



Governing Authority Regular Meeting
Location: 3029 Yankee Road, Middletown, OH 45044
November 2, 2022 | 6:00PM

Agenda

1. Call to Order/Roll Call

- Brian Roth, President
- Faustino Zapata, Vice President
- Jennifer Frey, Secretary
- Michael Dailey
- Andrew Davenport

2. Approval of Agenda

3. Approval of Minutes

- Regular Meeting – September 22, 2022

4. General Action Items

- Resolution and Annual Review Health and Safety Policies
- Resolution and Approval of the 2022-2023 Reading Improvement Plan
- Resolution and Monthly Residency Verifications – September and October 2022

5. Financial Reports and Action Items

- Financial Report – August and September 2022

6. Reports

- School Report
- Management Company Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

7. Other Business

8. Public Participation

- *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

9. Adjournment



Regular Meeting Minutes | September 22, 2022 | 6:00PM

Location: 4700 Central Ave., Middletown, OH 45044

Approved on November 2, 2022

Governing Authority Roll Call:

- | | |
|-----------------------------------|---------|
| • Brian Roth, President | Present |
| • Faustino Zapata, Vice President | Present |
| • Jennifer Frey, Secretary | Present |
| • Andrew Davenport | Present |
| • Michael Dailey | Present |

Administrative Support Personnel Present:

- Marissa Raux, Director
- Scott Pittman, Treasurer
- Mark Michael, Vice President of Operations
- Amy Cole, Vice President of Human Resources
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- Algott Herman, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 6:00 PM and called the roll.

2. Approval of Agenda

- Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Regular Meeting held on July 20, 2022 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Dailey moved that the Resolution and Annual Report be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Monthly Residency Verifications for July and August 2022 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Pittman presented the Treasurer's Report and Financials.
- Ms. Frey moved that the following Fiscal Action Items be approved:

- Financial Report for June and July 2022
- Resolution and 2021-2022 Detailed Accounting
- Resolution and 2022-2023 Annual Budget
- Resolution and October Submission of the Five-Year Forecast

The motion was seconded and carried unanimously.

6. Reports

- Ms. Raux presented the School Report. She discussed professional development that has been taking place, including Behavioral Leadership and Classroom Management. She also reviewed recent and upcoming activities for students and families. The School is currently fully staffed.
- Mr. Michael presented the Management Report. He referred the Governing Authority to the written report. He also provided an update on the building expansion.
- Mr. Herman presented the Sponsor Report. He asked the Governing Authority if their contact information has changed. He also reminded the Governing Authority to watch their email from important information from Kurt Aey. Upcoming site visits and 11.6 goals were discussed. The sponsor's monthly financial review showed no red flags.

7. Other Business

- None

8. Public Participation

- None

9. Adjournment

- Mr. Roth adjourned the meeting at 6:35 PM.

Signed:

Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy – Xenia, Middletown HS and CS

Month: September

Presented by:	Algott Herman, Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>Kurt Aye, Community Schools Director, provided a Sponsor Update to all governing authority members as well as school leaders. I recommend you check your email to review his comments. He commented on:</p> <ul style="list-style-type: none"> • Ohio's Suicide Hotline • Governing Authority Book Club • Roles and Responsibilities of Ohio Community School Stakeholders • The ESCLEW Statewide Sponsor Meeting – held August 4th in Toledo • 11.6 Goals • 2022-2023 Site Visits <p>Just as a reminder, there are governing board goals to be included in each school's 11.6 goals. This topic would be an excellent topic for discussion at the next governing board meeting.</p> <p>I sent a short “checklist” of sorts regarding school safety to each building principal and I intend to talk about school safety in my September site visits and probably in each site visit this year even though the discussion may not be a formal item in the visit rubric.</p>	
Recent Site Visit Highlights	No formal site visits since May 2022. I did go to both of the Middletown schools on August 25 th because I was curious about their changes for this year.	
Financial Update	Linda Moye, CS Financial Consultant, reported that she had no financial concerns regarding all of the schools.	

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
Goal	NA – 11.6 Goals not yet submitted for all three schools			
Evidence	NA			
Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Other Items Discussed:	I will discuss each school's 11.6 Goals, staffing concerns, building needs, school safety and security, and plans/goals for the 2022-2023 SY at my next site visit on September 7 th .
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Educational Service Center of Lake Erie West Community Schools Center

Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



Governing Authority Resolution November 2, 2022

Resolved, the Governing Authority has conducted its annual review of the following Health and Safety Policies:

- Use of Medications
- Care of Students with Diabetes
- Health Examinations and Immunizations
- Peanut or Other Food Allergies
- Dangerous Weapons
- Visitors, Volunteers, and Guests
- OSHA/Bloodborne Pathogens Exposure Control Plan
- School Emergency Management Plan
- Prior Notification of Pesticide Application
- Wellness
- Food Sale Standards
- Head Lice
- Safety Drills
- Health Services
- Emergency Medical Procedures
- Emergency Medical Authorization
- Infectious Disease
- AIDS
- Bed Bug Infestations
- Facility Security
- Student Suicide
- Accidents to Students
- OSHA/PERRP Compliance/Risk Reduction Program
- Hazard Communication Plan
- Toxic Hazards and Asbestos Hazards
- Prevention of Lead Poisoning
- Food Services
- Free and Reduced-Price Meals
- Hand Washing
- Control of Communicable Diseases
- Possession and Use of Inhalers
- Possession and Use of Epinephrine Auto-Injectors
- AED/CPR Training
- Emergency Preparedness and Evacuation
- Use of Tobacco and Other Stimulants
- Access of Transgendered Individuals to Activities/Programs
- Reporting Child Abuse and Neglect
- Face Coverings (Masks)
- Remote Learning Plan
- Drug Prevention
- Materials Regarding Sexual Activity
- Harassment, Intimidation and Bullying

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution November 2, 2022

Whereas, the Ohio Revised Code requires Schools to develop Reading Improvement Plans when less than 80% of its students test proficient or higher on Ohio's State Test for grade 3 English Language Arts; and, the Governing Authority has determined the deadlines, format and approval criteria of the plan; Therefore, Be It

Resolved, the Governing Authority hereby approves the School's attached Reading Improvement Plan for the 2022-2023 School year.

Signed:

Governing Authority President/Secretary/Presiding Member



Leadership Team Members

List all the leadership team members, roles and contact information. Insert additional rows as needed.

Name	Title/Role	Email
Marissa Raux	Principal	marissa.raux@summitacademies.org
Jennifer Giltner	Literacy Coach	jennifer.giltner@summitacademies.org
Stepfani Bagford	Data Coach	stepfani.bagford@summitacademies.org
Travis Brewer	Assistant Principal	travis.brewer@summitacademies.org
Sara Schmidt	Curriculum Administrator	sara.schmidt@summitacademies.org
Jessica Hahn	Reading Specialist	jessica.hahn@summitacademies.org

Executive Summary

Provide a short narrative summarizing the components of the plan including resources that will be needed to implement the plan (funding/grants, leadership, stakeholders)

Xenia's Reading Improvement Plan for the 2022-2023 school year includes the following four steps. Action step one is implementing CKLA as our school's ELA curriculum for Kindergarten through fifth grade. Additional support from other Summit schools and administration will be needed to ensure implementation is appropriate and effective. Action step two is ensuring all K-5 instructional staff has word recognition training. Three members of our K-5 staff are currently enrolled in LETRS training. The remaining five K-5 staff members will participate in the Ohio Department of Education's word recognition training. This training has not yet been released, however it is expected that staff will be able to begin training in Fall of 2022. The third action step is ensuring K-3 teachers write meaningful RIMPS (Reading Improvement and Monitoring Plans) that are utilized, monitored, and updated as needed throughout the school year. Teachers will participate in Jessica Hahn's "How to Write a RIMP" professional development after Fall Star Benchmarks are given. The last action step in our plan includes the Literacy and Data coach participating in monthly language comprehensions meetings. These meetings will allow the coaches to familiarize themselves with Summit's next steps of implementation of the Reading Framework as well as give pertinent information that needs to be addressed and presented to teachers. Throughout the year as the four action steps are implemented, support from the SAM curriculum and special education teams may be needed to provide direction and guidance. No additional funding will be needed to complete this action plan.

Comprehensive Needs Assessment

Complete a comprehensive needs assessment that aligns to the Summit Academy Reading Framework. What areas of the framework need to be implemented or improved upon in your building? (Ex. effective core instruction based on the Simple View of reading, implementing varied assessments to determine students' specific reading gaps, providing targeted interventions, scheduling, curricula, staff professional development, etc.)

Looking at our One Needs Assessment from Spring of 2022, our areas of need include sentence and paragraph level comprehension, phonemic awareness and phonics, specifically for grades kindergarten through third. In order for students to make progress in comprehension, students must first have the base of phonemic awareness and phonics skills. To improve these skills in our building, we need an effective core instruction based on the simple view of reading. Alongside effective tier one instruction we also need to implement various assessments and diagnostics to determine students' specific reading gaps, provide targeted intervention, and progress monitor with fidelity. These practices will be introduced and reinforced with professional development. These strategies will be implemented school wide with specific focus on kindergarten through fifth grade.

Goal and Action Plan (Duplicate this section for number of goals needed)

- a) Create a SMART goal that will address the learners' needs supported by the comprehensive needs assessment.
- b) Create an action plan for the SMART goal. Please be specific in the components, timeline, resources, implementation process, progress monitoring & measure of goal success.

a) SMART Goal

By the end of the 22-23 school year, 100% of K-5 students will actively participate in meaningful phonemic awareness and/or phonics instruction and intervention based on varied assessments (STAR, diagnostics, classroom-based reading assessments, etc.) given throughout the school year. This will be measured by STAR reading benchmark scores, diagnostic results, and/or reading intervention progress monitoring.

b) Action Plan	Action Step 1	Action Step 2	Action Step 3	Action Step 4
Component	Implementation of CKLA across grades K-5	Word Recognition training for K-5 teachers who are not currently in LETRS training	Meaningful RIMPS utilized with fidelity	Coaches attendance at monthly meeting focusing on language comprehension
Timeline	Begin: Aug. 2022	Begin: Fall of 2022 (exact time relies on release of ODE training)	Begin: Sept. 2022 after Fall STAR Benchmarking is complete	Begin: Oct. 2022 at Coaches collaboration
Lead Person	Jennifer Giltner	Jennifer Giltner	Jennifer Giltner	Jennifer Giltner and Stepfani Bagford
Resources Needed	Support from other Summit schools/coaches who are also implementing CKLA	ODE Word Recognition training program	Professional Development opportunities to assist teachers in writing a meaningful RIMP and implementation of interventions	Reading framework website, reading framework Google Classroom, any additional resources given at these meetings (websites, book studies, ect.)

Implementation Process: Training, coaching, system, program, etc.	Teachers will utilize the CKLA ELA curriculum during their ELA block of their schedule. Internal professional development will be given to teachers. Teachers will also go through the coaching cycle process with the literacy coach to ensure students are receiving the core instruction they need.	All K-5 general education teachers and Intervention Specialists will participate in the ODE word recognition training once it is released. Follow up meetings will occur with teachers to ensure their progress in the training.	K-3 teachers will participate in Jessica Hahn's "How to Write a RIMP" training in the fall. TGRG school rep (Jennifer Giltner) will meet with teachers as needed for assistance in writing RIMPS, intervention implementation, and progress monitoring.	The Literacy and Data coach will participate in monthly language comprehension training. This training will allow coaches to relay information and instructional strategies to teachers in our building.
Progress Monitoring Plan & Measure of Goal Success	Coaches will be observing CKLA lessons and meeting with teachers to discuss planning and implementation. Goal success will be measured by lesson plans and student formative and summative assessments.	Once teachers begin the program, their progress in the program will be monitored. Goal success will be measured by course completion and eventually by teacher implementation observed during classroom walk-throughs.	RIMPS will be updated monthly with student progress based on the implementation strategy that was chosen. Progress monitoring will occur weekly for student goals. Goal success will be based on student performance in formative and summative assessments.	Goal success will be measured by Coaches' participation in meetings and implementation of information learned.
Steps taken if progress is not being made on each individual action steps	Literacy coach will work with Reading specialist to re-evaluate implementation to determine a new plan of action	Literacy coach will work with Reading specialist to re-evaluate implementation to determine a new plan of action	Literacy coach will work with Reading specialist to re-evaluate implementation to determine a new plan of action	Literacy coach will work with Reading specialist to re-evaluate implementation to determine a new plan of action



Governing Authority Resolution November 2, 2022

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for September and October 2022.

Signed:

Governing Authority President/Secretary/Presiding Member



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: September 2022

Official School Name: Summit Academy School for Alternative Learners

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 9-29-22 Type: AES Bill

SECOND STUDENT

Date: 9-29-22 Type: AES Bill

MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 9-29-22 Details: In Person

SECOND STUDENT

Date: 9-29-22 Details: Phone

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

Completed By Signature: Danita Beason

Completed By Printed: Danita Beason Date: 9-29-22

Director Signature: Marissa Raux

Director Printed: Marissa Raux Date: 9-29-22



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: Oct 13, 2022

Official School Name: Summit Academy School For Alternative Learners - Xenia

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 10-13-2022 Type: AES

SECOND STUDENT

Date: 10-13-2022 Type: Lease

MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 10-13-2022 Details: Phone

SECOND STUDENT

Date: 10-13-2022 Details: Phone

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Danita Beason

Completed By Printed: Danita Beason Date: 10-13-2022

Director Signature: Marissa Raux

Director Printed: Marissa Raux Date: 10-13-22



Monthly Financial Report for Community School for Alternative Learners Xenia
August of Fiscal Year 2023

080	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	164.26	151.61	151.61											151.61	92%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 2,907,897	\$ 228,860	\$ 233,793	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 462,653	16%
Capital Improvement Revenue (003)	\$ 75,299	\$ 6,273	\$ 6,273	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,546	17%
Food Services Revenue (006)	\$ 93,101	\$ 10,844	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,844	12%
Student Fee Revenue (009)	\$ 7,605	\$ -	\$ 352	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352	5%
Grant Revenue (400's, 500's)	\$ 853,374	\$ 9,353	\$ 45,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,142	6%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 3,937,276	\$ 255,330	\$ 286,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 541,537	14%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 796,289	\$ 78,963	\$ 96,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,166	22%
Fringe Benefits	\$ 171,540	\$ 20,064	\$ 26,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,450	27%
Purchased Services - Non-Employees	\$ 254,379	\$ 1,526	\$ 10,306	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,832	5%
Purchased Services - Management Company Fees	\$ 650,486	\$ 38,910	\$ 37,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,153	12%
Purchased Services - Sponsorship Fees	\$ 68,620	\$ 5,878	\$ 5,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,758	17%
Utilities (Electric, Gas, Telephone, Internet, etc.)	\$ 60,929	\$ 3,691	\$ 2,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,559	11%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 5,465	\$ 439	\$ 439	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 878	16%
Rent / Lease (Building / Facility)	\$ 96,255	\$ 8,021	\$ 8,021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,043	17%
Repairs and Maintenance	\$ 185,966	\$ 15,237	\$ 13,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,316	15%
Materials, Supplies, and Textbooks	\$ 38,151	\$ 39	\$ 5,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,187	14%
Capital Outlay (Equipment, Buses, etc.)	\$ 12,866	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
All Other Objects	\$ 26,410	\$ 10,191	\$ 4,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,281	54%
TOTAL GENERAL FUND EXPENDITURES	\$ 2,367,555	\$ 182,959	\$ 209,664	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,623	17%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ 25,000	\$ 3,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,130	13%
Food Services Expenditures	\$ 105,645	\$ -	\$ 238	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238	0%
Student Fee Expenditures	\$ 7,640	\$ -	\$ 1,109	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,109	15%
Grant Expenditures	\$ 1,028,795	\$ 30,950	\$ 23,995	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,945	5%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 1,167,080	\$ 34,080	\$ 25,343	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,422	5%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 3,534,635	\$ 217,039	\$ 235,007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 452,046	13%
TOTAL EXCESS OR (SHORTFALL)	\$ 402,640	\$ 38,292	\$ 51,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,492	22%
REVENUE PER STUDENT	\$ 23,970	\$ 1,684	\$ 1,888	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,572	
EXPENSE PER STUDENT	\$ 21,519	\$ 1,432	\$ 1,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,982	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 2,451	\$ 253	\$ 338	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 237,477	\$ 268,354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (237,477)	\$ (268,354)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES												

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	IDEA B FY2023	\$ 107,425.62	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	SOIG FY2022	\$ -	\$ 9,180.00	0%	TITLE I FY2023	\$ 89,343.16	\$ -	0%
ESSER II FY22	\$ -	\$ 15,084.22	0%	EONC FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 14,728.80	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	EONC FY23	\$ -	\$ -	0%
IDEA B FY2022	\$ -	\$ 14,149.30	0%	ECSE FY2022	\$ -	\$ -	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
NC SSI FY2022	\$ -	\$ -	0%	TITLE IIA FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 159,168.23	\$ -	0%	TITLE IIA FY2023	\$ 11,770.88	\$ -	0%
TITLE I FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 418,409.28	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 55,142.31
	\$ -



Monthly Financial Report for Community School for Alternative Learners Xenia
September of Fiscal Year 2023

080	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	164.26	151.61	151.61	151.61										151.61	92%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 2,907,897	\$ 228,860	\$ 233,793	\$ 315,014	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 777,667	27%
Capital Improvement Revenue (003)	\$ 75,299	\$ 6,273	\$ 6,273	\$ 6,273	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,819	25%
Food Services Revenue (006)	\$ 93,101	\$ 10,844	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,844	12%
Student Fee Revenue (009)	\$ 7,605	\$ -	\$ 352	\$ 1,322	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,674	22%
Grant Revenue (400's, 500's)	\$ 853,374	\$ 9,353	\$ 45,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,142	6%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 3,937,276	\$ 255,330	\$ 286,207	\$ 322,609	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 864,147	22%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 796,289	\$ 78,963	\$ 96,204	\$ 33,329	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 208,495	26%
Fringe Benefits	\$ 171,540	\$ 20,064	\$ 26,387	\$ 4,409	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,859	30%
Purchased Services - Non-Employees	\$ 254,379	\$ 1,526	\$ 10,306	\$ 19,198	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,030	12%
Purchased Services - Management Company Fees	\$ 650,486	\$ 38,910	\$ 37,243	\$ 32,306	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,459	17%
Purchased Services - Sponsorship Fees	\$ 68,820	\$ 5,878	\$ 5,880	\$ 6,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,091	26%
Utilities (Electric, Gas, Telephone, Internet, etc.)	\$ 60,929	\$ 3,691	\$ 2,868	\$ 5,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,165	20%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 5,465	\$ 439	\$ 439	\$ 439	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,317	24%
Rent / Lease (Building / Facility)	\$ 96,255	\$ 8,021	\$ 8,021	\$ 10,027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,069	27%
Repairs and Maintenance	\$ 185,966	\$ 15,237	\$ 13,079	\$ 17,434	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,750	25%
Materials, Supplies, and Textbooks	\$ 38,151	\$ 39	\$ 5,148	\$ 1,448	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,635	17%
Capital Outlay (Equipment, Buses, etc.)	\$ 12,866	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
All Other Objects	\$ 26,410	\$ 10,191	\$ 4,090	\$ 2,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,434	62%
TOTAL GENERAL FUND EXPENDITURES	\$ 2,367,555	\$ 182,959	\$ 209,664	\$ 132,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,304	22%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ 25,000	\$ 3,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,130	13%
Food Services Expenditures	\$ 105,645	\$ -	\$ 238	\$ 21,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,768	21%
Student Fee Expenditures	\$ 7,640	\$ -	\$ 1,109	\$ 470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,580	21%
Grant Expenditures	\$ 1,028,795	\$ 30,950	\$ 23,995	\$ 127,045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181,990	18%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 1,167,080	\$ 34,080	\$ 25,343	\$ 149,045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 208,467	18%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 3,534,635	\$ 217,039	\$ 235,007	\$ 281,726	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 733,771	21%
TOTAL EXCESS OR (SHORTFALL)	\$ 402,640	\$ 38,292	\$ 51,200	\$ 40,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,375	32%
REVENUE PER STUDENT	\$ 23,970	\$ 1,684	\$ 1,888	\$ 2,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700	
EXPENSE PER STUDENT	\$ 21,519	\$ 1,432	\$ 1,550	\$ 1,858	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,840	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ 2,451	\$ 253	\$ 338	\$ 270	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 237,477	\$ 268,354	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (237,477)	\$ (268,354)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?			YES	YES											

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	IDEA B FY2023	\$ 107,425.62	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	SOIG FY2022	\$ -	\$ 9,180.00	0%	TITLE I FY2023	\$ 89,343.16	\$ -	0%
ESSER II FY22	\$ -	\$ 15,084.22	0%	EONC FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 14,728.80	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	EONC FY23	\$ -	\$ -	0%
IDEA B FY2022	\$ -	\$ 14,149.30	0%	ECSE FY2022	\$ -	\$ -	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
NC SSI FY2022	\$ -	\$ -	0%	TITLE IIA FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 159,168.23	\$ -	0%	TITLE IIA FY2023	\$ 11,770.88	\$ -	0%
TITLE I FY2022	\$ -	\$ -	0%	ARP ESSER FY23	\$ 418,409.28	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 55,142.31
	\$ -

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
65846	08/12/22	RENAISSANCE	0010000110008000	511	Q#2825462 / ACCELER	\$ 4,753.03	080
65849	08/12/22	REA & ASSOCIATES IN	0010000250008000	843	AUDIT SCHOOLS_INV31	\$ 95.83	080
65850	08/12/22	EMBASSY SUITES COLU	0010000242108000	432	S BAGFORD J GILTNER	\$ 268.40	080
65850	08/12/22	EMBASSY SUITES COLU	0010000242108000	432	MEETING ROOMS	\$ 51.13	080
65850	08/12/22	EMBASSY SUITES COLU	0010000110008000	439	AUG 4&5, 2022 / INS	\$ 160.56	080
65864	08/12/22	DIRECT ENERGY BUISN	0010000270008000	451	ELECTRIC SERVICES	\$ 1,458.44	080
65870	08/12/22	CHARTER COMMUNICATI	0010000296008000	441	XENIA PHONES	\$ 218.72	080
65873	08/12/22	VERIZON WIRELESS	0010000296008000	441	VERIZON - CELLULAR	\$ 60.00	080
65883	08/12/22	AES OHIO	0010000270008000	451	ELECTRIC SERVICES	\$ 438.81	080
V1745	08/12/22	TDG FACILITIES SERV	0010000270008000	423	FY23 MAINT/JANITORI	\$ 12,359.90	080
V1752	08/16/22	ESC OF LAKE ERIE WE	0010000250008000	415	SPONSOR FEES	\$ 5,879.92	080
65904	08/19/22	ERVIN EDUCATIONAL C	0010000220008000	412	AUGUST 10-12, 2022	\$ 2,250.00	080
65910	08/19/22	HANOVER INSURANCE G	0010000250008000	855	6/30/22-6/30/23 INS	\$ 2,940.26	080
65914	08/19/22	CDW-G	0010000296008000	419	QUOTE #MWVJ980 EXTR	\$ 35.03	080
65916	08/19/22	MARK ONE MEDICAL LT	0010000276008000	514	SWOVO DISINFECTING	\$ 53.64	080
65916	08/19/22	MARK ONE MEDICAL LT	0010000276008000	514	ESTIMATED SHIPPING/	\$ 15.00	080
65921	08/19/22	E3 DIAGNOSTICS	0010000215208000	423	Q#51823-1 / AUDIOME	\$ 32.50	080
V1756	08/19/22	STEPFANI NICKOL BAG	0010000221008000	433	8/4 HOME-XENELE-HOT	\$ 47.50	080
V1756	08/19/22	STEPFANI NICKOL BAG	0010000221008000	433	8/5 HOTEL-HOME	\$ 43.75	080
V1758	08/19/22	TRAVIS N BREWER	0010000242108000	433	8/4 HOME-HOTEL	\$ 88.75	080
V1758	08/19/22	TRAVIS N BREWER	0010000242108000	433	8/5 HOTEL-LEW-HOME	\$ 94.38	080
V1763	08/19/22	JENNIFER T GILTNER	0010000221008000	433	8/4/22 HOME-HOTEL	\$ 40.00	080
V1763	08/19/22	JENNIFER T GILTNER	0010000221008000	433	8/5 HOTEL-HOME	\$ 40.63	080
V1765	08/19/22	MARK ALAN MICHAEL	0010000230008000	433	7/20 HOME-YANKEE-MI	\$ 34.59	080
V1769	08/19/22	MARISSA ANNE RAUX	0010000242108000	433	8/3 HOME-XNELE-HOTE	\$ 88.75	080
V1769	08/19/22	MARISSA ANNE RAUX	0010000242108000	433	8/5 HOTEL-ESC-HOME	\$ 86.25	080
65902	08/19/22	STAPLES ADVANTAGE	0060000312008000	519	GLOVES/ APRONS/ HAI	\$ 222.86	080
65902	08/19/22	STAPLES ADVANTAGE	0090000110008000	511	STUDENT SUPPLIES /	\$ 532.55	080
65902	08/19/22	STAPLES ADVANTAGE	0090000110008000	511	STUDENT SUPPLIES	\$ 403.15	080
65902	08/19/22	STAPLES ADVANTAGE	0090000110008000	511	STUDENT SUPPLIES	\$ 112.00	080
65902	08/19/22	STAPLES ADVANTAGE	5902023220008000	510	AUG 10-12,2022 PD	\$ 71.48	080
65917	08/19/22	TREASURER STATE OF	5902023220008000	412	MOLLY POYNTER ALT R	\$ 50.00	080
V1777	08/22/22	HP FINANCIAL SERVIC	0010000296008000	426	(ADM \$100.27 - SCH	\$ 100.10	080

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1778	08/22/22	CIT	0010000296008000	426	COPIER LEASES	\$ 338.74	080
65965	08/26/22	CDW-G	0010000296008000	416	M365	\$ 2,408.93	080
65966	08/26/22	MARK ONE MEDICAL LT	0010000276008000	514	DISPOSABLE MASKS -	\$ 120.00	080
65971	08/26/22	JOHNSON CONTROLS SE	0010000276008000	429	FY23 MONITORING (FI	\$ 75.35	080
65988	08/26/22	AT T	0010000296008000	441	XENIA ALARM LINES	\$ 179.78	080
65990	08/26/22	CITY OF XENIA	0010000270008000	452	WATER SERVICES	\$ 308.03	080
V1781	08/26/22	TREASURER OF STATE	0010000250008000	843	AUDIT REVIEWS_BLANK	\$ 28.70	080
V1782	08/26/22	HNB MASTERCARD	0010000296008000	416	ONE CALL NOW: RENEW	\$ 384.14	080
V1782	08/26/22	HNB MASTERCARD	0010000270008000	839	XENIA TRAILERS	\$ 8,021.25	080
V1782	08/26/22	HNB MASTERCARD	0010000110008000	439	AUG. 5TH / MICHAEL'	\$ 37.29	080
V1782	08/26/22	HNB MASTERCARD	0010000250008000	848	ANNUAL PCARD FEE	\$ 25.00	080
65955	08/26/22	STAPLES ADVANTAGE	0090000110008000	511	STUDENT SUPPLIES /	\$ 61.74	080
V1785	08/26/22	TDG FACILITIES SERV	5073022276008000	423	SUMMER DEEP CLEANIN	\$ 1,600.00	080
66004	09/02/22	JOSTEN'S	0010000110008000	519	L. GROSS / DIPLOMA	\$ 10.38	080
66005	09/02/22	STAPLES ADVANTAGE	0010000110008000	512	XENELE_OFFICE SUPPL	\$ 195.74	080
66010	09/02/22	REA & ASSOCIATES IN	0010000250008000	843	AUDIT SCHOOLS_FY22	\$ 1,000.00	080
66014	09/02/22	LAKETEC	0010000296008000	419	ARUBA 5Y FC 24X7 ED	\$ 57.61	080
66014	09/02/22	LAKETEC	0010000296008000	419	ARUBA 5Y FC 24X7 ED	\$ 150.38	080
66014	09/02/22	LAKETEC	0010000296008000	419	ARUBA CLEAR PASS NL	\$ 28.98	080
66014	09/02/22	LAKETEC	0010000296008000	419	*** PROFESSIONAL SE	\$ 112.41	080
66014	09/02/22	LAKETEC	0010000296008000	419	ARUBA SY FC 24X7 ED	\$ 501.16	080
66015	09/02/22	BLUE TECHNOLOGIES	0010000296008000	429	COPIER CLICK COUNTS	\$ 172.57	080
66022	09/02/22	SHC SERVICES INC	0010000215208000	413	SY23 HEALTH SRVC .	\$ 1,754.86	080
66022	09/02/22	SHC SERVICES INC	0010000218108000	413	SY23 HEALTH SRVC .	\$ 1,979.19	080
66031	09/02/22	PITNEY BOWES RESERV	0010000250008000	443	AUG_POSTAGE STAMPS	\$ 11.40	080
66039	09/02/22	CENTERPOINT ENERGY	0010000270008000	453	GAS SERVICES	\$ 192.90	080
66005	09/02/22	STAPLES ADVANTAGE	0060000312008000	519	GLOVES/ APRONS/ HAI	\$ 15.58	080
66014	09/02/22	LAKETEC	5073022296008000	419	PROFESSIONAL SERVIC	\$ 92.00	080
66014	09/02/22	LAKETEC	5073022296008000	419	ARUBA CLEAR PASS NL	\$ 292.24	080
66014	09/02/22	LAKETEC	5073022296008000	419	ARUBA CLEARPASS NLA	\$ 1,136.50	080
66014	09/02/22	LAKETEC	5073022296008000	419	ARUBA CLEARPASS NLA	\$ 340.95	080
66014	09/02/22	LAKETEC	5073022296008000	419	ARUBA CLEARPASS CX0	\$ 129.89	080
66014	09/02/22	LAKETEC	5073022296008000	419	PROFESSIONAL SERVIC	\$ 69.00	080

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66014	09/02/22	LAKETEC	5073022296008000	419	*** PROFESSIONAL SE	\$ 1,418.00	080

SEPTEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1800	09/06/22	TDG FACILITIES SERV	0010000270008000	423	FY23 MAINT/JANITORI	\$ 12,359.90	080
V1804	09/07/22	AMAZON.COM	0010000296008000	517	MICROSOFT WIRELESS	\$ 1,000.28	080
66052	09/09/22	RENAISSANCE	5073023110008000	511	MYON NEWS STUDENT S	\$ 2,845.92	080
66052	09/09/22	RENAISSANCE	5073023110008000	511	RENAISSANCE PRODUCT	\$ 3,015.53	080
66067	09/09/22	SHC SERVICES INC	0010000218108000	413	SY23 HEALTH SRVC .	\$ 1,916.26	080
66067	09/09/22	SHC SERVICES INC	0010000215208000	413	SY23 HEALTH SRVC .	\$ 2,387.98	080
66085	09/09/22	VERIZON WIRELESS	0010000296008000	441	VERIZON - CELLULAR	\$ 60.00	080
66097	09/09/22	AES OHIO	0010000270008000	451	ELECTRIC SERVICES	\$ 531.55	080
66099	09/09/22	ZOHO CORPORATION	0010000296008000	416	MANAGEENGINE SERVIC	\$ 197.07	080
V1807	09/09/22	TDG FACILITIES SERV	0010000270008000	429	MULCH PLAYGROUND AR	\$ 3,780.00	080
66109	09/16/22	ACP CREATIVIT LLC	0010000296008000	441	MITEL ENTERPRISE SU	\$ 1,816.33	080
66116	09/16/22	STAPLES ADVANTAGE	0010000110008000	512	XENELE_OFFICE SUPPL	\$ 30.48	080
66116	09/16/22	STAPLES ADVANTAGE	0060000312008000	519	GLOVES/ APRONS/ HAI	\$ 5.73	080
66116	09/16/22	STAPLES ADVANTAGE	0060000312008000	519	GLOVES/ APRONS/ HAI	\$ 16.29	080
66124	09/16/22	REA & ASSOCIATES IN	0010000250008000	843	AUDIT SCHOOLS_FY22	\$ 438.00	080
66132	09/16/22	DAYCARE CATERING SE	0060000312008000	462	XENELE FY23 BLANKET	\$ 2,034.00	080
66132	09/16/22	DAYCARE CATERING SE	0060000312008000	462	XENELE FY23 BLANKET	\$ 2,486.00	080
66132	09/16/22	DAYCARE CATERING SE	0060000312008000	462	XENELE FY23 BLANKET	\$ 5,085.00	080
66132	09/16/22	DAYCARE CATERING SE	0060000312008000	462	XENELE FY23 BLANKET	\$ 4,854.00	080
66136	09/16/22	HANOVER INSURANCE G	0010000250008000	855	6/30/22-6/30/23 INS	\$ 515.47	080
66144	09/16/22	CNA SURETY	0010000250008000	851	BOND RENEWALS PITTM	\$ 200.00	080
66147	09/16/22	SHC SERVICES INC	0010000214208000	413	SY23 HEALTH SRVC .	\$ 555.17	080
66147	09/16/22	SHC SERVICES INC	0010000218108000	413	SY23 HEALTH SRVC .	\$ 2,425.12	080
66147	09/16/22	SHC SERVICES INC	0010000215208000	413	SY23 HEALTH SRVC .	\$ 2,638.09	080
66158	09/16/22	DIRECT ENERGY BUISN	0010000270008000	451	ELECTRIC SERVICES	\$ 2,490.97	080
66167	09/16/22	CHARTER COMMUNICATI	0010000296008000	441	XENIA PHONES	\$ 218.72	080
V1812	09/16/22	ESC OF LAKE ERIE WE	0010000250008000	415	SPONSOR FEES	\$ 6,332.95	080
V1814	09/16/22	HP FINANCIAL SERVIC	0010000296008000	426	(ADM \$100.27 - SCH	\$ 100.10	080
V1815	09/16/22	CIT	0010000296008000	426	COPIER LEASES	\$ 338.74	080
V1817	09/16/22	STEPFANI NICKOL BAG	0010000220008000	412	8/10, 8/11, 8/12 HO	\$ 133.14	080
V1818	09/16/22	WENDY SUE BOTTORFF	0010000220008000	412	8/10, 8/11, 8/12 HO	\$ 118.14	080
V1823	09/16/22	JENNIFER T GILTNER	0010000220008000	412	8/12 HOME-TRAINING-	\$ 15.63	080
V1825	09/16/22	SARAH MARIE MANGROO	0010000220008000	412	8/10, 8/11, 8/12 HO	\$ 3.75	080
V1827	09/16/22	HALEE M MIDDLETON	0010000220008000	412	8/10, 8/11, 8/12 HO	\$ 65.64	080
V1832	09/16/22	RHONDA L PORTER	0010000220008000	412	8/10, 8/11, 8/12 HO	\$ 123.75	080
V1834	09/16/22	DENISE C RUDNICKI	0010000220008000	412	8/10, 8/11, 8/12 HO	\$ 90.00	080
V1838	09/21/22	AMAZON.COM	0060000312008000	519	SANITIZER TABLETS/	\$ 18.90	080
V1842	09/22/22	HNB MASTERCARD	0010000110008000	439	COSTCO / 8-10-22 BE	\$ 181.09	080
V1842	09/22/22	HNB MASTERCARD	0010000270008000	839	XENIA TRAILERS	\$ 10,026.56	080
V1842	09/22/22	HNB MASTERCARD	0010000110008000	439	AUG. 4TH / ROUNDTAB	\$ 55.42	080
V1842	09/22/22	HNB MASTERCARD	0010000242108000	439	08/03/2022 HOTEL ST	\$ 163.90	080
V1842	09/22/22	HNB MASTERCARD	0010000220008000	412	08/04/2022 HOTEL ST	\$ 327.80	080

SEPTEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1842	09/22/22	HNB MASTERCARD	0010000110008000	439	AUG 11TH / PANARA -	\$ 455.70	080
V1842	09/22/22	HNB MASTERCARD	0010000110008000	439	8-10-22 / CHICK-FIL	\$ 363.31	080
V1842	09/22/22	HNB MASTERCARD	0090000110008000	511	STUDENT PLANNERS /	\$ 470.40	080
66184	09/23/22	STAPLES ADVANTAGE	0010000110008000	512	XENELE_OFFICE SUPPL	\$ 402.30	080
66196	09/23/22	SILCO FIRE PROTECTI	0010000276008000	429	FY22/23 MONITORING	\$ 780.00	080
66197	09/23/22	REA & ASSOCIATES IN	0010000250008000	843	FY22 OCBOA SCHOOL F	\$ 1,000.00	080
66203	09/23/22	DAYCARE CATERING SE	0060000312008000	462	XENELE FY23 BLANKET	\$ 3,107.50	080
66213	09/23/22	JOHNSON CONTROLS SE	0010000276008000	429	FY23 MONITORING (FI	\$ 75.35	080
66233	09/23/22	AT T	0010000296008000	441	XENIA ALARM LINES	\$ 179.78	080
66237	09/23/22	CITY OF XENIA	0010000270008000	452	WATER SERVICES	\$ 308.03	080
V1849	09/23/22	MARI LYNN DEW	0010000241108000	431	8/22 HOME-XENELE-DA	\$ 50.62	080
V1857	09/23/22	SARA RHIANNON MARIE	0010000241108000	431	8/22 HOME-XENELE-DA	\$ 32.19	080
V1859	09/23/22	CHARLES D SLUTZ	0010000110008000	431	8/23 HOME-XENELE-HO	\$ 36.25	080
66256	09/30/22	JOSTEN'S	0010000110008000	519	H, JACKSON / REPLAC	\$ 14.50	080
66268	09/30/22	DAYCARE CATERING SE	0060000312008000	462	XENELE FY23 BLANKET	\$ 2,486.00	080
66275	09/30/22	SHC SERVICES INC	0010000214208000	413	SY23 HEALTH SRVC .	\$ 317.24	080
66275	09/30/22	SHC SERVICES INC	0010000214208000	413	SY23 HEALTH SRVC .	\$ 1,348.27	080
66275	09/30/22	SHC SERVICES INC	0010000218108000	413	SY23 HEALTH SRVC .	\$ 1,931.91	080
66275	09/30/22	SHC SERVICES INC	0010000215208000	413	SY23 HEALTH SRVC .	\$ 1,953.87	080
66275	09/30/22	SHC SERVICES INC	0010000218108000	413	SY23 HEALTH SRVC .	\$ 2,202.00	080
66275	09/30/22	SHC SERVICES INC	0010000215208000	413	SY23 HEALTH SRVC .	\$ 2,480.65	080

AUGUST 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	NAME	ORIGINAL ENCUMBER AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
40606-01	0060000312008000	519	XENELE	10203	AMAZON.COM	18.90	08/26/22	SANITIZER TABLETS/ STRIPS	-	18.90
40595-01	0010000110008000	439	XENELE	11653	EMBASSY SUITES COLUMBUS	211.30	08/26/22	COACHES PD / NOV. 7&8, 20	-	211.30
40516-01	0010000250008000	855	XENELE	15394	HANOVER INSURANCE GROUP	7,876.70	08/17/22	6/30/22-6/30/23 INS. COMM	2,940.26	4,936.44
40329-01	0010000220008000	412	XENELE	14808	HNB MASTERCARD	225.00	08/08/22	08/03/2022 HOTEL STAY	-	225.00
40329-02	5073023220008000	412	XENELE	14808	HNB MASTERCARD	225.00	08/08/22	08/04/2022 HOTEL STAY	-	225.00
40341-01	0010000110008000	439	XENELE	14808	HNB MASTERCARD	455.70	08/01/22	AUG 11TH / PANARA - BEHAV	-	455.70
40342-01	0010000110008000	439	XENELE	14808	HNB MASTERCARD	363.31	08/01/22	8-10-22 / CHICK-FIL-A / B	-	363.31
40394-01	0010000110008000	439	XENELE	14808	HNB MASTERCARD	195.07	08/05/22	COSTCO / 8-10-22 BEHAVIOR	-	195.07
40648-01	0010000250008000	848	XENELE	14808	HNB MASTERCARD	31.99	08/31/22	BANK DEPOSIT SLIPS (200)	-	31.99
40633-01	0010000110008000	519	XENELE	10377	JOSTEN'S	10.00	08/29/22	H, JACKSON / REPLACEMENT	-	10.00
40643-01	0090000110008000	511	XENELE	14397	JUST INK TEES	1,432.93	08/30/22	Q#1216 / STUDENT SHIRTS	-	1,432.93
40470-01	5902023220008000	412	XENELE	14280	RENAISSANCE	1,500.00	08/16/22	QUOTE 2826675	-	1,500.00
40596-01	5073023110008000	511	XENELE	14280	RENAISSANCE	3,015.53	08/26/22	RENAISSANCE PRODUCTS	-	3,015.53
40598-01	5073023110008000	511	XENELE	14280	RENAISSANCE	2,845.92	08/26/22	MYON NEWS STUDENT SUBSCRI	-	2,845.92
40579-01	0010000110008000	511	XENELE	15055	SAVVAS LEARNING CENTER	249.00	08/26/22	Q#205393-2 (ENVISION MATH	-	249.00
40644-01	0010000276008000	413	XENELE	13407	SCENARIO LEARNING LLC	235.00	08/30/22	SAFESCHOOLS INCIDENT REPO	-	235.00
40362-01	0090000110008000	511	XENELE	10480	SCHOOL MATE	470.40	08/03/22	STUDENT PLANNERS / ELEM &	-	470.40
40415-01	0060000312008000	519	XENELE	13328	STAPLES ADVANTAGE	298.85	08/11/22	GLOVES/ APRONS/ HAIRNETS/	238.44	60.41
40556-01	0010000250008000	848	XENELE	13328	STAPLES ADVANTAGE	31.99	08/19/22	BANK DEPOSIT STAMP	-	31.99
40370-01	0010000250008000	843	XENELE	10082	TREASURER OF STATE OF OH	400.00	08/03/22	AUDIT REVIEWS_ BLANKET PO	28.70	371.30
			XENELE Total			20,092.59			3,207.40	16,885.19
			Grand Total			20,092.59			3,207.40	16,885.19

SEPTEMBER 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	VENDOR NAME	ORIGINAL ENCUMBER AMOUNT	CHANGE AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
40818-01	0010000250008000	851	XENELE	11161	CNA SURETY	400.00	-	09/14/22	BOND RENEWALS PITTMAN/HOS	200.00	200.00
40731-01	0060000312008000	462	XENELE	14020	DAYCARE CATERING SERVICE	166,000.00	-	09/08/22	XENELE FY23 BLANKET	20,052.50	145,947.50
40959-01	0010000110008000	511	XENELE	10572	EDMENTUM INC	525.00	-	09/28/22	Q#395827 / CORE LIBRARY -	-	525.00
40986-01	0010000276008000	429	XENELE	15260	GUARDIAN ALARM COMPANY	270.00	-	09/30/22	FY23 ALARM MONITORING	-	270.00
40778-01	0010000123008000	439	XENELE	14675	HAMPTON INN & SUITES	39.66	-	09/09/22	C. KEENER / SITE VISIT /	-	39.66
40973-01	0090000110008000	899	XENELE	14808	HNB MASTERCARD	250.00	-	09/29/22	9/29 CELEBRATION SUPPLIES	-	250.00
40976-01	0010000270008000	429	XENELE	12835	HOLIDAY INN_FAIRBORN	40.00	-	09/30/22	9/21 G MUELLER SCHOOL VIS	-	40.00
40862-01	0010000200008000	510	XENELE	10405	MCGRAW HILL SCHOOL EDUCA	-	19,244.80	09/27/22	QUOTE NUMBER:	-	19,244.80
40823-01	0010000250008000	843	XENELE	10081	REA & ASSOCIATES INC.	1,500.00	-	09/15/22	FY22 OCBOA SCHOOL FINANCI	1,000.00	500.00
40858-01	0010000110008000	511	XENELE	15055	SAVVAS LEARNING CENTER	1,814.40	-	09/16/22	Q#207847-1 / MY WORLD INT	-	1,814.40
40961-01	0010000110008000	511	XENELE	13328	STAPLES ADVANTAGE	577.39	-	09/28/22	CLASSROOM SUPPLIES / PAPE	-	577.39
40982-01	0010000214208000	413	XENELE	15269	SUNBELT STAFFING	54,020.00	-	09/30/22	TELE-SPED / L. SMITH FOR	-	54,020.00
40775-01	0010000270008000	429	XENELE	14942	TDG FACILITIES SERVICES	1,837.50	-	09/08/22	RESTRIPE PARKING LINES	-	1,837.50
			XENELE Total			227,273.95	19,244.80			21,252.50	225,266.25
			Grand Total			227,273.95	19,244.80			21,252.50	225,266.25



Director's Report

Month(s): October

School: Summit Academy Community School for Alternative Learners- Xenia

Director: Marissa Raux

STUDENTS

Enrollment: 162 (13 at the Greene County Career Center)

Attendance Rate: 90.51%

Suspensions/Expulsions: 4

Additional Comments:

STAFF

Vacancies: 2

New Hires: 0

Teacher/Student Ratio: 7:1

Additional Comments:

ACADEMICS

List any assessments administered during the month(s) of this report:

- Third Grade Ohio State Testing (10/24/22-10/28/22)

Additional Comments:

EVENTS – Please list any recent or upcoming events

- End of month October classroom celebrations
- Spirit Week: 10/24/22-10/28/22
- Unity Day: 10/19/22
- Antibullying activities throughout October
- Bookmobile and Scholastic Fall Bookfair
- Winter Family night: 12/8/22
- S.T.O.R.M. Falcons Martial Arts Demo Team
- Art Club



- TBTs collaborating to plan and implement classroom management and reading intervention strategies
- Students are participating in Cookie fundraiser in November to support our PTST
- Natalie Goris joined our team as our NYAP counselor and has already made a positive impact

SUMMIT ACADEMY MANAGEMENT

2791 Mogadore Road | Akron, Ohio 44312

**Summit Academy**
SCHOOLS
Learning Without Limits

CURRICULUM**HUMAN RESOURCES**

- Health Benefits
 - Summit Academy Management has contracted with Anthem to provide health benefits for our staff. We have four options available to employees.
- Payroll Processes
 - Prior to May 2022, we had only one employee trained to process payroll. We currently have two employees trained now and are training a third.
- Employee Relations and Support
 - Summit Academy Management has two dedicated HR Generalists who are in weekly contact with building directors. They offer assistance with personnel management, compliance, and other procedural issues.
- Technology
 - Summit Academy Management is implementing several technological improvements with UKG (Kronos). The timekeeping and accruals module is implemented for October, additional modules are in development.

Health and Safety

Grant Mueller, Director of Health and Safety, visited every school in the month of September and will continue to make regular rounds to identify any issues in our buildings. There has been much positive feedback following his building visits. The primary focus points for the first semester are as follows:

- Lockdown devices
- Keying system
- Alarm panel upgrades
- Visitor management kiosks

FACILITIES**BOARD RELATIONS**

This a reminder that all Governing Authority members are required to complete Sunshine Law Training annually. The link to the Auditor of State training is <https://sunshinelaw.ohioattorneygeneral.gov/>.

Please send training certificates to Jacci Gilliland or to sponsorcompliance@summitacademies.org.

FEDERAL PROGRAMS

The Federal Programs department focus for the early fall has been dedicated to the final budget closing for the past grant year and starting up grant activities for the current school year. We are currently working on finalizing budgets and writing applications for the ESSER/ARP ESSER COVID-based grants. These funds help maintain staffing and provide much-needed resources to prevent, prepare and respond to COVID-19. Compliance reporting to ODE for the OH K-12 Title IV programs and Special Education disproportionality service spending in FY22 have been completed.

We plan to revise our FY23 grant applications this quarter when we receive budget adjustments from ODE that include unspent funds carried over from the previous grant year.

FOOD PROGRAM

As the holiday season approaches schools are planning to provide catered meals for the holidays. Akron Secondary will be hosting a student and parents' breakfast on November 22, 2022, from Cracker Barrel. Canton Secondary will be hosting its annual Thanksgiving dinner and handing out meal kits to families in need.

This school year, three of our Summit Academy schools have been selected for administrative reviews, S.A Painesville school, S.A Akron Secondary, and S.A Cincinnati. The Ohio Department of Education specialists will be visiting each school and conducting reviews through the CRRS portal of various claim reimbursement, CEP documents, and resource management documents, along with food programs offered throughout our schools. I will be collecting information and preparing for the reviews over the next month. This is one of three very important tasks coming up.

As the school year progresses, vendors have done a great job accommodating the needs of each school.



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Community School for Alternative Learners – Xenia and Middletown and Summit Academy Secondary School - Middletown

Month: November

Presented by:	Algott Herman, Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>The following are two very important items for school leaders. The first one is primarily for governing boards where the second is for school building leaders.</p> <p>Ohio Auditor of State, Keith Faber, Offers Live Virtual Certified Public Records Trainings</p> <p>This training seminar is in accordance with §109.43 of the Ohio Revised Code requiring Sunshine Law Training for all elected officials and/or their appropriate designees. This seminar satisfies the mandatory CPRT training requirement. The seminar will cover the responsibilities of those in a governing authority role, along with a review of the rights of the public records requester. The Public Records Act, Open Meetings Act and Records Retention will also be discussed. ~ Mandatory three hours ~ Attendance requirements to receive a certificate of completion.</p> <p>Threat Assessment Model Policy ORC Section 5502.262 requires each school building administrator to incorporate a school threat assessment plan and a protocol for the building's threat assessment team into the building's existing emergency management plan. Schools are allowed to adopt and adapt the OSSC model policy for this requirement. Additionally, school buildings serving grades 6 through 12 are required to create a multidisciplinary threat assessment team by March 24, 2023. Please contact Julie Kadri with any questions. Please visit the ESCLEW School Safety Compliance Requirements LiveBinder for more information on school safety and compliance. Access Key: safety</p>	
Recent Site Visit Highlights	I last visited the schools on October 6 th and will visit them again on November 2nd. We will discuss staffing needs, fall testing, school safety, and other rubric items on the site visit sheet. In addition to those monthly discussion items, I will interview 3 staff members.	
Financial Update	Linda Moye, Financial Consultant, recently talked with Scott Pittman, SAM Treasurer regarding the schools' finances. She reported that she has no issues or concerns.	

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
Goal	NA, not completed yet.			
Evidence				
Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>



Educational Service Center of Lake Erie West Community Schools Center

Other Items Discussed:	
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	

In your sponsor update you will want to share the following:

Kurt Aey, the director of ESCLEW Community Schools sent an email containing the school's Annual Performance Report. The report summarizes the school's academic performance, legal compliance, financial health and sustainability, and organizational and operational performance according to the most recent data available for the year in review. You will also see within this report how your school has performed as compared to previous years in the current term of the contract. The Annual Performance Report also provides an overview of your school's enrollment demographics for the 2021-2022 school year.

The ESC of Lake Erie West is committed to promoting high-quality education for public school students in Ohio. This Annual Performance Report is produced in order to:

1. Provide timely information to the community school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract.
2. Identify the school's strengths and any areas needing improvement.
3. Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations.

This information will also be included in the Governing Authority update in the November Sponsor Newsletter. If you share the information in the October meeting, you are not required to share again in November.

SINGLE ACTION SHOOTING SOCIETY

SINGLE ACTION SHOOTING SOCIETY



Governing Authority Meeting Public Notice

Date: November 2, 2022
Time: 6:00 PM
Location: 3029 Yankee Rd., Middletown, OH 45044

The Governing Authorities of Summit Academy Community School for Alternative Learners – Middletown, Summit Academy Secondary School – Middletown and Summit Academy Community School for Alternative Learners - Xenia will hold a regular meeting at the date, time, and location above.

The meeting is open to the public.

Governing Authority Regular Meeting
Summit Academy Community School for Alternative Learners – Middletown
Summit Academy Secondary School – Middletown
Summit Academy Community School for Alternative Learners - Xenia
November 2, 2022 | 6:00PM

NAME (PRINT)

SIGNATURE

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.Summit Academy
SCHOOLS

Summit Academy Community School for Alternative Learners - Middletown
4700 Central Ave., Middletown, OH 45044-5375

Summit Academy Secondary School – Middletown
3029 Yankee Rd., Middletown, OH 45044-5375

Summit academy Community School for Alternative Learners – Xenia
1694 Pawnee Dr., Xenia, OH 45385-4126