	0	11/22/22	ESTIMATED SHIPPING/HANDLI	-	289.08
41483-01	0010000110018000	511	WARELE	13328	STAPLES ADVANTAGE	30.33	0	11/30/22	CLASSROOM SUPPLIES / CONS	-	30.33
41437-01	5163023210018000	519	WARELE	15027	TOOLS 4 READING LLC	431.00	0	11/22/22	WARELE_SUPPLIES	-	431.00
<b>Grand Total</b>						5,806.23	0			-	5,806.23



---

## Governing Authority Resolution February 1, 2023

Whereas, the Governing Authority entered into a management agreement with Summit Academy Management (SAM) to provide day-to-day management of the School; and,

Whereas, the management agreement specifies that SAM will provide fiscal services including, but not limited to, providing the Governing Authority with a licensed individual to serve as the School's Designated Fiscal Officer; Therefore, Be It

Resolved, that the Governing Authority hereby:

1. Waives the requirement, pursuant to Section 3314.011 (D) of the Revised Code, that the Governing Authority be the entity to employ or contract with a Designated Fiscal Officer; and,
2. Requests that the School's Sponsor approve this resolution for the 2023-2024 school year and provide a copy of this resolution to the Ohio Department of Education.

Signed:

---

Governing Authority President/Secretary/Presiding Member



## Director's Report

Month(s): January 2023

School: Summit Academy Community School Warren

Director: Allison Glass

### STUDENTS

---

Enrollment: 100

Attendance Rate: 90.45% through January 24, 2023

Suspensions/Expulsions: 8 suspensions 1 expulsion

Additional Comments:

### STAFF

---

Vacancies: NONE

New Hires: Miss Alexandria Mellinger (Teacher), Miss Teresa Evans (IA), Miss Emily Parker (IA), Miss Maycee Addicott (IA)

Teacher/Student Ratio: 100:8 13:1

Additional Comments:

### ACADEMICS

---

List any assessments administered during the month(s) of this report:

- WIAT-4, STAR CBM/Custom Assessments, BASC, ABAS, GARS, CELF, WISC-4, BEERY-VM1 6<sup>th</sup> Edition, Administrative Observations, Vision/Hearing Screenings

Additional Comments:

### EVENTS – Please list any recent or upcoming events

---

January 23-27 National School Choice Week

\*Students and Staff enjoyed a spirit week and daily activities

February- Black History Month

\*Our social studies teachers are doing projects with our students.

February 10- We are hosting a Parent Painting Party followed by Coffee with the Principal





February 14- Classroom Valentine Parties....We are passing out donuts to our parents in the car rider line.

Feb. 27-March 2 Read Across America Week-Dinosaur Theme

\*We have guest readers coming into the classrooms and daily activities as well as a spirit week planned.

**SUMMIT ACADEMY MANAGEMENT**

2791 Mogadore Road | Akron, Ohio 44312

**CEO Report**

The continuous focus is on achieving the Mission and Strategic Plan of Summit Academy Management.

The strategic plan is focused on four key strategies:

1. Improve employee retention and professional growth
  - ✓ In 2022, we increased salaries of all school staff, and enhanced our benefits package
  - ✓ Initiated a New Leader Academy growth forum, with nine Building Leaders
2. Increase student achievement
  - ✓ Fall Assessment (next page)
  - ✓ Working with our lobbyist on a current legislative initiative in the Senate
3. Build an infrastructure that utilizes automation and reduces manual entry
  - ✓ Trials conducted on new student information system, INFINITE CAMPUS; combining our multiple data systems into one data warehouse that all schools and departments can utilize
  - ✓ Minimizing disparate entries and eliminating multiple systems registrations and paper records
4. Expand learning opportunities for students with ADD, ADHD, and Autism
  - ✓ Embracing a plan to broaden our student enrollment and retention
  - ✓ Continuing focus on our Reading Framework enrichment and fulfillment of our targeted goals
  - ✓ Extraordinary contributions of the Summit Academy's signature Therapeutic Martial Arts Program and the special, and rare, occurrence in achieving an 8<sup>th</sup> Degree Blackbelt for Master-Level Instructor Lisa Kozak and Master-Level Instructor David Willard

## Ohio State Report Card Performance Index Data

According to the Ohio Department of Education, the Performance Index “measures the achievement of every student, not just whether or not they reach “proficient”. Districts and schools receive points for every student’s level of achievement. The higher the student’s level, the more points the school earns toward its index. This rewards districts and schools that improve the performance of highest- and lowest-performing students.” The state expectation for all student subgroups is to continue closing educational gaps year over year.

The data below shows the Performance Index scores for Students with Disabilities (SWD) specific to English Language Arts (ELA) and Math. The scores of each major Ohio city public school district are compared to the corresponding Summit Academy locations. Subgroups with fewer than 15 students are not rated and are shown in the table as “N<15”.

	Public City School District Serving Grades K to 12	PI ELA	PI MATH	Summit Academy School	PI ELA	PI MATH
Akron	Akron Public Schools	45.1	37.6	Summit Academy Akron Elementary (K to 5)	48.2	42.9
				Summit Academy Akron Middle (6 to 8)	56.3	40.0
				Summit Academy Akron Secondary (9 to 12)	N<15	34.2
Canton	Canton Public Schools	37.8	32.9	Summit Academy School for Alter Learn-Canton (K to 8)	52.6	37.2
				Summit Academy Secondary – Canton (9 to 12)	N<15	32.7
Cincinnati	Cincinnati Public Schools	41.3	34.3	Summit Academy Community School – Cincinnati (K to 8)	44.8	35.2
				Summit Academy Transition High School-Cincinnati (9 to 12)	N<15	31.0
Columbus	Columbus Public Schools	37.8	32.4	Summit Academy Community School-Columbus (K to 5)	N<15	N<15
				Summit Academy Middle School – Columbus (6 to 8)	41.3	34.3
				Summit Academy Transition High School-Columbus (9 to 12)	N<15	33.3
Dayton	Dayton Public Schools	37.0	30.9	Summit Academy Community School – Dayton (K to 8)	36.8	31.6
				Summit Academy Transition High School Dayton (9 to 12)	47.3	28.5
Lorain	Lorain Public Schools	36.5	31.8	Summit Academy School Alternative Learners-Lorain (K to 5)	40.8	36.9
				Summit Academy School – Lorain (6 to 12)	50.4	34.6
Middletown	Middletown Public School	41.1	35.1	Summit Academy School for Alternative Learn – Middletown (K to 6)	53.0	53.3
				Summit Academy Secondary School – Middletown (7 to 12)	52.8	38.4
Painesville	Painesville Public Schools	44.9	36.1	Summit Academy Community School – Painesville (K to 8)	54.0	32.0
Parma	Parma Public Schools	47.1	41.6	Summit Academy Community School - Parma (K to 12)	48.0	34.1
Toledo	Toledo Public Schools	38.0	32.3	Summit Academy – Toledo (K to 12)	40.3	32.3
Warren	Warren Public Schools	52.5	42.6	Summit Academy Community School-Warren (K to 7)	44.1	43.4
				Summit Academy-Warren Middle & Secondary (8 to 12)	35.8	34.3
Xenia	Xenia Public Schools	53.8	44.3	Summit Academy School Alternative Learners -Xenia (K to 12)	49.1	32.9
Youngstown	Youngstown Public Schools	34.0	32.0	Summit Academy-Youngstown (K to 7)	47.0	34.8
				Summit Academy Secondary – Youngstown (8 to 12)	45.7	30.9

Compiled by Summit Academy Schools | November 2022 | [summitacademies.org](https://summitacademies.org)



## **Safety**

Emergency Operations Plans were updated for all schools to remain compliant with the Ohio School Safety Center and the Ohio Department of Education. These updates include establishing a new master key system, updating card access systems, and implementing temporary door-locking devices to be used in emergency/lockdown situations.

Additionally, training is being scheduled for staff on the School Gate Guardian visitor management system. Camera systems continue to be introduced to the schools as an added layer of safety, internally and externally. Exterior lighting updates are being analyzed to replace existing lighting with more energy-efficient LED lighting for sustainability, safety, and cost savings.

## **Federal Programs**

The Federal Programs department has been focused on entering the COVID-based grants, ARP ESSER, and ESSER II applications and budgets required to receive Federal grant funds for the 2022-2023 school year.

The availability to move forward with these grants has been dependent on ODE Grants Management approvals of the prior FY22 grant year. This process has been very slow this year, delaying most applications by 2 months or more. We currently have 33 of the 48 applications approved, 12 in process, and 3 still pending ODE approval.

All federal grants in the Comprehensive Continuous Improvement Plan (CCIP) have had the carryover funds availability delayed, so we will be expediting adding these funds to budgets.

Our next big push in January will be reviewing the spending status of grant funds and preparing for the next year of grant applications. We will be working closely with Curriculum and our school-building leadership to determine the grant focus and preparation of the One Needs Assessment and One Plan.

## **SSIS**

Beginning of the year Student (closes 12/19/22) and Staff/Course collections (closes 1/30/23) have been submitted for the deadlines listed as required by ODE. End-of-year reporting begins after the collections close.

A new reporting collection in this school year for Graduates Follow UP opened in November and closes on 1/6/23. This collection requires High Schools to follow up on how 21-22 graduates are succeeding in the era of post-graduation.

Schools on schedule for Full-Time Equivalency (FTE) reviews with Area Finance Coordinators from ODE this school year will be, Summit Academy Akron Elementary School, Summit Academy Akron Middle School, and Summit Academy Transition High School-Cincinnati.

### **Martial Arts**

The Therapeutic Martial Arts program is continuing to gain strength as it enriches our students' lives. During the first semester, the schools focus on the Summit Academy Full Value Contract, incorporating it as a part of the school's culture. Students have emphasized three things: "I am focused", "I am in control" and "I show respect". The students say the phrases every class and the lessons reinforce these concepts so that they can be carried out throughout the school.

The Blue Star Program was brought back this year and tied in with the existing PBIS program. The students earn Blue Stars in the TMA program through positive behavior tracked in the PBIS program. Students who have earned two Blue Stars are eligible to be promoted to their next Martial Arts belt rank as part of their requirements for that rank.

The Therapeutic Martial Arts promotion ceremonies were very successful in December. However, two have been postponed until January due to illness: Canton Elementary (1/26/2023) and Painesville (1/12/2023).

This coming semester will continue the progress from the first semester. The goal is to strengthen the program even more and have it become part of the overall school culture.

### **SPED**

The special education department is focusing on the following:

- 1) Statewide Tasks:
  - a. A workload analysis was completed to determine how to effectively allocate resources for Semester 2.

- b. We are continuing to vet and interview candidates for open Special Education Administrative school team members. A contingency plan has been created to ensure coverage where there are current openings. Current openings include:
  - i. Akron Elementary – Behavior Specialist
  - ii. Akron Secondary – Behavior Specialist/Performance Coach
  - iii. Dayton THS – Behavior Specialist
  - iv. Lorain Elementary – Lead Intervention Specialist
- c. Two special projects are being completed using available wellness funds. The projects examine the following:
  - i. Tier 1, 2, and 3 PBIS interventions: those working on this project are identifying interventions at each tier across our schools, identifying how each intervention addresses symptoms of a specific mental health diagnosis and analyzing which interventions have resulted in student progress.
  - ii. Social/Emotional Programming: those working on this project are identifying programming used in each of our schools and specific pieces of the program that address symptoms of a specific mental health diagnosis and/or a developmental disability.
- d. In anticipation of the upcoming Special Education Ratings, self-reviews will be completed as required (these are typically released in early December).
- e. Purchase orders will be created in late winter using federal IDEA B funds to purchase special education protocols and supplies.
- f. The Executive Director of Special Education is submitting a proposal to present at the Milestones national Autism conference in June 2023.

## 2) Training

- a. A calendar was distributed in Spring 2022 with a list of special education-specific and clinical training that will be conducted each month during the 2022-23 school year. In addition to these whole-group trainings, individual and small group trainings are held based on needs.
- b. Upcoming trainings include: Secondary Trauma (1.5 CEUs); Reporting Abuse and Neglect (1.5 CEUs); Empowerment, Self-Care, and Mindfulness (1.5 CEUs); Addressing Bullying and Grief (1.5 CEUs); Ethics (3.0 CEUs); Clinical Supervision (3.0 CEUs);



Interventions by Disability Category; Legal/Ethical Issues in Special Education Updates; Graduation and Summary of Performance; and Year-End Tasks.

- c. We will renew our CEU Provider status in Spring 2023 through the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board.



# Governing Authority Meeting Public Notice

**Date: February 1, 2023**  
**Time: 5:30 PM**  
**Location: 2800 Shady Run Rd., Youngstown, OH 44502**

The Governing Authorities of Summit Academy Community School – Warren, Summit Academy School for Alternative Learners – Warren Middle & Secondary, Summit Academy Youngstown and Summit Academy Secondary School - Youngstown will hold a regular meeting to be held at the above listed date and time.

This meeting is open to the public.

Summit Academy Community School – Warren  
Summit Academy School for Alternative Learners – Warren  
Summit Academy – Youngstown  
Summit Academy Secondary School - Youngstown  
February 1, 2023 | 5:30PM

Summit Academy Community School – Warren  
Summit Academy School for Alternative Learners – Warren  
Summit Academy – Youngstown  
Summit Academy Secondary School - Youngstown  
February 1, 2023 | 5:30PM

NAME (PRINT)

[illegible][illegible]

Summit Academy Community School  
Warren  
2106 Arbor Ave. SE, Warren, OH 44484-5225

2106 Arbor Ave. SE, Warren, OH 44484-5225

Summit Academy Youngstown  
144 N. Schenley Ave., Youngstown, OH  
44509-2041

Summit Academy School for Alternative  
Learners – Warren Middle & Secondary  
1461 Moncrest Dr., NW, Warren, OH 44485-  
1928

1461 Moncrest Dr., NW, Warren, OH 44485-1928

Summit Academy Secondary School –  
Youngstown  
2800 Shady Run Rd., Youngstown, OH  
44502