Governing Authority Regular Meeting
Location: 301 Collingwood Blvd., Toledo, OH 43460-8600
October 17, 2022 | 5:30PM

Agenda

1. Call to Order/Roll Call
   - Rachel Trumbull, President
   - Regina Kynard, Vice President
   - Sheree Madison-Emery, Secretary
   - Shelby Cully
   - LaToya Williams
   - Trisha Long

2. Approval of Agenda

3. Approval of Minutes
   - Regular Meeting - August 15, 2022

4. General Action Items
   - Resolution and Annual Report
   - Resolution and Reading Improvement Plan
   - Resolution and Monthly Residency Verifications – August and September 2022

5. Financial Reports and Action Items
   - Financial Report – July and August 2022
   - Resolution and October Submission of the Five-Year Forecast

6. Reports
   - School Report
   - Management Company Report
   - Committee Reports – Subcommittee/Ambassador/Other
   - Sponsor Report

7. Other Business
   - Discussion of the Status of Open Meetings and Public Records Training

8. Public Participation
   - *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

9. Adjournment

Regular Meeting Minutes | August 15, 2022| 5:30PM
Location: 301 Collingwood Blvd., Toledo, OH 43460-8600
Approved on October 17, 2022

Governing Authority Members Present/Absent:

- Rachel Trumbull, President   Present
- Regina Kynard, Vice President   Present
- Sheree Madison-Emery, Secretary   Present
- LaToya Williams   Absent
- Trisha Long   Present

Administrative Support Personnel Present:

- Marquita Murphy, Director
- Chris Wheeler, Executive Director of School Operations
- Scott Pittman, Treasurer
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- Brittany Beck, ESC of Lake Erie West

Minutes

1. ## Call to Order/Roll Call
   - Ms. Trumbull called the meeting to order at 5:37PM and called the roll.

2. ## Approval of Agenda
   - Ms. Kynard moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. ## Approval of Minutes
   - Ms. Madison-Emery moved that the Minutes of the Regular Meeting held on June 27, 2022 be approved. The motion was seconded and carried unanimously.

4. ## General Action Items
   - Ms. Cully moved that the Resolution and 2022-2023 Annual Review of the Assessments, Academic Prevention & Intervention Services Policy be approved. The motion was seconded and carried unanimously.
   - Ms. Madison-Emery moved that the Resolution and Bi-Annual Review of the Career Advising Policy be approved. The motion was seconded and carried unanimously.
   - Ms. Kynard moved that the Resolution and 2022-2023 Substitute Teacher Qualifications be approved. The motion was seconded and carried unanimously.

- Ms. Cully moved that the Resolution and 2022-2023 Calamity Day Plan be approved. The motion was seconded and carried unanimously.
- Ms. Kynard moved that the Resolution and 2022-2023 Career Tech Waiver be approved. The motion was seconded and carried unanimously.
- Ms. Cully moved that the Resolution and Visitor and Volunteer Policy be approved. The motion was seconded and carried unanimously.
- Ms. Kynard moved that the Resolution and Monthly Residency Verifications for June and July 2022 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Pittman presented the Treasurer's Report and Financials.
- Ms. Kynard moved that the Treasurer's Report and Financials for May and June 2022 be approved. The motion was seconded and carried unanimously.
- Ms. Kynard moved that the Resolution and Acknowledgment of Receipt of the 2021-2022 Detailed Accounting be approved. The motion was seconded and carried unanimously.
- Ms. Kynard moved that the Resolution and 2022-2023 Annual Budget be approved. The motion was seconded and carried unanimously.

6. Reports
- Ms. Murphy presented the School Report. There are currently 132 students enrolled. She discussed learning opportunities that are available this year. Ms. Murphy stated that the orientation night was a success and Open House is scheduled for September 7th.
- Mr. Michael presented the Management Company Report. He referred to the written report and highlighted key items. He also provided a facility update.
- Committee Reports: Subcommittee/Ambassador/Other - None
- Ms. Beck presented the Sponsor Report. She informed the Governing Authority of the new Suicide Prevention Hotline number and provided a reminder regarding the book club professional development opportunity. Ms. Beck stated that site visits will resume in September and new 11.6 goals for the 2022-2023 school year will be developed. The sponsors monthly fiscal review showed no red flags.

7. Other Business
- None

8. Public Participation
- None

9. <u>Adjournment</u>

- Ms. Trumbull adjourned the meeting at 6:04PM.

Signed:

_____
Governing Authority President/Secretary/Presiding Member

Educational Service Center of Lake Erie West
Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy Toledo   **Month: August**

Presented by:	**Brittany Beck** Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	An email introducing me, Brittany Beck, was sent out in early August. I will be the new RTAE for Summit Academy Toledo. I have over 10 years' experience working with Community schools and am so excited to be working with your team this year. The August ESCLEW Sponsor Newsletter was also emailed to all governing authority at the beginning of August. The update highlighted the new suicide prevention hotline number changing to 988 as of July 16th. It also highlighted the Governing Authority Book Club pilot project. This is a great opportunity for professional development. Please keep an eye out for emails from Julie Kadri with more information about participating.	
Recent Site Visit Highlights	Official site visits will resume beginning in September. However, I have scheduled a short visit to Summit for a walkthrough on Wednesday, August 24th at 9:00.	
Financial Update	The ESCLEW Community Schools Financial Consultant, Linda Moye continues to conduct monthly meetings with the school's treasurer. A copy of her enrollment review is emailed to all governing authority members following her meeting. At this time, there were no red flags noted in the review. If you have any questions regarding the school's finances, we encourage you to reach out to your treasurer directly.	

2022 – 2023 Governing Authority Goal (Attachment 11.6)			
Goal	New goals will be written in August and September. Once goals have been approved, regular updates will be provided during governing authority meetings. The board goal for 2021 – 2022 was MET.		
Evidence			
Progress	No Progress ☐	Making Progress ☐	Met Goal ☐	N/A ☐

Other Items Discussed:	

Educational Service Center of Lake Erie West
Community Schools Center

Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	

Educational Service Center of Lake Erie West
Community Schools Center

Governing Authority Resolution
October 17, 2022

Resolved, the Governing Authority hereby approves the attached draft annual report of the School's activities and progress in meeting academic goals, performance standards, and fiscal performance and authorizes the management company to finalize the report and submit it to the sponsor and parents of all students attending the school via email and/or posting on the School's website by the end of October 2022.

Signed:

_____
Governing Authority President/Secretary/Presiding Member

Dear Summit Family,

This has been a great year. Yet it was not without its challenges. The 2021-2022 school year was our first year back in school five days a week since the pandemic. Many policies and procedures had to be put into place for Summit Academy Toledo to resume and remain open throughout the entire school year. These policies had to agree with the state regulations.

Summit Academy - Toledo rose to the occasion by putting in place and maintaining daily temperature checks and mask requirements throughout the entire 2021-2022 school year. With the students and staff being inside the building on a full-time basis, daily cleaning and sanitation was a priority. All members of the Summit Academy Toledo family rose to the occasion.

The technology skills that were acquired over the past two years were able to be fully implemented this school year. Although we were in school full time and traditional paper and pencil learning took place, the newly gained technology knowledge was a great asset to the classroom.

Students, parents, and staff were delighted to see the various programs that were able to take place in person this year. The board breaking ceremonies, the African American History program, and Meet the Teacher were all in-person activities that were enjoyed this school year. Finally, a graduation was celebrated with all the seniors successfully completing all their requirements to be able to walk across the stage and share that moment with their families and friends at the Maumee Theater.

We look forward to an even better 2022-2023 school where many of the new strategies learned from the professional developments will be implemented, particularly the Multi-tiered Support System programs that will be conducted schoolwide.

Sincerely,

Marquita Murphy
Principal
Summit Academy - Toledo

HIGHLIGHTS

As we were all excited to be in person five days a week and to share some social experiences, many activities took place that gave parents, teachers and staff an opportunity to see their students shine.

The year began with a great Meet the Teacher, BBQ-style. Parents were invited to come out and meet their child's teacher while being served some delicious barbeque hamburgers and hotdogs along with all of the fixings. In addition, there was a holiday concert during which students were able to showcase their talents. There was also an African American History program along with two board breaking ceremonies.

Let's not forget the schoolwide vocabulary initiative that took place this year with much success of the students gaining knowledge of vocabulary often seen on standardized tests. There was a restorative justice training that was implemented throughout the school in classrooms as well as staff meetings. The year ended in a 100% graduation and a great celebration at the Maumee Theater.

All these activities were carried out while adhering to strict COVID-19 guidelines.

SPONSOR STATEMENT REGARDING COMPLIANCE

The Educational Service Center of Lake Erie West (ESCLEW) served as sponsor for Summit Academy - Toledo during the 2021-2022 school year. ESCLEW monitored the school's academic and fiscal performance, as well as organization and operation of the school, and determined that the school was overall compliant.

TESTIMONIAL

They are definitely a family. You can tell that every single person has a vested interest in how my kids do and how they feel. -Summit Academy – Toledo parent

SUMMIT ACADEMY - TOLEDO

LUCAS COUNTY, OHIO

Selected Financial Information
For the Fiscal Years Ended June 30, 2022 and 2021
(Unaudited)*

|	2022	2021
Operating Revenues:		
State Foundation	$ 1,897,783	$ 1,844,808
State and Federal Grants	675,201	393,820
Medicaid Revenue	11,453	166,367
Private Donations	-	-
Classroom Materials and Supplies	504	2,977
Food Service	82,453	-
Other Revenue	56,251	-
Interest on Investment	-	-
Total Operating Revenues	2,723,645	2,407,972
Operating Expenses:		
Management Fee Expense	2,563,118	2,405,488
Staffing Expenses	-	-
Other Expenses	-	2,484
Total Operating Expenses	2,563,118	2,407,972
Net Profit (Loss)	$ 160,527	$ -

The 2021 financial information was obtained from the FY21 Audited Financial Statements, and the 2022 financial information was obtained from the June 2022 Board Report. Beginning the 2021 Fiscal Year audited financial statements are being presented using Modified Cash.

Student Academy – Toledo

Summit Academy students take Star Assessments® three times each year to measure their reading and math skills compared to grade-level standards. Their annual growth in these skills is monitored by Student Growth Percentile (SGP) data, which compares a student's academic growth to that of his or her peers nationwide. A student's peers are students in the same grade with a similar achievement history on Star Assessments®.

The following data shows the percentage of Summit Academy - Toledo students who met or exceeded Summit Academy's SPG target of 40 in reading and math between the fall and spring assessment administrations during the 2020-2021 and 2021-2022 school years.

Student Academic Growth
Summit Academy - Toledo
(based on Star Assessments®)
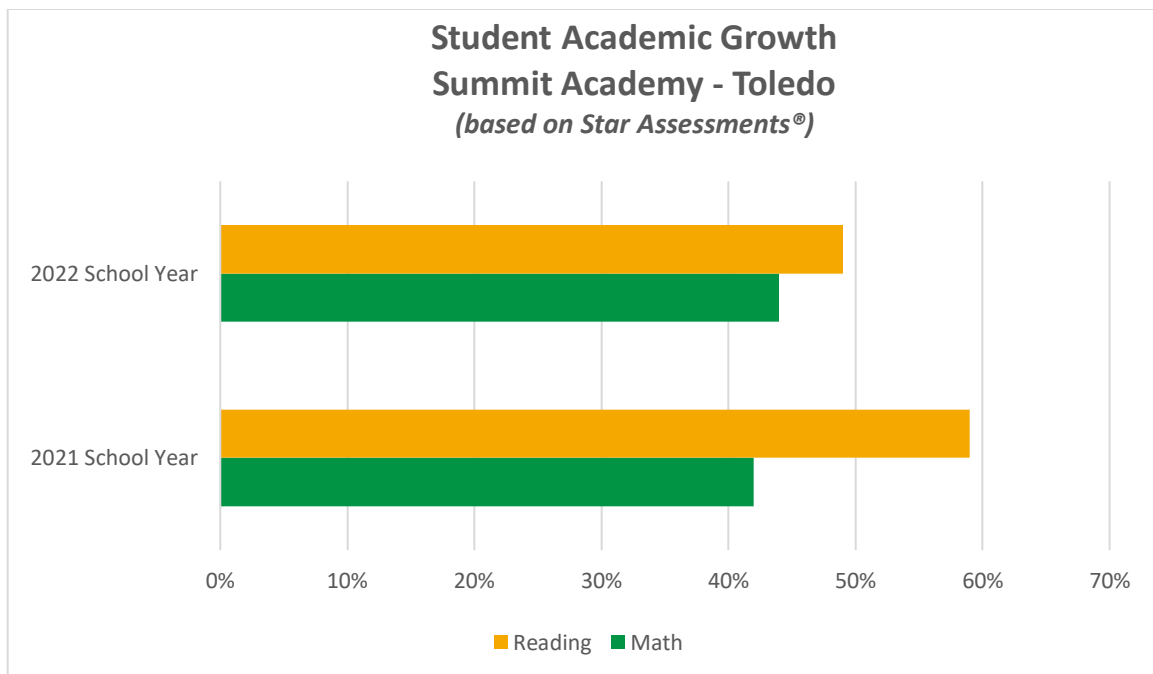
Governing Authority Resolution
October 17, 2022

Whereas, the Ohio Revised Code requires Schools to develop Reading Improvement Plans when less than 80% of its students test proficient or higher on Ohio's State Test for grade 3 English Language Arts; and, the Governing Authority has determined the deadlines, format and approval criteria of the plan; Therefore, Be It

Resolved, the Governing Authority hereby approves the School's attached Reading Improvement Plan for the 2022-2023 School year.

Signed:

_____
Governing Authority President/Secretary/Presiding Member

Summit Academy
Reading Improvement Plan

2791 Mogadore Rd
Akron, Ohio 44312
330-670-8470
www.summitacademies.org

Leadership Team Members		
List all the leadership team members, roles and contact information. Insert additional rows as needed.		
Name	Title/Role	Email
Katie Schrichte	Instructional Coach	katie.schrichte@summitacademies.org
Rebeca Tyner	Curriculum Administrator	Rebeca.Tyner@summitacademies.org
Marquita Murphy	Principal	Marquita.Murphy@summitacademies.org
Nicole Upham	Assistant Principal	Nicole.Upham@summitacademies.org
Jessica Hahn	Reading Specialist	Jessica.Hahn@summitacademies.org

Executive Summary
Provide a short narrative summarizing the components of the plan including resources that will be needed to implement the plan (funding/grants, leadership, stakeholders)

The Summit Academy Toledo Reading improvement Action Plan outlines a 1-year plan in which the administrative team and teaching staff will work to align all ELA and reading instruction to the Science of Reading.

Comprehensive Needs Assessment

Complete a comprehensive needs assessment that aligns to the Summit Academy Reading improvement. What areas of the improvement need to be implemented or improved upon in your building? (Ex. effective core instruction based on the Simple View of reading, implementing varied assessments to determine students' specific reading gaps, providing targeted interventions, scheduling, curricula, staff professional development, etc.)

- Students have difficulty reading at grade level. Why? Students lack the necessary skills because they have not been rigorously taught the 5 pillars of literacy, which are phonemic awareness, phonics, vocabulary, fluency, and comprehension.

- Students are at various reading levels and there are a variety of learning gaps present. Why? Students are transient and attendance is not a priority, this reflects the differences in curriculums that they are exposed to. Within our own building, the literacy curriculums are not cohesive, therefore students are not exposed to consistent skills that build off one another each year.

- Students lack real-life experiences and background knowledge. Why? Students are not able to make connections and draw inferences with what they read due to lack of academic experiences or background knowledge.

- Students lack the motivation to read. Why? Our students lack the motivation to read because they struggle to read due to lacking the foundational skills. Students also lack motivation due to having difficulties with comprehension of the text. Students do not have

additional support outside of school and lack resources in the home.

- This assessment provides a complete analysis of comprehensive needs related to lack of literacy progress in grades K-3. In summary, the identified issues include students having difficulty reading at grade level, various learning levels and gaps are present, lack of experiences and background knowledge, and lack of motivation to read.

Goal and Action Plan (Duplicate this section for number of goals needed)
   a) *Create a SMART goal that will address the learners' needs supported by the comprehensive needs assessment.*
   b) *Create an action plan for the SMART goal. Please be specific in the components, timeline, resources, implementation process, progress monitoring & measure of goal success.*

a) SMART Goal

By the end of the 22-23 school year, 60% of classroom teachers will utilize tier 1 instruction with fidelity. including tier 2 and tier 3 interventions through MTSS. This will be measured by lesson plan review, classroom walkthroughs, and Renaissance STAR Reading data.

b) **Action Plan**	**Action Step 1**	**Action Step 2**	**Action Step 3**	**Action Step 4**
Component	Utilization of tier 1 curriculum with fidelity (CKLA, Amplify, HMH Into Literature)	Reading Improvement Plan Monitoring & Interventions	MTSS	
Timeline	Continuous 2022-2023 School Year	Continuous 2022-2023 School Year	Continuous 2022-2023 School Year	
Lead Person	Katie Schrichte	Marquita Murphy	Admin Team	
Resources Needed	● Professional	● Professional	● Professional	

	Development through CKLA, Amplify, HMH Into Literature • Coaching and support	Development (teachers to create their own RIMPS) • ODE Intervention videos	Development (MTSS process, best practice interventions)	
Implementation Process: Training, coaching, system, program, etc.	• Quarter 1- Initial training through CKLA, Amplify, HMH Into Literature • Ongoing coaching cycles/support as needed	• Quarter 1- Teachers will have training in Reading Improvement Plans (create, implement), training in ODE videos • Quarter 2-4- Teachers will continue to meet to discuss interventions, improvements, student needs, etc. • Ongoing coaching cycles/support as needed	• Professional Development (MTSS process, STAR Custom, Freckle, Restart Readiness MClass) • Utilization of TBT and IAT to support MTSS process • Ongoing coaching cycles/support as needed	
Progress Monitoring Plan & Measure of Goal Success	• Walkthroughs • Lesson Plans • Renaissance STAR Reading Data (to determine student growth)	• Walkthroughs • Lesson Plans • Renaissance STAR Reading Data (to determine student growth)	• Walkthroughs • Tiered intervention forms • Renaissance STAR Reading and Math Data (to determine	

				student growth)	
Steps takes if progress is not being made on each individual Action Step	• Meet as building leadership team to conduct SWOT analysis of Tier 1, 2, & 3 instructional practices, tiered intervention forms, and building-wide structures • Implement structures to collect formal and informal feedback from staff regarding challenges and successes of initiative	• Revisit student data in TBT meetings to re-assess needs of students • Review Tier 1 & Tier 2 instructional practices and tools with staff: deliver additional PD as necessary	• Increase administrative presence in classrooms to assess effectiveness of instructional practices and provide support as needed	

Governing Authority Resolution
October 17, 2022

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for August and September 2022.

Signed:

_____
Governing Authority President/Secretary/Presiding Member

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: _____ August 2022 _____

Official School Name: Summit Academy Toledo _____

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: AUG 2022 _____   Type: Electric bill _____

SECOND STUDENT

Date: AUG 2022 _____   Type: Electric bill _____

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: Aug 2, 2022 _____   Details: Spoke w/ Mom when filling out enrollment packet

SECOND STUDENT

Date: Aug 2, 2022 _____   Details: Spoke w/ Mom when filling out enrollment packet

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: [✓] Yes [ ] No   New Address: [ ] Yes [✓] No

SECOND STUDENT

Current Address Verified: [✓] Yes [ ] No   New Address: [ ] Yes [✓] No

Completed By Signature: _____

Completed By Printed: Wendy Hall _____   Date: 8/2/2022 _____

Director Signature: _____

Director Printed: Marquita Murphy _____   Date: 8/2/2022 _____

REVISED 8/2020

Summit Academy
S C H O O L S

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year:_____September 2022_____

Official School Name: Summit Academy Toledo_____

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date:_____AUG 2022_____   Type:_____ELECTRIC BILL_____

SECOND STUDENT

Date:_____AUG 2022_____   Type:_____ELECTRIC BILL_____

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date:_____9/2/2022_____   Details:_____CONFIRMED WITH MOM_____

SECOND STUDENT

Date:_____9/2/2022_____   Details:_____CONFIRMED WITH MOM_____

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: [✓] Yes [ ] No   New Address: [ ] Yes [✓] No

SECOND STUDENT

Current Address Verified: [✓] Yes [ ] No   New Address: [ ] Yes [✓] No

Completed By Signature:_____*Wendy Hall*_____

Completed By Printed: Wendy Hall_____ Date:__9/2/2022__

Director Signature:_____*Marquita Murphy*_____

Director Printed: Marquita Murphy_____ Date:__9/2/2022__

REVISED 8/2020

Monthly Financial Report for Summit Academy Toledo

July of Fiscal Year 2023

300	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	122.54	113.18												113.18	92%
OPERATIONAL REVENUES															
General Fund Revenue (001)	$ 1,937,044	$ 153,696	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 153,696	8%
Capital Improvement Revenue (003)	$ 56,177	$ 4,683	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,683	8%
Food Services Revenue (006)	$ 66,889	$ 8,321	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,321	12%
Student Fee Revenue (009)	$ 5,673	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Grant Revenue (400's, 500's)	$ 1,400,857	$ 5,547	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,547	0%
Other Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
TOTAL OPERATIONAL REVENUE	$ 3,466,640	$ 172,247	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 172,247	5%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	$ 642,252	$ 61,788	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 61,788	10%
Fringe Benefits	$ 154,138	$ 21,560	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,560	14%
Purchased Services - Non-Employees	$ 209,845	$ 2,335	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,335	1%
Purchased Services - Management Company Fees	$ 472,435	$ 29,047	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,047	6%
Purchased Services - Sponsorship Fees	$ 51,168	$ 3,957	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,957	8%
Utilities (Electric, Gas, Telephone, Internet, etc.)	$ 14,398	$ 484	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 484	3%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	$ 5,752	$ 463	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 463	8%
Rent / Lease (Building / Facility)	$ 136,800	$ 11,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 11,400	8%
Repairs and Maintenance	$ 121,547	$ 14,112	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 14,112	12%
Materials, Supplies, and Textbooks	$ 30,308	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Capital Outlay (Equipment, Buses, etc.)	$ 9,365	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
All Other Objects	$ 20,400	$ 7,603	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,603	37%
TOTAL GENERAL FUND EXPENDITURES	$ 1,868,407	$ 152,748	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 152,748	8%
OTHER EXPENDITURES															
Capital Improvement Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Food Services Expenditures	$ 65,595	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Student Fee Expenditures	$ 6,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Grant Expenditures	$ 1,502,866	$ 34,199	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,199	2%
Other Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
TOTAL OTHER EXPENDITURES	$ 1,574,461	$ 34,199	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,199	2%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	$ 3,442,868	$ 186,947	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 186,947	5%
TOTAL EXCESS OR (SHORTFALL)	$ 23,772	$ (14,700)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (14,700)	-62%
REVENUE PER STUDENT	$ 28,290	$ 1,522	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,522	
EXPENSE PER STUDENT	$ 28,096	$ 1,652	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,652	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	$ 194	$ (130)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (130)	

based on current enrollment

CASH		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Cash Balance - Beginning of Month		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Credits		$ 186,360	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Debits		$ (186,360)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Cash Balance - End of Month		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
BANK RECONCILATION COMPLETED?		YES												

FEDERAL FUNDS

FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	$ -	$ -	0%	TITLE I NEGLECTED FY2022	$ -	$ -	0%	IDEA B FY2023	$ 72,716.26	$ -	0%
ESSER FY2022	$ -	$ -	0%	SQIG FY2022	$ -	$ -	0%	TITLE I FY2023	$ 141,667.28	$ -	0%
ESSER II FY22	$ -	$ -	0%	EONC FY22	$ -	$ -	0%	TITLE I NEGLECTED FY2023	$ -	$ -	0%
ARP ESSER FY22	$ -	$ -	0%	TITLE IV FY22	$ -	$ -	0%	EONC FY23	$ 4,481.22	$ -	0%
IDEA B FY2022	$ -	$ 5,546.93	0%	ECSE FY2022	$ -	$ -	0%	TITLE IV FY23	$ 10,198.99	$ -	0%
NC SSI FY2022	$ -	$ -	0%	TITLE IIA FY2022	$ -	$ -	0%	ECSE FY2023	$ 1,201.41	$ -	0%
SIG FY2022	$ -	$ -	0%	ESSER II FY23	$ 174,010.21	$ -	0%	TITLE IIA FY2023	$ 9,837.22	$ -	0%
TITLE I FY2022	$ -	$ -	0%	ARP ESSER FY23	$ 946,192.28	$ -	0%		$ -	$ -	0%

Total YTD Grant Revenue	$ 5,546.93
	$ -

Monthly Financial Report for Summit Academy Toledo

August of Fiscal Year 2023

300

	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	122.54	113.18	113.18											113.18	92%
OPERATIONAL REVENUES															
General Fund Revenue (001)	1,937,044	153,696	157,370	-	-	-	-	-	-	-	-	-	-	311,066	16%
Capital Improvement Revenue (003)	56,177	4,683	4,683	-	-	-	-	-	-	-	-	-	-	9,365	17%
Food Services Revenue (006)	66,889	8,321	-	-	-	-	-	-	-	-	-	-	-	8,321	12%
Student Fee Revenue (009)	5,673	-	1,430	-	-	-	-	-	-	-	-	-	-	1,430	25%
Grant Revenue (400's, 500's)	1,400,857	5,547	64,301	-	-	-	-	-	-	-	-	-	-	69,848	5%
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
TOTAL OPERATIONAL REVENUE	3,466,640	172,247	227,784	-	-	-	-	-	-	-	-	-	-	400,031	12%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	642,252	61,788	75,331	-	-	-	-	-	-	-	-	-	-	137,118	21%
Fringe Benefits	154,138	21,560	23,636	-	-	-	-	-	-	-	-	-	-	45,195	29%
Purchased Services - Non-Employees	209,845	2,335	2,886	-	-	-	-	-	-	-	-	-	-	5,221	2%
Purchased Services - Management Company Fees	472,435	29,047	27,803	-	-	-	-	-	-	-	-	-	-	56,850	12%
Purchased Services - Sponsorship Fees	51,168	3,957	3,958	-	-	-	-	-	-	-	-	-	-	7,915	15%
Utilities (Electric, Gas, Telephone, Internet, etc.)	14,398	484	(1,079)	-	-	-	-	-	-	-	-	-	-	(595)	-4%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	5,752	463	463	-	-	-	-	-	-	-	-	-	-	926	16%
Rent / Lease (Building / Facility)	136,800	11,400	11,400	-	-	-	-	-	-	-	-	-	-	22,800	17%
Repairs and Maintenance	121,547	14,112	14,292	-	-	-	-	-	-	-	-	-	-	28,403	23%
Materials, Supplies, and Textbooks	30,308	-	4,376	-	-	-	-	-	-	-	-	-	-	4,376	14%
Capital Outlay (Equipment, Buses, etc.)	9,365	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
All Other Objects	20,400	7,603	3,394	-	-	-	-	-	-	-	-	-	-	10,996	54%
TOTAL GENERAL FUND EXPENDITURES	1,868,407	152,748	166,458	-	-	-	-	-	-	-	-	-	-	319,206	17%
OTHER EXPENDITURES															
Capital Improvement Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Food Services Expenditures	65,595	-	238	-	-	-	-	-	-	-	-	-	-	238	0%
Student Fee Expenditures	6,000	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Grant Expenditures	1,502,866	34,199	30,421	-	-	-	-	-	-	-	-	-	-	64,620	4%
Other Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
TOTAL OTHER EXPENDITURES	1,574,461	34,199	30,660	-	-	-	-	-	-	-	-	-	-	64,858	4%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	3,442,868	186,947	197,118	-	-	-	-	-	-	-	-	-	-	384,065	11%
TOTAL EXCESS OR (SHORTFALL)	23,772	(14,700)	30,666	-	-	-	-	-	-	-	-	-	-	15,966	67%
REVENUE PER STUDENT	28,290	1,522	2,013	-	-	-	-	-	-	-	-	-	-	3,534	
EXPENSE PER STUDENT	28,096	1,652	1,742	-	-	-	-	-	-	-	-	-	-	3,393	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	194	(130)	271	-	-	-	-	-	-	-	-	-	-	141	

based on current enrollment

CASH													
Cash Balance - Beginning of Month	-	-	-	-	-	-	-	-	-	-	-	-	-
Credits	186,360	211,894	-	-	-	-	-	-	-	-	-	-	-
Debits	(186,360)	(211,894)	-	-	-	-	-	-	-	-	-	-	-
Cash Balance - End of Month	-	-	-	-	-	-	-	-	-	-	-	-	-
BANK RECONCILATION COMPLETED?	YES	YES											

FEDERAL FUNDS

FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	-	-	0%	TITLE I NEGLECTED FY2022	-	-	0%	IDEA B FY2023	72,716.26	-	0%
ESSER FY2022	-	-	0%	SQIG FY2022	-	-	0%	TITLE I FY2023	141,667.28	-	0%
ESSER II FY22	-	47,843.79	0%	EONC FY22	-	-	0%	TITLE I NEGLECTED FY2023	-	-	0%
ARP ESSER FY22	-	-	0%	TITLE IV FY22	-	-	0%	EONC FY23	4,481.22	-	0%
IDEA B FY2022	-	9,600.91	0%	ECSE FY2022	-	-	0%	TITLE IV FY23	10,198.99	-	0%
NC SSI FY2022	-	678.30	0%	TITLE IIA FY2022	-	-	0%	ECSE FY2023	1,201.41	-	0%
SIG FY2022	-	-	0%	ESSER II FY23	174,010.21	-	0%	TITLE IIA FY2023	9,837.22	-	0%
TITLE I FY2022	-	11,725.06	0%	ARP ESSER FY23	946,192.28	-	0%		-	-	0%

Total YTD Grant Revenue	$ 69,848.06
	$ -

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
65631	07/15/22	HUNTINGTON INSURANC	0010000250030000	855	6/2022- 10/2023 EXC	$ 2,840.67	300
65631	07/15/22	HUNTINGTON INSURANC	0010000250030000	855	6/22-10/23 CYBER LI	$ 2,975.39	300
65631	07/15/22	HUNTINGTON INSURANC	0010000250030000	855	6/22-10/23 DIRECTOR	$ 1,786.49	300
65632	07/15/22	LEVEL DATA INC	0010000296030000	416	G-SUITE ADD-ON STUD	$ 52.09	300
65634	07/15/22	JOHNSON CONTROLS SE	0010000276030000	423	RESET ALARM	$ 696.95	300
65636	07/15/22	HEALTHCARE BILLING	0010000241630000	419	TOLSCH	$ 415.67	300
65672	07/15/22	VERIZON WIRELESS	0010000296030000	441	VERIZON - CELLULAR	$ 60.00	300
V1698	07/19/22	TDG FACILITIES SERV	0010000270030000	423	FY23 MAINT/JANITORI	$ 9,711.16	300
V1699	07/20/22	NSSSS INC	0010000276030000	413	CONTRACT_ PROVIDE S	$ 150.00	300
65707	07/22/22	PAYSCHOOLS	0010000250030000	419	FY23 ANNUAL SERVICE	$ 320.00	300
65711	07/22/22	BLUE TECH_SMART SOL	0010000296030000	416	FILEBOUND	$ 420.95	300
65718	07/22/22	JOHNSON CONTROLS SE	0010000276030000	429	FY23 MONITORING (FI	$ 246.60	300
65729	07/22/22	BCN TELECOM	0010000296030000	441	TOLEDO PHONE LINES	$ 371.39	300
V1703	07/22/22	PITNEY BOWES (SENDP	0010000250030000	443	POSTAGE SENDPRO_QTR	$ 53.01	300
V1706	07/22/22	ESC OF LAKE ERIE WE	0010000250030000	415	SPONSOR FEES	$ 3,957.38	300
V1708	07/22/22	HP FINANCIAL SERVIC	0010000296030000	426	(ADM $100.27 - SCH	$ 100.10	300
V1709	07/22/22	CIT	0010000296030000	426	COPIER LEASES	$ 362.69	300
V1727	07/26/22	REBECA L TYNER	0010000241130000	431	6/2 HOME-TOLSCH-HOT	$ 67.86	300
V1727	07/26/22	REBECA L TYNER	0010000241130000	439	6/2 DINNER DURING O	$ 17.99	300
V1727	07/26/22	REBECA L TYNER	0010000241130000	431	6/3 HOTEL-TOLSCH-HO	$ 67.86	300
V1727	07/26/22	REBECA L TYNER	0010000241130000	431	6/23 HOME-TOLSCH-HO	$ 66.11	300
V1727	07/26/22	REBECA L TYNER	0010000241130000	439	6/2, 6/3, 6/23 TURN	$ 23.25	300
65769	07/29/22	BLUE TECHNOLOGIES	0010000296030000	429	COPIER CLICK COUNTS	$ 79.82	300
65774	07/29/22	JOHNSON CONTROLS SE	0010000276030000	429	FY23 MONITORING (FI	$ 84.83	300
65774	07/29/22	JOHNSON CONTROLS SE	0010000276030000	429	FY23 MONITORING (FI	$ 246.60	300
V1729	07/29/22	MFB HAMILTON PROPER	0010000270030000	839	FY23 BLDG LEASE TOL	$ 11,400.00	300
V1732	07/29/22	NSSSS INC	0010000276030000	413	CONTRACT_ PROVIDE S	$ 120.00	300
V1735	07/29/22	HNB MASTERCARD	0010000110030000	439	N. UPHAM / OTES TRA	$ 208.06	300
V1735	07/29/22	HNB MASTERCARD	0010000110030000	439	6/7-6/10 M. MURPHY	$ 236.47	300
V1735	07/29/22	HNB MASTERCARD	0010000110030000	439	J. CURTIS / SITE VI	$ 208.06	300
V1735	07/29/22	HNB MASTERCARD	0010000296030000	433	TURNPIKE EZPASS -	$ 13.00	300
V1735	07/29/22	HNB MASTERCARD	0010000241030000	433	TURNPIKE EZPASS -	$ 19.75	300
65812	08/05/22	CDW-G	0010000296030000	419	E-RATE FRN 21990135	$ 24.00	300
65812	08/05/22	CDW-G	0010000296030000	419	E-RATE FRN 21990135	$ 234.45	300
65812	08/05/22	CDW-G	0010000296030000	419	E-RATE FRN 21990135	$ 132.30	300

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
65844	08/12/22	STAPLES ADVANTAGE	0010000110030000	512	TOLSCH_OFFICE SUPPL	$ 9.64	300
65844	08/12/22	STAPLES ADVANTAGE	0010000110030000	512	TOLSCH_OFFICE SUPPL	$ 199.03	300
65846	08/12/22	RENAISSANCE	0010000110030000	511	Q#2825462 / ACCELER	$ 3,995.60	300
65849	08/12/22	REA & ASSOCIATES IN	0010000250030000	843	AUDIT SCHOOLS_INV31	$ 95.83	300
65850	08/12/22	EMBASSY SUITES COLU	0010000242130000	432	MEETING ROOMS	$ 51.13	300
65850	08/12/22	EMBASSY SUITES COLU	0010000110030000	439	AUG 4&5, 2022 / INS	$ 80.28	300
65860	08/12/22	HEALTHCARE BILLING	0010000241630000	419	TOLSCH	$ 5.42	300
65873	08/12/22	VERIZON WIRELESS	0010000296030000	441	VERIZON - CELLULAR	$ 60.00	300
V1745	08/12/22	TDG FACILITIES SERV	0010000270030000	423	FY23 MAINT/JANITORI	$ 12,294.05	300
V1746	08/12/22	JARED WESLEY	0010000296030000	433	7/11 HOME-TOLSCH-HO	$ 73.75	300
V1749	08/16/22	LOWES PROX	0010000276030000	590	CAT 6 CABLES AND SU	$ 1.17	300
V1750	08/16/22	AMAZON.COM	0010000276030000	514	EYE WASH STATION SI	$ 11.99	300
V1750	08/16/22	AMAZON.COM	0010000276030000	514	EYE WASH STATION IN	$ 17.86	300
V1750	08/16/22	AMAZON.COM	0010000276030000	514	SPEAKMAN SE-4400 GR	$ 141.00	300
V1752	08/16/22	ESC OF LAKE ERIE WE	0010000250030000	415	SPONSOR FEES	$ 3,957.74	300
65905	08/19/22	HAMILTON COUNTY ESC	0010000110030000	432	JUNE 8-10, 2022 / N	$ 250.00	300
65910	08/19/22	HANOVER INSURANCE G	0010000250030000	855	6/30/22-6/30/23 INS	$ 2,193.47	300
65914	08/19/22	CDW-G	0010000296030000	419	QUOTE #MWVJ980 EXTR	$ 35.03	300
65919	08/19/22	OHIO MOBILE SHREDDI	0010000241530000	422	SHREDDING SERVICES	$ 71.36	300
65921	08/19/22	E3 DIAGNOSTICS	0010000215230000	423	Q#51823-1 / AUDIOME	$ 32.50	300
65926	08/19/22	BCN TELECOM	0010000296030000	441	TOLEDO PHONE LINES	$ 375.97	300
V1766	08/19/22	MARQUITA M MURPHY	0010000110030000	889	STAFF APPRECIATION	$ 72.22	300
65902	08/19/22	STAPLES ADVANTAGE	0060000312030000	519	GLOVES/ APRONS/ HAI	$ 238.44	300
V1777	08/22/22	HP FINANCIAL SERVIC	0010000296030000	426	(ADM $100.27 - SCH	$ 100.10	300
V1778	08/22/22	CIT	0010000296030000	426	COPIER LEASES	$ 362.69	300
65965	08/26/22	CDW-G	0010000296030000	416	M365	$ 2,098.10	300
65971	08/26/22	JOHNSON CONTROLS SE	0010000276030000	429	FY23 MONITORING (FI	$ 246.60	300
V1781	08/26/22	TREASURER OF STATE	0010000250030000	843	AUDIT REVIEWS_BLANK	$ 28.70	300
V1782	08/26/22	HNB MASTERCARD	0010000296030000	416	ONE CALL NOW: RENEW	$ 141.90	300
V1782	08/26/22	HNB MASTERCARD	0010000110030000	439	AUG. 5TH / MICHAEL'	$ 37.29	300
V1784	08/26/22	MFB HAMILTON PROPER	0010000270030000	839	FY23 BLDG LEASE TOL	$ 11,400.00	300
66010	09/02/22	REA & ASSOCIATES IN	0010000250030000	843	AUDIT SCHOOLS_FY22	$ 1,000.00	300
66014	09/02/22	LAKETEC	0010000296030000	419	ARUBA 5Y FC 24X7 ED	$ 38.99	300

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66014	09/02/22	LAKETEC	0010000296030000	419	ARUBA 5Y FC 24X7 ED	$ 101.79	300
66014	09/02/22	LAKETEC	0010000296030000	419	ARUBA CLEAR PASS NL	$ 19.62	300
66014	09/02/22	LAKETEC	0010000296030000	419	*** PROFESSIONAL SE	$ 76.09	300
66014	09/02/22	LAKETEC	0010000296030000	419	ARUBA SY FC 24X7 ED	$ 339.22	300
66015	09/02/22	BLUE TECHNOLOGIES	0010000296030000	429	COPIER CLICK COUNTS	$ 372.03	300
66021	09/02/22	JOHNSON CONTROLS SE	0010000276030000	423	SYSTEM UPGRADE TO L	$ 812.50	300
66031	09/02/22	PITNEY BOWES RESERV	0010000250030000	443	AUG_POSTAGE STAMPS	$ 54.54	300
66014	09/02/22	LAKETEC	5073022296030000	419	ARUBA CLEARPASS NLA	$ 769.25	300
66014	09/02/22	LAKETEC	5073022296030000	419	*** PROFESSIONAL SE	$ 757.76	300
66014	09/02/22	LAKETEC	5073022296030000	419	PROFESSIONAL SERVIC	$ 62.28	300
66014	09/02/22	LAKETEC	5073022296030000	419	PROFESSIONAL SERVIC	$ 46.71	300
66014	09/02/22	LAKETEC	5073022296030000	419	ARUBA CLEAR PASS NL	$ 197.81	300
66014	09/02/22	LAKETEC	5073022296030000	419	ARUBA CLEARPASS CX0	$ 87.92	300
66014	09/02/22	LAKETEC	5073022296030000	419	ARUBA CLEARPASS NLA	$ 230.78	300

JULY 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	NAME	ORIGINAL ENCUMBER AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
35497-24	0010000110030000	439	TOLSCH	14808	HNB MASTERCARD	0.50	07/29/22	JUNE 24TH HOTEL	-	0.50
40323-01	0010000110030000	439	TOLSCH	14808	HNB MASTERCARD	75.00	07/28/22	AUG. 4TH / ROUNDTABLES -	-	75.00
40325-01	0010000110030000	439	TOLSCH	14808	HNB MASTERCARD	34.64	07/28/22	AUG. 5TH / MICHAEL'S CATE	-	34.64
40244-01	0010000110030000	511	TOLSCH	15055	SAVVAS LEARNING CENTER	2,044.60	07/25/22	Q#199918-1 / ENVISION MAT	-	2,044.60
40313-01	0010000110030000	512	TOLSCH	15380	BLANKET PO_OFFICE SUPPLI	3,404.00	07/28/22	TOLSCH_OFFICE SUPPLIES	208.67	3,195.33
40170-01	0010000214230000	413	TOLSCH	11292	NORTHWEST OHIO SPEECH	4,687.50	07/18/22	SY23 / HEALTH SRVC / OT,	-	4,687.50
40170-01	0010000215230000	413	TOLSCH	11292	NORTHWEST OHIO SPEECH	86,346.00	07/18/22	SY23 / HEALTH SRVC / OT,	-	86,346.00
40170-01	0010000218130000	413	TOLSCH	11292	NORTHWEST OHIO SPEECH	86,346.00	07/18/22	SY23 / HEALTH SRVC / OT,	-	86,346.00
40069-01	0010000241030000	433	TOLSCH	14808	HNB MASTERCARD	100.00	07/13/22	TURNPIKE EZPASS - BLANK	19.75	80.25
40067-01	0010000241530000	422	TOLSCH	15073	OHIO MOBILE SHREDDING	345.60	07/13/22	SHREDDING SERVICES (QRTLY	71.36	274.24
40062-19	0010000241630000	419	TOLSCH	11301	HEALTHCARE BILLING SRVCS	3,067.58	07/13/22	TOLSCH-FY20 FINAL SETTLEM	-	3,067.58
40257-19	0010000241630000	419	TOLSCH	11301	HEALTHCARE BILLING SRVCS	2,380.52	07/25/22	TOLSCH	5.42	2,375.10
40196-01	0010000242130000	432	TOLSCH	11653	EMBASSY SUITES COLUMBUS	181.35	07/19/22	HOTEL ROOMS 6/3-6/5 FOR P	-	181.35
40088-01	0010000250030000	419	TOLSCH	14445	PAYSCHOOLS	10.00	07/14/22	FY23 ONLINE CARD PROCESSI	-	10.00
40063-01	0010000250030000	415	TOLSCH	10274	ESC OF LAKE ERIE WEST_AC	51,168.00	07/13/22	SPONSOR FEES	7,915.12	43,252.88
40065-01	0010000250030000	443	TOLSCH	11511	PITNEY BOWES (SENDPRO AC	212.05	07/13/22	POSTAGE SENDPRO_QTRLY	53.01	159.04
40066-01	0010000250030000	443	TOLSCH	14808	HNB MASTERCARD	80.00	07/13/22	STAMP REFILL ROLLS_FY23 B	-	80.00
40273-01	0010000250030000	843	TOLSCH	10081	REA & ASSOCIATES INC.	3,679.00	07/27/22	AUDIT SCHOOLS_FY22 + MSP	-	3,679.00
40172-01	0010000270030000	423	TOLSCH	14942	TDG FACILITIES SERVICES	117,699.22	07/18/22	FY23 MAINT/JANITORINAL SE	22,005.21	95,694.01
40221-01	0010000270030000	839	TOLSCH	14194	MFB HAMILTON PROPERTIES	136,800.00	07/21/22	FY23 BLDG LEASE TOLSCH	11,400.00	125,400.00
40070-01	0010000276030000	423	TOLSCH	11282	JOHNSON CONTROLS SECURIT	812.50	07/14/22	SYSTEM UPGRADE TO LTE CEL	-	812.50
40183-01	0010000276030000	429	TOLSCH	11282	JOHNSON CONTROLS SECURIT	2,959.20	07/18/22	FY23 MONITORING (FIRE & S	578.03	2,381.17
33136-05	0010000296030000	419	TOLSCH	11021	CDW-G	11.25	07/11/22	ERATE FRN #2199013579.014	-	11.25
33136-07	0010000296030000	419	TOLSCH	11021	CDW-G	114.75	07/11/22	ERATE FRN # 2199013579.01	-	114.75
33136-08	0010000296030000	419	TOLSCH	11021	CDW-G	104.67	07/11/22	ERATE FRN # 2199013579.01	-	104.67
40048-01	0010000296030000	416	TOLSCH	15236	ONSOLVE	141.90	07/13/22	ONE CALL NOW: RENEWAL	-	141.90
40058-01	0010000296030000	416	TOLSCH	11021	CDW-G	2,098.10	07/13/22	M365	-	2,098.10
40060-01	0010000296030000	429	TOLSCH	11018	BLUE TECHNOLOGIES	4,084.40	07/13/22	COPIER CLICK COUNTS	79.82	4,004.58
40054-01	0010000296030000	426	TOLSCH	14637	CIT	4,352.28	07/13/22	COPIER LEASES	725.38	3,626.90
40057-01	0010000296030000	426	TOLSCH	15058	HP FINANCIAL SERVICES	1,201.32	07/13/22	(ADM $100.27 - SCH $100.	200.20	1,001.12
40069-01	0010000296030000	433	TOLSCH	14808	HNB MASTERCARD	50.00	07/13/22	TURNPIKE EZPASS - BLANK	13.00	37.00
40025-01	0010000296030000	441	TOLSCH	13960	BCN TELECOM	4,800.00	07/13/22	TOLEDO PHONE LINES / ALA	747.36	4,052.64
40059-01	0010000296030000	441	TOLSCH	11590	VERIZON WIRELESS	720.00	07/13/22	VERIZON - CELLULAR BILL	120.00	600.00
			TOLSCH Total			520,111.93			44,142.33	475,969.60

AUGUST 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	NAME	ORIGINAL ENCUMBER AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
40606-01	0060000312030000	519	TOLSCH	10203	AMAZON.COM	18.90	08/26/22	SANITIZER TABLETS/ STRIPS	-	18.90
40354-01	0010000110030000	511	TOLSCH	14327	AMPLIFY EDUCATION INC	7,314.00	08/02/22	AMPLIFY READING INTERVENT	-	7,314.00
40354-01	0010000220030000	412	TOLSCH	14327	AMPLIFY EDUCATION INC	350.00	08/02/22	AMPLIFY READING INTERVENT	-	350.00
40347-01	5902023220030000	412	TOLSCH	15213	CHARLES NEWQUIST	2,500.00	08/08/22	08/09/2022 PD	-	2,500.00
40595-01	0010000110030000	439	TOLSCH	11653	EMBASSY SUITES COLUMBUS	105.65	08/26/22	COACHES PD / NOV. 7&8, 20	-	105.65
40456-01	0010000110030000	432	TOLSCH	11163	ESC OF LAKE ERIE WEST	170.00	08/16/22	RES. ED. TRAINING / M. PA	-	170.00
40516-01	0010000250030000	855	TOLSCH	15394	HANOVER INSURANCE GROUP	5,876.11	08/17/22	6/30/22-6/30/23 INS. COMM	2,193.47	3,682.64
40329-01	0010000220030000	412	TOLSCH	14808	HNB MASTERCARD	450.00	08/08/22	08/03/2022 HOTEL STAY	-	450.00
40329-02	0010000220030000	412	TOLSCH	14808	HNB MASTERCARD	450.00	08/08/22	08/04/2022 HOTEL STAY	-	450.00
40411-01	0010000250030000	848	TOLSCH	14808	HNB MASTERCARD	25.00	08/11/22	ANNUAL PCARD FEE	-	25.00
40508-01	0010001110030000	511	TOLSCH	14808	HNB MASTERCARD	1,300.00	08/17/22	BULK STUDENT SUPPLIES_FOL	-	1,300.00
40648-01	0010000250030000	848	TOLSCH	14808	HNB MASTERCARD	31.99	08/31/22	BANK DEPOSIT SLIPS (200)	-	31.99
40592-01	0010000110030000	511	TOLSCH	10360	HOUGHTON MIFFLIN HARCOUR	2,119.81	08/26/22	CURRICULUM MATERIALS (HMH	-	2,119.81
40473-01	0010000110030000	511	TOLSCH	10405	MCGRAW HILL SCHOOL EDUCA	4,939.20	08/16/22	QUOTE # TBRAN-07212022-00	-	4,939.20
40473-99	0010000110030000	511	TOLSCH	10405	MCGRAW HILL SCHOOL EDUCA	395.14	08/16/22	ESTIMATED SHIPPING/HANDLI	-	395.14
40596-01	5073023110030000	511	TOLSCH	14280	RENAISSANCE	1,152.36	08/26/22	RENAISSANCE PRODUCTS	-	1,152.36
40376-01	0010000110030000	511	TOLSCH	15055	SAVVAS LEARNING CENTER	9,176.31	08/04/22	QUOTE NUMBER: 199924-1	-	9,176.31
40597-01	0010000110030000	511	TOLSCH	15055	SAVVAS LEARNING CENTER	7,918.50	08/26/22	ENVISION A|G|A	-	7,918.50
40597-02	0010000110030000	511	TOLSCH	15055	SAVVAS LEARNING CENTER	596.00	08/26/22	ENVISIONMATH 6-8	-	596.00
40597-99	0010000110030000	511	TOLSCH	15055	SAVVAS LEARNING CENTER	661.81	08/26/22	ESTIMATED SHIPPING/HANDLI	-	661.81
40644-01	0010000276030000	413	TOLSCH	13407	SCENARIO LEARNING LLC	235.00	08/30/22	SAFESCHOOLS INCIDENT REPO	-	235.00
40415-01	0060000312030000	519	TOLSCH	13328	STAPLES ADVANTAGE	298.85	08/11/22	GLOVES/ APRONS/ HAIRNETS/	238.44	60.41
40556-01	0010000250030000	848	TOLSCH	13328	STAPLES ADVANTAGE	31.99	08/19/22	BANK DEPOSIT STAMP	-	31.99
40370-01	0010000250030000	843	TOLSCH	10082	TREASURER OF STATE OF OH	400.00	08/03/22	AUDIT REVIEWS_BLANKET PO	28.70	371.30
40377-01	5365023110030000	511	TOLSCH	10507	VOYAGER SOPRIS LEARNING	931.70	08/04/22	QUOTE NUMBER 00121226	-	931.70
			TOLSCH Total			47,448.32			2,460.61	44,987.71
			Grand Total			47,448.32			2,460.61	44,987.71

Governing Authority Resolution
October 17, 2022

Resolved, the Governing Authority hereby approves the attached October Submission of the Five-Year Forecast and directs the management company to submit it to the school's sponsor.

Signed:

_____
Governing Authority President/Secretary/Presiding Member

FY23 - October 2022 Submission
IRN No.: 000301
Type of School: Communtiy School Brick and Mortar
Contract Term: 07/01/2019 - 06/30/2023

County: Lucas

School Name: **Summit Academy Toledo**
Statement of Receipt, Disbursements, and Changes in Fund Cash Balances
For the Fiscal Years Ended 2020 through 2022, Actual and
the Fiscal Years Ending 2023 through 2027, Forecasted

	ACTUAL			FORECASTED				
	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027
Operating Receipts								
State Foundation Payments (3110, 3211)	1,878,187	1,987,573	1,909,238	1,993,221	2,092,882	2,197,526	2,307,402	2,422,773
Charges for Services (1500)	-							
Fees (1600, 1700)	2,412	2,500	56,755	5,673	5,957	6,254	6,567	6,896
Other (1830, 1840, 1850, 1860, 1870, 1890, 3190)	115,681	82,225	82,453	66,889	70,233	73,745	77,432	81,304
Total Operating Receipts	1,996,280	2,072,298	2,048,446	2,065,783	2,169,072	2,277,526	2,391,402	2,510,972
Operating Disbursements								
100 Salaries and Wages	-	-	-	-	-	-	-	-
200 Employee Retirement and Insurance Benefits	-	-	-					
400 Purchased Services	2,262,359	2,447,503	2,399,078	3,397,443	3,499,366	3,604,347	3,712,478	3,823,852
500 Supplies and Materials	38,264	75,168	115,476	30,308	31,217	32,154	33,118	34,112
600 Capital Outlay -New	12,009	4,723	15,177	9,365	9,646	9,935	10,233	10,540
700 Capital Outlay - Replacement	-			-	-	-	-	-
800 Other	-	20,539	33,389	5,752	5,925	6,102	6,285	6,474
819 Other Debt			-					
Total Operating Disbursements	2,312,632	2,547,933	2,563,120	3,442,868	3,546,154	3,652,539	3,762,115	3,874,978
Excess of Operating Receipts Over (Under) Operating Disbursements	(328,229)	(475,635)	(514,674)	(1,377,085)	(1,377,082)	(1,375,013)	(1,370,713)	(1,364,006)
Nonoperating Receipts/(Disbursements)								
Federal Grants (all 4000 except fund 532)	316,352	335,673	675,201	1,400,857	1,414,866	1,429,014	1,443,304	1,457,737
State Grants (3200, except 3211)	-	-	-	-	-	-	-	-
Restricted Grants (3219, Community School Facilities Grant)	-	-	-	-	-	-	-	-
Donations (1820)	-	-	-	-	-	-	-	-
Interest Income (1400)	-	-	-	-	-	-	-	-
Debt Proceeds (1900)	-	-	-	-	-	-	-	-
Debt Principal Retirement	-	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-	-
Transfers - In	-	-	-	-	-	-	-	-
Transfers - Out	-	-	-	-	-	-	-	-
Total Nonoperating Revenues/(Expenses)	316,352	335,673	675,201	1,400,857	1,414,866	1,429,014	1,443,304	1,457,737
Excess of Operating and Nonoperating Receipts Over/(Under) Operating and Nonoperating Disbursements	(11,877)	(139,962)	160,527	23,772	37,784	54,001	72,592	93,731
Fund Cash Balance Beginning of Fiscal Year	45,043	33,166	(106,796)	53,731	77,503	115,287	169,288	241,880
Fund Cash Balance End of Fiscal Year	33,166	(106,796)	53,731	77,503	115,287	169,288	241,880	335,611

Assumptions

	ACTUAL			FORECASTED				
	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027
Staffing/Enrollment								
Total Student FTE	117	115	114	123	129	135	142	149
Instructional Staff	16.00	26.00	26.0	26	27	28	28	29
Administrative Staff	6.00	3.00	3.0	3	3	3	3	3
Other Staff	8.00	1.00	1.0	1	1	1	1	1
Purchased Services								
Rent	360,000.00	360,000.00	270,000.00	136,800	140,904	145,131	149,485	153,970
Utilities	-	32,473.00	18,866.00	14,398	14,830	15,275	15,733	16,205
Other Facility Costs	70,556.98	104,710.00	114,327.00	121,547	125,193	128,949	132,818	136,802
Insurance	5,116.14	5,750.00	18,017.00	18,400	18,952	19,521	20,106	20,709
Management Fee	(42,390.03)	321,600.00	337,366.00	472,435	486,608	501,206	516,242	531,730
Sponsor Fee	46,622.80	45,301.00	45,785.00	51,168	52,703	54,284	55,913	57,590
Audit Fees	5,546.00	6,200.00	5,374.00	2,000	2,060	2,122	2,185	2,251
Contingency	-							
Transportation	520.00							
Legal	-							
Marketing	-							
Consulting	-							
Salaries and Wages	1,189,724.16	1,079,879.00	1,094,924.00	642,252	661,520	681,365	701,806	722,860
Employee Benefits	362,580.29	335,575.00	243,201.00	154,138	158,762	163,525	168,431	173,484
Special Education Services								
Technology Services								
Food Services	74,186.50	54,836.00	56,349.00	65,595	67,563	69,590	71,677	73,828
Other	189,896.16	101,179.00	194,869.00	1,718,710	1,770,271	1,823,379	1,878,081	1,934,423
Total	2,262,359.00	2,447,503.00	2,399,078.00	3,397,443.00	3,499,366.29	3,604,347.28	3,712,477.70	3,823,852.03
	-	-	-	-	-	-	-	-
Financial Metrics								
Debt Service Payments	-	-	-	-	-	-	-	-
Debt Service Coverage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Growth in Enrollment	0.00%	0.00%	-1.79%	-1.01%	7.73%	5.00%	5.00%	5.00%
Growth in New Capital Outlay	0.00%	0.00%	-60.67%	221.34%	-38.29%	3.00%	3.00%	3.00%
Growth in Operating Receipts	0.00%	0.00%	3.81%	-1.15%	0.85%	5.00%	5.00%	5.00%
Growth in Non-Operating Receipts/Expenses	0.00%	0.00%	6.11%	101.15%	107.47%	1.00%	1.00%	1.00%
Days of Cash	0.00	0.02	0.01	-0.04	0.02	0.02	0.03	0.04

Assumptions Narrative Summary

Fiscal Year 2023-2027 Projected Debt					
Description	Beginning Year Balance	Principle Retirement	Interest Expense	Ending Year Balance	Debitor/ Creditor
FTE Review	$ -	$ -	$ -	$ -	
Loan A	$ -	$ -	$ -	$ -	
Loan B	$ -	$ -	$ -	$ -	
Line of Credit	$ -	$ -	$ -	$ -	
Notes, Bonds	$ -	$ -	$ -	$ -	
Capital Leases	$ -	$ -	$ -	$ -	
Payables (Past Due 180+ days)	$ -	$ -	$ -	$ -	
Total	$ -	$ -	$ -	$ -	

FY20 amounts are taken directly from previous 5-Year Forecasts
FY21 & FY22 amounts are based on the YTD June Financials
FY22 amounts are based on the FY22 budget.
The school classifies federal and state grant reimbursements as nonoperating receipts; however, the disbursements related to these receipts are classified as operating disbursements. This gives the appearance disbursements exceed receipts until the nonoperating receipts (federal and state grants) are considered.
Operating and non-operating revenues for FY24 through FY27 are based on a 5% projected increase year-over-year.
Operating and non-operating expenses for FY24 through FY27 are based on a 3% increase in year-over-year.
The school has no debt.
Purchased services include salaries and wages, as all employees for the school are employees of the management company.
The management company for the school is Summit Academy Management and the Management Agreement is 100% pass-through.
The Treasurer for the school is Scott Pittman

Director's Report

Month(s): September 2022
School: Toledo
Director: Marquita Murphy

STUDENTS

Enrollment: 113

Attendance Rate: 92

Suspensions/Expulsions: 6

Additional Comments: One suspension was twice for the same students

STAFF

Vacancies: Martial Arts Instructor

Intervention Specialist (2) Instructional aides (1)

New Hires: Anthony Wheeler Instructional Aide, Janette Johnson Instructional Aide

Teacher/Student Ratio: Kindergarten: 1:6, First/Second: 2:13, Third/Fourth: 2:12

Fifth/Sixth: 1:17, Seventh/Eighth:1:19

Ninth: 1:12, tenth: 1:16, eleventh: 1:8, twelfth: 1:10

Additional Comments: two instructional aides rotate in high school classes for additional support

ACADEMICS

List any assessments administered during the month(s) of this report: Renaissance STAR

Restart Readiness: Highschool Benchmarking

Additional Comments:

EVENTS – Please list any recent or upcoming events

How To Survive Middle School Parent/Student Meeting: September 28th

SUMMIT ACADEMY MANAGEMENT

2791Mogadore Road | Akron, Ohio 44312

CEO Report

As we start a new school year, SAM will be implanting its strategic plan.

Our strategic time frame is three years starting July 2022.

The Mission of Summit Academy Management is: We design develop and deliver educational opportunities in a therapeutic environment so everyone can learn.

The strategic plan is focused on four key strategies:
1. Improve employee retention and professional growth.
2. Increase student achievement.
3. Build an infrastructure that utilizes automation and reduces manual entry.
4. Expand learning opportunities for students with ADD, ADHD, and Autism.

Our organization is solid, resilient, and mission-driven. As we begin the implementation phase, there will be opportunities for you to contribute your thoughts and ideas through ad-hoc teams.

We are excited to launch this plan and we are in the process of completing a short video announcement along with a strategic plan information card for all employees and our Governing Authorities. Sara Andreski will be leading the operational aspect of the plan.

Focusing on our third goal of utilizing automation and reducing manual entry, SAM finished a five-month evaluation process of a new Student Information Software, Infinite Campus. This software will replace our current system, DASL/ProgressBook. Infinite Campus has the ability for schools to utilize online registration and eventually eliminate paper records in the schools. The projected timeline for the project is August of 2023. Madison Cox will lead the team on the implementation.

Federal Programs

This year we were notified in mid-June of two grant changes.

We received increased funding in the Expanding Opportunities for Each Child grant that expands access to and enrollment in school improvement activities. We target this grant to focus on the eligible areas of career pathways and personalized

learning. This increase was significant and was determined by the Ohio Department of Education's school label. School labels are based on the school's performance on the Ohio assessments. Schools that have the priority designation received $27,777 and the focus-designated schools received $20,833. In prior years we received grants ranging from $77 -$6,424 for our schools.

The second change was the addition of Title I Supplemental School Improvement Grants. This grant focuses on sustainable school improvement activities that increase student achievement and address school needs. Priority schools received $71,877 and focus schools received $46,720.

There are two schools that did not qualify to receive either of these funds. This is because they did well on the state assessment the last time the labels were assigned. They may become eligible when the Ohio Department of Education resets school labels this fall based on the test scores from the 2021-2022 school year.

Information Technology (IT)

- **Middletown School Move**
  - The Middletown Secondary school move is almost complete from an IT standpoint. They have new network cables ran, phones, internet access, and Wifi. We are still waiting for Spectrum to build out their phone at that location, so for now phones are being routed through the old building. We hope to have this completed in the next week or two.
- **Wireless network refresh**
  - Due to supply chain issues, we have been unable to obtain new wireless access points to replace the aging ones that are at some of our schools. They have been on order since last August, however, we have yet to receive any. Unfortunately, the vendor is unable to provide an ETA for the new access points. Once we receive the new access points IT will work with the school director to schedule their installation.
  - The following schools are slated to receive the new access points once they arrive:
    - Cincinnati Transitional
    - Cincinnati Community
    - Columbus
    - Dayton Community
    - Dayton Transitional
    - Middletown
    - Painesville
    - Toledo

- Warren Middle
- Warren Elementary
- Youngstown Secondary

- **Network Infrastructure Build Out**
    - A couple of years ago during the E-Rate funding window IT queried the schools asking for input on where wireless dead zones existed within their buildings.
    We took the information we received and ran new cables to accommodate new access points for the locations specified. Unfortunately, we are still waiting on new access points to be delivered, but the infrastructure is in place for us to install them once we receive them.

        Schools that had new lines run are:
        - Lorain Secondary
        - Toledo
        - Warren Middle
        - Akron Middle/Secondary
        - Akron Elementary
        - Cincinnati
        - Columbus

- **iPads for SPED**
    - Using ESSER funds, we purchased 52 iPads for SPED to use with their students. Previously when we deployed iOS devices, we've either used shared Apple IDs or allowed staff members to use their own. This often resulted in password issues, complexities when obtaining Apps, and iPads that were returned "locked" and unable to be used by Summit Academy.

        Utilizing the Microsoft 365 license that we already have, and their "Endpoint Management" product, we are able to maintain control of the iPads, and ensure that when we receive them back, they can be used once again. We also have the ability to obtain/purchase Apps via Apples volume purchasing program. This will allow us to maintain licenses for applications that we have purchased and allow them to be re-used by others in the future without the need to re-purchase them.
- **Bluetooth Display Adapters for the Viewsonic Viewboards**
    - After consulting with the vendor of the Viewboards (Viewsonic), we determined that it would be best if we disabled the ability of staff to access the built-in OS of the Viewboards, instead instructing staff to plug into the Viewboard with the supplied HDMI and USB cables.

While this works in most situations, there were several staff members who had some difficulty connecting to the boards due to their laptops missing the required ports, or classroom layouts and the distance of the cables.

IT has submitted an order to purchase Bluetooth devices that staff are able to use to wirelessly connect to the Viewboards and project their laptop screens to it from almost anywhere in the classroom. This will eliminate the need for connecting using HDMI and USB cables in most situations. 1 Bluetooth device has been ordered per Viewboard. These devices will connect directly to the Viewboards.

We hope the receive the order next week. Once received, IT will need to apply a firmware update to each device. Once the devices have been received and updated IT will begin installing them. The earliest estimated time for deployment is the week of 9/12/2022

- **Network Segmentation/Network Policy**
  - We are in the planning stage of segmenting the networks at our schools. What this means is that things like phones, HVAC controls, IoT devices, etc., will not be on the same network segment as each other. They will still be accessible over the network, but we will configure that access to only what is needed for things to work properly.

    This will greatly increase our security stance with regard to the network. For example, can isolate a device controlling an HVAC unit to only have access to the internet and the server that it needs to talk to in order to function. If that HVAC unit gets compromised, then it will not have access to any of our workstations, or servers thus minimizing what the attacker can threaten.

    This will also reduce some of the chatter on the network which would in turn make for a better experience when using the network. For example, currently, our phones are on the same network segment as everything else in a building (Cameras, Chromebook, Windows PCs, etc.) and are competing with those devices for network resources, which can degrade the call quality. One moved to their own network segment, that competition is reduced to just the phones, which would improve call quality.

    This will also allow us to have better insight as to what is on our network and set up rules for what types of devices are allowed on our network. A good example is non-Summit-issued or "personal" devices that some people attach to our network. Those devices do not have our security policies on them, and we do not know what is running on them, if they

have antivirus, etc. Devices such as these could endanger our network and data by introducing malware into the environment, and by harvesting login credentials, among other things. As we have no control over these devices, an active attack could go unnoticed.

For these devices, we will have the ability to place them on a network segment that gives them some access to the network, such as allowing them to access the internet but not allowing them to access our servers or data. This will greatly increase our security stance from a network point of view.

This project is still underway. We hope to begin implementation in the next 2 months once some other projects have been completed.

Special Education

The special education department is focusing on the following:

1) Statewide Tasks:
   a. A meeting will be held with each Special Education Administrative school team in August to discuss: roles (to ensure all responsibilities and tasks are covered); American Rescue Plan (ARP) funds and purchase orders; goals for this school year; review of ETRs and IEPs to be completed along with anticipated initial evaluations; map out a plan for the completion of vision, hearing, and developmental screenings; review the school's Positive Behavior Interventions and Supports (PBIS) school-wide plan, and discuss changes for internal monitoring.
   b. We are continuing to vet and interview candidates for open Special Education Administrative school team members. A contingency plan has been created to ensure coverage where there are current openings.
   c. The Executive Director of Special Education is working with schools that have an Improvement Plan based on the results of the latest Special Education Profiles to complete any remaining activities ahead of the September 20, 2022, State deadline. Eight schools remain to be cleared (seven schools have already been cleared).
   d. Two special projects are being completed using available wellness funds. The projects examine the following:
      i. Tier 1, 2, and 3 PBIS interventions: those working on this project are identifying interventions at each tier across our schools, identifying how each intervention addresses symptoms of a specific mental health diagnosis and analyzing which interventions have resulted in student progress.

      ii. Social/Emotional Programming: those working on this project are identifying programming used in each of our schools and specific pieces of the program that address symptoms of a specific mental health diagnosis and/or a developmental disability.

    e. We will assist building teams all fall to ensure all deadlines are met. This includes assisting with conducting vision screenings, achievement testing, intelligence testing, writing reports for the ETR, compiling the ETR and/or IEP, etc.

2) Training

    a. A calendar was distributed in Spring 2022 with a list of special education-specific and clinical training that will be conducted each month during the 2022-23 school year.

    b. August special education trainings are being conducted and include: Updates, Changes, and Reminders; Specially Designed Instruction; Tracking Spreadsheets and Workload Calculators; Master Spreadsheets and Organizational Tips; Internal Monitoring Procedures; Performance Rubrics/Self-Assessments; Suicidality/Homicidality Assessment; Virtual Intervention Specialist Protocols; Behavior Specialists – Caseload, Role in the classroom, Daily activities, Collaboration with teachers, Role with students not on caseload, Role of Behavior Specialist in Elem/Mid where there is no Performance Coach, and Role with Functional Behavior Assessments and Behavior Intervention Plans; Delivering Transition Activities and Logs; Transition Progress Reports; Graduation Requirements; Third Grade Reading Guarantee; and training with Contracted Related Service Providers on Determining Caseload, Spreadsheets/Workload Calculator, ETR/IEP Writing, and iPads.

    c. Additional individualized training continues to be provided, as well.

Student Staff Information System (SSIS)

<u>21-22 EOY Reporting</u>

All EMIS collections required to ODE by the deadline on 7/13/22 for the 21-22 school year for all Summit Academy schools were completed and submitted. The Spring EOC collection is the only exception to this deadline and was submitted for the 7/19/22 deadline. The Spring EOC sub-group for all schools in the Assessment collections (A) was extended to 7/19/22 per ODE, due to the lateness of OST testing files from the vendor.

<u>22-23 BOY</u>

SIS Database is defaulted and active to 22-23 school year
Students with active status at the end of the 21-22 school year have been moved up to the 22-23 school year

GradeBook database will be integrated and become active during the week of 8/1/22

SPED database will be available on 8/1/22

<u>PEBT</u>

One additional submission is planned for the first week of August for any corrections needed to EOY 21-22 benefits. This collection/submission is not scheduled to be continued.

Human Resources Updates for October, 2022

- Health Benefits
  - Summit Academy Management has contracted with Anthem to provide health benefits for our staff. We have four options available to employees.
- Payroll Processes
  - Prior to May, 2022, we had only one employee trained to process payroll. We currently have two employees trained now and are training a third.
- Employee Relations and Support
  - Summit Academy Management has two dedicated HR Generalists who are in weekly contact with building directors. They offer assistance with personnel management, compliance and other procedural issues.
- Technology
  - Summit Academy Management is implementing several technological improvements with UKG (Kronos). The timekeeping and accruals module is implemented for October, additional modules are in development.

Health and Safety

Grant Mueller, Director of Health and Safety, visited every school in the month of September and will continue to make regular rounds to identify any issues in our buildings. There has been much positive feedback following his building visits. Primary focus points for the first semester are as follows:

- Lockdown devices
- Keying system
- Alarm panel upgrades
- Visitor management kiosks

Educational Service Center of Lake Erie West
Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy Toledo   **Month: October**

Presented by:	Brittany Beck Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	The 2022 Fall Governing Authority Training Sunshine Laws and Open Meetings with Adam Shira is virtually scheduled for October 22nd, 2022 from 9:00 – 11:30 am. This training will meet the HB2 requirement in which ALL board members are required to complete Sunshine Laws and Open Meetings training. The school's Local Report Card data has been released by the ODE. You will notice many changes including a change from letter grades to stars (3 stars = proficiency). Within the next two weeks our office will be releasing the Annual Evaluations of each of the sponsored schools. This evaluation is used to determine the progress of our schools and if the contract performance goals have been met or not met. Due to changes in the LRC, many areas will be marked as NA. This year's contract 11.6 goal template has been released and the school will be required to complete new goals for this year, including a new board goal. Summit Academy Toledo attended a professional learning session offered by the ESCLEW to support the understanding and creation of these goals on Friday, October 7th. The due date for goal submission will be Friday, November 4th.	
Recent Site Visit Highlights	The October site visit was on Tuesday, October 4th. Some items we discussed included fall assessment scores and interventions, KRA assessments, and teacher/administration evaluation process. The RTAE also conducted 2 classroom observations.	
Financial Update	The monthly financial review has occurred between the school treasurer and the ESCLEW Financial Consultant and there are no red flags at this time.	

2022 – 2023 Governing Authority Goal (Attachment 11.6)			
Goal			
Evidence			
Progress	No Progress ☐	Making Progress ☐	Met Goal ☐ N/A ☒

Other Items Discussed:	

Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	

Governing Authority Meeting
Public Notice

Date: **October 17, 2022**
Time: **5:30pm**
Location: **301 Collingwood Rd., Toledo, OH 43460**

The Governing Authority of Summit Academy – Toledo will hold a regular meeting at the date, time, and location noted above.

The meeting is open to the public.

NAME (PRINT)	SIGNATURE
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