



Governing Authority Regular Meeting
Location: 1660 Sternblock Ln., Cincinnati, OH 45237
November 1, 2022 | 4:00PM

Agenda

1. Call to Order/Roll Call

- Caleb Brunner, President
- Thomas Hargis, Vice President
- Jeffrey Anderson, Secretary
- Walter Henry
- Josephine Howard
- Cheryl Lee

2. Approval of Agenda

3. Approval of Minutes

- Regular Meeting – September 6, 2022

4. General Action Items

- Resolution and Annual Review Health and Safety Policies
- Monthly Residency Verifications - July, August, September, and October 2022

5. Financial Reports and Action Items

- Financial Report – August and September 2022

6. Reports

- School Report
- Summit Academy Management Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

7. Other Business

- Status of Open Meeting/ Public Record Training

8. Public Participation

- *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

9. Adjournment



Regular Meeting Minutes | September 6, 2022 | 5:30PM

Location: 5800 Salvia Ave., Cincinnati, OH 45224

Approved on November 1, 2022

Governing Authority Members Roll Call:

• Caleb Brunner, President	Present
• Thomas Hargis, Vice President	Present
• Jeffrey Anderson, Secretary	Present
• Walter Henry	Present
• Josephine Howard	Absent
• Cheryl Lee	Present

Administrative Support Personnel Present:

- Stephen Geresy, Director
- Chris Wheeler, Executive Director of School Operations
- Scott Pittman, Treasurer
- Amy Cole, Vice President of Human Resources
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

Sponsor Representative Present:

- Algott Herman, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Brunner called the meeting to order at 4:05 PM and called the roll.

2. Approval of Agenda

- Mr. Hargis moved that the Agenda be approved as amended. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Mr. Hargis moved that the Minutes of the Regular Meeting held on July 10, 2022 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Hargis moved that the Resolution and 2021-2022 Annual Report be approved. The motion was seconded and carried unanimously.
- Mr. Hargis moved that the Monthly Residency Verifications for June 2022 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Pittman presented the Treasurer's Report and Financials.

- Mr. Hargis moved that the Treasurer's Report and Financials for June and July 2022 be approved. The motion was seconded and carried unanimously.
- Mr. Hargis moved that the Resolution and Acknowledgement of Receipt of the 2021-2022 Detailed Accounting be approved. The motion was seconded and carried unanimously.
- Mr. Hargis moved that the Resolution and 2022-2023 Annual Budget be approved. The motion was seconded and carried unanimously.
- Mr. Hargis moved that the Resolution and October Submission of the Five-Year Forecast be approved. The motion was seconded and carried unanimously.

6. Reports

- Mr. Geresy presented the School Report. He stated that enrollment is 14 students higher than last year and the School is fully staffed. Attendance rate is 90%. He reviewed the grading criteria for this year. Mr. Geresy is working with Grant Mueller on the school safety plan.
- Ms. Cole presented the Management Company Report. She referred the Governing Authority to the written report and highlighted Summit Academy Management's Strategic Plan. She reviewed the four goals and steps that will be taken to achieve those goals. Ms. Cole also provided updates on human resources, IT and Special Education.
- Mr. Herman presented the Sponsor Report. He asked the Governing Authority members if they had any changes to their contact information. Mr. Herman reviewed the most recent site visit and reminded the Governing Authority to check their email for information from Kurt Aey. The sponsor's monthly financial review showed no red flags.

7. Other Business

- Mr. Brunner opened a discussion on the status of Open Meeting and Public Records training.

8. Public Participation

- None

9. Adjournment

- Mr. Brunner adjourned the meeting at 4:40 PM.

Signed:

Governing Authority President/Secretary/Presiding Member



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Academy - Cincinnati HS and CS

Month: September

Presented by:	Algott Herman, Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>Kurt Aye, Community Schools Director, provided a Sponsor Update to all governing authority members as well as school leaders. I recommend you check your email to review his comments. He commented on:</p> <ul style="list-style-type: none"> • Ohio's Suicide Hotline • Governing Authority Book Club • Roles and Responsibilities of Ohio Community School Stakeholders • The ESCLEW Statewide Sponsor Meeting – held August 4th in Toledo • 11.6 Goals • 2022-2023 Site Visits <p>Just as a reminder, there are governing board goals to be included in each school's 11.6 goals. This topic would be an excellent topic for discussion at the next governing board meeting.</p> <p>I sent a short “checklist” of sorts regarding school safety to each building principal and I intend to talk about school safety in my September site visits and probably in each site visit this year even though the discussion may not be a formal item in the visit rubric.</p>	
Recent Site Visit Highlights	No formal site visits since May 2022	
Financial Update	Linda Moye, CS Financial Consultant, reported that she had no financial concerns regarding either school.	

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
Goal	NA – 11.6 Goals not submitted yet for either school			
Evidence	NA			
Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Other Items Discussed:	I will discuss each school's 11.6 Goals, staffing concerns, building needs, school safety and security, and plans/goals for the 2022-2023 SY at my next site visit on September 6 th .
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Educational Service Center of Lake Erie West Community Schools Center

Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



Governing Authority Resolution November 1, 2022

Resolved, the Governing Authority has conducted its annual review of the following Health and Safety Policies:

- Use of Medications
- Care of Students with Diabetes
- Health Examinations and Immunizations
- Peanut or Other Food Allergies
- Dangerous Weapons
- Visitors, Volunteers, and Guests
- OSHA/Bloodborne Pathogens Exposure Control Plan
- School Emergency Management Plan
- Prior Notification of Pesticide Application
- Wellness
- Food Sale Standards
- Head Lice
- Safety Drills
- Health Services
- Emergency Medical Procedures
- Emergency Medical Authorization
- Infectious Disease
- AIDS
- Bed Bug Infestations
- Facility Security
- Student Suicide
- Accidents to Students
- OSHA/PERRP Compliance/Risk Reduction Program
- Hazard Communication Plan
- Toxic Hazards and Asbestos Hazards
- Prevention of Lead Poisoning
- Food Services
- Free and Reduced-Price Meals
- Hand Washing
- Control of Communicable Diseases
- Possession and Use of Inhalers
- Possession and Use of Epinephrine Auto-Injectors
- AED/CPR Training
- Emergency Preparedness and Evacuation
- Use of Tobacco and Other Stimulants
- Access of Transgendered Individuals to Activities/Programs
- Reporting Child Abuse and Neglect
- Face Coverings (Masks)
- Remote Learning Plan
- Drug Prevention
- Materials Regarding Sexual Activity
- Harassment, Intimidation and Bullying

Signed:

Governing Authority President/Secretary/Presiding Member



Governing Authority Resolution November 1, 2022

Resolved, the Governing Authority hereby approves the Monthly Residency Verifications for July, August, September, and October 2022.

Signed:

Governing Authority President/Secretary/Presiding Member



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: July 2022

Official School Name: Cintra

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: Aug 2021

Type: Duke

SECOND STUDENT

Date: Nov. 2021

Type: Social Security Income Letter

MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

FIRST STUDENT

Date: Aug 2, 2022

Details: Confirmation of ^{July} packet mailing by phone

SECOND STUDENT

Date: Aug 3, 2022

Details: Confirmation of ^{July} packet mailing by phone

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☐ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☐ No

Completed By Signature: Amie Burgess

Completed By Printed: Amie Burgess

Date: 8/3/2022

Director Signature: [Signature]

Director Printed: STRECHER

Date: 8-3-22



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: Aug 2022
Official School Name: Cintra

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: Aug 2022 Type: Duke Bill

SECOND STUDENT

Date: Aug 2022 Type: Duke Bill

MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

FIRST STUDENT

Date: Aug 2022 Details: Re-Enrollment POR

SECOND STUDENT

Date: Aug 2022 Details: Re-Enrollment POR

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

Completed By Signature: Amie Burgess

Completed By Printed: Amie Burgess Date: 8/30/22

Director Signature: Steve Burgess

Director Printed: STEVE BURGESS Date: 8-30-22



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: September 2022

Official School Name: Antara

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 9/6/22 Type: Lease

SECOND STUDENT

Date: 8/22/22 Type: Water Bill

MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 9/6/22 Details: Lease

SECOND STUDENT

Date: 8/22/22 Details: Water Bill

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☐ Yes ☐ No New Address: ☒ Yes ☐ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

Completed By Signature: Amie Burgess

Completed By Printed: Amie Burgess Date: 9/7/22

Director Signature: Steve Gersy 9-7-22

Director Printed: STEVE GERSY Date: 9-7-22



Summit Academy SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: October 2022

Official School Name: Contra

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: Aug 1, 22 Type: Duke Energy Bill

SECOND STUDENT

Date: Aug 22 Type: Cable / Home Internet

MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 10/3/22 Details: called parent for verification

SECOND STUDENT

Date: 10/4/22 Details: Talked to parent at IEP meeting

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

Completed By Signature: Amie Burgess

Completed By Printed: Amie Burgess Date: 10/4/22

Director Signature: [Signature]

Director Printed: STUE GERESE Date: 10-4-22



Monthly Financial Report for Cincinnati Transition High School
August of Fiscal Year 2023

310	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	57.09	50.35	50.35											50.35	88%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 880,000	\$ 70,317	\$ 72,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 142,361	16%
Capital Improvement Revenue (003)	\$ 26,171	\$ 2,083	\$ 2,083	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,166	16%
Food Services Revenue (006)	\$ 28,350	\$ 3,973	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,973	14%
Student Fee Revenue (009)	\$ 2,643	\$ -	\$ 1,346	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,346	51%
Grant Revenue (400's, 500's)	\$ 496,918	\$ 10,041	\$ 39,816	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,857	10%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 1,434,083	\$ 86,414	\$ 115,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,703	14%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 318,181	\$ 39,305	\$ 43,582	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,887	26%
Fringe Benefits	\$ 73,127	\$ 13,032	\$ 12,696	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,728	35%
Purchased Services - Non-Employees	\$ 146,867	\$ 263	\$ 1,624	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,887	1%
Purchased Services - Management Company Fees	\$ 233,592	\$ 12,922	\$ 12,369	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,291	11%
Purchased Services - Sponsorship Fees	\$ 22,596	\$ 1,810	\$ 1,810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,620	16%
Utilities (Electric, Gas, Telephone, Internet, etc.)	\$ 41,540	\$ 1,713	\$ 1,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,612	9%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 1,865	\$ 557	\$ 557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,113	60%
Rent / Lease (Building / Facility)	\$ 153,000	\$ 12,750	\$ 12,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,500	17%
Repairs and Maintenance	\$ 66,839	\$ 6,326	\$ 5,849	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,176	18%
Materials, Supplies, and Textbooks	\$ 14,913	\$ 12	\$ 3,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,652	24%
Capital Outlay (Equipment, Buses, etc.)	\$ 4,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
All Other Objects	\$ 11,900	\$ 3,542	\$ 2,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,713	48%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,089,128	\$ 92,232	\$ 98,947	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,178	18%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Food Services Expenditures	\$ 41,770	\$ -	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246	1%
Student Fee Expenditures	\$ 2,643	\$ -	\$ 1,548	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,548	59%
Grant Expenditures	\$ 517,955	\$ 16,787	\$ 15,116	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,902	6%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 562,368	\$ 16,787	\$ 16,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,696	6%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 1,651,496	\$ 109,018	\$ 115,856	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,875	14%
TOTAL EXCESS OR (SHORTFALL)	\$ (217,413)	\$ (22,604)	\$ (568)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (23,172)	11%
REVENUE PER STUDENT	\$ 25,120	\$ 1,716	\$ 2,290	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,006	
EXPENSE PER STUDENT	\$ 28,928	\$ 2,165	\$ 2,301	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,466	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ (3,808)	\$ (449)	\$ (11)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (460)	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 77,467	\$ 106,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (77,467)	\$ (106,342)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES												

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	IDEA B FY2023	\$ 37,264.59	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	SOIG FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 36,847.44	\$ -	0%
ESSER II FY22	\$ -	\$ 15,720.18	0%	EONC FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 1,830.00	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	EONC FY23	\$ 1,247.28	\$ -	0%
IDEA B FY2022	\$ -	\$ 3,429.26	0%	ECSE FY2022	\$ -	\$ -	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
NC SSI FY2022	\$ -	\$ 20,000.00	0%	TITLE IIA FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 95,995.41	\$ -	0%	TITLE IIA FY2023	\$ 3,029.74	\$ -	0%
TITLE I FY2022	\$ -	\$ 6,877.97	0%	ARP ESSER FY23	\$ 291,106.48	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 49,857.40
	\$ -



Monthly Financial Report for Cincinnati Transition High School
September of Fiscal Year 2023

310	FY2023 BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD	% OF BUDGET
ENROLLMENT															
TOTAL STUDENT FTE (CS FUNDING REPORTS)	57.09	50.35	50.35	50.35										50.35	88%
OPERATIONAL REVENUES															
General Fund Revenue (001)	\$ 880,000	\$ 70,317	\$ 72,043	\$ 104,187	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,547	28%
Capital Improvement Revenue (003)	\$ 26,171	\$ 2,083	\$ 2,083	\$ 2,083	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,249	24%
Food Services Revenue (006)	\$ 28,350	\$ 3,973	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,973	14%
Student Fee Revenue (009)	\$ 2,643	\$ -	\$ 1,346	\$ 304	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650	62%
Grant Revenue (400's, 500's)	\$ 496,918	\$ 10,041	\$ 39,816	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,857	10%
Other Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OPERATIONAL REVENUE	\$ 1,434,083	\$ 86,414	\$ 115,289	\$ 106,574	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 308,277	21%
OPERATIONAL EXPENDITURES															
GENERAL FUND EXPENDITURES															
Personnel Services (Salaries and Wages)	\$ 318,181	\$ 39,305	\$ 43,582	\$ 11,675	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,561	30%
Fringe Benefits	\$ 73,127	\$ 13,032	\$ 12,696	\$ 3,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,760	39%
Purchased Services - Non-Employees	\$ 146,867	\$ 263	\$ 1,624	\$ 3,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,962	3%
Purchased Services - Management Company Fees	\$ 233,592	\$ 12,922	\$ 12,369	\$ 10,729	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,020	15%
Purchased Services - Sponsorship Fees	\$ 22,596	\$ 1,810	\$ 1,810	\$ 1,980	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,601	25%
Utilities (Electric, Gas, Telephone, Internet, etc.)	\$ 41,540	\$ 1,713	\$ 1,899	\$ 2,357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,969	14%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$ 1,865	\$ 557	\$ 557	\$ 557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,670	90%
Rent / Lease (Building / Facility)	\$ 153,000	\$ 12,750	\$ 12,750	\$ 12,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,250	25%
Repairs and Maintenance	\$ 66,839	\$ 6,326	\$ 5,849	\$ 5,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,853	27%
Materials, Supplies, and Textbooks	\$ 14,913	\$ 12	\$ 3,640	\$ 1,383	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,035	34%
Capital Outlay (Equipment, Buses, etc.)	\$ 4,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
All Other Objects	\$ 11,900	\$ 3,542	\$ 2,171	\$ 1,817	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,531	63%
TOTAL GENERAL FUND EXPENDITURES	\$ 1,089,128	\$ 92,232	\$ 98,947	\$ 55,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,209	23%
OTHER EXPENDITURES															
Capital Improvement Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Food Services Expenditures	\$ 41,770	\$ -	\$ 246	\$ 5,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,494	13%
Student Fee Expenditures	\$ 2,643	\$ -	\$ 1,548	\$ 2,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,954	150%
Grant Expenditures	\$ 517,955	\$ 16,787	\$ 15,116	\$ 50,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,059	16%
Other Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
TOTAL OTHER EXPENDITURES	\$ 562,368	\$ 16,787	\$ 16,910	\$ 57,812	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,508	16%
TOTALS															
TOTAL OPERATIONAL EXPENDITURES	\$ 1,651,496	\$ 109,018	\$ 115,856	\$ 112,842	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337,717	20%
TOTAL EXCESS OR (SHORTFALL)	\$ (217,413)	\$ (22,604)	\$ (568)	\$ (6,269)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (29,440)	14%
REVENUE PER STUDENT	\$ 25,120	\$ 1,716	\$ 2,290	\$ 2,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,123	
EXPENSE PER STUDENT	\$ 28,928	\$ 2,165	\$ 2,301	\$ 2,241	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,707	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	\$ (3,808)	\$ (449)	\$ (11)	\$ (125)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (585)	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 77,467	\$ 106,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (77,467)	\$ (106,342)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
BANK RECONCILIATION COMPLETED?															
		YES	YES												

FEDERAL FUNDS											
FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET	FUND	BUDGETED REVENUE	YTD REVENUE	% OF BUDGET
MISC. STATE GRANTS FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%	IDEA B FY2023	\$ 37,264.59	\$ -	0%
ESSER FY2022	\$ -	\$ -	0%	SOIG FY2022	\$ -	\$ -	0%	TITLE I FY2023	\$ 36,847.44	\$ -	0%
ESSER II FY22	\$ -	\$ 15,720.18	0%	EONC FY22	\$ -	\$ -	0%	TITLE I NEGLECTED FY2023	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 1,830.00	0%	TITLE IV FY22	\$ -	\$ 1,999.99	0%	EONC FY23	\$ 1,247.28	\$ -	0%
IDEA B FY2022	\$ -	\$ 3,429.26	0%	ECSE FY2022	\$ -	\$ -	0%	TITLE IV FY23	\$ 10,000.00	\$ -	0%
NC SSI FY2022	\$ -	\$ 20,000.00	0%	TITLE IIA FY2022	\$ -	\$ -	0%	ECSE FY2023	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	ESSER II FY23	\$ 95,995.41	\$ -	0%	TITLE IIA FY2023	\$ 3,029.74	\$ -	0%
TITLE I FY2022	\$ -	\$ 6,877.97	0%	ARP ESSER FY23	\$ 291,106.48	\$ -	0%		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 49,857.40
	\$ -

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
65844	08/12/22	STAPLES ADVANTAGE	0010000110031000	512	CINTRA_OFFICE SUPPL	\$ 89.40	310
65846	08/12/22	RENAISSANCE	0010000110031000	511	Q#2825462 / ACCELER	\$ 3,159.80	310
65849	08/12/22	REA & ASSOCIATES IN	0010000250031000	843	AUDIT SCHOOLS_INV31	\$ 95.83	310
65850	08/12/22	EMBASSY SUITES COLU	0010000242131000	432	MEETING ROOMS	\$ 51.13	310
65850	08/12/22	EMBASSY SUITES COLU	0010000110031000	439	AUG 4&5, 2022 / INS	\$ 80.28	310
65873	08/12/22	VERIZON WIRELESS	0010000296031000	441	VERIZON - CELLULAR	\$ 60.00	310
V1742	08/12/22	ST. CLARE CHURCH	0010000270031000	429	JULY 2022 LAWN CARE/	\$ 126.46	310
V1742	08/12/22	ST. CLARE CHURCH	0010000270031000	451	ELECTRIC	\$ 1,115.19	310
V1742	08/12/22	ST. CLARE CHURCH	0010000270031000	452	WATER	\$ 160.08	310
V1742	08/12/22	ST. CLARE CHURCH	0010000270031000	453	GAS	\$ 563.61	310
V1745	08/12/22	TDG FACILITIES SERV	0010000270031000	423	FY23 MAINT/JANITORI	\$ 4,781.82	310
V1747	08/12/22	STEVEN GARY WICK	0010000296031000	433	7/12 HOME-CINTRA-HO	\$ 37.50	310
65885	08/12/22	YONDR INC	0090000110031000	511	QUOTE #GB1033 LOCKI	\$ 1,500.00	310
65885	08/12/22	YONDR INC	0090000110031000	511	ESTIMATED SHIPPING/	\$ 105.00	310
V1749	08/16/22	LOWES PROX	0010000276031000	590	CAT 6 CABLES AND SU	\$ 1.17	310
V1750	08/16/22	AMAZON.COM	0010000110031000	512	CINTRA_OFFICE SUPPL	\$ 39.13	310
V1752	08/16/22	ESC OF LAKE ERIE WE	0010000250031000	415	SPONSOR FEES	\$ 1,810.17	310
V1753	08/16/22	DE LAGE LANDEN	0010000296031000	426	COPIER LEASES	\$ 456.50	310
V1750	08/16/22	AMAZON.COM	0090000110031000	511	PO32427 RETURN LOCK	\$ (239.70)	310
65899	08/19/22	CRAYONS TO COMPUTER	0010000110031000	511	CRAYONS TO COMPUTER	\$ 350.00	310
65909	08/19/22	GUARDIAN ALARM COMP	0010000276031000	429	FY22/23 ALARM MONIT	\$ 135.03	310
65910	08/19/22	HANOVER INSURANCE G	0010000250031000	855	6/30/22-6/30/23 INS	\$ 1,021.91	310
65914	08/19/22	CDW-G	0010000296031000	419	QUOTE #MWVJ980 EXTR	\$ 35.03	310
65921	08/19/22	E3 DIAGNOSTICS	0010000215231000	423	Q#51823-1 / AUDIOME	\$ 32.50	310
V1765	08/19/22	MARK ALAN MICHAEL	0010000230031000	433	7/19 HOME-CINTRA-HO	\$ 61.87	310
65902	08/19/22	STAPLES ADVANTAGE	0090000110031000	511	STUDENT SUPPLIES	\$ 182.55	310
V1777	08/22/22	HP FINANCIAL SERVIC	0010000296031000	426	(ADM \$100.27 - SCH	\$ 100.10	310
65965	08/26/22	CDW-G	0010000296031000	416	M365	\$ 1,165.61	310
65971	08/26/22	JOHNSON CONTROLS SE	0010000276031000	429	FY23 MONITORING (FI	\$ 62.29	310
V1781	08/26/22	TREASURER OF STATE	0010000250031000	843	AUDIT REVIEWS_BLANK	\$ 28.70	310
V1782	08/26/22	HNB MASTERCARD	0010000296031000	416	ONE CALL NOW: RENEW	\$ 227.04	310
V1782	08/26/22	HNB MASTERCARD	0010000110031000	439	AUG. 5TH / MICHAEL'	\$ 18.64	310
V1782	08/26/22	HNB MASTERCARD	0010000250031000	848	ANNUAL PCARD FEE	\$ 25.00	310

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1783	08/26/22	ST. CLARE CHURCH	0010000270031000	839	FY22 BLDG LEASE CIN	\$ 12,750.00	310
V1785	08/26/22	TDG FACILITIES SERV	5073022276031000	423	SUMMER DEEP CLEANIN	\$ 2,000.00	310
66010	09/02/22	REA & ASSOCIATES IN	0010000250031000	843	AUDIT SCHOOLS_FY22	\$ 1,000.00	310
66014	09/02/22	LAKETEC	0010000296031000	419	ARUBA 5Y FC 24X7 ED	\$ 20.25	310
66014	09/02/22	LAKETEC	0010000296031000	419	ARUBA 5Y FC 24X7 ED	\$ 52.85	310
66014	09/02/22	LAKETEC	0010000296031000	419	ARUBA CLEAR PASS NL	\$ 10.19	310
66014	09/02/22	LAKETEC	0010000296031000	419	*** PROFESSIONAL SE	\$ 39.50	310
66014	09/02/22	LAKETEC	0010000296031000	419	ARUBA SY FC 24X7 ED	\$ 176.11	310
66015	09/02/22	BLUE TECHNOLOGIES	0010000296031000	429	COPIER CLICK COUNTS	\$ 154.78	310
66022	09/02/22	SHC SERVICES INC	0010000215231000	413	SY23 HEALTH SRVC .	\$ 204.45	310
66005	09/02/22	STAPLES ADVANTAGE	0060000312031000	519	GLOVES/ APRONS/ HAI	\$ 246.37	310
66014	09/02/22	LAKETEC	5073022296031000	419	*** PROFESSIONAL SE	\$ 486.68	310
66014	09/02/22	LAKETEC	5073022296031000	419	PROFESSIONAL SERVIC	\$ 32.33	310
66014	09/02/22	LAKETEC	5073022296031000	419	PROFESSIONAL SERVIC	\$ 24.25	310
66014	09/02/22	LAKETEC	5073022296031000	419	ARUBA CLEAR PASS NL	\$ 102.70	310
66014	09/02/22	LAKETEC	5073022296031000	419	ARUBA CLEARPASS CX0	\$ 45.64	310
66014	09/02/22	LAKETEC	5073022296031000	419	ARUBA CLEARPASS NLA	\$ 399.37	310
66014	09/02/22	LAKETEC	5073022296031000	419	ARUBA CLEARPASS NLA	\$ 119.81	310

SEPTEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1800	09/06/22	TDG FACILITIES SERV	0010000270031000	423	FY23 MAINT/JANITORI	\$ 4,781.82	310
V1804	09/07/22	AMAZON.COM	0010000296031000	517	MICROSOFT WIRELESS	\$ 294.20	310
V1804	09/07/22	AMAZON.COM	0090000110031000	511	STUDENT SUPPLIES /	\$ 63.95	310
66052	09/09/22	RENAISSANCE	5073023110031000	511	MYON NEWS STUDENT S	\$ 1,899.00	310
66052	09/09/22	RENAISSANCE	5073023110031000	511	RENAISSANCE PRODUCT	\$ 500.00	310
66067	09/09/22	SHC SERVICES INC	0010000215231000	413	SY23 HEALTH SRVC .	\$ 68.15	310
66067	09/09/22	SHC SERVICES INC	0010000214231000	413	SY23 HEALTH SRVC .	\$ 158.63	310
66077	09/09/22	CHARTER COMMUNICATI	0010000296031000	441	CINTRA PHONE	\$ 183.75	310
66085	09/09/22	VERIZON WIRELESS	0010000296031000	441	VERIZON - CELLULAR	\$ 60.00	310
66090	09/09/22	ALTA FIBER	0010000296031000	441	CINTRA ALARM LINES	\$ 56.46	310
66099	09/09/22	ZOHO CORPORATION	0010000296031000	416	MANAGEENGINE SERVIC	\$ 95.36	310
66109	09/16/22	ACP CREATIVIT LLC	0010000296031000	441	MITEL ENTERPRISE SU	\$ 771.94	310
66116	09/16/22	STAPLES ADVANTAGE	0060000312031000	519	GLOVES/ APRONS/ HAI	\$ 5.73	310
66116	09/16/22	STAPLES ADVANTAGE	0060000312031000	519	GLOVES/ APRONS/ HAI	\$ 16.29	310
66121	09/16/22	RENAISSANCE	0010000110031000	511	QUOTE 2846418	\$ 900.00	310
66124	09/16/22	REA & ASSOCIATES IN	0010000250031000	843	AUDIT SCHOOLS_FY22	\$ 438.00	310
66132	09/16/22	DAYCARE CATERING SE	0060000312031000	462	CINTRA FY23 BLANKET	\$ 847.50	310
66132	09/16/22	DAYCARE CATERING SE	0060000312031000	462	CINTRA FY23 BLANKET	\$ 861.00	310
66132	09/16/22	DAYCARE CATERING SE	0060000312031000	462	CINTRA FY23 BLANKET	\$ 1,148.00	310
66136	09/16/22	HANOVER INSURANCE G	0010000250031000	855	6/30/22-6/30/23 INS	\$ 179.16	310
66144	09/16/22	CNA SURETY	0010000250031000	851	BOND RENEWALS PITTM	\$ 200.00	310
66147	09/16/22	SHC SERVICES INC	0010000218231000	413	SY23 HEALTH SRVC .	\$ 134.98	310
66147	09/16/22	SHC SERVICES INC	0010000215231000	413	SY23 HEALTH SRVC .	\$ 442.98	310
66147	09/16/22	SHC SERVICES INC	0010000214231000	413	SY23 HEALTH SRVC .	\$ 568.65	310
V1812	09/16/22	ESC OF LAKE ERIE WE	0010000250031000	415	SPONSOR FEES	\$ 1,980.38	310
V1814	09/16/22	HP FINANCIAL SERVIC	0010000296031000	426	(ADM \$100.27 - SCH	\$ 100.10	310
V1816	09/16/22	DE LAGE LANDEN	0010000296031000	426	COPIER LEASES	\$ 456.50	310
V1822	09/16/22	STEPHEN FRANK GERES	0010000242131000	433	8/3 HOME-CINTRA-HOT	\$ 114.38	310
V1822	09/16/22	STEPHEN FRANK GERES	0010000242131000	433	8/5 HOTEL-HOME	\$ 94.38	310
V1822	09/16/22	STEPHEN FRANK GERES	0010000242131000	439	8/3 DINNER DURING O	\$ 14.00	310
V1838	09/21/22	AMAZON.COM	0090000110031000	511	STUDENT SUPPLIES /	\$ 8.97	310
V1842	09/22/22	HNB MASTERCARD	0010000110031000	439	AUG. 4TH / ROUNDTAB	\$ 27.71	310
V1842	09/22/22	HNB MASTERCARD	0010000242131000	439	08/03/2022 HOTEL ST	\$ 163.90	310
V1842	09/22/22	HNB MASTERCARD	0010000220031000	412	08/04/2022 HOTEL ST	\$ 163.90	310
66184	09/23/22	STAPLES ADVANTAGE	0010000110031000	512	CINTRA_OFFICE SUPPL	\$ 91.05	310
66190	09/23/22	YOUNGS SCEENPRINTIN	0090000110031000	511	FLEECE HOODIES	\$ 1,850.50	310
66197	09/23/22	REA & ASSOCIATES IN	0010000250031000	843	FY22 OCOBA SCHOOL F	\$ 1,000.00	310
66203	09/23/22	DAYCARE CATERING SE	0060000312031000	462	CINTRA FY23 BLANKET	\$ 1,030.00	310
66213	09/23/22	JOHNSON CONTROLS SE	0010000276031000	429	FY23 MONITORING (FI	\$ 62.29	310
V1849	09/23/22	MARI LYNN DEW	0010000241131000	431	8/26 HOME-CINTRA-HO	\$ 69.37	310
V1857	09/23/22	SARA RHIANNON MARIE	0010000241131000	431	8/26 HOME-CINTRA-HO	\$ 105.00	310
66259	09/30/22	STAPLES ADVANTAGE	0010000110031000	512	CINTRA_OFFICE SUPPL	\$ 7.39	310

SEPTEMBER CHECK REGISTER

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
66259	09/30/22	STAPLES ADVANTAGE	0060000312031000	519	GLOVES/ APRONS/ HAI	\$ 7.79	310
66264	09/30/22	YOUNGS SCEENPRINTIN	0090000110031000	511	SENIOR SHIRTS	\$ 483.00	310
66268	09/30/22	DAYCARE CATERING SE	0060000312031000	462	CINTRA FY23 BLANKET	\$ 1,030.00	310
66275	09/30/22	SHC SERVICES INC	0010000215231000	413	SY23 HEALTH SRVC .	\$ 102.23	310
66275	09/30/22	SHC SERVICES INC	0010000218231000	413	SY23 HEALTH SRVC .	\$ 134.98	310
66275	09/30/22	SHC SERVICES INC	0010000215231000	413	SY23 HEALTH SRVC .	\$ 170.37	310
66275	09/30/22	SHC SERVICES INC	0010000214231000	413	SY23 HEALTH SRVC .	\$ 297.41	310
66275	09/30/22	SHC SERVICES INC	0010000214231000	413	SY23 HEALTH SRVC .	\$ 418.76	310
V1865	09/30/22	ST. CLARE CHURCH	0010000270031000	429	AUGUST 2022 LAWNCAR	\$ 276.42	310
V1865	09/30/22	ST. CLARE CHURCH	0010000270031000	451	ELECTRIC	\$ 1,087.01	310
V1865	09/30/22	ST. CLARE CHURCH	0010000270031000	452	WATER	\$ 197.66	310
V1865	09/30/22	ST. CLARE CHURCH	0010000270031000	839	FY22 BLDG LEASE CIN	\$ 12,750.00	310

AUGUST 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	NAME	ORIGINAL ENCUMBER AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
40522-01	0090000110031000	511	CINTRA	10203	AMAZON.COM	70.92	08/19/22	STUDENT SUPPLIES / LOCKER	63.95	6.97
40595-01	0010000110031000	439	CINTRA	11653	EMBASSY SUITES COLUMBUS	105.65	08/26/22	COACHES PD / NOV. 7&8, 20	-	105.65
40632-01	0010000110031000	432	CINTRA	10358	HAMILTON COUNTY ESC	340.00	08/29/22	KATE MEIRE / RES. ED PD /	-	340.00
40516-01	0010000250031000	855	CINTRA	15394	HANOVER INSURANCE GROUP	2,737.61	08/17/22	6/30/22-6/30/23 INS. COMM	1,021.91	1,715.70
40329-01	0010000220031000	412	CINTRA	14808	HNB MASTERCARD	225.00	08/08/22	08/03/2022 HOTEL STAY	-	225.00
40329-02	5073023220031000	412	CINTRA	14808	HNB MASTERCARD	225.00	08/08/22	08/04/2022 HOTEL STAY	-	225.00
40648-01	0010000250031000	848	CINTRA	14808	HNB MASTERCARD	31.99	08/31/22	BANK DEPOSIT SLIPS (200)	-	31.99
40469-01	5726023110031000	511	CINTRA	15395	PENN FOSTER CAREER SCHOO	1,265.00	08/16/22	CUSTOMER SERVICE AND SALE	-	1,265.00
40469-02	5726023110031000	511	CINTRA	15395	PENN FOSTER CAREER SCHOO	1,089.00	08/16/22	RETAIL INDUSTRY FUNDAMENT	-	1,089.00
40469-99	5726023110031000	511	CINTRA	15395	PENN FOSTER CAREER SCHOO	14.04	08/16/22	ESTIMATED SHIPPING/HANDLI	-	14.04
40596-01	5073023110031000	511	CINTRA	14280	RENAISSANCE	500.00	08/26/22	RENAISSANCE PRODUCTS	-	500.00
40598-01	5073023110031000	511	CINTRA	14280	RENAISSANCE	1,899.00	08/26/22	MYON NEWS STUDENT SUBSCRI	-	1,899.00
40644-01	0010000276031000	413	CINTRA	13407	SCENARIO LEARNING LLC	235.00	08/30/22	SAFESCHOOLS INCIDENT REPO	-	235.00
40415-01	0060000312031000	519	CINTRA	13328	STAPLES ADVANTAGE	298.85	08/11/22	GLOVES/ APRONS/ HAIRNETS/	246.37	52.48
40556-01	0010000250031000	848	CINTRA	13328	STAPLES ADVANTAGE	31.99	08/19/22	BANK DEPOSIT STAMP	-	31.99
40370-01	0010000250031000	843	CINTRA	10082	TREASURER OF STATE OF OH	400.00	08/03/22	AUDIT REVIEWS_ BLANKET PO	28.70	371.30
			CINTRA Total			9,469.05			1,360.93	8,108.12
			Grand Total			9,469.05			1,360.93	8,108.12

SEPTEMBER 2022 PURCHASE ORDER LIST

PURCHASE ORDER #	BUDGET UNIT	ACCOUNT	ORGANIZATION	VENDOR NUMBER	VENDOR NAME	ORIGINAL ENCUMBER AMOUNT	CHANGE AMOUNT	DATE ENCUMBERED	DESCRIPTION	TOTAL PAYMENT AMOUNT	BALANCE
40717-01	0090000110031000	511	CINTRA	10203	AMAZON.COM	13.99	-	09/06/22	POCKET WATCHES	-	13.99
40818-01	0010000250031000	851	CINTRA	11161	CNA SURETY	400.00	-	09/14/22	BOND RENEWALS PITTMAN/HOS	200.00	200.00
40746-01	0060000312031000	462	CINTRA	14020	DAYCARE CATERING SERVICE	47,800.00	-	09/08/22	CINTRA FY23 BLANKET	4,916.50	42,883.50
40978-01	5365023220031000	412	CINTRA	10358	HAMILTON COUNTY ESC	55,000.00	-	09/30/22	HCESC WILL PROVIDE COACHI	-	55,000.00
40823-01	0010000250031000	843	CINTRA	10081	REA & ASSOCIATES INC.	1,500.00	-	09/15/22	FY22 OCBOA SCHOOL FINANCI	1,000.00	500.00
40759-01	0010000110031000	511	CINTRA	13328	STAPLES ADVANTAGE	81.78	-	09/08/22	BULLETIN BOARD SUPPLIES /	-	81.78
			CINTRA Total			104,795.77	-			6,116.50	98,679.27
			Grand Total			104,795.77	-			6,116.50	98,679.27



September / October 2022 Director's Report

Month(s): August

School: Summit Academy THS- Cincinnati (CINTRA)

Director: Steve Geresy

STUDENTS

Enrollment: September 50.35 October 55.97 (Information based on Foundation Reports)

Attendance Rate: 89.63%

Suspensions/Expulsions: 4

Withdrawals: 1 / 1 Re-Enroll

Additional Comments: We continue to take calls from parents regarding their interest in our programs at Summit Academy and are in the process of enrolling one and collecting information on a couple others.

STAFF

Vacancies: Lunch Server

Teacher/Student Ratio: 1 to 8.25

Additional Comments: We are currently looking for a Lunch Server.

ACADEMICS

List any assessments administered during the month(s) of this report:

Math and ELA STAR Benchmarking has been completed for the fall reports.

Additional Comments: Friday teacher workdays have been well received, allowing time for meaningful data discussions and time for staff to complete weekly grades and develop plans for the next week.

A special thanks to our SPED team for meeting the ODE Compliance deadline for our foundation funding. Congrats to Carly McGee and her team: Andrea May, Michele Carlsen and Tre Davis. I personally want to thank all who chipped in and attended IEP/ETR meeting and contributed to ETR evaluations and reports.

As I indicated in the last report, we have made a major overhaul of our grading system that includes workplace skills along with academics. We're in the process of beginning to look at our first quarter data that will include a deep dive into grades, attendance, participation, and academic achievement.



Summit Academy
SCHOOLS

EVENTS – *Please list any recent or upcoming events*

We had our first A and B Only 1st Quarter Honor Roll Pizza Party on Thursday October 27th. We're excited that 45% of our students received this award for the 1st Quarter. They all enjoyed ending the day with pizza, pop, snacks and games in the gym. Congrats Students!!!

SUMMIT ACADEMY MANAGEMENT

2791 Mogadore Road | Akron, Ohio 44312

**Summit Academy**
SCHOOLS
Learning Without Limits

CURRICULUM**HUMAN RESOURCES**

- Health Benefits
 - Summit Academy Management has contracted with Anthem to provide health benefits for our staff. We have four options available to employees.
- Payroll Processes
 - Prior to May 2022, we had only one employee trained to process payroll. We currently have two employees trained now and are training a third.
- Employee Relations and Support
 - Summit Academy Management has two dedicated HR Generalists who are in weekly contact with building directors. They offer assistance with personnel management, compliance, and other procedural issues.
- Technology
 - Summit Academy Management is implementing several technological improvements with UKG (Kronos). The timekeeping and accruals module is implemented for October, additional modules are in development.

Health and Safety

Grant Mueller, Director of Health and Safety, visited every school in the month of September and will continue to make regular rounds to identify any issues in our buildings. There has been much positive feedback following his building visits. The primary focus points for the first semester are as follows:

- Lockdown devices
- Keying system
- Alarm panel upgrades
- Visitor management kiosks

FACILITIES**BOARD RELATIONS**

This a reminder that all Governing Authority members are required to complete Sunshine Law Training annually. The link to the Auditor of State training is <https://sunshinelaw.ohioattorneygeneral.gov/>.

Please send training certificates to Jacci Gilliland or to sponsorcompliance@summitacademies.org.

FEDERAL PROGRAMS

The Federal Programs department focus for the early fall has been dedicated to the final budget closing for the past grant year and starting up grant activities for the current school year. We are currently working on finalizing budgets and writing applications for the ESSER/ARP ESSER COVID-based grants. These funds help maintain staffing and provide much-needed resources to prevent, prepare and respond to COVID-19. Compliance reporting to ODE for the OH K-12 Title IV programs and Special Education disproportionality service spending in FY22 have been completed.

We plan to revise our FY23 grant applications this quarter when we receive budget adjustments from ODE that include unspent funds carried over from the previous grant year.

FOOD PROGRAM

As the holiday season approaches schools are planning to provide catered meals for the holidays. Akron Secondary will be hosting a student and parents' breakfast on November 22, 2022, from Cracker Barrel. Canton Secondary will be hosting its annual Thanksgiving dinner and handing out meal kits to families in need.

This school year, three of our Summit Academy schools have been selected for administrative reviews, S.A Painesville school, S.A Akron Secondary, and S.A Cincinnati. The Ohio Department of Education specialists will be visiting each school and conducting reviews through the CRRS portal of various claim reimbursement, CEP documents, and resource management documents, along with food programs offered throughout our schools. I will be collecting information and preparing for the reviews over the next month. This is one of three very important tasks coming up.

As the school year progresses, vendors have done a great job accommodating the needs of each school.



Educational Service Center of Lake Erie West Community Schools Center

ESC of Lake Erie West Community Schools Center Sponsor Update

School Name: Summit Community School and Transition High School - Cincinnati

Month: November

Presented by:	Algott Herman, Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p>The following are two very important items for school leaders. The first one is primarily for governing boards where the second is for school building leaders.</p> <p>Ohio Auditor of State, Keith Faber, Offers Live Virtual Certified Public Records Trainings</p> <p>This training seminar is in accordance with §109.43 of the Ohio Revised Code requiring Sunshine Law Training for all elected officials and/or their appropriate designees. This seminar satisfies the mandatory CPRT training requirement. The seminar will cover the responsibilities of those in a governing authority role, along with a review of the rights of the public records requester. The Public Records Act, Open Meetings Act and Records Retention will also be discussed. ~ Mandatory three hours ~ Attendance requirements to receive a certificate of completion.</p> <p>Threat Assessment Model Policy ORC Section 5502.262 requires each school building administrator to incorporate a school threat assessment plan and a protocol for the building's threat assessment team into the building's existing emergency management plan. Schools are allowed to adopt and adapt the OSSC model policy for this requirement. Additionally, school buildings serving grades 6 through 12 are required to create a multidisciplinary threat assessment team by March 24, 2023. Please contact Julie Kadri with any questions. Please visit the ESCLEW School Safety Compliance Requirements LiveBinder for more information on school safety and compliance. Access Key: safety</p>	
Recent Site Visit Highlights	I last visited Michelle and Steve on October 4 th and will visit them again on November 1st. We will discuss staffing needs, fall testing, school safety, and other rubric items on the site visit sheet. In addition to those monthly discussion items, I will interview 3 staff members.	
Financial Update	Linda Moye, Financial Consultant, recently talked with Scott Pittman, SAM Treasurer regarding the schools' finances. She reported that she has no issues or concerns.	

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
Goal	NA, not completed yet.			
Evidence				
Progress	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>



Educational Service Center of Lake Erie West Community Schools Center

Other Items Discussed:	
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	

In your sponsor update you will want to share the following:

Kurt Aey, the director of ESCLEW Community Schools sent an email containing the school's Annual Performance Report. The report summarizes the school's academic performance, legal compliance, financial health and sustainability, and organizational and operational performance according to the most recent data available for the year in review. You will also see within this report how your school has performed as compared to previous years in the current term of the contract. The Annual Performance Report also provides an overview of your school's enrollment demographics for the 2021-2022 school year.

The ESC of Lake Erie West is committed to promoting high-quality education for public school students in Ohio. This Annual Performance Report is produced in order to:

1. Provide timely information to the community school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract.
2. Identify the school's strengths and any areas needing improvement.
3. Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations.

This information will also be included in the Governing Authority update in the November Sponsor Newsletter. If you share the information in the October meeting, you are not required to share again in November.

SINGLE ACTION SHOOTING SOCIETY

SINGLE ACTION SHOOTING SOCIETY



Governing Authority Meeting Public Notice

Date: November 1, 2022
Time: 4:00 PM
Location: 1660 Sternblock Lane, Cincinnati, OH 45237

The Governing Authorities of Summit Academy Community School – Cincinnati and Summit Academy Transition High School – Cincinnati will hold a regular meeting at the date, time, and location above.

The meeting is open to the public.

Governing Authority Regular Meeting
Summit Academy Community School - Cincinnati
Summit Academy Transition High School - Cincinnati
November 1, 2022 | 4:00 PM

NAME (PRINT)

SIGNATURE

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.Summit Academy
SCHOOLS

Summit Academy Community School - Cincinnati
1660 Sternblock Lane, Cincinnati, OH 45237-3805

Summit Academy Transition High School – Cincinnati
5800 Salvia Ave., Cincinnati, OH 45224-3029