



Governing Authority Regular Meeting
Location: 5868 Stumph Rd., Parma, OH 44130-1736
December 13, 2022 | 5:30PM

Agenda

1. Call to Order/Roll Call

- David Lang, President
- Terry Alai, Vice President
- A.J. Charpentier, Secretary
- Dusk Haberman
- Joseph Gagliano

2. Approval of Agenda

3. Approval of Minutes

- Regular Meeting – October 11, 2022

4. General Action Items

- Resolution and Health and Safety Policies
- Resolution and Approving Sponsor Contract Modification
- Resolution and Fixed Asset Policy/ Title I and Federal Grants Assets Policy
- Resolution and Career Advising Policy
- Resolution and Monthly Residency Verifications – October and November 2022

5. Financial Reports and Action Items

- Financial Report – September and October 2022

6. Reports

- School Report
- Management Company Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

7. Other Business

- Report on Incidences of Bullying and Preventative Practices

8. Public Participation

- *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

9. Adjournment

Regular Meeting Minutes | October 11, 2022 | 5:30PM
Location: 5868 Stumph Rd., Parma, OH 44130
Approved on December 13, 2021

Governing Authority Members Present/Absent:

- | | |
|-------------------------------|---------|
| • David Lang, President | Present |
| • Terry Alai, Vice President | Present |
| • A.J. Charpentier, Secretary | Present |
| • Dusk Haberman | Present |
| • Joseph Gagliano | Present |

Administrative Support Personnel Present:

- Saree Doyle, Director
- Scott Pittman, Treasurer
- Logan Keefe, Staff Accountant
- Amy Cole, Vice President of Human Resources
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- Allison Lentz, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Lang called the meeting to order at 5:33PM and called the roll.

2. Approval of Agenda

- Mr. Gagliano moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Haberman moved that the Minutes of the Regular Meeting held on August 16, 2022 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Alai moved that the Resolution and School's Annual Report be approved. The motion was seconded and carried unanimously.
- Mr. Charpentier moved that the Resolution Reading Improvement Plan be approved. The motion was seconded and carried unanimously.
- Mr. Gagliano moved that the Resolution and Dress Code Policy be approved. The motion was seconded and carried unanimously.

- Mr. Charpentier moved that the Resolution and Monthly Residency Verifications for August and September 2022 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Pittman presented the Treasurer's Report and Financials.
- Ms. Haberman moved that the Treasurer's Report and Financials for July and August 2022 be approved. The motion was seconded and carried unanimously.
- Ms. Alai moved that the October Submission of the Five-Year Forecast be approved. The motion was seconded and carried unanimously.

6. Reports

- Ms. Doyle presented the School Report. She stated that enrollment is currently at 162 students and the school is fully staffed. STAR benchmark testing has been completed. Ms. Doyle highlighted upcoming events including a bookfair and literacy night.
- Ms. Cole presented the Management Company Report. She referred to the written report and highlighted Summit Academy Management's Strategic Plan. Ms. Cole discussed the four goals in the plan and what steps will be taken to achieve those goals. She also provided a Human Resources and Health and Safety update.
- Ms. Lentz presented the Sponsor Report. She reminded the Governing Authority of the upcoming Sunshine Law training that the ESCLEW is providing. The 11.6 template has been released and goals are being developed. Ms. Lentz presented the Annual Performance Report. The sponsor's monthly financial review shows no red flags.

7. Other Business

- None

8. Public Participation

- None

9. Adjournment

- Mr. Lang adjourned the meeting at 6:25PM.

Signed:

Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy Community School-Parma

Month: October

Presented by:	Allison Lentz- Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>The ESCLEW will be offering a virtual Sunshine Laws and Open Meeting training with our attorney, Adam Shira, on October 22nd from 9:00-11:30am that will meet the yearly requirement for all board members. An email was sent out for registration information.</p> <p>The school's Local Report Card data has been released by the ODE. You will notice many changes including a change from letter grades to stars (3 stars=proficiency). Within the next two weeks our office will be releasing the Annual Evaluations of each of the sponsored schools. This evaluation is used to determine the progress of our schools and if the contract performance goals have been met or not met. Due to changes in the LRC, many areas will be marked as NA.</p> <p>This year's contract 11.6 goal template has been released and the school will be required to complete new goals for this year, including a new board goal. Professional Learning sessions will be offered by the ESCLEW to support the understanding and creation of these goals. The due date for goal submission will be Friday, November 4th.</p>	
Recent Site Visit Highlights	<p>The September Site Visit included a review of: Monthly and yearly Safety and Emergency Drills, PBIS, Reading Improvement Plans, Fall Benchmark Testing Progress and Results, Ohio State Test Training, Yearly Testing Calendar, Threat Assessment Teams, Master Instructional Calendar and TBT Meetings. A building walkthrough was completed with no safety hazards to report. Currently the school is working to be fully staffed.</p> <p>At the October Site Visit we will be conducting a classroom observation in Math and Reading to ensure the school is following their Education Plans and that they are up to date. We will also review current student enrollment, the Emergency Drill Log, Fall Assessments, Kindergarten Readiness Assessments, the Resident Educator Program, Teacher and Administration Evaluation Process, Third Grade State Testing and 11.6 Performance Framework Goal Setting.</p>	
Financial Update	<p>Our Financial consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.</p>	

2021 – 2022 Governing Authority Goal (Attachment 11.6)

Goal	
Evidence	



Educational Service Center of Lake Erie West Community Schools Center

Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input type="checkbox"/>
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Other Items Discussed	
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



Educational Service Center of Lake Erie West Community Schools Center



Governing Authority Resolution December 13, 2022

Resolved, the Governing Authority has conducted its annual review of the following Health and Safety Policies:

- Use of Medications
- Care of Students with Diabetes
- Health Examinations and Immunizations
- Peanut or Other Food Allergies
- Dangerous Weapons
- Visitors, Volunteers, and Guests
- OSHA/Bloodborne Pathogens Exposure Control Plan
- School Emergency Management Plan
- Prior Notification of Pesticide Application
- Wellness
- Food Sale Standards
- Head Lice
- Safety Drills
- Health Services
- Emergency Medical Procedures
- Emergency Medical Authorization
- Infectious Disease
- AIDS
- Bed Bug Infestations
- Facility Security
- Student Suicide
- Accidents to Students
- OSHA/PERRP Compliance/Risk Reduction Program
- Hazard Communication Plan
- Toxic Hazards and Asbestos Hazards
- Prevention of Lead Poisoning
- Food Services
- Free and Reduced-Price Meals
- Hand Washing
- Control of Communicable Diseases
- Possession and Use of Inhalers
- Possession and Use of Epinephrine Auto-Injectors
- AED/CPR Training
- Emergency Preparedness and Evacuation
- Use of Tobacco and Other Stimulants
- Access of Transgendered Individuals to Activities/Programs
- Reporting Child Abuse and Neglect
- Face Coverings (Masks)
- Remote Learning Plan
- Drug Prevention
- Materials Regarding Sexual Activity
- Harassment, Intimidation and Bullying

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution December 13, 2022

Whereas, the School's sponsor has asked the Governing Authority to approve the attached contract modification; and,

Whereas, Amy Goodson, Esq., has reviewed the modification on behalf of the Governing Authority; Therefore, Be it

Resolved, the Governing Authority approves the attached sponsor contract modification.

Signed:

Governing Authority President/Secretary/Presiding Member

MODIFICATION NO. 6
TO OHIO COMMUNITY SCHOOL CONTRACT
BY and BETWEEN
Educational Service Center of Lake Erie West (“Sponsor” or “ESCLEW”)
AND
Summit Academy Community School – Parma (“Governing Authority” or “School”)

WHEREAS, the ESCLEW and the Governing Authority entered into an amended and restated Community School Contract (“Contract”) effective on July 1, 2018; and

WHEREAS, the ESCLEW and the Governing Authority agree to the following modifications;

NOW THEREFORE, the parties modify the Contract as follows:

- 1. Article IV, Section 4.1.** In the first sentence of the section add “3313.6026,” “3319.318,” “3319.393,” and “5502.703” in the appropriate numerical order. The rest of Section 4.1 remains as originally written in the Contract.
- 2. Article IX, Section 9.7.**
 - a. In the first sentence of the section remove “two and a half percent (2.5%)” and insert “two point seventy-five percent (2.75%)” in its place.
 - b. In the first sentence of the second paragraph of the section remove “two and a half percent (2.5%)” and insert “two point seventy-five percent (2.75%)” in its place.
 - c. The rest of Section 9.7 remains as originally written in the Contract.
- 3. Article XI, Section 11.5.**
 - a. In the first sentence of the section remove “seven (7)” and insert “eight (8)” in its place.
 - b. In the first sentence of the section remove “June 30, 2025” and insert “June 30, 2026” in its place.
 - c. The rest of Section 11.5 remains as originally written in the Contract.
- 4. Attachment 6.3** shall be replaced in its entirety with the attached.
- 5. Attachment 11.6** shall be replaced in its entirety with the attached.

[Signature on Following Page]

ALL OTHER SECTIONS, SUBSECTIONS, TERMS, OR PROVISIONS OF THE CONTRACT SHALL REMAIN IN FULL FORCE AND IN EFFECT UNLESS OTHERWISE SPECIFICALLY MODIFIED HEREIN.

**Educational Service Center of
Lake Erie West**

**Governing Authority of
Summit Academy Community School -
Parma**

By: _____
(Signature)

By: _____
(Signature)

Its: Superintendent

Its: President

with full authority to execute this Contract
for and on behalf of **Sponsor**
and with full authority to bind **Sponsor**.

with full authority to executive this Contract
for and on behalf of **Governing Authority**
and with full authority to bind **Governing
Authority**.

Date: _____

Date: _____



Governing Authority Resolution December 13, 2022

Resolved, the Governing Authority hereby approves the attached Fixed Assets/Title I and Federal Grants Assets Policy and makes it effective retroactively to July 1, 2022.

Signed:

Governing Authority President/Secretary/Presiding Member

Policy

Fixed Assets/Title I and Federal Grant Assets

I: Purpose

The School's Fixed Asset/Title I and Federal Grant Assets policy establishes a fixed asset accounting system that, if followed, will ensure that the School properly handles and disposes of assets, including those assets obtained with Title I grant monies and other federal grant awards, and contains sufficient data to permit:

- A. The preparation of fiscal year-end financial statements in accordance with Generally Accepted Accounting Principles (GAAP);
- B. Adequate insurance coverage; and
- C. Control, accountability and security.

II. Classifications of Fixed Assets.

Fixed assets shall be classified as either: equipment, supplies, furniture, leased fixed assets, or real property.

III. Criteria for Fixed Asset Capitalization and Valuation

An item is a Fixed Asset if it has a useful life of two (2) years or more and the cost of the asset is greater than \$5,000.00 or is a leased asset with a purchase price of greater than \$5,000.00.

Fixed Assets are to be valued at historical cost or, if that amount is not practicably determined, at estimated historical cost. Improvements should be capitalized and recognized as expense (i.e., depreciation or amortization) over the estimated useful life of the improvement. The cost of repairs and maintenance must be reported as an expense of the period in which incurred. The Treasurer shall determine the estimated historical cost. Donated Fixed Assets shall be valued at the donor's estimated fair market value at the time of gifting.

Depreciation in value of a Fixed Asset will be calculated using straight-line depreciation. The estimated life of a fixed asset shall follow Association of School Business Officials (ASBO) guidelines.

IV. Management of Fixed Assets

The School shall conduct a physical inventory of its fixed assets at least every two years. The results of the physical inventories must be reconciled with the property records.



The School shall develop a control system to safeguard against loss, damage, or theft of fixed assets. The School shall investigate any loss, damage, or theft of any fixed asset. To the greatest extent possible, the School shall also maintain effective internal controls and safeguard all computing devices and assure that such devices are used solely for authorized purposes.

In order to prevent loss or theft of School property, all fixed assets (other than real property) will have a School fixed asset sticker indicating the School's ownership.

The School shall maintain its fixed assets in order to keep them in good condition and working order.

A. The following information shall be maintained for all fixed assets:

1. Description of the asset
2. Title Information
3. Serial number if applicable
4. Classification
5. Location, Use, and Condition
6. Purchase Price and Percentage of Federal Participation
7. Vendor
8. Date Purchased
9. Percent of Federal Funds used for Purchase or Lease, if applicable
10. Accumulated Depreciation
11. Date and Method of Disposal and Sale
12. Price Records Generated by Physical Inventories

V. Acquisition of Fixed Assets

A. Real Property Acquired with Title I or Other Federal Grants.

Real property acquired with federal Title I or other federal grant monies received by the School shall be titled in the name of the School.

Except as otherwise provided by federal law or by the federal awarding agency, real property acquired with federal Title I or other federal grant monies shall be used for the purposes authorized by the grant(s). The School shall not dispose of or encumber its title or other interest in any real property acquired with federal Title I or other federal grant monies so long as the real property is needed for the originally authorized purpose.

B. Equipment Acquired with Title I or Other Federal Grants.

Equipment acquired with federal Title I or other federal grant monies received by the School shall be titled in the name of the School.



For as long as needed, the School shall use equipment acquired with federal Title I or other federal grant monies in the program or project for which it was acquired, whether or not the project or program continues to be supported by federal funds. The equipment may be used in other activities currently or previously supported by a federal agency when it is no longer needed for the program or project for which it was acquired. The School shall give priority to activities under a federal award from the same agency then to activities under a federal award from other federal agencies.

The School can use equipment acquired with Title I or other federal grant monies on other projects or programs that are currently or were previously supported by the federal government provided that such use will not interfere with the program or project for which the equipment was acquired. First preference should be given to other programs or projects supported by the agency that awarded the grant monies.

The School shall not use the equipment acquired with federal Title I or other federal grant monies to provide services for a fee that is less than private companies charge for equivalent services.

The School shall obtain the approval of the awarding agency if required by the federal award before it (1) uses equipment acquired with federal Title I or other federal grant monies as a trade-in to acquire equipment to replace the old equipment, or (2) sells the old equipment and uses the sale proceeds to offset the cost of the replacement equipment.

C. Supplies Acquired with Title I or Other Federal Grants.

Supplies acquired with federal Title I or other federal grant monies received by the School shall be titled in the name of the School.

The School shall not use the supplies acquired with federal Title I or other federal grant monies to provide services for a fee that is less than private companies charge for equivalent services.

D. Equipment Furnished by Federal Agency.

The School shall ensure that the equipment remains titled in the name of the Federal Government. The School shall follow the rules and procedures of the federal agency for managing the property.

VI. Disposal of Fixed Assets

The School shall establish and follow procedures to ensure that it receives the overall best possible return, if it sells any fixed asset. An independent valuation or market comparison may be used, among any other reasonable method of valuation.



A. Fixed Assets Not Acquired with Title I or Federal Grant Funds.

Fixed assets that were not acquired in whole or part with federal grant monies will be disposed in a manner approved by the Governing Authority of the School. Upon recommendation of the Principal or Treasurer, such Board resolution shall designate the materials, equipment, supplies or other assets as obsolete, excess or unusable, and shall identify the assets, and may sell, donate or lawfully dispose of them. Any proceeds shall be put in the general fund.

B. Real Property Acquired with Title I or Federal Grant Funds.

When real property acquired with federal grant monies is no longer used for the originally authorized purpose(s), the School shall dispose of such property pursuant to instructions provided by the awarding agency.

C. Equipment and Supplies Acquired with Title I or Federal Grant Funds.

The School may retain, sell, or otherwise dispose of equipment acquired with federal funds. However, the School shall contact the awarding agency for disposition instructions before it sells any equipment with a per unit value of greater than \$5,000 because the awarding agency may have a right to a portion of the proceeds of the sale. State law may dictate the procedures that must be followed or otherwise place restrictions on the ability of the School to sell the property.

D. Disposal of Equipment Provided by a Federal Agency.

The School shall only dispose of federal equipment pursuant to instructions provided by the federal agency that provided the equipment, or should the assets or equipment be under a value or value per unit as applicable under the rules of the federal agency, then the School may dispose of the equipment or asset as if it was not acquired with federal grant funds.

References:

2 C.F.R. 200



Governing Authority Resolution December 13, 2022

Resolved, the Governing Authority hereby approves the revised Career Advising Policy, as attached.

Signed:

Governing Authority President/Secretary/Presiding Member



Policy – Career Advising

This policy on career advising is reviewed at least once every two years and made available to students, parents, guardians and custodians, local post-secondary institutions, and residents. The policy is posted in a prominent location on the School's website.

I. Plan for Career Advising

The School's plan for career advising includes providing:

- A. Grade-level examples that link students' schoolwork to one or more career fields by implementing the career connections learning strategies offered by the Ohio Department of Education.
- B. Career advising to students in grades 6-12, which includes meeting with each student at least once annually to discuss academic and career pathway opportunities.
- C. Additional interventions and career advising for students who are identified as "at-risk" of dropping out of school. These include:
 1. Identifying students who are at-risk of dropping out of school using a local research-based method with input from teachers, school counselors, and other appropriate school staff.
 2. Developing a student success plan for each at-risk student that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education, and experiential learning, when appropriate.
 - a. Before the School develops a student's success plan, staff will invite the student's parent, guardian or custodian to assist. If that adult does not participate in the plan development, the School will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student.
 - b. Following development of the plan, staff will provide career advising to the student that is aligned to the success plan and this policy.
- D. Training for staff on how to advise students on career pathways, including use of the tools available on the Ohio Means Jobs website and other online sources provided by the School.
- E. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-



recognized credentials and postsecondary course credit through college credit plus.

- F. Information on courses that can award students both traditional academic and career-technical credit including, but not limited to, the School's policy on credit flexibility and instructions for students on how to access educational options.
- G. Documentation on career advising for each student and parent, guardian or custodian to review, as well as schools that the student may attend in the future. These include activities that support the student's academic, career and social/emotional development.
- H. The supports necessary for students to successfully transition from high school to their postsecondary destinations, including interventions and services necessary for students who need remediation in mathematics and English language arts.
- I. Information regarding career fields that require an industry-recognized credential, certificate, associate's degree, bachelor's degree, graduate degree, or professional degree.
- J. Students with information about ways a student may offset the costs of a postsecondary education, including programs such as all of the following:
 - 1. The reserve officer training corps;
 - 2. The college credit plus program established under Chapter 3365 of the Revised Code;
 - 3. The Ohio guarantee transfer pathways initiative established under section 3333.168 of the Revised Code; and,
 - 4. Joint academic programming or dual enrollment opportunities required under section 3333.168 of the Revised Code.

II. Model Student Success Plan

In developing a student's success plan, the School may use or adapt the model student success plan developed by the Ohio department of education. It can be found at:

https://education.ohio.gov/getattachment/Topics/Career-Tech/Career-Connections/Career-Advising-Policy-and-Student-Success-Plan/Model-Student-Success-Plan_2017.pdf.aspx?lang=en-US



Governing Authority Resolution December 13, 2022

Resolved, the Governing Authority hereby approves the Monthly Residency Verifications for October and November 2022.

Signed:

Governing Authority President/Secretary/Presiding Member



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: October 2022

Official School Name: Summit Academy Parma

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 10/10/22 Type: electric bill

SECOND STUDENT

Date: 10/26/22 Type: electric bill

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 10/10/22 Details: electronic copy emailed to me

SECOND STUDENT

Date: 10/26/22 Details: electronic copy emailed to me

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☒ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☒ Yes ☐ No

Completed By Signature: Kristen Chandley

Completed By Printed: Kristen Chandley Date: 10/31/22

Director Signature: Saree Doyle

Director Printed: Saree Doyle Date: 10/31/22



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: November 2022

Official School Name: Summit Academy Parma

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 11/15/22

Type: bank statement

SECOND STUDENT

Date: 11/18/22

Type: lease

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 11/15/22

Details: electronic copy emailed to me

SECOND STUDENT

Date: 11/18/22

Details: lease

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Kristen Chandley

Completed By Printed: Kristen Chandley

Date: 11/30/22

Director Signature: Saree Doyle

Director Printed: Saree Doyle

Date: 11/30/22



Monthly Financial Report for Parma Community School
September of Fiscal Year 2023

160	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	164.55	152.48	152.48	152.48										152.48	93%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 2,644,004	\$ 211,266	\$ 215,823	\$ 264,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 692,079	26%
Capital Improvement Revenue (003)	\$ 75,433	\$ 6,309	\$ 6,309	\$ 6,309	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,926	25%
Food Services Revenue (006)	\$ 73,818	\$ 9,827	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,827	13%
Student Fee Revenue (009)	\$ 7,618	\$ -	\$ 1,894	\$ 726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,620	34%
Grant Revenue (400's, 500's)	\$ 1,584,761	\$ 13,105	\$ 81,327	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,433	6%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 4,385,634	\$ 240,507	\$ 305,353	\$ 272,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 817,885	19%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 703,812	\$ 69,781	\$ 78,882	\$ 67,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,841	31%
Fringe Benefits	\$ 163,702	\$ 19,055	\$ 19,467	\$ 14,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,459	33%
Purchased Services - Non-Employees	\$ 307,753	\$ 1,036	\$ 5,917	\$ 8,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,187	5%
Purchased Services - Management Company Fees	\$ 638,887	\$ 39,133	\$ 37,457	\$ 32,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,130	17%
Purchased Services - Sponsorship Fees	\$ 71,520	\$ 5,428	\$ 5,428	\$ 5,974	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,831	24%
Utilities (Electric, Gas, Telephone, Internet, etc.)	\$ 56,090	\$ 4,416	\$ 4,452	\$ 9,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,995	32%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 7,136	\$ 570	\$ 570	\$ 570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,709	24%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 158,111	\$ 16,573	\$ 12,844	\$ 11,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,728	26%
Materials, Supplies, and Textbooks	\$ 41,876	\$ 0	\$ 5,553	\$ 6,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,613	28%
Capital Outlay (Equipment, Buses, etc.)	\$ 12,912	\$ -	\$ -	\$ 975	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 975	8%
All Other Objects	\$ 23,270	\$ 10,209	\$ 4,107	\$ 2,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,844	72%
TOTAL GENERAL FUND EXPENDITURES	\$ 2,185,068	\$ 166,201	\$ 174,678	\$ 159,434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,313	23%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Food Services Expenditures	\$ 85,500	\$ -	\$ 244	\$ 10,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,354	12%
Student Fee Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Grant Expenditures	\$ 1,880,719	\$ 41,691	\$ 35,263	\$ 57,724	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,678	7%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 1,966,219	\$ 41,691	\$ 35,507	\$ 67,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,032	7%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 4,151,288	\$ 207,892	\$ 210,185	\$ 227,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 645,345	16%
TOTAL EXCESS OR (SHORTFALL)	\$ 234,346	\$ 32,615	\$ 95,168	\$ 44,757	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,540	74%
REVENUE PER STUDENT	\$ 26,652	\$ 1,577	\$ 2,003	\$ 1,784	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,364	
EXPENSE PER STUDENT	\$ 25,228	\$ 1,363	\$ 1,378	\$ 1,490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,232	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 1,424	\$ 214	\$ 624	\$ 294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,132	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 223,250	\$ 288,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (223,250)	\$ (288,084)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES												

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	IDEA B FY2023	\$ 90,943.20	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	SOIG FY2022	\$ -	\$ 11,725.09	0%	TITLE I FY2023	\$ 136,710.15	\$ -	0%
ESSER II FY22	\$ -	\$ 51,534.62	0%	EONC FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 640.53	0%	EONC FY23	\$ 4,627.60	\$ -	0%
IDEA B FY2022	\$ -	\$ 19,786.28	0%	ECSE FY2022	\$ -	\$ 594.77	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
NC SSI FY2022	\$ -	\$ -	0%	TITLE IIA FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ 1,014.30	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 206,309.05	\$ -	0%	TITLE IIA FY2023	\$ 7,562.67	\$ -	0%
TITLE I FY2022	\$ -	\$ 10,151.32	0%	ARP ESSER FY23	\$ 1,067,761.68	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 94,432.61
	\$ -



Monthly Financial Report for Parma Community School

October of Fiscal Year 2023

160	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	164.55	152.48	152.48	152.48	163.92									155.34	94%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 2,644,004	\$ 211,266	\$ 215,823	\$ 264,990	\$ 234,434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 926,513	35%
Capital Improvement Revenue (003)	\$ 75,433	\$ 6,309	\$ 6,309	\$ 6,309	\$ 7,925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,851	36%
Food Services Revenue (006)	\$ 73,818	\$ 9,827	\$ -	\$ -	\$ 10,699	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,526	28%
Student Fee Revenue (009)	\$ 7,618	\$ -	\$ 1,894	\$ 726	\$ 440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,060	40%
Grant Revenue (400's, 500's)	\$ 1,584,761	\$ 13,105	\$ 81,327	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,683	6%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 4,385,634	\$ 240,507	\$ 305,353	\$ 272,025	\$ 254,749	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,072,634	24%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 703,812	\$ 69,781	\$ 78,882	\$ 67,178	\$ 117,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 333,176	47%
Fringe Benefits	\$ 163,702	\$ 19,055	\$ 19,467	\$ 14,936	\$ 31,322	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,781	52%
Purchased Services - Non-Employees	\$ 307,753	\$ 1,036	\$ 5,917	\$ 8,235	\$ 34,581	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,768	16%
Purchased Services - Management Company Fees	\$ 638,887	\$ 39,133	\$ 37,457	\$ 32,540	\$ 40,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,678	23%
Purchased Services - Sponsorship Fees	\$ 71,520	\$ 5,428	\$ 5,428	\$ 5,974	\$ 6,366	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,197	32%
Communications & Utilities	\$ 56,090	\$ 4,416	\$ 4,452	\$ 9,127	\$ 8,860	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,855	48%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 7,136	\$ 570	\$ 570	\$ 570	\$ 570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,279	32%
Rent / Lease (Building / Facility)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Repairs and Maintenance	\$ 158,111	\$ 16,573	\$ 12,844	\$ 11,311	\$ 14,896	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,625	35%
Materials, Supplies, and Textbooks	\$ 41,876	\$ -	\$ 5,553	\$ 6,080	\$ 5,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,374	41%
Capital Outlay (Equipment, Buses, etc.)	\$ 12,912	\$ -	\$ -	\$ 975	\$ 555	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,530	12%
All Other Objects	\$ 23,270	\$ 10,209	\$ 4,107	\$ 2,529	\$ 4,241	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,086	91%
TOTAL GENERAL FUND EXPENDITURES	\$ 2,185,068	\$ 166,201	\$ 174,678	\$ 159,434	\$ 265,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 765,348	35%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Food Services Expenditures	\$ 85,500	\$ -	\$ 244	\$ 10,110	\$ 11,483	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,838	26%
Student Fee Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 316	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 316	0%
Grant Expenditures	\$ 1,880,719	\$ 41,691	\$ 35,263	\$ 57,724	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137,178	7%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 1,966,219	\$ 41,691	\$ 35,507	\$ 67,834	\$ 14,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,332	8%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 4,151,288	\$ 207,892	\$ 210,185	\$ 227,268	\$ 279,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 924,680	22%
TOTAL EXCESS OR (SHORTFALL)	\$ 234,346	\$ 32,615	\$ 95,168	\$ 44,757	\$ (24,587)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 147,954	63%
REVENUE PER STUDENT	\$ 26,652	\$ 1,577	\$ 2,003	\$ 1,784	\$ 1,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,905	
EXPENSE PER STUDENT	\$ 25,228	\$ 1,363	\$ 1,378	\$ 1,490	\$ 1,704	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,953	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 1,424	\$ 214	\$ 624	\$ 294	\$ (150)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 952	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 223,250	\$ 288,084	\$ 254,761	\$ 237,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (223,250)	\$ (288,084)	\$ (254,761)	\$ (237,480)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES	YES	YES										

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	EONC FY22	\$ -	\$ -	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	TITLE IV FY22	\$ -	\$ 640.53	0%	ECSE FY2023	\$ 1,014.30	\$ -	0%
ESSER II FY22	\$ -	\$ 51,534.62	0%	ECSE FY2022	\$ -	\$ 594.77	0%	TITLE IIA FY2023	\$ 7,562.67	\$ -	0%
ARP ESSER FY22	\$ -	\$ -	0%	TITLE IIA FY2022	\$ -	\$ -	0%	NC SSI FY2023	\$ -	\$ -	0%
IDEA B FY2022	\$ -	\$ 19,786.28	0%	ESSER II FY23	\$ 206,309.05	\$ -	0%	ARP IDEA FY22	\$ -	\$ -	0%
NC SSI FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 1,067,761.68	\$ -	0%		\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	IDEA B FY2023	\$ 90,943.20	\$ -	0%		\$ -	\$ -	0%
TITLE I FY2022	\$ -	\$ 10,151.32	0%	TITLE I FY2023	\$ 136,710.15	\$ 1,250.00	1%		\$ -	\$ -	0%
TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%		\$ -	\$ -	0%
SQIG FY2022	\$ -	\$ 11,725.09	0%	EONC FY23	\$ 4,627.60	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 95,682.61
	\$ -

SEPTEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1800	09/06/22	TDG FACILITIES SERV	0010000270016000	423	FY23 MAINT/JANITORI	\$ 11,149.40	160
V1804	09/07/22	AMAZON.COM	0010000296016000	517	MICROSOFT WIRELESS	\$ 411.88	160
66044	09/09/22	ACP CREATIVIT LLC	0010000276016000	644	QUOTE# ACP005874 H	\$ 975.00	160
66046	09/09/22	CHARLES NEWQUIST	5722023220016000	412	08/11/2022 PD	\$ 1,250.00	160
66048	09/09/22	STAPLES ADVANTAGE	0060000312016000	519	GLOVES/ APRONS/ HAI	\$ 5.73	160
66048	09/09/22	STAPLES ADVANTAGE	0060000312016000	519	GLOVES/ APRONS/ HAI	\$ 16.29	160
66072	09/09/22	NORTHEAST OHIO REGI	0010000270016000	452	WATER SERVICES	\$ 140.20	160
66085	09/09/22	VERIZON WIRELESS	0010000296016000	441	VERIZON - CELLULAR	\$ 60.00	160
66089	09/09/22	AT T	0010000296016000	441	PARMA PHONE LINES /	\$ 422.69	160
66093	09/09/22	CLEVELAND DIVISION	0010000270016000	452	FY22/23 WATER SERVI	\$ 66.65	160
66094	09/09/22	CLEVELAND DIVISION	0010000270016000	452	FY22/23 FIRELINE WA	\$ 46.60	160
66095	09/09/22	COLUMBIA GAS OF OHI	0010000270016000	453	GAS SERVICES	\$ 224.06	160
66099	09/09/22	ZOHO CORPORATION	0010000296016000	416	MANAGEENGINE SERVIC	\$ 209.78	160
66109	09/16/22	ACP CREATIVIT LLC	0010000296016000	441	MITEL ENTERPRISE SU	\$ 1,589.29	160
66124	09/16/22	REA & ASSOCIATES IN	0010000250016000	843	AUDIT SCHOOLS_FY22	\$ 438.00	160
66131	09/16/22	EASTSIDE JERSEY DAI	0060000312016000	569	PARSCH_FY23 BLANKET	\$ 216.07	160
66131	09/16/22	EASTSIDE JERSEY DAI	0060000312016000	569	PARSCH_FY23 BLANKET	\$ 269.84	160
66131	09/16/22	EASTSIDE JERSEY DAI	0060000312016000	569	PARSCH_FY23 BLANKET	\$ 359.28	160
66136	09/16/22	HANOVER INSURANCE G	0010000250016000	855	6/30/22-6/30/23 INS	\$ 516.38	160
66144	09/16/22	CNA SURETY	0010000250016000	851	BOND RENEWALS PITTM	\$ 200.00	160
66147	09/16/22	SHC SERVICES INC	0010000214216000	413	PSYCH SERV. / PRN	\$ 991.38	160
66151	09/16/22	FREEDOM 2 GO TRANSP	0010000282116000	485	PARSCH - FY22/23 TR	\$ 3,440.00	160
66161	09/16/22	ILLUMINATING COMPAN	0010000270016000	451	ELECTRIC SERVICES	\$ 3,674.67	160
V1812	09/16/22	ESC OF LAKE ERIE WE	0010000250016000	415	SPONSOR FEES	\$ 5,974.08	160
V1814	09/16/22	HP FINANCIAL SERVIC	0010000296016000	426	(ADM \$100.27 - SCH	\$ 100.10	160
V1816	09/16/22	DE LAGE LANDEN	0010000296016000	426	COPIER LEASES	\$ 469.60	160
V1829	09/16/22	RENEE SIMMONS OPALI	0010000123016000	431	8/23 HOME-PARSCH-HO	\$ 36.88	160
V1829	09/16/22	RENEE SIMMONS OPALI	0010000123016000	431	8/3 HOME-PARSCH-HOM	\$ 36.88	160
V1829	09/16/22	RENEE SIMMONS OPALI	0010000123016000	431	8/10 HOME-PARSCH-ST	\$ 40.00	160
V1829	09/16/22	RENEE SIMMONS OPALI	0010000123016000	431	8/17 HOME-PARSCH-HO	\$ 36.88	160
V1831	09/16/22	TIMOTHY SCOTT PITTM	0010000250016000	433	8/16 HOME-SAM-PARSC	\$ 51.88	160
V1838	09/21/22	AMAZON.COM	0060000312016000	519	SANITIZER TABLETS/	\$ 18.90	160
V1840	09/21/22	CUYAHOGA COUNTY TRE	0010000270016000	870	PROP TAX ASSESSMENT	\$ 367.13	160
V1842	09/22/22	HNB MASTERCARD	0010000110016000	439	AUG. 4TH / ROUNDTAB	\$ 55.42	160
V1842	09/22/22	HNB MASTERCARD	0010000242116000	439	08/03/2022 HOTEL ST	\$ 327.80	160
V1842	09/22/22	HNB MASTERCARD	0010000220016000	412	08/04/2022 HOTEL ST	\$ 327.80	160
66184	09/23/22	STAPLES ADVANTAGE	0010000110016000	512	PARSCH_OFFICE SUPPL	\$ 127.64	160
66197	09/23/22	REA & ASSOCIATES IN	0010000250016000	843	FY22 OCB0A SCHOOL F	\$ 1,000.00	160
66205	09/23/22	NUTRITION INC	0060000312016000	462	PARSCH FY23 BLANKET	\$ 7,709.25	160
66212	09/23/22	SAVVAS LEARNING CEN	0010000110016000	511	Q#199915-3 / ENVISI	\$ 92.13	160
66212	09/23/22	SAVVAS LEARNING CEN	0010000110016000	511	Q#199915-3 / ENVISI	\$ 5,057.79	160
66213	09/23/22	JOHNSON CONTROLS SE	0010000276016000	429	FY23 MONITORING (FI	\$ (408.27)	160

SEPTEMBER CHECK REGISTER								
CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU	
66214	09/23/22	SO EASY SIGNS LLC	0010000260016000	446	PARMA SIGNAGE - VER	\$ 2,866.00	160	
66222	09/23/22	ILLUMINATING COMPAN	0010000270016000	451	OUTDOOR ELECTRIC SE	\$ 36.36	160	
V1852	09/23/22	HALEY ANN HACKETT	0010000123016000	431	8/17 HOME-PARSCH-HO	\$ 16.88	160	
V1852	09/23/22	HALEY ANN HACKETT	0010000123016000	431	8/23 HOME-PAIELE-PA	\$ 30.94	160	
V1852	09/23/22	HALEY ANN HACKETT	0010000123016000	431	8/24 HOME-PARSCH-HO	\$ 16.88	160	
V1852	09/23/22	HALEY ANN HACKETT	0010000123016000	431	8/30 HOME-PARSCH-HO	\$ 16.88	160	
66259	09/30/22	STAPLES ADVANTAGE	0010000110016000	512	PARSCH_OFFICE SUPPL	\$ 380.32	160	
66275	09/30/22	SHC SERVICES INC	0010000214216000	413	PSYCH SERV. / PRN	\$ 475.86	160	
66275	09/30/22	SHC SERVICES INC	0010000214216000	413	PSYCH SERV. / PRN	\$ 2,428.48	160	
V1864	09/30/22	KEVIN ROBERT AMOS	0010000110016000	431	8/8, 8/15, 8/16 HOM	\$ 76.89	160	
V1868	09/30/22	ROBERT KAUFMAN	0010000110016000	431	8/8, 8/15, 8/16 HOM	\$ 76.89	160	
V1872	09/30/22	NATASHA A WALSKI	0010000241116000	431	8/23 HOME-PARSCH-HO	\$ 100.00	160	
V1872	09/30/22	NATASHA A WALSKI	0010000241116000	439	8/23 TURNPIKE TOLLS	\$ 12.50	160	

OCTOBER CHECK REGISTER							
CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66300	10/07/22	STAPLES ADVANTAGE	0010000250016000	848	BANK DEPOSIT STAMP	\$ (7.99)	160
66300	10/07/22	STAPLES ADVANTAGE	0010000250016000	848	BANK DEPOSIT STAMP	\$ 37.98	160
66305	10/07/22	REA & ASSOCIATES IN	0010000250016000	843	FY22 OCB OA SCHOOL F	\$ 175.00	160
66305	10/07/22	REA & ASSOCIATES IN	0010000250016000	843	AUDIT SCHOOLS_FY22	\$ 292.00	160
66305	10/07/22	REA & ASSOCIATES IN	0010000250016000	843	AUDIT SCHOOLS_FY22	\$ 1,000.00	160
66316	10/07/22	GUARDIAN ALARM COMP	0010000276016000	429	FY23 ALARM MONITORI	\$ 692.85	160
66321	10/07/22	BLUE TECHNOLOGIES	0010000296016000	429	COPIER CLICK COUNTS	\$ 469.13	160
66337	10/07/22	HEALTHCARE BILLING	0010000241616000	419	PARSCH-FY20 FINAL S	\$ 3,293.45	160
66337	10/07/22	HEALTHCARE BILLING	0010000241616000	419	PARSCH	\$ 27.00	160
66339	10/07/22	FREEDOM 2 GO TRANSP	0010000282116000	485	PARSCH - FY22/23 TR	\$ 6,665.00	160
66346	10/07/22	NORTHEAST OHIO REGI	0010000270016000	452	WATER SERVICES	\$ 251.15	160
66348	10/07/22	PITNEY BOWES RESERV	0010000250016000	443	SEPT POSTAGE	\$ 57.33	160
66362	10/07/22	VERIZON WIRELESS	0010000296016000	441	VERIZON - CELLULAR	\$ 60.00	160
66365	10/07/22	AT T	0010000296016000	441	PARMA PHONE LINES /	\$ 422.69	160
66371	10/07/22	CLEVELAND DIVISION	0010000270016000	452	FY22/23 WATER SERVI	\$ 126.09	160
66372	10/07/22	COLUMBIA GAS OF OHI	0010000270016000	453	GAS SERVICES	\$ 228.90	160
V1876	10/07/22	TDG FACILITIES SERV	0010000270016000	423	FY23 MAINT/JANITORI	\$ 11,149.40	160
66312	10/07/22	EASTSIDE JERSEY DAI	0060000312016000	569	PARSCH_FY23 BLANKET	\$ 359.78	160
V1882	10/10/22	PITNEY BOWES (SENDP	0010000250016000	443	POSTAGE SENDPRO_QTR	\$ 53.01	160
V1884	10/10/22	HP FINANCIAL SERVIC	0010000296016000	426	(ADM \$100.27 - SCH	\$ 100.10	160
V1885	10/10/22	DE LAGE LANDEN	0010000296016000	426	COPIER LEASES	\$ 469.61	160
66388	10/14/22	OAASFEP CONFERENCE	0010000220016000	412	2022 OAASFEP FALL C	\$ 37.50	160
66409	10/14/22	HANOVER INSURANCE G	0010000250016000	855	6/30/22-6/30/23 INS	\$ 80.51	160
66414	10/14/22	OHIO MOBILE SHREDDI	0010000241516000	422	SHREDDING SERVICES	\$ 93.71	160
66418	10/14/22	EVERY SPECIAL CHILD	0010000123016000	411	3 VIRTUAL IS / A. P	\$ 690.00	160
66420	10/14/22	SHC SERVICES INC	0010000214216000	413	PSYCH SERV. / PRN	\$ 515.52	160
66438	10/14/22	CLEVELAND DIVISION	0010000270016000	452	FY22/23 FIRELINE WA	\$ 46.60	160
V1899	10/14/22	DAVID T MCGOOKEY	0010000224016000	431	8/31 HOME-PARSCH-HO	\$ 59.38	160
V1901	10/14/22	RENEE SIMMONS OPALI	0010000123016000	431	9/6 HOME-PARSCH-HOM	\$ 36.88	160
V1907	10/14/22	TDG FACILITIES SERV	0010000270016000	429	WO230932 REPAIR	\$ 1,500.00	160
66403	10/14/22	EASTSIDE JERSEY DAI	0060000312016000	569	PARSCH_FY23 BLANKET	\$ 403.96	160
66406	10/14/22	NUTRITION INC	0060000312016000	462	PARSCH FY23 BLANKET	\$ 8,725.50	160
V1912	10/17/22	ESC OF LAKE ERIE WE	0010000250016000	415	SPONSOR FEES	\$ 6,366.12	160
66458	10/21/22	AMPLIFY EDUCATION I	0010000110016000	511	Q-113877-4 ELA GR.	\$ 2,988.15	160
66470	10/21/22	SCENARIO LEARNING	0010000276016000	413	SAFESCHOOLS INCIDEN	\$ 235.00	160
66480	10/21/22	HANOVER INSURANCE G	0010000250016000	855	6/30/22-6/30/23 INS	\$ 1,989.79	160
66480	10/21/22	HANOVER INSURANCE G	0010000250016000	855	6/30/22-6/30/23 INS	\$ 629.65	160
66487	10/21/22	ALPHA SECURITY LLC	0010000276016000	429	3RD QTR ALARM RESPO	\$ 90.00	160
66500	10/21/22	ILLUMINATING COMPAN	0010000270016000	451	OUTDOOR ELECTRIC SE	\$ 37.00	160
66500	10/21/22	ILLUMINATING COMPAN	0010000270016000	451	ELECTRIC SERVICES	\$ 2,805.34	160
V1914	10/21/22	HALEY ANN HACKETT	0010000123016000	431	9/12 HOME-PARSCH-HO	\$ 16.88	160
V1914	10/21/22	HALEY ANN HACKETT	0010000123016000	431	9/19 HOME-PARSCH-HO	\$ 16.88	160

OCTOBER CHECK REGISTER							
CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1915	10/21/22	RENEE SIMMONS OPALI	0010000123016000	431	9/16, 9/19 HOME-PAR	\$ 73.76	160
V1915	10/21/22	RENEE SIMMONS OPALI	0010000123016000	431	9/21 HOME-PAIELE-HO	\$ 57.50	160
V1915	10/21/22	RENEE SIMMONS OPALI	0010000123016000	431	9/26 HOME-PARSCH-HO	\$ 36.88	160
V1915	10/21/22	RENEE SIMMONS OPALI	0010000123016000	431	10/3 HOME-PARSCH-HO	\$ 36.88	160
66457	10/21/22	STAPLES ADVANTAGE	0090000110016000	511	ART SUPPLIES	\$ 316.49	160
V1923	10/24/22	HNB MASTERCARD	0010000250016000	848	BANK DEPOSIT SLIPS	\$ 32.63	160
66542	10/27/22	BLUE TECHNOLOGIES	0010000296016000	429	COPIER CLICK COUNTS	\$ 726.19	160
66543	10/27/22	CDW-G	0010000296016000	644	ERATE FRN#219900924	\$ 112.50	160
66543	10/27/22	CDW-G	0010000296016000	416	ERATE FRN# 21990924	\$ 17.85	160
66543	10/27/22	CDW-G	0010000296016000	644	ERATE FRN# 21990092	\$ 442.50	160
66544	10/27/22	KRONOS UKG COMPANY	0010000241216000	590	4 KRONOS TIME CLOCK	\$ 2,500.00	160
66544	10/27/22	KRONOS UKG COMPANY	0010000241216000	423	ANNUAL LIC/MAINT TI	\$ 175.00	160
66553	10/27/22	COMMUNITY SPEECH SE	0010000215216000	413	SY23 / HEALTH SRVC	\$ 7,275.00	160
66553	10/27/22	COMMUNITY SPEECH SE	0010000218116000	413	SY23 / HEALTH SRVC	\$ 10,920.00	160
66556	10/27/22	SHC SERVICES INC	0010000214216000	413	PSYCH SERV. / PRN	\$ 191.93	160
66535	10/27/22	EASTSIDE JERSEY DAI	0060000312016000	569	PARSCH_FY23 BLANKET	\$ 330.94	160
66605	11/04/22	STAPLES ADVANTAGE	0010000110016000	512	PARSCH_OFFICE SUPPL	\$ 27.15	160
66605	11/04/22	STAPLES ADVANTAGE	0010000110016000	512	PARSCH_OFFICE SUPPL	\$ 126.94	160
66627	11/04/22	MARK ONE MEDICAL LT	0010000276016000	514	DISINFECTING WIPES	\$ 65.64	160
66627	11/04/22	MARK ONE MEDICAL LT	0010000276016000	514	ALCOHOL SPRAY	\$ 53.64	160
66629	11/04/22	SO EASY SIGNS LLC	0010000260016000	446	PARMA SIGNAGE - VER	\$ 2,866.00	160
66629	11/04/22	SO EASY SIGNS LLC	0010000260016000	446	SOLAR PANEL LIGHTS	\$ 1,450.00	160
66632	11/04/22	EVERY SPECIAL CHILD	0010000123016000	411	3 VIRTUAL IS / A. P	\$ 1,539.60	160
66632	11/04/22	EVERY SPECIAL CHILD	0010000123016000	411	3 VIRTUAL IS / A. P	\$ 2,640.00	160
66634	11/04/22	SHC SERVICES INC	0010000214216000	413	PSYCH SERV. / PRN	\$ 198.28	160
66659	11/04/22	CLEVELAND DIVISION	0010000270016000	452	FY22/23 WATER SERVI	\$ 132.03	160
66660	11/04/22	COLUMBIA GAS OF OHI	0010000270016000	453	GAS SERVICES	\$ 323.82	160
66602	11/04/22	CHARLES NEWQUIST	5722023220016000	412	09/28/2022 PD	\$ 2,500.00	160

SEPTEMBER 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	VENDOR NAME	ORIGINAL ENCUMBER AMOUNT	CHANGE AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
40980-01	0010000276016000	514	PARSCH	10203	AMAZON.COM	215.00	-	09/30/22	5" X 6" INSTANT COLD PACK	-	215.00
40980-02	0010000276016000	514	PARSCH	10203	AMAZON.COM	59.95	-	09/30/22	3.5 OZ SOLO CUPS	-	59.95
40940-01	5722023220016000	412	PARSCH	15213	CHARLES NEWQUIST	2,500.00	-	09/23/22	09/28/2022 PD	-	2,500.00
40818-01	0010000250016000	851	PARSCH	11161	CNA SURETY	400.00	-	09/14/22	BOND RENEWALS PITTMAN/HOS	200.00	200.00
40739-01	0060000312016000	569	PARSCH	10880	EASTSIDE JERSEY DAIRY IN	7,500.00	-	09/08/22	PARSCH_FY23 BLANKET	845.19	6,654.81
40938-01	0010000123016000	411	PARSCH	15411	EVERY SPECIAL CHILD	81,600.00	-	09/23/22	3 VIRTUAL IS / A. PAINTER	-	81,600.00
40777-04	0010000282116000	485	PARSCH	13082	FREEDOM 2 GO TRANSPORT S	65,000.00	-	09/09/22	PARSCH - FY22/23 TRANSPOR	3,440.00	61,560.00
40986-01	0010000276016000	429	PARSCH	15260	GUARDIAN ALARM COMPANY	2,078.55	-	09/30/22	FY23 ALARM MONITORING	-	2,078.55
40960-01	0010000110016000	511	PARSCH	14808	HNB MASTERCARD	99.00	-	09/28/22	PIXTON COMICS / ANNUAL LI	-	99.00
40716-01	0010000241216000	590	PARSCH	15250	KRONOS SAAHR INC	2,500.00	-	09/06/22	4 KRONOS TIME CLOCKS FOR	-	2,500.00
40720-01	0010000241216000	423	PARSCH	15250	KRONOS SAAHR INC	175.00	-	09/07/22	ANNUAL LIC/MAINT TIMECLOC	-	175.00
40749-01	0060000312016000	462	PARSCH	13263	NUTRITION INC	141,000.00	-	09/08/22	PARSCH FY23 BLANKET	7,709.25	133,290.75
40823-01	0010000250016000	843	PARSCH	10081	REA & ASSOCIATES INC.	1,500.00	-	09/15/22	FY22 OCBOA SCHOOL FINANCI	1,000.00	500.00
40712-01	0010000214216000	413	PARSCH	13735	SHC SERVICES INC	12,792.00	-	09/06/22	PSYCH SERV. / PRN	3,895.72	8,896.28
40849-01	0010000260016000	446	PARSCH	15094	SO EASY SIGNS LLC	5,732.00	-	09/16/22	PARMA SIGNAGE - VERBAL AP	2,866.00	2,866.00
40933-01	0090000110016000	511	PARSCH	13328	STAPLES ADVANTAGE	316.49	-	09/22/22	ART SUPPLIES	-	316.49
40852-01	0010000270016000	429	PARSCH	14942	TDG FACILITIES SERVICES	1,500.00	-	09/16/22	WO230932 REPAIR OF CLO	-	1,500.00
					PARSCH Total	324,967.99	-			19,956.16	305,011.83
					Grand Total	324,967.99	-			19,956.16	305,011.83

OCTOBER 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	VENDOR NAME	ORIGINAL ENCUMBER AMOUNT	CHANGE AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
41039-01	0010000276016000	514	PARSCH	14433	ALLIED 100	638.35	-	10/06/22	FIRST AID SUPPLIES (MANNE	-	638.35
41121-01	0060000312016000	519	PARSCH	10203	AMAZON.COM	54.09	-	10/17/22	1000 FT ROLL FOIL	-	54.09
41212-01	0010000276016000	514	PARSCH	10203	AMAZON.COM	21.99	-	10/26/22	EAR THERMOMETER PROBE COV	-	21.99
41245-01	5163023210016000	519	PARSCH	10203	AMAZON.COM	4,535.39	-	10/28/22	INST SUPPORT MATERIALS FO	-	4,535.39
41126-01	5902023220016000	510	PARSCH	10241	BARNES & NOBLE BOOKSELLE	99.90	-	10/17/22	READING COMPREHENSION BLU	-	99.90
41137-01	0010000220016000	412	PARSCH	11653	EMBASSY SUITES COLUMBUS	134.20	-	10/19/22	HOTEL STAY FOR INSTRUCTIO	-	134.20
41138-01	0010000220016000	412	PARSCH	11653	EMBASSY SUITES COLUMBUS	51.13	-	10/19/22	MEETING ROOM FOR PD	-	51.13
41022-01	0010000220016000	412	PARSCH	14808	HNB MASTERCARD	41.67	-	10/06/22	OAASFEP_10/23-10/24 HOTEL	-	41.67
41066-01	0010000110016000	511	PARSCH	15387	IMAGINE LEARNING LLC	2,250.00	-	10/11/22	Q#244887 / DIGITAL LIBRAR	-	2,250.00
41021-01	0010000220016000	412	PARSCH	10434	OAASFEP CONFERENCE	37.50	1.95	10/06/22	2022 OAASFEP FALL COORDIN	37.50	1.95
41257-01	0010000110016000	511	PARSCH	15395	PENN FOSTER	15,444.00	-	10/28/22	CAREER-READINESS CURRICUL	-	15,444.00
41247-01	5163023210016000	519	PARSCH	10483	SCHOOL SPECIALTY	366.19	-	10/28/22	INST SUPPORT MATERIALS FO	-	366.19
41247-99	5163023210016000	519	PARSCH	10483	SCHOOL SPECIALTY	54.93	-	10/28/22	ESTIMATED SHIPPING/HANDLI	-	54.93
41248-01	5163023210016000	519	PARSCH	12669	SOCIAL THINKING	199.96	-	10/28/22	INST SUPPORT MATERIALS FO	-	199.96
41248-99	5163023210016000	519	PARSCH	12669	SOCIAL THINKING	29.99	-	10/28/22	ESTIMATED SHIPPING/HANDLI	-	29.99
41199-01	0010000270016000	429	PARSCH	14942	TDG FACILITIES SERVICES	5,848.50	-	10/24/22	FY23 SNOW REMOVAL	-	5,848.50
41229-01	0010000270016000	429	PARSCH	14942	TDG FACILITIES SERVICES	1,228.54	-	10/26/22	WO219272 CONTROL BOARD	-	1,228.54
41249-01	5163023210016000	519	PARSCH	12726	THERAPY SHOPPE	2,110.25	-	10/28/22	INST SUPPORT MATERIALS FO	-	2,110.25
41249-99	5163023210016000	519	PARSCH	12726	THERAPY SHOPPE	316.54	-	10/28/22	ESTIMATED SHIPPING/HANDLI	-	316.54
			Grand Total			33,463.12	1.95			37.50	33,427.57



Director's Report

Month(s): November 2022

School: Parma

Director: Saree Doyle

STUDENTS

Enrollment: 160

Attendance Rate: 85.35%

Suspensions/Expulsions:

K-3 = 0

4-8 = 12

9-12=10

No Expulsions

Additional Comments:

STAFF

Vacancies:

Intervention Specialists (2)

Instructional Assistant (4)

Music Teacher

New Hires:

- Building Sub Deanna Whitmire began 11/1/22
- Our third virtual IS began 11/28/22

Teacher/Student Ratio: 9:1 or less in some classrooms!

Additional Comments:

- We have a Parma police officer in our building daily to assist with de-escalation and ensuring the safety of our staff and our students, this has had a huge positive impact on our building morale.



ACADEMICS

List any assessments administered during the month(s) of this report:

- Interims were completed and mailed out to families.

Additional Comments:

EVENTS – Please list any recent or upcoming events

- Fire drill on 11/15/22
- Lock down drill on 11/7/22
- LEW Site Visit is 11/14/22 with Allison Lentz
- Puppy Visits continued every Tuesday and Thursday from 1:00-2:00 weekly.
- Annual Thanksgiving Feast was on Friday 11/18/22

Upcoming Events:

- Puppy visits will continue Tuesday and Thursday afternoons for the students and staff (rotating grades each visit) they come from Petland in Parma.
- December 1-December 15 we do the countdown to winter break with a theme day on each day leading up to Winter Break.
- Annual Santa/Holiday Shop where students can purchase items for family members and volunteers assist with shopping, wrapping, budgeting, and labeling gifts for the students. The Shop runs December 12-December 15.

SUMMIT ACADEMY MANAGEMENT

2791 Mogadore Road | Akron, Ohio 44312

**Summit Academy**
SCHOOLS
Learning Without Limits

CURRICULUM**HUMAN RESOURCES**

- Health Benefits
 - Summit Academy Management has contracted with Anthem to provide health benefits for our staff. We have four options available to employees.
- Payroll Processes
 - Prior to May 2022, we had only one employee trained to process payroll. We currently have two employees trained now and are training a third.
- Employee Relations and Support
 - Summit Academy Management has two dedicated HR Generalists who are in weekly contact with building directors. They offer assistance with personnel management, compliance, and other procedural issues.
- Technology
 - Summit Academy Management is implementing several technological improvements with UKG (Kronos). The timekeeping and accruals module is implemented for October, additional modules are in development.

Health and Safety

Grant Mueller, Director of Health and Safety, visited every school in the month of September and will continue to make regular rounds to identify any issues in our buildings. There has been much positive feedback following his building visits. The primary focus points for the first semester are as follows:

- Lockdown devices
- Keying system
- Alarm panel upgrades
- Visitor management kiosks

FACILITIES**BOARD RELATIONS**

This a reminder that all Governing Authority members are required to complete Sunshine Law Training annually. The link to the Auditor of State training is <https://sunshinelaw.ohioattorneygeneral.gov/>.

Please send training certificates to Jacci Gilliland or to sponsorcompliance@summitacademies.org.

FEDERAL PROGRAMS

The Federal Programs department focus for the early fall has been dedicated to the final budget closing for the past grant year and starting up grant activities for the current school year. We are currently working on finalizing budgets and writing applications for the ESSER/ARP ESSER COVID-based grants. These funds help maintain staffing and provide much-needed resources to prevent, prepare and respond to COVID-19. Compliance reporting to ODE for the OH K-12 Title IV programs and Special Education disproportionality service spending in FY22 have been completed.

We plan to revise our FY23 grant applications this quarter when we receive budget adjustments from ODE that include unspent funds carried over from the previous grant year.

FOOD PROGRAM

As the holiday season approaches schools are planning to provide catered meals for the holidays. Akron Secondary will be hosting a student and parents' breakfast on November 22, 2022, from Cracker Barrel. Canton Secondary will be hosting its annual Thanksgiving dinner and handing out meal kits to families in need.

This school year, three of our Summit Academy schools have been selected for administrative reviews, S.A Painesville school, S.A Akron Secondary, and S.A Cincinnati. The Ohio Department of Education specialists will be visiting each school and conducting reviews through the CRRS portal of various claim reimbursement, CEP documents, and resource management documents, along with food programs offered throughout our schools. I will be collecting information and preparing for the reviews over the next month. This is one of three very important tasks coming up.

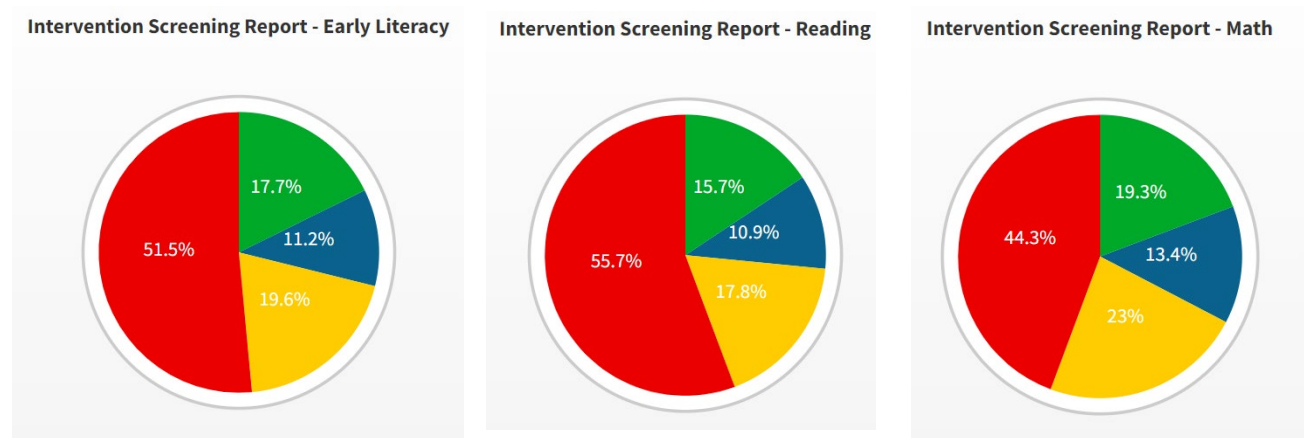
As the school year progresses, vendors have done a great job accommodating the needs of each school.

Curriculum and Instruction School Board Report November/December 2022

All Summit Academy schools have completed Renaissance Star fall benchmarking assessments in reading and math. The most basic function of benchmark assessments is to identify which students score at/above benchmark, which shows grade-level fluency, and which students need intervention. Percentile Rank scores range from 1 to 99 and express student ability relative to the scores of other students in the same grade. For a particular student, this score indicates the percentage of students in the norms group who obtained lower scores. For example, if a reading assessment gave a student a Percentile Rank of 85, the student's reading skills are greater than 85% of other children in the same grade.

- Green – “At/Above Benchmark” = the 40th percentile and above.
- Blue – “On Watch” = the 25th – 39th percentiles.
- Yellow – “Intervention” = the 10th – 24th percentiles.
- Red – “Urgent Intervention” = the 9th percentile and below.

Fall 2022 distribution of student percentile rank (all Summit Academy students):



With the basic benchmarking data in hand, now our staff are busy analyzing it to make instructional decisions to best meet the learning needs of our students. Collaboration during teacher-based team (TBT) meetings and co-planning times focuses on identifying the grade-level standards and skills which our students have either mastered or for which they need intervention. Additional diagnostic tests are given as appropriate, and intervention and progress monitoring are well underway by this time of year. A special emphasis in our schools with grades K-3 is the completion of Reading Improvement Monitoring Plans (RIMPs) for students who are not currently on track for passing the third-grade state reading proficiency test.

With the resignation of the former SA testing coordinator last spring, the duties of coordinating the required state tests for all Summit Academy schools has been moved from the SSIS department to the curriculum team. We started the year with training for building test coordinators, making sure test administrators complete the required test security agreement

and certification training, and coordinating the Kindergarten Readiness Assessments (KRA). Fall testing includes the third grade reading proficiency assessment (10/17/22-11/4/22) and the high school end-of-course exams (11/28/22-1/13/23). The curriculum team also provided training and encouraged the use of the Ohio Readiness Assessments, which are provided free in the testing portal in all tested subjects, to determine student learning needs related to priority standards and familiarize students with the online testing format.

The curriculum team is very proud of the training we've provided and the work being done in our schools to implement Multi-Tiered Systems of Support (MTSS) for academics, behavior, and social emotional support. The Summit Academy Reading Framework is the most detailed of these MTSS systems so far, making excellent curriculum resources available and providing in-depth training for staff on the science of reading and how to teach our students using the best evidence-based strategies. Summit Academy Schools have the distinction of being one of only a dozen school districts in Ohio to be invited to take part in the Ohio Lead for Literacy Institute, and we've put together a team of curriculum administrators, instructional coaches, and principals to participate and share their learning with all of our schools. We are making sure all of our instructional coaches are confident in leading literacy improvement in their schools with monthly regional trainings and collaborative opportunities. This year's training emphasis is on language comprehension, especially in how to support students in reading complex, grade-level texts in all content areas.

Other areas of support from the curriculum team members include: 1. Assisting principals with OTES implementation by supporting teachers in the annual process of self-assessment and professional growth plan (PGP) goal writing; 2. Resident Educator Program orientation webinars for each year in the program and coordination of new mentor training; 3. Training on graduation requirements, college credit plus opportunities, and career readiness plans; and 4. On-going support with ordering and training for curriculum programs and resources.



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy Community School- Parma

Month: December

Presented by:	Allison Lentz- Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>The Fall 2022 Community School Contract Modification was emailed out in November. The contract reflects recent changes in the law as well as updates to the payment to the sponsor for monitoring, oversight and technical assistance, the school's education plan, and performance framework to reflect the current school year and changes to state report cards. It is important the schools stay on top of their progress of the 11.6 goals. The Ohio Department of Education requires all sponsor's contracts to include a performance framework that defines each school's expected academic, financial, and organizational/operational outcomes with clear, measurable, and inclusive targets. It is also important to update the school's education plan. The education plan of the school should be a detailed explanation of the academic program the school is using.</p> <p>Updated annual performance reports were sent out showing the removal of the chronic absenteeism goal. Although chronic absenteeism was listed on the report card it was not a weighted component on the 2020-2021 school report card and therefore will not be included in the school's annual performance report.</p> <p>The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report is a combination of all community schools sponsored by the ESCLEW and was provided to all school stakeholders in early November. The 2021-2022 Educational Service Center of Lake Erie West's Community Schools Center Sponsor Annual Report was required to be posted to the schools' websites by November 30, 2022 to serve as notification to parents of students enrolled at each school.</p> <p>This year is the first time there is a goal for PBIS implementation on the Performance Framework Goals (Attachment 11.6). In order for the school to meet this goal, the school must receive a rating of "yes" on the 2022-2023 Ohio School Report Card. Please check with your EMIS Data Coordinator to ensure the correct codes are entered for your school. Future details regarding this are included in the ESCLEW December Sponsor Update.</p>	
Recent Site Visit Highlights	During the November site visit I completed a building walkthrough, three staff interviews, checked in on the progress of RIMPs, discussed the dissemination of the	



Educational Service Center of Lake Erie West Community Schools Center

	<p>Local Report Card and use of the data, collected data on current suspensions, and reviewed safety compliance items. During the visit all items were marked as compliant or as in progress for follow up in December.</p> <p>At the December site visit I will review student general files for compliance as well as review updates on academic progress on winter benchmark testing and Reading Improvement Plans. 11.6 goal monitoring will begin once the goals have been finalized and approved.</p>
Financial Update	<p>Our Financial consultant Linda Moye holds a monthly phone meeting with the school's treasurer, a completed report of this meeting is emailed to all board members. At this time, there were no red flags discussed. If you have any questions regarding your school's financials, we encourage you to reach out to your treasurer.</p>

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
Goal	11.6 Goals have been submitted for approval and will be progress monitored once finalized.			
Evidence				
Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input type="checkbox"/>

Other Items Discussed:	
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



Educational Service Center of Lake Erie West Community Schools Center



Governing Authority Meeting Public Notice

Date: December 13, 2022
Time: 5:30 PM
Location: 5868 Stumph Rd., Parma, OH 44130

The Governing Authority of Summit Academy Community School – Parma will hold a regular meeting at the date, time, and location above.

The meeting is open to the public.

Governing Authority Regular Meeting
Summit Academy Community School– Parma
December 13, 2022 | 5:30 PM

NAME (PRINT)

SIGNATURE

[illegible]Summit Academy
SCHOOLS

Summit Academy Community School - Parma
5868 Stumph Rd., Parma, Oh 44130-1736