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Governing Authority Regular Meeting  
Location: 4700 Central Ave., Middletown, OH 45224  
July 20, 2022 | 6:00PM

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## Agenda

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### 1. Call to Order/Roll Call

- Brian Roth, President
- Michael Dailey, Vice President
- Jennifer Frey, Secretary
- Andrew Davenport
- Faustino Zapata

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### 2. Approval of Agenda

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### 3. Approval of Minutes

- Regular Meeting – April 26, 2022
- Special Meeting – June 21, 2022

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### 4. General Action Items

- Resolution and 2022-2023 Annual Review Assessments, Academic Prevention, and Intervention Services
- Resolution and Bi-Annual Review of the Career Advising Policy
- Resolution and 2022-2023 Substitute Teacher Qualifications
- Resolution and 2022-2023 Calamity Day Plan
- Resolution and 2022-2023 Career Tech Waiver
- Resolution and Visitor and Volunteer Policy
- Resolution and Monthly Residency Verifications – May and June 2022

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### 5. Financial Reports and Action Items

- Treasurer's Reports – April and May 2022

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### 6. Reports

- School Report
- Management Company Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

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### 7. Other Business

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### 8. Public Participation

- *Public Participation is limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

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### 9. Adjournment

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Regular Meeting Minutes | April 26, 2022 | 6:00PM

Location: Virtual

Approved on July 20, 2022

#### Governing Authority Roll Call:

- |                                  |         |
|----------------------------------|---------|
| • Brian Roth, President          | Present |
| • Michael Dailey, Vice President | Present |
| • Jennifer Frey, Secretary       | Present |
| • Andrew Davenport               | Present |
| • Faustino Zapata                | Present |

#### Administrative Support Personnel Present:

- Kelli Frisby, Director
- Chris Wheeler, Executive Director of School Operations
- Scott Pittman, Treasurer
- Mark Michael, Vice President of Operations

#### Sponsor Representative Present:

- Algott Herman, ESC of Lake Erie West

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### Minutes

#### 1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 6:45PM and called the roll.

#### 2. Approval of Agenda

- Ms. Frey moved that the Agenda be approved. The motion was seconded and carried unanimously.

#### 3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Regular Meeting held on March 2, 2022 be approved. The motion was seconded and carried unanimously.

#### 4. General Action Items

- Mr. Zapata moved that the Resolution Awarding Diplomas to the 2022 Graduates be approved. The motion was seconded and carried unanimously.
- Mr. Davenport moved that both the following items be approved:
  - Resolution and 2022-2023 Governing Authority Regular Meeting Calendar; and,
  - Resolution Appointing an Interim EMIS DesigneeThe motion was seconded and carried unanimously.



- Ms. Frey moved that the Resolution Appointing Ms. Frey as the Representative and Mr. Zapata as the Alternate to the SAM Annual Meeting be approved. The motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution and Monthly Residency Verifications for March and April 2022 be approved. The motion was seconded and carried unanimously.

#### 5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Pittman presented the Treasurer's Report and Financials.
- Ms. Frey moved that both the following be approved:
  - The Treasurer's Report and Financials for February and March 2022; and,
  - The Resolution and Five-Year Forecast (May submission).The motion was seconded and carried unanimously.

#### 6. Reports

- Ms. Frisby presented the School Report. Ms. Frisby reported the School had an enrollment of 85. She also reported that three teachers would not be returning in the fall. She also gave an update on end-of-year events. Graduation is scheduled for May 25, 2023.
- Mr. Michael presented the Management Company Report. Mr. Michael announced that the management company has hired Rob Stohlman and Jacci Gilliland. Mr. Stohlman is the new Director of Facilities and will be working closely with the School and TDG. Summer projects will include getting the vacated secondary space ready, removing the modulares and repaving/stripping the parking lot. Mr. Gilliland is the new Director of School/Sponsor Relations and Compliance. She will be working directly with the Governing Authority and Sponsor.
- Committee Reports: Subcommittee/Ambassador/Other - None
- Mr. Herman presented the Sponsor Report. Mr. Herman updated the Governing Authority regarding recent site visits. He also asked if any members contact information had changed and reminded everyone to read the Sponsor's newsletters. The Sponsor's financial review noted no red flags.

#### 7. Other Business

- Ms. Frey moved that the following slate be elected as the Governing Authority's Officers for the 2022-2023 school year:
  - a. President – Brian Roth
  - b. Vice President – Michael Dailey
  - c. Secretary – Jennifer FreyThe motion was seconded and carried unanimously.
- Ms. Frey moved that the Resolution Reelecting Members to New Terms be approved. The motion was seconded and carried unanimously.



8. Public Participation

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- None

9. Adjournment

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- Mr. Roth adjourned the meeting at 7:06PM.

Signed:

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Governing Authority President/Secretary/Presiding Member

Special Meeting Minutes | June 21, 2022 | 6:00PM

Location: Virtual

Approved on July 20, 2022

#### Governing Authority Roll Call:

- |                                  |         |
|----------------------------------|---------|
| • Brian Roth, President          | Present |
| • Michael Dailey, Vice President | Present |
| • Jennifer Frey, Secretary       | Present |
| • Andrew Davenport               | Present |
| • Faustino Zapata                | Present |

#### Administrative Support Personnel Present:

- Scott Pittman, Treasurer
- Jacci Gilliland, Director of School/Sponsor Relations and Compliance

#### Sponsor Representative Present:

- Algott Herman, ESC of Lake Erie West

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### Minutes

#### 1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 6:11PM and called the roll.

#### 2. Approval of Agenda

- Mr. Zapata moved that the Agenda be approved. The motion was seconded and carried unanimously.

#### 3. General Action Items

- Ms. Frey moved that the following General Action Items be approved:
  - Resolution and Approval of the Sponsor Contract Modification
  - Resolution and Annual Review of the Parent/Family Engagement in Title I Programs and Parental Involvement and Use of Evidence Based Research
  - Resolution and Approval of the Ohio Department of Education's Special Education Model Policies and Procedures for the 2022-2023 School Year
  - Resolution Appointing the EMIS Designee for the 2022-2023 School Year
  - Resolution Regarding the Summer Food ProgramThe motion was seconded and carried unanimously.



4. Other Business

- Mr. Pittman presented the School's Plans for Use of Federal IDEA Part B and ARP IDEA Part B Funds for the 2022-2023 School Year. An opportunity for public discussion was provided. No members of the public were present.
- Mr. Dailey moved that the Resolution Acknowledging Public Presentation and Discussion of IDEA Part B Funds be approved. The motion was seconded and carried unanimously.

5. Public Participation

- None

6. Adjournment

- Mr. Roth adjourned the meeting at 6:14PM.

Signed:

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Governing Authority President/Secretary/Presiding Member



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## Governing Authority Resolution July 20, 2022

Resolved, the Governing Authority has reviewed its Assessments, Academic Prevention, and Intervention Services Policy and hereby approves the policy for the 2022-2023 school year, as attached.

Signed:

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Governing Authority President/Secretary/Presiding Member



## Policy

### Assessments, Academic Prevention and Intervention Services

The Governing Authority has adopted the following policy to govern the conduct of assessments and academic prevention and intervention services for all grade levels served by the School. This policy shall be reviewed and/or updated annually.

#### I. Procedures for Using Diagnostic Assessments

Diagnostic assessments are used to measure student progress toward the attainment of the state's academic standards and to identify students who may not attain the state's academic standards in accordance with Section 3301.0715 of the Revised Code. Throughout the year, the School shall use a variety of assessments.

- A. State Assessments. The School shall administer state assessments during the school year in the method and manner as mandated by law and the State Board of Education for each grade level served by the School. A student may be excused from taking a state assessment if excused by law, medical reasons, or other good cause. In such cases, the student shall take the assessment within nine days of the missed assessment.
- B. Diagnostic Assessments. A diagnostic assessment is a form of a pre-assessment that allows the School to determine a student's strengths, weaknesses, knowledge, and skills. The School uses diagnostic assessments to assess a student's areas of weakness and to guide their teachers' lesson and curriculum planning. If the grades are served by the School, the School administers diagnostic tests at least once annually for grade levels kindergarten through second grade in reading, writing, and mathematics. For third grade students, the School administers a reading and writing diagnostic assessment for any transfer student within thirty days of initial entry, if the student's prior school did not administer applicable assessments in the current year. A former homeschool student will be administered a diagnostic assessment to determine appropriate placement. The School shall also administer a kindergarten readiness assessment between the first day of the school year and November 1<sup>st</sup>, with the language and reading skills parts administered by September 30<sup>th</sup>. The School shall also administer any other assessments as required by law or as it determines may benefit students.

#### II. Prevention and Intervention Services

For students who score below the proficient level on proficiency and achievement tests, the School shall provide, in the subsequent school year, academic prevention and intervention services in the pertinent subject areas to students commensurate with their performance and/or with intervention services required by Sections 3313.608, 3301.0711 and 3301.0715 of the Revised Code.





- A. Plan for Classroom-based Intervention. Assessment results will be analyzed to identify students' areas of academic strength and/or weakness. Based on those results, specific academic interventions will be designed to meet the instructional needs of individual students, planned and implemented, which may include classroom-based interventions. Interventions will be formalized and aimed at a student's specific weakness. Results will be monitored at regular intervals during the implementation of the interventions. Flexibility shall be maintained to ensure each student is making progress.

The types of classroom-based interventions will vary based on the specific needs of students. As an example, the School may use, but is not limited to, the following classroom-based interventions: changes in environment, assignments, testing adaptations, organizational skills, behavior, and/or instruction and presentation modifications.

- B. Graduation Rate. Following the administration of assessments to ninth grade students required by Section 3301.0710 of the Revised Code, if the School has a three-year graduation rate of less than seventy-five percent, intervention services will be provided to any students who took the assessments and have failed to make progress toward fulfilling graduation requirements.

### III. Collection of Student Data

The School regularly collects student performance data. Student performance data shall be used to evaluate the effectiveness of intervention services, and, if necessary, to modify intervention services. Records are kept in each student's file with the results of each assessment taken, both required and not required. Results include whether the student attained the performance standard designated for that assessment. Records also contain specific information on interventions that have been utilized and the student's response to intervention.

### IV. Use of Performance Data

The School will use student performance data to regularly evaluate the effect of its intervention services and modify the services as necessary. The School shall not use a student's statewide assessment results as the sole basis for determining whether or not to promote a student to the next grade, except as required in the Third Grade Reading Guarantee. Summer remediation may be offered to students who fail to score at the proficient level on the Third Grade Reading Achievement Test or diagnostic assessment. Assessment results will be shared with a student's parents or guardians.



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## Governing Authority Resolution July 20, 2022

Resolved, the Governing Authority has conducted its bi-annual review of the Career Advising Policy and hereby approves the policy for the 2022-2023 school year, as attached.

Signed:

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Governing Authority President/Secretary/Presiding Member



## Policy

### Career Advising

This policy on career advising is reviewed at least once every two years and made available to students, parents, guardians and custodians, local post-secondary institutions, and residents. The policy is posted in a prominent location on the School's website.

#### I. Plan for Career Advising

The School's plan for career advising includes providing:

- A. Grade-level examples that link students' schoolwork to one or more career fields by implementing the career connections learning strategies offered by the Ohio Department of Education.
- B. Career advising to students in grades 6-12, which includes meeting with each student at least once annually to discuss academic and career pathway opportunities.
- C. Additional interventions and career advising for students who are identified as "at-risk" of dropping out of school. These include:
  1. Identifying students who are at-risk of dropping out of school using a local research-based method with input from teachers, school counselors, and other appropriate school staff.
  2. Developing a student success plan for each at-risk student that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education, and experiential learning, when appropriate.
    - a. Before the School develops a student's success plan, staff will invite the student's parent, guardian or custodian to assist. If that adult does not participate in the plan development, the School will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student.
    - b. Following development of the plan, staff will provide career advising to the student that is aligned to the success plan and this policy.



- D. Training for staff on how to advise students on career pathways, including use of the tools available on the Ohio Means Jobs website and other online sources provided by the School.
- E. Multiple academic and career pathways through high school that students may choose to earn a high school diploma, including opportunities to earn industry-recognized credentials and postsecondary course credit through college credit plus.
- F. Information on courses that can award students both traditional academic and career-technical credit including, but not limited to, the School's policy on credit flexibility and instructions for students on how to access educational options.
- G. Documentation on career advising for each student and parent, guardian or custodian to review, as well as schools that the student may attend in the future. These include activities that support the student's academic, career and social/emotional development.
- H. The supports necessary for students to successfully transition from high school to their postsecondary destinations, including interventions and services necessary for students who need remediation in mathematics and English language arts.

## II. Model Student Success Plan

In developing a student's success plan, the school may use or adapt the model student success plan developed by the Ohio department of education. It can be found at:

[https://education.ohio.gov/getattachment/Topics/Career-Tech/Career-Connections/Career-Advising-Policy-and-Student-Success-Plan/Model-Student-Success-Plan\\_2017.pdf.aspx?lang=en-US](https://education.ohio.gov/getattachment/Topics/Career-Tech/Career-Connections/Career-Advising-Policy-and-Student-Success-Plan/Model-Student-Success-Plan_2017.pdf.aspx?lang=en-US)



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## Governing Authority Resolution July 20, 2022

Whereas, the Governor signed recently legislation allowing the Governing Authority to establish substitute requirements for the 2022-2023 school year that will go into effect on September 22, 2022; Therefore, Be It

Resolved, the Governing Authority hereby sets the following qualifications for substitutes employed to work in the school for the 2022-2023 school year to go into effect on September 22, 2022. Each substitute shall have a high school diploma and successfully complete a criminal background check. In addition, each substitute shall have good moral character, a positive attitude, and related experience as deemed by the principal.

Signed:

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Governing Authority President/Secretary/Presiding Member

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## Governing Authority Resolution

### July 20, 2022

Resolved, the Governing Authority hereby approves the following plan for the 2022-2023 School Year:

#### Plan for Work Missed Due to Calamity Days

The School shall submit the following plan to the Ohio Department of Education. If indicated by the School's Sponsor, submission of the plan to the Ohio Department of Education may occur through submission to the School's Sponsor. This plan will allow students to access and complete lessons posted on the School's website (or via Blizzard Bags) in order to make up days or hours in the school year in which the School must close for any of the reasons authorized by Section 3314.08(L)(4) of the Revised Code to be in compliance with the minimum number of hours required under Chapter 3314. of the Revised Code. The plan shall provide for making up any number of hours, up to a maximum number of hours equivalent to three school days.

1. By November 1, 2022, each teacher will have prepared a sufficient number of lessons for each course taught by the teacher to cover the number of make-up hours specified above. Each teacher shall designate the order in which the lessons are to be posted on the School's website or completed via Blizzard Bags. The Superintendent may grant teachers up to one professional development day to create lesson plans for those lessons.
2. To the extent possible and necessary, each teacher shall update or replace, based on current instructional progress, one or more of the lesson plans developed under this plan before they are posted to the School's website or distributed via Blizzard Bags.
3. As soon as practical after a school closure, the School shall make the designated lessons available to students on the School's website.
4. Students will have a two-week period from the date of posting to complete each lesson. Teachers shall grade the lessons in the same manner that other lessons are graded. A student may receive an incomplete or failing grade if the lesson is not completed on time.
5. In addition to posting the classroom lessons online, the School is authorized to distribute printed copies of the lessons (Blizzard Bags). Each classroom teacher shall prepare paper copies in conjunction with the lessons to be posted online and update the paper copies whenever the teacher updates online lesson plans. The School Director may determine the method and time of Blizzard Bag distribution depending upon the circumstances. The method of distribution may include, but is not limited to, distribution to students by a specific deadline via pick-up at the School or distributing the lessons directly to students to take home prior to an anticipated closure.
6. In order to accommodate students that do not have access to a computer at the student's residence and the student was not able to receive the distributed

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Blizzard Bags, the School Director may allow a student to complete lessons at school, after school reopens. Students permitted to complete lessons in this manner shall be granted a two-week period from the date of reopening to complete the lessons. The School may provide the student with access to a computer before, during, or after the school day in order to complete the lessons. In the alternative, the School may provide the student with substantially similar paper lessons.

If authorized by law, the School may use Blizzard Bags in other situations, including but not limited to the School's Remote Learning Plan, to make up any number of hours necessary to comply with the number of hours in the school year as required by Chapter 3314. of the Revised Code.

Signed:

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Governing Authority President/Secretary/Presiding Member



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## Governing Authority Resolution July 20, 2022

Resolved, the Governing Authority hereby specifies its intent not to provide Career Technical Education to students enrolled in grades seven or eight for the 2022-2023 school year and directs the School, through its management company, to submit a signed copy of this resolution to the Ohio Department of Education in accordance with Section 3313.90 of the Ohio Revised Code.

Signed:

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Governing Authority President/Secretary/Presiding Member





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## Governing Authority Resolution July 20, 2022

Resolved, the Governing Authority hereby approves the attached Visitor and Volunteer policy.

Signed:

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Governing Authority President/Secretary/Presiding Member



## Policy

### Visitors and Volunteers Policy

#### Visitors

The Governing Authority welcomes and encourages parents, guardians, and others to visit the School. However, controls are necessary to protect the integrity of the educational program and provide for the safety of students, staff, and others.

The Principal or designee has the authority to prohibit the entry of any person to the School or to expel any person when there is reason to believe the presence of such person is detrimental to the good order of the School or who may be legally prevented from being on School grounds. If a person refuses to leave or creates a disturbance, the Principal or designee is authorized to request assistance from local law enforcement to remove the individual.

The Governing Authority delegates to the Management Company the authority to implement security systems, protocols, and/or procedures as it deems necessary to implement this policy.

#### Volunteers

The Principal has the authority and discretion on whether to accept the services of volunteers, when in their opinion, it benefits the School. Volunteers shall not have unsupervised access to students, except in an emergency, unless they have undergone a criminal background check. All Volunteers (both new and current) are hereby notified that the School may require submission of fingerprints at any time in order to conduct a criminal background check. If a criminal background check shows a violation on the list of prohibited offenses, the School shall not utilize the services of that Volunteer



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## Governing Authority Resolution July 20, 2022

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for May and June 2022.

Signed:

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Governing Authority President/Secretary/Presiding Member



**MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL**

Month and Year: May 2022

Official School Name: MID SEC

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

**ANNUAL PROOF OF RESIDENCY IN FILE**

*Note date and type of proof submitted to the school.*

**FIRST STUDENT**

Date: 7/1/21

Type: electric bill

**SECOND STUDENT**

Date: 7/8/21

Type: water bill

**MONTHLY VERIFICATION**

*Note method of verification & details of contact. **NO** names, only confirming statements.*

**FIRST STUDENT**

Date: 5/4/22

Details: Address not changed

**SECOND STUDENT**

Date: 5/4/22

Details: Address not changed

**ADDRESS VERIFICATION**

**FIRST STUDENT**

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

**SECOND STUDENT**

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: L Griffith

Completed By Printed: Lori Griffith Date: 5/4/22

Director Signature: Kelli Frisby

Director Printed: Kelli Frisby Date: 5/4/22



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: June 2022

Official School Name: MIDSEC

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

**ANNUAL PROOF OF RESIDENCY IN FILE**

*Note date and type of proof submitted to the school.*

**FIRST STUDENT**

Date: 6/17/21 Type: water bill

**SECOND STUDENT**

Date: 8/30/21 Type: water bill

**MONTHLY VERIFICATION**

*Note method of verification & details of contact. **NO** names, only confirming statements.*

**FIRST STUDENT**

Date: 5/31/22 Details: Address not changed

**SECOND STUDENT**

Date: 5/31/22 Details: Address not changed

**ADDRESS VERIFICATION**

**FIRST STUDENT**

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

**SECOND STUDENT**

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: L Griffith  
Completed By Printed: Lori Griffith Date: 5/31/22

Director Signature: Kelli Frisby  
Director Printed: Kelli Frisby Date: 5/31/22



Monthly Financial Report  
School: Middletown Secondary School  
Fiscal Year 2022 Month April

250	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	91.23	90.15	90.15	90.15	83.78	84.49	83.08	82.72	83.09	83.11	82.45			85.32	94%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$1,483,406	\$118,212	\$124,067	\$172,699	\$109,612	\$95,401	\$102,088	\$199,426	\$122,550	\$206,534	\$74,764	\$0	\$0	\$1,325,352	89%
Food Services (Fund 006) (LUNCHROOM)	\$39,829	\$2,344	\$820	\$0	\$6,332	\$11,474	\$7,469	\$0	\$10,943	\$0	\$7,526	\$0	\$0	\$46,908	118%
Grants (Federal, State, Local)	\$236,198	\$15,444	\$0	\$3,668	\$91,224	\$900	\$15,605	\$107,688	\$7,000	(\$56,338)	\$71,788	\$0	\$0	\$256,979	109%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$50,434	\$1,778	\$5,703	\$3,850	\$3,413	\$3,404	\$3,304	\$3,287	\$3,422	\$4,177	\$3,449	\$0	\$0	\$35,787	71%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,809,867</b>	<b>\$137,778</b>	<b>\$130,591</b>	<b>\$180,218</b>	<b>\$210,580</b>	<b>\$111,179</b>	<b>\$128,466</b>	<b>\$310,400</b>	<b>\$143,915</b>	<b>\$154,373</b>	<b>\$157,527</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,665,026</b>	<b>92%</b>
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$504,812	\$43,550	\$47,416	\$46,433	\$49,366	\$61,887	\$58,011	\$45,708	\$43,986	\$48,395	\$35,259	\$0	\$0	\$480,011	95%
Fringe Benefits	\$209,365	\$14,718	\$15,164	\$14,593	\$13,763	\$16,677	\$17,351	\$15,039	\$12,609	\$13,677	\$10,290	\$0	\$0	\$143,881	69%
Purchased Services - (Non-Employees)	\$172,745	\$667	\$13,787	\$14,067	\$27,988	\$38,813	\$6,667	\$29,704	\$34,463	\$19,521	\$42,237	\$0	\$0	\$227,895	132%
Purchased Services - Management Company Fees	\$416,819	\$23,404	\$35,180	\$22,341	\$21,336	\$20,569	\$16,364	\$20,132	\$14,652	\$18,694	\$19,299	\$0	\$0	\$211,971	51%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$7,781	\$2,229	\$4,459	\$4,459	\$4,459	\$10,431	\$0	\$15,544	\$10,401	\$26,676	\$0	\$0	\$86,439	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$35,750	\$2,948	\$2,948	\$2,924	\$2,450	\$2,381	\$2,459	\$7,467	\$3,144	\$2,680	\$2,109	\$0	\$0	\$31,510	88%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$37,750	\$1,847	\$2,329	\$3,879	\$2,145	\$2,784	\$3,095	\$3,184	\$3,561	\$2,690	\$1,728	\$0	\$0	\$27,243	72%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$6,936	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$0	\$0	\$5,697	82%
Rent / Lease (Building / Facility)	\$50,965	\$4,247	\$4,247	\$4,247	\$4,247	\$5,309	\$20,309	\$5,309	\$5,309	\$5,309	\$5,309	\$0	\$0	\$63,842	125%
Repairs and Maintenance	\$100,476	\$7,403	\$9,018	\$15,390	\$7,228	\$7,282	\$7,280	\$8,464	\$11,545	\$10,055	\$8,345	\$0	\$0	\$92,010	92%
Materials, Supplies & Textbooks	\$45,439	\$41	\$2,942	\$1,813	\$1,920	\$2,306	\$1,596	\$343	\$831	\$779	\$32,526	\$0	\$0	\$45,096	99%
Capital Outlay (Equip. buses, etc.)	\$7,318	\$0	\$0	\$8,968	\$42	\$18	\$12	\$18,196	\$3,265	\$2,262	(\$16,700)	\$0	\$0	\$16,063	219%
All Other Objects	\$20,510	\$3,390	\$7,139	\$142	\$287	\$1,937	\$467	\$1,626	\$3,702	\$383	\$604	\$0	\$0	\$19,677	96%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,608,885</b>	<b>\$110,567</b>	<b>\$142,971</b>	<b>\$139,824</b>	<b>\$135,781</b>	<b>\$164,991</b>	<b>\$144,611</b>	<b>\$155,741</b>	<b>\$153,181</b>	<b>\$135,415</b>	<b>\$168,252</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,451,335</b>	<b>90%</b>
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>\$200,982</b>	<b>\$27,210</b>	<b>(\$12,380)</b>	<b>\$40,393</b>	<b>\$74,798</b>	<b>(\$53,812)</b>	<b>(\$16,145)</b>	<b>\$154,659</b>	<b>(\$9,266)</b>	<b>\$18,958</b>	<b>(\$10,724)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$213,691</b>	<b>106%</b>
<b>REVENUE PER STUDENT</b>															
REVENUE PER STUDENT	\$19,839	\$1,528	\$1,449	\$1,999	\$2,513	\$1,316	\$1,546	\$3,752	\$1,732	\$1,857	\$1,911			\$19,516	
<b>EXPENSE PER STUDENT</b>															
EXPENSE PER STUDENT	\$17,635	\$1,226	\$1,586	\$1,551	\$1,621	\$1,953	\$1,741	\$1,883	\$1,844	\$1,629	\$2,041			\$17,011	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>	<b>\$2,203</b>	<b>\$302</b>	<b>(\$137)</b>	<b>\$448</b>	<b>\$893</b>	<b>(\$637)</b>	<b>(\$194)</b>	<b>\$1,870</b>	<b>(\$112)</b>	<b>\$228</b>	<b>(\$130)</b>			<b>\$2,505</b>	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Credits		\$ 128,413	\$ 118,689	\$ 170,853	\$ 201,215	\$ 101,814	\$ 119,101	\$ 301,035	\$ 134,547	\$ 144,994	\$ 157,519	\$ -	\$ -		
Debits		\$ (128,413)	\$ (118,689)	\$ (170,853)	\$ (201,215)	\$ (101,814)	\$ (119,101)	\$ (301,035)	\$ (134,547)	\$ (144,994)	\$ (157,519)	\$ -	\$ -		
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
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<b>FEDERAL FUNDS</b>							
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ 1,553.37	0%	SGIG FT2021	\$ -	\$ 46,060.51	0%
ECSE FY2022	\$ -	\$ -	0%	SGIG FY2022	\$ 69,050.00	\$ 41,900.00	61%
ECSE FY2021	\$ -	\$ -	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 1,800.00	100%
ESSER II FY22	\$ -	\$ 49,163.42	0%	STRIVING READERS FY2022	\$ -	\$ -	0%
ESSER FY2021	\$ -	\$ 16,442.82	0%	STRIVING READERS FY2021	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ -	0%	TITLE I FY2021	\$ -	\$ 2,891.56	0%
EXP OP GRANT	\$ 911.61	\$ -	0%	TITLE I NEGLECTED FY2021	\$ -	\$ -	0%
IDEA B FY2022	\$ 58,289.65	\$ 29,055.98	50%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%
IDEA B FY2021	\$ -	\$ 22,060.52	0%	TITLE I FY2022	\$ 42,088.10	\$ 1,098.39	3%
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ 2,500.00	100%	TITLE IIA FY2022	\$ 4,967.90	\$ 140.41	3%
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE IIA FY2021	\$ -	\$ 371.25	0%
NC SSI FY2021	\$ -	\$ -	0%	NC SSI FY2022	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	TITLE IV PART A	\$ -	\$ 6,666.72	0%
IDEA B RESTORATION	\$ -	\$ 1,108.03	0%	TITLE IV FY2021	\$ -	\$ 12,017.76	0%
EOHC FY21	\$ -	\$ -	0%	ECSE RESTORATION FY2021	\$ -	\$ -	0%
OSWI GRANT	\$ -	\$ -	0%	SIG FY2021	\$ -	\$ -	0%
ESSER FY2022	\$ -	\$ 18,479.80	0%	TITLE IIA FY2020	\$ -	\$ 3,668.12	0%

Total YTD Grant Revenue	\$ 256,978.66
	\$ -



Monthly Financial Report  
School: Middletown Secondary School  
Fiscal Year 2022 Month May

250	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	91.23	90.15	90.15	90.15	83.78	84.49	83.08	82.72	83.09	83.11	82.45	82.20		85.03	93%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$1,483,406	\$118,212	\$124,067	\$172,699	\$109,612	\$95,401	\$102,088	\$199,426	\$122,550	\$206,534	\$74,764	\$89,838	\$0	\$1,415,189	95%
Food Services (Fund 006) (LUNCHROOM)	\$39,829	\$2,344	\$820	\$0	\$6,332	\$11,474	\$7,469	\$0	\$10,943	\$0	\$7,526	\$13,143	\$0	\$60,051	151%
Grants (Federal, State, Local)	\$236,198	\$15,444	\$0	\$3,668	\$91,224	\$900	\$15,605	\$107,688	\$7,000	(\$56,338)	\$71,788	\$18,941	\$0	\$275,919	117%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$50,434	\$1,778	\$5,703	\$3,850	\$3,413	\$3,404	\$3,304	\$3,287	\$3,422	\$4,177	\$3,449	\$4,144	\$0	\$39,931	79%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,809,867</b>	<b>\$137,778</b>	<b>\$130,591</b>	<b>\$180,218</b>	<b>\$210,580</b>	<b>\$111,179</b>	<b>\$128,466</b>	<b>\$310,400</b>	<b>\$143,915</b>	<b>\$154,373</b>	<b>\$157,527</b>	<b>\$126,065</b>	<b>\$0</b>	<b>\$1,791,091</b>	<b>99%</b>
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$504,812	\$43,550	\$47,416	\$46,433	\$49,366	\$61,887	\$58,011	\$45,708	\$43,986	\$48,395	\$35,259	\$45,448	\$0	\$525,459	104%
Fringe Benefits	\$209,365	\$14,718	\$15,164	\$14,593	\$13,763	\$16,677	\$17,351	\$15,039	\$12,609	\$13,677	\$10,290	\$13,090	\$0	\$156,971	75%
Purchased Services - (Non-Employees)	\$172,745	\$667	\$13,787	\$14,067	\$27,988	\$38,813	\$6,667	\$29,704	\$34,463	\$19,521	\$42,237	\$55,242	\$0	\$283,137	164%
Purchased Services - Management Company Fees	\$416,819	\$23,404	\$35,180	\$22,341	\$21,336	\$20,569	\$16,364	\$20,132	\$14,652	\$18,694	\$19,299	\$13,327	\$0	\$225,298	54%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$7,781	\$2,229	\$4,459	\$4,459	\$4,459	\$10,431	\$0	\$15,544	\$10,401	\$26,676	\$11,687	\$0	\$98,126	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$35,750	\$2,948	\$2,948	\$2,924	\$2,450	\$2,381	\$2,459	\$7,467	\$3,144	\$2,680	\$2,109	\$2,070	\$0	\$33,580	94%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$37,750	\$1,847	\$2,329	\$3,879	\$2,145	\$2,784	\$3,095	\$3,184	\$3,561	\$2,690	\$1,728	\$3,237	\$0	\$30,479	81%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$6,936	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$570	\$0	\$6,267	90%
Rent / Lease (Building / Facility)	\$50,965	\$4,247	\$4,247	\$4,247	\$4,247	\$5,309	\$20,309	\$5,309	\$5,309	\$5,309	\$5,309	\$5,309	\$0	\$69,151	136%
Repairs and Maintenance	\$100,476	\$7,403	\$9,018	\$15,390	\$7,228	\$7,282	\$7,280	\$8,464	\$11,545	\$10,055	\$8,345	\$7,899	\$0	\$99,909	99%
Materials, Supplies & Textbooks	\$45,439	\$41	\$2,942	\$1,813	\$1,920	\$2,306	\$1,596	\$343	\$831	\$779	\$32,526	\$2,102	\$0	\$47,198	104%
Capital Outlay (Equip. buses, etc.)	\$7,318	\$0	\$0	\$8,968	\$42	\$18	\$12	\$18,196	\$3,265	\$2,262	(\$16,700)	\$0	\$0	\$16,063	219%
All Other Objects	\$20,510	\$3,390	\$7,139	\$142	\$287	\$1,937	\$467	\$1,626	\$3,702	\$383	\$604	\$524	\$0	\$20,200	98%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,608,885</b>	<b>\$110,567</b>	<b>\$142,971</b>	<b>\$139,824</b>	<b>\$135,781</b>	<b>\$164,991</b>	<b>\$144,611</b>	<b>\$155,741</b>	<b>\$153,181</b>	<b>\$135,415</b>	<b>\$168,252</b>	<b>\$160,504</b>	<b>\$0</b>	<b>\$1,611,839</b>	<b>100%</b>
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>\$200,982</b>	<b>\$27,210</b>	<b>(\$12,380)</b>	<b>\$40,393</b>	<b>\$74,798</b>	<b>(\$53,812)</b>	<b>(\$16,145)</b>	<b>\$154,659</b>	<b>(\$9,266)</b>	<b>\$18,958</b>	<b>(\$10,724)</b>	<b>(\$34,439)</b>	<b>\$0</b>	<b>\$179,252</b>	<b>89%</b>
<b>REVENUE PER STUDENT</b>															
REVENUE PER STUDENT	\$19,839	\$1,528	\$1,449	\$1,999	\$2,513	\$1,316	\$1,546	\$3,752	\$1,732	\$1,857	\$1,911	\$1,534		\$21,063	
<b>EXPENSE PER STUDENT</b>															
EXPENSE PER STUDENT	\$17,635	\$1,226	\$1,586	\$1,551	\$1,621	\$1,953	\$1,741	\$1,883	\$1,844	\$1,629	\$2,041	\$1,953		\$18,955	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>	<b>\$2,203</b>	<b>\$302</b>	<b>(\$137)</b>	<b>\$448</b>	<b>\$893</b>	<b>(\$637)</b>	<b>(\$194)</b>	<b>\$1,870</b>	<b>(\$112)</b>	<b>\$228</b>	<b>(\$130)</b>	<b>(\$419)</b>		<b>\$2,108</b>	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	
Credits		\$ 128,413	\$ 118,689	\$ 170,853	\$ 201,215	\$ 101,814	\$ 119,101	\$ 301,035	\$ 134,547	\$ 144,994	\$ 157,519	\$ 107,328	\$ -		
Debits		\$ (128,413)	\$ (118,689)	\$ (170,853)	\$ (201,215)	\$ (101,814)	\$ (119,101)	\$ (301,035)	\$ (134,547)	\$ (144,994)	\$ (157,519)	\$ (107,328)	\$ -		
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0		

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
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<b>FEDERAL FUNDS</b>							
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ 1,553.37	0%	SGIG FY2021	\$ -	\$ 46,060.51	0%
ECSE FY2022	\$ -	\$ -	0%	SGIG FY2022	\$ 69,050.00	\$ 49,183.81	71%
ECSE FY2021	\$ -	\$ -	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 1,800.00	100%
ESSER II FY22	\$ -	\$ 54,989.14	0%	STRIVING READERS FY2022	\$ -	\$ -	0%
ESSER FY2021	\$ -	\$ 16,442.82	0%	STRIVING READERS FY2021	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ -	0%	TITLE I FY2021	\$ -	\$ 2,891.56	0%
EXP OP GRANT	\$ 911.61	\$ -	0%	TITLE I NEGLECTED FY2021	\$ -	\$ -	0%
IDEA B FY2022	\$ 58,289.65	\$ 33,259.36	57%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%
IDEA B FY2021	\$ -	\$ 22,060.52	0%	TITLE I FY2022	\$ 42,088.10	\$ 1,214.01	3%
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ 2,500.00	100%	TITLE IIA FY2022	\$ 4,967.90	\$ 819.09	16%
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE IIA FY2021	\$ -	\$ 371.25	0%
NC SSI FY2021	\$ -	\$ -	0%	NC SSI FY2022	\$ -	\$ -	0%
SIG FY2022	\$ -	\$ -	0%	TITLE IV PART A	\$ -	\$ 7,500.04	0%
IDEA B RESTORATION	\$ -	\$ 1,108.03	0%	TITLE IV FY2021	\$ -	\$ 12,017.76	0%
EOHC FY21	\$ -	\$ -	0%	ECSE RESTORATION FY2021	\$ -	\$ -	0%
OSWI GRANT	\$ -	\$ -	0%	SIG FY2021	\$ -	\$ -	0%
ESSER FY2022	\$ -	\$ 18,479.80	0%	TITLE IIA FY2020	\$ -	\$ 3,668.12	0%

Total YTD Grant Revenue	\$ 275,919.19
	\$ -

CHECK NUMBER	CHECK DATE	VENDOR/PAYER NUMBER	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
63700	04/08/22	15210	COMSTOROUTDOOR	0010000260025000	446	4/1-9/30 BILLBOARD	\$ 175.00	250
63702	04/08/22	13328	STAPLES ADVANTAGE	0010000110025000	511	SUPPLIES / STAPLER,	\$ 507.38	250
63708	04/08/22	12862	GARBER ELECTRICAL C	0010000276025000	423	ANNUAL FIRE ALARM M	\$ 102.50	250
63722	04/08/22	11018	BLUE TECHNOLOGIES	0010000296025000	429	FY22 COPIER CLICK C	\$ 191.54	250
63731	04/08/22	15274	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 1,155.00	250
63732	04/08/22	13735	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 854.48	250
63732	04/08/22	13735	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 655.20	250
63748	04/08/22	11637	PITNEY BOWES RESERV	0010000250025000	443	MAR2022_POSTAGE REF	\$ 127.56	250
63759	04/08/22	11590	VERIZON WIRELESS	0010000296025000	441	FY22 VERIZON - CELL	\$ 60.00	250
63715	04/08/22	14020	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,565.00	250
63706	04/08/22	15158	DONNA J WHYTE	5725022220025000	412	MARCH 28 - APRIL 1,	\$ 17,500.00	250
63707	04/08/22	15175	DR LORI ELLIOTT EDU	5725022220025000	412	MARCH 15-16, 2022	\$ 8,700.00	250
V1524	04/12/22	7474	AMY L COLE	0010000241225000	439	3/2 GAS IN VAN	\$ 13.38	250
V1524	04/12/22	7474	AMY L COLE	0010000241225000	439	3/2 HOTEL	\$ 23.80	250
V1530	04/12/22	14942	TDG FACILITIES SERV	0010000270025000	423	FY22 CONTRACT	\$ 7,138.72	250
V1530	04/12/22	14942	TDG FACILITIES SERV	0010000270025000	429	FY21/22 SNOW PLOWIN	\$ 237.83	250
63779	04/14/22	15210	COMSTOROUTDOOR	0010000260025000	446	4/1-9/30 BILLBOARD	\$ 100.00	250
63780	04/14/22	13328	STAPLES ADVANTAGE	0010000110025000	511	SUPPLIES / STAPLER,	\$ 29.44	250
63798	04/14/22	11018	BLUE TECHNOLOGIES	0010000296025000	512	BLUE TECH - BLANKE	\$ 68.00	250
63804	04/14/22	15073	OHIO MOBILE SHREDDI	0010000241525000	422	SHREDDING SERVICES	\$ 24.78	250
63808	04/14/22	15273	ATX LEARNING, LLC	0010000241725000	419	K.WILLIAMS / VIRT I	\$ 2,880.00	250
63813	04/14/22	15274	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 1,386.00	250
63815	04/14/22	13735	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 754.32	250
63815	04/14/22	13735	SHC SERVICES INC	0010000214125000	413	PSYCH SVCS	\$ 231.00	250
63815	04/14/22	13735	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 491.40	250
63817	04/14/22	11301	HEALTHCARE BILLING	0010000250025000	419	MIDSEC	\$ 193.64	250
63825	04/14/22	11579	CHARTER COMMUNICATI	0010000296025000	441	FY22 MIDDLETOWN SCH	\$ 211.68	250
V1532	04/14/22	5031	HALEY ANN HACKETT	0010000123025000	431	3/2 HOTEL-XENELE-MI	\$ 8.63	250
63793	04/14/22	14020	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,582.50	250
63799	04/14/22	12936	BLUUM OF TEXAS	5072022113025000	517	MIDSEC_10 CHROMEBOO	\$ 1,779.80	250
63782	04/14/22	12729	PRO-ED INC	5162022124425000	519	TOPS-2:A TEST FORMS	\$ 53.90	250
V1539	04/16/22	10274	ESC OF LAKE ERIE WE	0010000250025000	415	FY22 SPONSOR FEES	\$ 2,108.69	250
V1541	04/16/22	15058	HP FINANCIAL SERVIC	0010000296025000	426	(ADM \$100.27 - SCH	\$ 100.10	250
V1543	04/16/22	13534	DE LAGE LANDEN	0010000296025000	426	FY22 COPIER LEASES	\$ 469.61	250
V1544	04/16/22	10203	AMAZON.COM	0010000110025000	511	PBIS AWARDS / STICK	\$ 13.98	250
V1544	04/16/22	10203	AMAZON.COM	0010000276025000	514	TAMPONS (500 PK)	\$ 64.41	250
V1545	04/20/22	10082	TREASURER OF STATE	0010000250025000	843	FINANCIAL AUDITS	\$ 205.00	250
63873	04/22/22	15274	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 1,386.00	250
63875	04/22/22	13735	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 788.96	250
63875	04/22/22	13735	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 524.16	250
63903	04/22/22	15296	YANKEE ROAD CHURCH	0010000270025000	573	FURNITURE - TABLES,	\$ 12,000.00	250
V1548	04/22/22	10203	AMAZON.COM	0010000276025000	514	INSTANT ICE PACKS 5	\$ 99.95	250
63854	04/22/22	14020	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,266.00	250
63858	04/22/22	11653	EMBASSY SUITES COLU	5902022220025000	412	ROOM RENTALS	\$ 41.18	250
63858	04/22/22	11653	EMBASSY SUITES COLU	5902022220025000	412	HOTEL STAY FOR 30 G	\$ 137.50	250
V1554	04/26/22	6287	CAITLIN G KEENER	0010000123025000	431	3/25	\$ 100.40	250
V1564	04/27/22	14808	HNB MASTERCARD	0010000270025000	839	MTOWN 5308.88 MO.	\$ 5,308.88	250
V1564	04/27/22	14808	HNB MASTERCARD	5073022220025000	412	DAWN PURYEAR	\$ (39.58)	250



CHECK NUMBER	CHECK DATE	VENDOR/PAYER NUMBER	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1564	04/27/22	14808	HNB MASTERCARD	5073022220025000	412	VERDOORN HOTEL/PARK	\$ 17.53	250
V1564	04/27/22	14808	HNB MASTERCARD	5073022220025000	412	SKUL HOTEL/PARKING	\$ 17.53	250
63914	04/29/22	10377	JOSTEN'S	0010000110025000	519	MIDSEC (1) DIPLOMA	\$ 70.95	250
63914	04/29/22	10377	JOSTEN'S	0010000110025000	519	MIDSEC (1) DIPLOMA	\$ 161.50	250
63914	04/29/22	10377	JOSTEN'S	0010000110025000	519	MIDSEC (1) CAP & GO	\$ 398.75	250
63920	04/29/22	14762	ALL 4 YOU APPAREL L	0010000110025000	889	MIDSEC STAFF APPREC	\$ 390.00	250
63934	04/29/22	12862	GARBER ELECTRICAL C	0010000276025000	423	WIRELESS UPGRADE TO	\$ 650.00	250
63956	04/29/22	11482	DUKE ENERGY	0010000270025000	451	ELECTRIC SERVICES	\$ 359.89	250
63956	04/29/22	11482	DUKE ENERGY	0010000270025000	453	GAS SERVICES	\$ 349.54	250
63957	04/29/22	11490	CITY OF MIDDLETOWN	0010000270025000	452	WATER SERVICES	\$ 75.52	250
63958	04/29/22	11491	CITY OF MIDDLETOWN	0010000270025000	452	STORM WATER SERVICE	\$ 126.13	250
63968	04/29/22	11427	AT T	0010000296025000	441	FY22 MIDDLETOWN SCH	\$ 142.60	250
V1566	04/29/22	1016	LAURA A VERDOORN	5073022220025000	412	DEB SKUL HOTEL	\$ 1.58	250
V1566	04/29/22	1016	LAURA A VERDOORN	5073022220025000	412	DAWN PURYEAR HOTEL	\$ 1.58	250
63917	04/29/22	10456	NCS PEARSON	5162022124425000	519	QUOTE NUMBER	\$ 169.52	250
63917	04/29/22	10456	NCS PEARSON	5162022124425000	519	QUOTE NUMBER	\$ 408.60	250

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
64031	05/06/22	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 163.80	250
64031	05/06/22	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 420.00	250
64031	05/06/22	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 491.40	250
64003	05/06/22	EDUCATION PLUS LLC	0010000296025000	419	COMPLETED FY2022 FO	\$ 415.00	250
64029	05/06/22	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 885.50	250
64004	05/06/22	GARBER ELECTRICAL C	0010000276025000	423	ANNUAL FIRE ALARM M	\$ 102.50	250
V1578	05/06/22	TDG FACILITIES SERV	0010000270025000	423	FY22 CONTRACT	\$ 7,138.71	250
64017	05/06/22	BLUE TECHNOLOGIES	0010000296025000	429	FY22 COPIER CLICK C	\$ 154.03	250
64051	05/06/22	VERIZON WIRELESS	0010000296025000	441	FY22 VERIZON - CELL	\$ 60.00	250
63988	05/06/22	ALPHA MEDIA LLC	0010000260025000	446	RADIO AD - SOUTH	\$ 180.00	250
63988	05/06/22	ALPHA MEDIA LLC	0010000260025000	446	RADIO AD - SOUTH	\$ (180.00)	250
64011	05/06/22	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,582.50	250
V1580	05/10/22	KELLI M FRISBY	5725022200025000	419	5/5/2022 FAMILY NIG	\$ 283.81	250
64084	05/13/22	DONNA J WHYTE	5725022220025000	412	APRIL 26-27, 2022 P	\$ 7,000.00	250
64115	05/13/22	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 525.00	250
64115	05/13/22	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 622.44	250
64100	05/13/22	AMY GOODSON CO LLC	0010000231025000	418	SPONSOR CONTRACT RE	\$ 90.00	250
64114	05/13/22	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 1,155.00	250
64117	05/13/22	HEALTHCARE BILLING	0010000250025000	419	MIDSEC	\$ 195.66	250
64133	05/13/22	CHARTER COMMUNICATI	0010000296025000	441	FY22 MIDDLETOWN SCH	\$ 211.67	250
64128	05/13/22	PITNEY BOWES RESERV	0010000250025000	443	APRIL_POSTAGE	\$ 1.06	250
64071	05/13/22	COMSTOROUTDOOR	0010000260025000	446	4/1-9/30 BILLBOARD	\$ 100.00	250
64092	05/13/22	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,582.50	250
64084	05/13/22	DONNA J WHYTE	5902022220025000	510	A QUOTE FOR MATERIA	\$ 500.00	250
64076	05/13/22	STAPLES ADVANTAGE	0010000110025000	512	AUG-MAY OFFICE SUPP	\$ 248.97	250
64086	05/13/22	ALLIED 100	0010000276025000	514	DDP-200P - INFANT/C	\$ 83.99	250
64086	05/13/22	ALLIED 100	0010000276025000	514	DDP-100 - ADULT AED	\$ 47.43	250
64073	05/13/22	JOSTEN'S	0010000110025000	519	MIDSEC (1) DIPLOMA	\$ 10.39	250
V1588	05/15/22	ESC OF LAKE ERIE WE	0010000250025000	415	FY22 SPONSOR FEES	\$ 2,070.20	250
V1590	05/15/22	HP FINANCIAL SERVIC	0010000296025000	426	(ADM \$100.27 - SCH	\$ 100.09	250
V1591	05/15/22	DE LAGE LANDEN	0010000296025000	426	FY22 COPIER LEASES	\$ 469.60	250
V1598	05/19/22	TREASURER OF STATE	0010000250025000	843	FINANCIAL AUDITS	\$ 205.00	250
65200	05/20/22	JOHNSON CONTROLS SE	0010000276025000	423	MONTHLY RECURRING A	\$ 108.96	250
65185	05/20/22	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,266.00	250
V1609	05/24/22	KELLI M FRISBY	5902022220025000	412	3/10 HOME-HOTEL	\$ 36.27	250
V1609	05/24/22	KELLI M FRISBY	5902022220025000	412	3/11 HOTEL-HOME	\$ 36.86	250
V1620	05/26/22	AMAZON.COM	0010000110025000	511	5-5-22 REN FAIR SUP	\$ 276.09	250
65256	05/27/22	DEDRA STAFFORD CONS	5725022220025000	412	05/12/2022 & 05/13/	\$ 9,000.00	250
65257	05/27/22	DONNA J WHYTE	5725022220025000	412	MAY 19 & 20, 2022 P	\$ 8,500.00	250
65258	05/27/22	DR LORI ELLIOTT EDU	5725022220025000	412	05/16-05/17/2022 PD	\$ 8,700.00	250
65290	05/27/22	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 688.80	250
65290	05/27/22	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 327.60	250
65290	05/27/22	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 650.14	250
65290	05/27/22	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 393.12	250

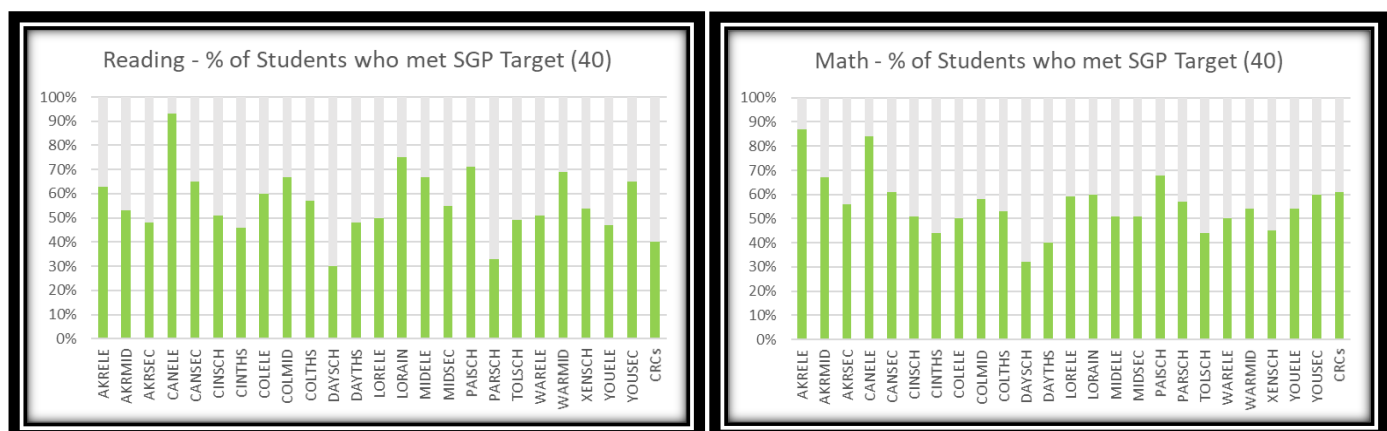
CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
65287	05/27/22	ATX LEARNING, LLC	0010000241725000	419	K.WILLIAMS / VIRT I	\$ 1,800.00	250
65289	05/27/22	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 1,058.75	250
65289	05/27/22	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 1,078.00	250
65282	05/27/22	ALPHA SECURITY LLC	0010000276025000	423	4TH QTR ALARM RESPO	\$ 90.00	250
65273	05/27/22	BLUE TECHNOLOGIES	0010000296025000	429	FY22 COPIER CLICK C	\$ 214.92	250
65310	05/27/22	AT T	0010000296025000	441	FY22 MIDDLETOWN SCH	\$ 142.79	250
65302	05/27/22	DUKE ENERGY	0010000270025000	451	ELECTRIC SERVICES	\$ 296.13	250
65303	05/27/22	CITY OF MIDDLETOWN	0010000270025000	452	WATER SERVICES	\$ 55.40	250
65304	05/27/22	CITY OF MIDDLETOWN	0010000270025000	452	STORM WATER SERVICE	\$ 136.04	250
65302	05/27/22	DUKE ENERGY	0010000270025000	453	GAS SERVICES	\$ 240.82	250
65266	05/27/22	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,582.50	250
65260	05/27/22	FIRST CHRISTIAN CHU	0010000110025000	590	MAY 25, 2022 / GRAD	\$ 935.00	250
V1631	05/31/22	HNB MASTERCARD	0010000260025000	446	RADIO AD - SOUTH	\$ 540.00	250
V1631	05/31/22	HNB MASTERCARD	0010000270025000	839	MTOWN 5308.88 MO.	\$ 5,308.88	250
V1631	05/31/22	HNB MASTERCARD	0010000110025000	889	MIDSEC STAFF APPREC	\$ 104.50	250
V1631	05/31/22	HNB MASTERCARD	0010000110025000	889	MIDSEC STAFF APPREC	\$ 207.26	250
65351	06/03/22	SHC SERVICES INC	0010000218125000	413	OT SVCS	\$ 803.46	250
65351	06/03/22	SHC SERVICES INC	0010000215125000	413	SPEECH SVCS	\$ 327.60	250
65331	06/03/22	CLIFTON ALLEN LARSO	0010000250025000	418	FY21 990	\$ 575.00	250
65350	06/03/22	TEMPAY	0010000218725000	419	VIRTUAL IS / 20 HRS	\$ 770.00	250
V1636	06/03/22	TDG FACILITIES SERV	0010000276025000	423	ALPHA INV15108	\$ 90.00	250
65361	06/03/22	PITNEY BOWES RESERV	0010000250025000	443	POSTAGE SHIPMENTS M	\$ 3.39	250
65359	06/03/22	DUKE ENERGY	0010000270025000	451	ELECTRIC SERVICES	\$ 824.48	250
65359	06/03/22	DUKE ENERGY	0010000270025000	453	GAS SERVICES	\$ 662.58	250
65334	06/03/22	DAYCARE CATERING SE	0060000312025000	462	MIDSEC NSLP AND SBP	\$ 1,266.00	250



## Curriculum and Instruction (C&I)

### Student Academic Growth

One of the measures that we look at to determine if students are making appropriate growth in reading and math each year is the Renaissance Star student growth percentile (SGP) report. The SGP compares a student's growth to that of his or her academic peers nationwide. These peers are students in the same grade with a similar achievement history on Star assessments. SGP is measured on a 1–99 scale. Lower numbers indicate lower relative growth, and higher numbers indicate higher relative growth. For instance, if a student has an SGP of 75, it means the student has shown more growth than 75 percent of his or her academic peers during the testing interval. Teachers and administrators can use SGP scores to determine if students grew more than, less than, or as much as expected. The SGP target for all SA schools is 40. Our SGP data for the 2022 school year is encouraging and shows that we are seeing recovery of learning loss due to the COVID deficits. For the 2020-21 school year, during which students were mostly instructed online, an average of 47% of students across our schools met or exceeded the SGP target in reading and 37% in math. For the 2022 school year, during which students were back in the classroom, the average number of students who met or exceeded the SGP target was 56% in both reading and math.



## **Planning for fall professional development**

The curriculum and special education teams are collaborating to ensure that all staff receive necessary and relevant training at the beginning of the next school year. Our technology integration coaches are creating (and will maintain) a website to house recordings of all offered live trainings, plus a variety of videos and training modules created by the teams. This will ensure that all instructional staff receive consistent training and allow new hires to receive the same training no matter when they are hired during the year. The teams will offer two days of live online training (August 9<sup>th</sup> and 15<sup>th</sup>) “conference style.” A variety of topics will be offered to meet the needs and interests of both new and veteran staff. Since they are consistent embedded PD and instructional support for our schools, instructional coaches will also gather for a two-day in-person training in early August. We will make sure that they are solidly trained in Summit Academy priorities (MTSS, Reading Framework, evidence-based instructional strategies, the Ohio Improvement Process, etc.) and fully understand their coaching role and responsibilities in their schools. Curriculum Administrators and Technology Integration Coaches will also work with their assigned schools to ensure that each has an appropriate PD plan for the coming school year to meet the individualized needs of each school.

## **Multi-Tiered Systems of Support (MTSS)**

Throughout the year the curriculum team had offered professional development of the MTSS process. It was determined at these trainings that schools varied in their MTSS process because of staffing, schedule organization, and intervention materials available within the building. To best accommodate each school, the curriculum team along with the special education team have developed a “train the trainer” model for MTSS that is being presented across all schools individually in May and June. It is through this training opportunity that the school administrative teams will understand MTSS, specifically being able to analyze data, determine evidence-based interventions, and learn about different progress monitoring tools through Renaissance with their teachers. This professional development opportunity has led administrative teams to plan out their MTSS instructional block for next year to better prepare students to meet their growth percentiles. The curriculum and special education team look forward to this continued partnership with each individual school in the 22-23 school year to support the MTSS process.

## **Ohio Dyslexia Law**

As we refine our Summit-wide Reading Framework initiative, we are ensuring alignment to new legislation and guidance stemming from Ohio's dyslexia laws. We are not only communicating best practices and requirements, but also focusing on how implementing and supporting these changes can lead to sustainable excellence in instruction and, ultimately, high student achievement.

## **Curriculum Team**

As of July 1, 2022, Mari Dew, a Summit Academy Curriculum Administrator for the past 11 years in our southern schools and teacher at Canton Secondary for 8 years prior to that, is promoted to the position of Curriculum Director. To fill the Curriculum Administrator position supporting the southern schools, the curriculum team evaluated applications and interviewed four candidates (two internal and two external), resulting in offering the position to Sara Schmidt. Sara is currently the instructional coach at our Dayton Community School and has been with Summit Academy for three years. Sara is excited to accept and will officially join the team on July 1<sup>st</sup>. The team has also accepted the responsibility for the coordination of state testing beginning next year, causing the team to examine and realign each member's primary support schools and leadership responsibilities to better balance the workload.

## **Facilities**

Since starting in April, my main focus has been on understanding the relevant historical information on Summit Academy Management's (SAM) facilities, our current state including our relationship with TDG, and mapping out the expected future state of SAM's facilities and building operations.

Together with our maintenance and custodial partner TDG, we are launching a very ambitious summer cleaning program across all our school buildings. This project encompasses cleaning walls, furniture, and fixtures as well as appropriate floor care. In addition to the summer cleaning, we have several larger projects across the organization. At Akron Elementary we are converting what was once the lawn and garden department of the Sears Hardware store to a gymnasium/dojo. Middletown Secondary will be relocating to a leased property allowing the elementary school room for expansion and doing away with the modular trailer classrooms on the property. We are also exploring future facilities for both Canton Schools, Toledo, and Xenia.

## **Food Program**

Steven Foster, a graduate of the University of Akron, has joined Summit Academy as the Federal Program Coordinator. He will be handling the food program duties, as well as federal program clerk duties. Steven has worked in finance, retail, and also food service.

Steven will be working on food contracts and renewals. There are 17 schools up for bid this year along with 7 renewals. Steven will also be attending trainings for the National School Lunch Program and will be visiting the schools. He looks forward to building relationships with the schools.



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# Governing Authority Meeting Public Notice

**Date: July 20, 2022**

**Time: 6:00pm**

**Location: 4700 Central Ave., Middletown, OH 45044**

The Governing Authority of Summit Academy Secondary School - Middletown has a scheduled a regular meeting to be held at the above listed date, time, and location.

The meeting will be held virtually and is open to the public.



Governing Authority Regular Meeting  
Summit Academy Secondary School - Middletown  
July 20, 2022 | 6:00pm

NAME (PRINT)

**SIGNATURE**

[illegible]Summit Academy  
SCHOOLS

Summit Academy Secondary School - Middletown  
7 South Marshall Road, Middletown, OH 45044-5375