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Governing Authority Regular Meeting  
Location: Virtual  
April 6, 2022 | 5:30PM

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## Agenda

### 1. Call to Order/Roll Call

- Amber Bodrick, President
- Joseph Gagliano, Vice President
- Kendra Godiciu, Secretary
- Nicole Forte
- Eric Jones

### 2. Approval of Agenda

### 3. Approval of Minutes

- Regular Meeting - February 17, 2022

### 4. General Action Items

- Resolution and 2022-2023 School Calendar
- Resolution and 2022-2023 Governing Authority Regular Meeting Calendar
- Resolution Appointing Interim EMIS Designee
- Resolution and Blended Learning Plan
- Resolution Appointing Representatives to the SAM Annual Meeting
- Resolution and Monthly Residency Verifications –January, February, and March 2022

### 5. Financial Reports and Action Items

- Treasurer's Report – January and February 2022
- Resolution and Five-Year Forecast (May Submission)

### 6. Reports

- School Report
- Management Company Report
- Committee Reports: Subcommittee/Ambassador/Other
- Sponsor Report

### 7. Other Business

### 8. Public Participation

- *Public Participation is limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*

### 9. Adjournment

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Regular Meeting Minutes | February 17, 2022 | 5:30PM  
Location: 144 N. Schenley Ave., Youngstown, OH 44509  
Approved on April 6, 2022

Governing Authority Members Present/Absent:

- |                                   |         |
|-----------------------------------|---------|
| • Amber Bodrick, President        | Absent  |
| • Joseph Gagliano, Vice President | Present |
| • Kendra Godiciu, Secretary       | Present |
| • Nicole Forte                    | Present |
| • Eric Jones                      | Present |

Administrative Support Personnel Present:

- Allison Glass, Director (Warren Elementary)
- Erin Bradley, Director (Warren Middle & Secondary)
- Rebecca Ellis, Director (Youngstown Elementary)
- Ashley Martin, Director (Youngstown Secondary)
- Amy Cole, Vice President of Human Resources
- David Hoskin, Assistant Treasurer
- Heather Singer, Executive Director of Curriculum
- Nancy Butts, Executive Director of Compliance

Sponsor Representative Present:

- DeAnna Hardwick, ESC of Lake Erie West

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Minutes

1. Call to Order/Roll Call

- Mr. Gagliano called the meeting to order at 5:40PM and called the roll.

2. Approval of Agenda

- Ms. Godiciu moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Godiciu moved that the Minutes of the Regular Meeting held on December 1, 2021 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Ms. Godiciu moved that the Resolution and Annual Review of the School's Racial and Ethnic Balances be approved. The motion was seconded and carried unanimously.
- Ms. Godiciu moved that the Resolution and Monthly Residency Verifications for November and December 2021 be approved. The motion was seconded and carried unanimously.



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## 5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Hoskin presented the Treasurer's Report and Financials.
- Mr. Jones moved that the Treasurer's Report and Financials for November and December 2021 be approved. The motion was seconded and carried unanimously.
- Ms. Godiciu moved that the Resolution Acknowledging Receipt of the 2020-2021 Detailed Accounting be approved. The motion was seconded and carried unanimously.
- Ms. Godiciu moved that the Resolution and 2022-2023 Fiscal Officer Waiver be approved. The motion was seconded and carried unanimously.

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## 6. Reports

- Ms. Glass presented the School Report. She reviewed recent and future events at the school, including Teacher Appreciation Week. She also indicated that the School received many calls regarding next year's enrollment. She updated the Governing Authority on the boiler issue, stating that a replacement boiler is needed; backorder time is at least 20 weeks, so the School has taken the necessary steps to get through the school year. Student discipline is improving, and the number of incidents is decreasing.
- Ms. Cole presented the Management Company Report. Ms. Cole also mentioned the boiler issue, stating that TDG replaced personnel and service has since improved. She indicated that the Ohio Department of Education is sending a "self-assessment" to the Governing Authorities, and the management company recommends that the Governing Authority consult with its counsel when the self-assessment is received.
- Committee Reports: Subcommittee/Ambassador/Other - None
- Ms. Hardwick presented the Sponsor Report. She mentioned the Sponsor's monthly newsletters, noting that January was Board Appreciation Month. She also updated the Governing Authority members on their and the School's annual goals. The Sponsor's financial review indicated no red flags, and information regarding site visits is in Ms. Hardwick's written summary report.

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## 7. Other Business

- None

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## 8. Public Participation

- None

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## 9. Adjournment

- Mr. Gagliano adjourned the meeting at 6:07PM.

Signed:

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Governing Authority President/Secretary/Presiding Member



# Educational Service Center of Lake Erie West Community Schools Center

## ESC of Lake Erie West Community Schools Center Sponsor Update

**School Name:** SA Warren El & MS/Sec

**Month:** February

Presented by:	DeAnna N. Hardwick, Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p><b><i>January was Board Recognition Month!</i></b> Thank you for your dedication, commitment, and service for your schools. You are both valued and appreciated!</p> <p><b><i>January Sponsor Update</i></b> 2021 – 2022 Performance Framework Goals (Attachment 11.6) As part of the non-academic goals, the Governing Authority Performance Goal has been approved and is currently in place for the 2021 – 2022 school year. The Governing Authority Performance Goal will be shared by your ESCLEW Regional Technical Assistance Educator (RTAE) at each regular scheduled board meeting. The RTAE will provide all governing authority members with an update on progress made towards meeting this goal. The ESCLEW sponsor update report will provide documentation of the goal that is in place and the documented progress throughout the remainder of the year. If you have any questions regarding the progress of other Performance Framework Goals for your school, please feel free to ask your RTAE for a progress update.</p> <p>Blended Learning, Is That an Option? The 2021 – 2022 school year has not provided any relief to community schools. The stress of the pandemic continues; and schools are working through illness, attendance, staffing issues; and the list goes on. Ohio Governor, Mike DeWine, signed Senate Bill 229 in December 2021 which allows for alternative learning options for all schools including Ohio community schools. The terms of SB229 are specifically outlined and we have notified all of our sponsored schools the requirements in which schools must comply in order to begin educating students in a virtual format (as needed) during the remainder of the 2021 – 2022 academic school year. As the sponsor, we are responsible to ensure that all schools are acting in the best interest of the students, staff, and communities that our schools serve. The ESCLEW Community Schools Center will continue to track the remote learning days and monitor during monthly site visits that all components of the Blended Learning declaration remain in place and followed by the school. While we are pleased to have an alternative option for our schools to be able to utilize if needed, we encourage our school leaders to make school individualized decisions that will make the most educational impact on their students, staff, and community.</p> <p><b><u>New Leadership Training</u></b> ESCLEW has initiated a new program for building principals. The first meeting will be held on Friday, June 24, at our Community Schools office in Oregon, OH. We are excited to work directly with building principals for the 2022-23 school year!</p> <p><i>February update is forthcoming; this report will be updated accordingly.</i></p>	
Recent Site Visit Highlights	<p><i>The following areas were addressed during the January 2022 site visit:</i></p> <ul style="list-style-type: none"><li>• <b>Actual Student Enrollment</b></li><li>• <b>Climate/Culture discussion</b></li><li>• <b>College Credit Plus (Sec)</b></li></ul>	



# Educational Service Center of Lake Erie West Community Schools Center

	<ul style="list-style-type: none"> <li>• Emergency Drill Log</li> <li>• Special Ed File Review</li> <li>• Strengths, Areas for Improvement</li> <li>• Upcoming Events</li> <li>• Questions/Concerns</li> </ul> <p><i>The following areas will be addressed during the February 2022 site visit:</i></p> <p>~Academic Discussion</p> <p>~Actual Student Enrollment</p> <p>~Emergency Drill Log</p> <p>~Update 11.6 Monitoring tool</p> <p>~Task 165 - Ohio Means Jobs- <b>HIGH SCHOOL ONLY</b> ** ODE- ON SITE ITEM**</p> <ul style="list-style-type: none"> <li>• Does the school provide information regarding online education and career planning through the Ohio Means Jobs website? Yes / No</li> <li>• Does the school serve High School? Yes / No</li> </ul>
Financial Update	<p>The following areas for December were reviewed by Linda Moye, ESCLEW Financial Consultant, with Scott Pittman of SAM on Jan 24, 2022:</p> <ul style="list-style-type: none"> <li>➤ Financial Summary Report (cash-basis schools)</li> <li>➤ Year-to-Date Actual vs. Budget (Forecast) Report</li> <li>➤ Invoices More than 60 Days Past Due (Aging)</li> <li>➤ FTE Enrollment</li> <li>➤ Transaction Detail Report (FINDET)</li> <li>➤ Five Year Forecast Update</li> <li>➤ Annual Budget</li> </ul> <p><b>Results:</b></p> <p>SA Warren EL: No red flags nor concerns</p> <p>SA Warren MS/Sec: No red flags nor concerns</p>

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
<b>El Goal</b>	MS/Sec: One board member will participate in our graduation ceremony. A different board member will participate in a career activity with students.			
<b>MS/Sec Goal</b>	El: At least 1 of our Governing Board members will attend a minimum of 1 school event.			
<b>El Evidence</b>	MS/Sec: NA			
<b>MS/ Sec Evidence</b>	El: Nicole Forte attended Halloween event and Joe G donated candy for the event.			
<b>El Progress</b>	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
<b>MS/Goal Progress</b>	No Progress <input checked="" type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input type="checkbox"/>



## Educational Service Center of Lake Erie West Community Schools Center

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Other Items Discussed:	
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



# **Educational Service Center of Lake Erie West Community Schools Center**

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## Governing Authority Resolution April 6, 2022

Resolved, the Governing Authority hereby approves the attached 2022-2023 School Calendar and delegates the authority to the management company to make any required adjustments as long as the calendar remains in compliance with state law, regulations and/or assessment schedules.

Signed:

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Governing Authority President/Secretary/Presiding Officer





# Summit Academy SCHOOLS

July 2022					S	T
M	T	W	T	F	0	0
						1
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28	29		

August 2022					S	T
M	T	W	T	F	8	18
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				

September 2022					S	T
M	T	W	T	F	21	21
					1	2
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		

October 2022					S	T
M	T	W	T	F	17	21
3	4	5	6	7		
10	11	12	13*	14		
17	18	19	20	21		
24	25	26	27	28		
31						

November 2022					S	T
M	T	W	T	F	16	19
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30				

December 2022					S	T
M	T	W	T	F	10	12
					1	2
5	6	7	8	9		
12	13	14	15	16*		
19	20	21	22	23		
26	27	28	29	30		

January 2023					S	T
M	T	W	T	F	16	21
2	3	4	5	6		
9	10	11	12	13		
16	17	18	19	20		
23	24	25	26	27		
30	31					

February 2023					S	T
M	T	W	T	F	15	18
		1	2	3		
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24		
27	28					

March 2023					S	T
M	T	W	T	F	18	23
		1	2	3		
6	7	8	9	10		
13	14	15	16*	17		
20	21	22	23	24		
27	28	29	30	31		

April 2023					S	T
M	T	W	T	F	12	14
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		

May 2023					S	T
M	T	W	T	F	19	20
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25*	26		
29	30	31				

June 2023					S	T
M	T	W	T	F	0	0
					1	2
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		

## 2022-2023 School Calendar

Summit Academy Community School-Warren

#00305

### Important Dates

Aug 1	First day for Administration Staff
Aug 8	First day for All Staff
Aug 22	First day for Students
Sept 5	Labor Day- NO School for Staff and Students
Nov 23-25	Thanksgiving Break- NO School for Staff and Students
Dec 19-30	Winter Break- NO School for Staff and Students
Jan 16	Martin Luther King Jr. Day- NO School for staff and students
Feb 17	NO School for Staff and Students
Feb 20	President's Day- NO School for staff and Students
Apr 7	Good Friday- NO School for staff and students
Apr 10-14	Spring Break- NO School for Staff and Students
May 25	Last day for Students
May 29	Labor Day- NO School for Administration Staff

### Grading Periods

1	Aug 22nd- Oct 13th (37 days)
2	Oct 17th-Dec 16th (35 days)
3	Jan 3rd- Mar 16th ( 41 days)
4	Mar 20th- May 25 (39 days)

### Interims

Sept 16th
Nov 10th
Feb 9th
Apr 27th

### KEY

	First / Last Day of School for Students
	NO School for Students- Teacher Workday
	NO School for Students and Staff
*	End Grading Period

Total Student Days	152
Total Student Hours (6.83 per day)	1038.16
Total Teacher Days	187



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## Governing Authority Resolution April 6, 2022

Resolved, The Governing Authority hereby approves the following Regular Meeting Calendar for the 2022-2023 school year:

<u>MEETING DATE</u>	<u>LOCATION</u>	<u>TIME</u>
August 3, 2022	2016 Arbor Ave. SE, Warren, OH 44484	5:30PM
October 5, 2022	144 N. Schenley Ave., Youngstown, OH 44502	5:30PM
December 7, 2022	1461 Moncrest Dr. NW, Warren, OH 44485	5:30PM
February 1, 2023	2800 Shady Run Rd., Youngstown, OH 44502	5:30PM
April 5, 2023	2016 Arbor Ave. SE, Warren, OH 44484	5:30PM
June 7, 2023	144 N. Schenley Ave., Youngstown, OH 44502	5:30PM

This calendar and information regarding public access or attendance at meetings shall be posted in accordance with the Governing Authority's public meetings policy.

Signed:

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Governing Authority President/Secretary/Presiding Officer



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## Governing Authority Resolution April 6, 2022

Resolved, the Governing Authority hereby appoints Nancy Butts as Interim EMIS Designee for the remainder of the 2021-2022 school year.

Signed:

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Governing Authority President/Secretary/Presiding Officer



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## Governing Authority Resolution April 6, 2022

Resolved, the Governing Authority hereby approves the attached plans for blended learning for the 2021-2022 school year. The management company is hereby authorized to make changes to the plans as long as they are approved by the School's Sponsor prior to implementation.

Signed:

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Governing Authority President/Secretary/Presiding Officer

## Blended Learning Declaration

Name of School: Summit Academy Community School-Warren School's IRN: 000305

Name of Sponsor: The ESC of Lake Erie West Sponsor's IRN: 048199

### Sponsor and School Affirmations

We, representatives of the above sponsor and community school, affirm to the Ohio Department of Education that the school listed above is using or intends to use a blended learning model, as defined in Ohio Revised Code 3301.079. We further affirm that the contract between the sponsor and community school will comply with the requirements of ORC 3314.03(A) (29) and that the above-named school will comply with all requirements for community schools utilizing blended learning. If, at any time, we decide to cease using a blended learning model, we will notify the Department and adjust our contract and education plan accordingly.



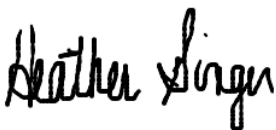
Kurt Aey

02/25/2022

Sponsor's Signature

Print Name

Date



Heather Singer

2-24-22

Superintendent's Signature

Print Name

Date

*The Department will review community school contracts for compliance with ORC 3314.03(A)(29).*

**ESC of Lake Erie West**  
**Blended Learning Declaration Requirements 2021-2022**

**School Name: Summit Academy Community School Warren**

**Blended Learning** - the delivery of instruction in a combination of time **primarily** in supervised physical location away from home and online delivery whereby the student has some element of control over time, place, path, or pace of learning **and includes non-computer-based learning opportunities.**

**Schools implementing a Blended Learning Model for the 21 - 22 school year must explain in detail the following:**

How will the school continuously document the time students spend in school AND the time online?

Summit Academy Community School Warren will follow the attendance policy as set by the Board.

Students enrolled in the school must attend school regularly, in accordance with the laws of the State of Ohio. The educational program offered by the school is predicated upon the presence and punctuality of the student and requires continuity of instruction and classroom participation. A parent or guardian must contact the school in accordance with its procedures whenever a student is absent.

Attendance shall be required of all students enrolled at the school during the days and hours that the school is in session. Attendance need not always be within the school's facilities, but a student will be considered to be in attendance if present at any place approved by the school as part of the school's course of instruction.

When implementing the Blended Learning Designation and students are working remotely, students will be marked present through the following procedure:

1. During our Blended Learning Plan attendance will be taken from 9-10. A child, depending on their grade, will be given a specific time to message the teacher using Class Tag.
2. If a student does not message the teacher on Class Tag, parents will be contacted via a phone call or using the REMIND app. The message will contain a reminder that if the above procedure is not followed, the child will be marked absent.
3. By noon, the teachers will do a whole class check in with all students, using Class Tag, providing an opportunity to:
  - ask if they have their packet and materials needed to complete the work and determine if assistance is needed
  - Remind them to bring their packet back to school the next day.
  - provide an opportunity to do a wellness check on the student.
  - Determine if the child needs one on one time with the teacher to assist with the work.
4. The administrative assistant and teachers will track attendance in their gradebooks.

Completion of work assigned to the students on blended learning days will also be documented. Students will receive

six hours of work, composed of all subject areas and specials.

For students who are non-responsive in the remote setting, teachers will determine the root cause (ex. lack of understanding of material) to address the concern. Once determined, the teacher will reach out to the student, family, and School Administration to address the non-responsive student and develop a solution.

How will the school ensure that all students have a device (laptop, Chromebook, etc.) to participate in online learning AND what device is provided to all students?

- Instruction will be provided through a packet of asynchronous work that includes technology components
- Technology based assignments can be completed using cellphones, tablets, and /or computers
- Students without access of technology will be provided with a Chromebook, if needed

How will the school ensure that all students have access to internet? If it will be provided by the school, how will this be accomplished?

- Hotspots are available and will be activated upon request

What **filtering device** will be installed onto the student's device to protect against internet access to materials that are obscene or harmful on any device provided?

- Summit Academy Management uses a product called "Relay" that is developed by "Lightspeed Systems" for filtering. This is running on any device (PC or Chromebook) that Summit Academy manages.

How will the school monitor and assess student achievement and progress as well as provide additional services/interventions if necessary to improve student achievement?

- A student's progress will be monitored by the work they complete, analyzing work samples for areas of skill proficiency and skill deficits. If deficits are determined, additional support will be provided to the student.
- Other assessments will be utilized to determine student progress dependent on student needs. The administration of assessments will also monitor progress. Due to the nature of our School-wide assessment system, it will be utilized in an in-person or blended learning model. For a fully online learning model our School-wide assessment system will not be utilized. We will also use curriculum-based assessments to monitor student progress.
- Students on an IEP will have their goals monitored and documented to ensure progress is being made on their IEP goals.
- During Blended learning, students will have access to their instructional staff for continuity in order to best continue the learning experience from the in-person classroom. This will ensure that students receive continued support in meeting their learning goals aligned to the Ohio Learning Standards.

- Any student that is having difficulty is free to join our Extended Learning Opportunity Program offered on Tuesdays and Wednesdays after school until 4:00 should the need arise.

How will the school periodically communicate with parents or guardians regarding student progress?

School personnel will communicate with parents or guardians in a manner consistent with the current process in place:

- Ongoing Parent/Teacher Conferences via phone calls
- Class Tag
- Interim Reports
- Remind APP
- One Call Now calls
- Email Communication

How will the school grade the work completed online in order to determine end of course grades, track promotion and/or earning high school credit?

- Students will be graded according to the work they complete and turn in per the school's standard procedure/grading scale.
  - o Competency is determined by the student receiving a passing score.
  - o If a student is at risk of failing/does not score competent, the teacher will reach out to the student, family, and School Administration to ensure the student receives the necessary support.
  - o Students will be given a chance to correct/complete the work with teacher support when they are physically in the building.
- Promotion of students to a higher-grade level will follow ODE requirements and the school's policy.
  - o A student will be promoted from one grade to the next provided the student meets the applicable promotion criteria. The decision to promote a student shall rest solely with the School Director, with appropriate input from the student's teacher(s), professional staff, and parent(s).
- Teachers and the School Director will consider at least the following factors in arriving at decisions on promotion:
  - o The student's level of academic aptitude and achievement
  - o The student's level of social and emotional development and ability to effectively interact with other students in his/her current grade level
  - o The student's attendance patterns and its effect on the student's progress
  - o Any other factors thought to be appropriate by the School Director, teacher(s), and professional staff.

How will the school report quarterly to the Department of Education the number of students participating in blended learning and the duration of participation? Please note, the student to teacher ration may not exceed 125:1.

- As attendance is tracked, there will need to be a record of the number of days the Blended Learning Designation is used.



- The number of blended learning days used, and the corresponding instructional hours utilized will be tracked at a district level.

**Schools** have until **April 30, 2022** to submit a declaration to implement or discontinue use of blended learning during the 2021 - 2022 school year.

**Schools** have until **June 30, 2022** to complete any revisions or amendments to the community school contract.

**Declaration** must be on file **prior** to implementation.



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## Governing Authority Resolution April 6, 2022

Resolved, the Governing Authority has appointed the following members to serve as Representative and Alternate Representative to Summit Academy Management's Annual Meeting on June 4, 2022:

Representative: \_\_\_\_\_

Alternate: \_\_\_\_\_

Signed:

\_\_\_\_\_  
Governing Authority President/Secretary/Presiding Officer



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## Governing Authority Resolution April 6, 2022

Resolved, the Governing Authority hereby approves the Monthly Residency Verifications for January, February, and March 2022.

Signed:

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Governing Authority President/Secretary/Presiding Officer



# Summit Academy SCHOOLS

## MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: January 2022

Official School Name: Summit Academy Warren Community

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

### ANNUAL PROOF OF RESIDENCY IN FILE

*Note date and type of proof submitted to the school.*

#### FIRST STUDENT

Date: 10/10/2021

Type: City of Warren Water

#### SECOND STUDENT

Date: 07/23/2021

Type: Armstrong

### MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

#### FIRST STUDENT

Date: 02/01/2022

Details: Confirmed address over phone with mom.

#### SECOND STUDENT

Date: 02/01/2022

Details: Confirmed address over phone with mom.

### ADDRESS VERIFICATION

#### FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

#### SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Patti Smith

Completed By Printed: Patti Smith

Date: 2/2/2022

Director Signature: Allison Glass

Director Printed: Allison Glass

Date: 2/2/2022



# Summit Academy SCHOOLS

## MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: February 2022

Official School Name: Summit Academy Warren Community

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

### ANNUAL PROOF OF RESIDENCY IN FILE

*Note date and type of proof submitted to the school.*

#### FIRST STUDENT

Date: 05/31/2021

Type: Social Security Income

#### SECOND STUDENT

Date: 05/26/2021

Type: Bank Statement from Chase Bank

### MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

#### FIRST STUDENT

Date: 03/04/2022

Details: Confirmed address over phone with mom.

#### SECOND STUDENT

Date: 03/04/2022

Details: Confirmed address over phone with mom.

### ADDRESS VERIFICATION

#### FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

#### SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Patti Smith

Completed By Printed: Patti Smith

Date: 3/4/2022

Director Signature: [Signature]

Director Printed: Alison Glass

Date: 3/4/22



# Summit Academy SCHOOLS

## MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: March 2022

Official School Name: Summit Academy Warren Community

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

### ANNUAL PROOF OF RESIDENCY IN FILE

*Note date and type of proof submitted to the school.*

#### FIRST STUDENT

Date: 07/30/2021

Type: Residential Lease

#### SECOND STUDENT

Date: 06/17/2021

Type: City of Warren Utility (water)

### MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

#### FIRST STUDENT

Date: 04/01/2022

Details: Confirmed address over phone with mom.

#### SECOND STUDENT

Date: 04/01/2022

Details: Confirmed address over phone with mom.

### ADDRESS VERIFICATION

#### FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

#### SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No

New Address: ☐ Yes ☒ No

Completed By Signature: Patti Smith

Completed By Printed: Patti Smith

Date: 4/1/2022

Director Signature: Alison Glass

Director Printed: Alison Glass

Date: 4/1/2022



Monthly Financial Report  
School: Warren Community School  
Fiscal Year 2022 Month January

180	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	93.11	92.61	92.61	92.61	101.44	98.28	96.11	95.53						95.60	103%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$1,477,847	\$118,447	\$127,672	\$160,222	\$131,511	\$110,095	\$121,313	\$300,830	\$0	\$0	\$0	\$0	\$0	\$1,070,090	72%
Food Services (Fund 006) (LUNCHROOM)	\$94,473	\$5,182	\$4,776	\$3,809	\$3,698	\$15,739	\$9,963	\$0	\$0	\$0	\$0	\$0	\$0	\$43,168	46%
Grants (Federal, State, Local)	\$255,387	\$39,616	\$0	\$99,121	\$198,954	\$4,890	\$68,619	\$24,230	\$0	\$0	\$0	\$0	\$0	\$435,431	170%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$51,471	\$1,826	\$5,769	\$4,457	\$6,457	\$4,190	\$3,894	\$3,820	\$0	\$0	\$0	\$0	\$0	\$30,413	59%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,879,177</b>	<b>\$165,072</b>	<b>\$138,217</b>	<b>\$267,609</b>	<b>\$340,620</b>	<b>\$134,915</b>	<b>\$203,789</b>	<b>\$328,880</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,579,102</b>	84%
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$510,060	\$34,044	\$76,140	\$89,878	\$35,310	\$105,588	\$68,450	\$57,176	\$0	\$0	\$0	\$0	\$0	\$466,587	91%
Fringe Benefits	\$212,968	\$14,741	\$20,734	\$23,959	\$10,301	\$30,519	\$24,775	\$21,294	\$0	\$0	\$0	\$0	\$0	\$146,323	69%
Purchased Services - (Non-Employees)	\$183,029	\$7,181	\$1,948	\$14,481	\$58,950	(\$18,673)	\$18,757	\$34,798	\$0	\$0	\$0	\$0	\$0	\$117,442	64%
Purchased Services - Management Company Fees	\$456,144	\$24,043	\$36,140	\$22,951	\$25,834	\$23,926	\$18,931	\$23,250	\$0	\$0	\$0	\$0	\$0	\$175,075	38%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$39,864	\$8,028	\$16,756	\$20,750	\$21,930	\$23,148	\$0	\$0	\$0	\$0	\$0	\$0	\$130,477	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$35,571	\$2,950	\$2,950	\$2,950	\$3,193	\$2,699	\$2,864	\$7,503	\$0	\$0	\$0	\$0	\$0	\$25,110	71%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$26,750	\$1,653	\$1,775	\$3,793	\$1,946	\$3,176	\$3,523	\$4,357	\$0	\$0	\$0	\$0	\$0	\$20,223	76%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$5,928	\$487	\$487	\$487	\$487	\$487	\$487	\$487	\$0	\$0	\$0	\$0	\$0	\$3,408	57%
Rent / Lease (Building / Facility)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Repairs and Maintenance	\$106,000	\$8,169	\$7,603	\$7,438	\$7,636	\$7,634	\$7,587	\$8,509	\$0	\$0	\$0	\$0	\$0	\$54,575	51%
Materials, Supplies & Textbooks	\$43,478	\$0	\$5,633	\$5,509	\$4,459	\$1,580	\$1,427	\$16,000	\$0	\$0	\$0	\$0	\$0	\$34,608	80%
Capital Outlay (Equip. buses, etc.)	\$5,127	\$0	\$0	\$0	\$0	\$100	\$20	\$1,238	\$0	\$0	\$0	\$0	\$0	\$1,358	26%
All Other Objects	\$18,745	\$2,948	\$6,208	\$124	\$840	\$1,727	\$816	\$1,400	\$0	\$0	\$0	\$0	\$0	\$14,063	75%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,603,300</b>	<b>\$136,080</b>	<b>\$167,645</b>	<b>\$188,326</b>	<b>\$169,705</b>	<b>\$180,694</b>	<b>\$170,785</b>	<b>\$176,012</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,189,248</b>	74%
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>\$275,878</b>	<b>\$28,992</b>	<b>(\$29,428)</b>	<b>\$79,283</b>	<b>\$170,915</b>	<b>(\$45,779)</b>	<b>\$33,003</b>	<b>\$152,868</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$389,854</b>	142%
<b>REVENUE PER STUDENT</b>	<b>\$20,182</b>	<b>\$1,782</b>	<b>\$1,492</b>	<b>\$2,890</b>	<b>\$3,358</b>	<b>\$1,373</b>	<b>\$2,120</b>	<b>\$3,443</b>						<b>\$16,518</b>	
<b>EXPENSE PER STUDENT</b>	<b>\$17,225</b>	<b>\$1,469</b>	<b>\$1,810</b>	<b>\$2,034</b>	<b>\$1,673</b>	<b>\$1,839</b>	<b>\$1,777</b>	<b>\$1,842</b>						<b>\$12,440</b>	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>	<b>\$2,958</b>	<b>\$313</b>	<b>(\$318)</b>	<b>\$856</b>	<b>\$1,685</b>	<b>(\$466)</b>	<b>\$343</b>	<b>\$1,600</b>						<b>\$4,078</b>	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 152,672	\$ 125,818	\$ 255,209	\$ 328,220	\$ 122,515	\$ 191,389	\$ 316,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (152,672)	\$ (125,818)	\$ (255,209)	\$ (328,220)	\$ (122,515)	\$ (191,389)	\$ (316,480)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes							
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<b>FEDERAL FUNDS</b>							
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ -	0%	SQIG FY2021	\$ -	\$ -	0%
ECSE FY2022	\$ 389.87	\$ -	0%	SQIG FY2022	\$ -	\$ -	0%
ECSE FY2021	\$ -	\$ 402.76	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 900.00	50%
ESSER II FY22	\$ -	\$ 49,402.69	0%	STRIVING READERS FY2022	\$ -	\$ -	0%
ESSER FY2021	\$ -	\$ 71,830.34	0%	STRIVING READERS FY2021	\$ -	\$ -	0%
ARP ESSER FY2022	\$ -	\$ -	0%	TITLE I FY2021	\$ -	\$ 133,690.48	0%
EXP OP GRANT	\$ 2,039.78	\$ -	0%	TITLE I NEGLECTED FY2021	\$ -	\$ -	0%
IDEA B FY2022	\$ 58,284.58	\$ 18,467.51	32%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%
IDEA B FY2021	\$ -	\$ 19,402.63	0%	TITLE I FY2022	\$ 98,732.97	\$ 23,334.29	24%
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ -	0%	TITLE IIA FY2022	\$ 8,083.67	\$ -	0%
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE IIA FY2021	\$ -	\$ 6,204.00	0%
NC SSI FY2021	\$ -	\$ 1,953.13	0%	NC SSI FY2022	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 3,990.30	0%	TITLE IV PART A	\$ -	\$ 3,750.10	0%
SIG FY2022	\$ 23,009.00	\$ -	0%	TITLE IV FY2021	\$ -	\$ 7,118.58	0%
IDEA B RESTORATION	\$ -	\$ 554.39	0%	ECSE RESTORATION FY2021	\$ -	\$ -	0%
EOHC FY21	\$ -	\$ -	0%	SIG FY2021	\$ -	\$ 94,429.83	0%

Total YTD Grant Revenue	\$ 435,431.03
	\$ -



Monthly Financial Report  
School: Warren Community School  
Fiscal Year 2022 Month February

180	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	93.11	92.61	92.61	92.61	101.44	98.28	96.11	95.53	96.50					95.71	103%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$1,477,847	\$118,447	\$127,672	\$160,222	\$131,511	\$110,095	\$121,313	\$300,830	\$149,829	\$0	\$0	\$0	\$0	\$1,219,920	83%
Food Services (Fund 006) (LUNCHROOM)	\$94,473	\$5,182	\$4,776	\$3,809	\$3,698	\$15,739	\$9,963	\$0	\$15,685	\$0	\$0	\$0	\$0	\$58,852	62%
Grants (Federal, State, Local)	\$255,387	\$39,616	\$0	\$99,121	\$198,954	\$4,890	\$68,619	\$24,230	\$16,000	\$0	\$0	\$0	\$0	\$451,431	177%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$51,471	\$1,826	\$5,769	\$4,457	\$6,457	\$4,190	\$3,894	\$3,820	\$3,880	\$0	\$0	\$0	\$0	\$34,293	67%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,879,177</b>	<b>\$165,072</b>	<b>\$138,217</b>	<b>\$267,609</b>	<b>\$340,620</b>	<b>\$134,915</b>	<b>\$203,789</b>	<b>\$328,880</b>	<b>\$185,394</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,764,496</b>	94%
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$510,060	\$34,044	\$76,140	\$89,878	\$35,310	\$105,588	\$68,450	\$57,176	\$49,718	\$0	\$0	\$0	\$0	\$516,305	101%
Fringe Benefits	\$212,968	\$14,741	\$20,734	\$23,959	\$10,301	\$30,519	\$24,775	\$21,294	\$17,135	\$0	\$0	\$0	\$0	\$163,458	77%
Purchased Services - (Non-Employees)	\$183,029	\$7,181	\$1,948	\$14,481	\$58,950	(\$18,673)	\$18,757	\$34,798	\$16,465	\$0	\$0	\$0	\$0	\$133,907	73%
Purchased Services - Management Company Fees	\$456,144	\$24,043	\$36,140	\$22,951	\$25,834	\$23,926	\$18,931	\$23,250	\$16,920	\$0	\$0	\$0	\$0	\$191,995	42%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$39,864	\$8,028	\$16,756	\$20,750	\$21,930	\$23,148	\$0	\$32,674	\$0	\$0	\$0	\$0	\$163,151	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$35,571	\$2,950	\$2,950	\$2,950	\$3,193	\$2,699	\$2,864	\$7,503	\$3,842	\$0	\$0	\$0	\$0	\$28,951	81%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$26,750	\$1,653	\$1,775	\$3,793	\$1,946	\$3,176	\$3,523	\$4,357	\$2,983	\$0	\$0	\$0	\$0	\$23,206	87%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$5,928	\$487	\$487	\$487	\$487	\$487	\$487	\$487	\$487	\$0	\$0	\$0	\$0	\$3,895	66%
Rent / Lease (Building / Facility)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Repairs and Maintenance	\$106,000	\$8,169	\$7,603	\$7,438	\$7,636	\$7,634	\$7,587	\$8,509	\$8,372	\$0	\$0	\$0	\$0	\$62,948	59%
Materials, Supplies & Textbooks	\$43,478	\$0	\$5,633	\$5,509	\$4,459	\$1,580	\$1,427	\$16,000	\$2,451	\$0	\$0	\$0	\$0	\$37,059	85%
Capital Outlay (Equip. buses, etc.)	\$5,127	\$0	\$0	\$0	\$0	\$100	\$20	\$1,238	\$3,265	\$0	\$0	\$0	\$0	\$4,623	90%
All Other Objects	\$18,745	\$2,948	\$6,208	\$124	\$840	\$1,727	\$816	\$1,400	\$5,370	\$0	\$0	\$0	\$0	\$19,432	104%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,603,800</b>	<b>\$136,080</b>	<b>\$167,645</b>	<b>\$188,326</b>	<b>\$169,705</b>	<b>\$180,694</b>	<b>\$170,785</b>	<b>\$176,012</b>	<b>\$159,682</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,348,929</b>	84%
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>\$275,378</b>	<b>\$28,992</b>	<b>(\$29,428)</b>	<b>\$79,283</b>	<b>\$170,915</b>	<b>(\$45,779)</b>	<b>\$33,003</b>	<b>\$152,868</b>	<b>\$25,712</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$415,567</b>	151%
<b>REVENUE PER STUDENT</b>	<b>\$20,182</b>	<b>\$1,782</b>	<b>\$1,492</b>	<b>\$2,890</b>	<b>\$3,358</b>	<b>\$1,373</b>	<b>\$2,120</b>	<b>\$3,443</b>	<b>\$1,921</b>					<b>\$18,436</b>	
<b>EXPENSE PER STUDENT</b>	<b>\$17,225</b>	<b>\$1,469</b>	<b>\$1,810</b>	<b>\$2,034</b>	<b>\$1,673</b>	<b>\$1,839</b>	<b>\$1,777</b>	<b>\$1,842</b>	<b>\$1,655</b>					<b>\$14,094</b>	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>	<b>\$2,958</b>	<b>\$313</b>	<b>(\$318)</b>	<b>\$856</b>	<b>\$1,685</b>	<b>(\$466)</b>	<b>\$343</b>	<b>\$1,600</b>	<b>\$266</b>					<b>\$4,342</b>	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 152,672	\$ 125,818	\$ 255,209	\$ 328,220	\$ 122,515	\$ 191,389	\$ 316,480	\$ 172,994	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		\$ (152,672)	\$ (125,818)	\$ (255,209)	\$ (328,220)	\$ (122,515)	\$ (191,389)	\$ (316,480)	\$ (172,994)	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
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FEDERAL FUNDS	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ -	0%	SQIG FY2021	\$ -	\$ -	0%
ECSE FY2022	\$ 389.87	\$ -	0%	SQIG FY2022	\$ -	\$ -	0%
ECSE FY2021	\$ -	\$ 402.76	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 900.00	50%
ESSER II FY22	\$ -	\$ 65,402.69	0%	STRIVING READERS FY2022	\$ -	\$ -	0%
ESSER FY2021	\$ -	\$ 71,830.34	0%	STRIVING READERS FY2021	\$ -	\$ -	0%
ARP ESSER FY2022	\$ -	\$ -	0%	TITLE I FY2021	\$ -	\$ 133,690.48	0%
EXP OP GRANT	\$ 2,039.78	\$ -	0%	TITLE I NEGLECTED FY2021	\$ -	\$ -	0%
IDEA B FY2022	\$ 58,284.58	\$ 18,467.51	32%	TITLE I NEGLECTED FY2022	\$ -	\$ -	0%
IDEA B FY2021	\$ -	\$ 19,402.63	0%	TITLE I FY2022	\$ 98,732.97	\$ 23,334.29	24%
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ -	0%	TITLE IIA FY2022	\$ 8,083.67	\$ -	0%
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE IIA FY2021	\$ -	\$ 6,204.00	0%
NC SSI FY2021	\$ -	\$ 1,953.13	0%	NC SSI FY2022	\$ -	\$ -	0%
ARP ESSER FY22	\$ -	\$ 3,990.30	0%	TITLE IV PART A	\$ -	\$ 3,750.10	0%
SIG FY2022	\$ 23,009.00	\$ -	0%	TITLE IV FY2021	\$ -	\$ 7,118.58	0%
IDEA B RESTORATION	\$ -	\$ 554.39	0%	ECSE RESTORATION FY2021	\$ -	\$ -	0%
EONC FY21	\$ -	\$ -	0%	SIG FY2021	\$ -	\$ 94,429.83	0%

Total YTD Grant Revenue	\$ 451,431.03
	\$ -



CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
62777	01/07/22	CHARTER COMMUNICATI	0010000296018000	441	FY22 WARELE PHONE -	\$ 182.06	180
62787	01/07/22	VERIZON WIRELESS	0010000296018000	441	FY22 VERIZON - CELL	\$ 60.00	180
V1394	01/12/22	ESC OF LAKE ERIE WE	0010000250018000	415	FY22 SPONSOR FEES	\$ 7,503.47	180
V1396	01/12/22	HP FINANCIAL SERVIC	0010000296018000	426	(ADM \$100.27 - SCH	\$ 100.09	180
V1397	01/12/22	DE LAGE LANDEN	0010000296018000	426	FY22 COPIER LEASES	\$ 386.71	180
62803	01/14/22	REFLECT SYSTEMS IN	0010000260018000	446	(PG 5) LICENSE - BI	\$ 250.00	180
62839	01/14/22	BLUE TECHNOLOGIES	0010000296018000	429	FY22 COPIER CLICK C	\$ 259.85	180
62861	01/14/22	HEALTHCARE BILLING	0010000250018000	419	WARELE	\$ 438.85	180
62882	01/14/22	CITY OF WARREN UTIL	0010000270018000	452	WATER/SEWER SERVICE	\$ 93.54	180
V1398	01/14/22	TDG FACILITIES SERV	0010000270018000	423	FY22 CONTRACT	\$ 7,295.61	180
V1398	01/14/22	TDG FACILITIES SERV	0010000270018000	429	FY21/22 SNOW PLOWIN	\$ 658.21	180
62811	01/14/22	ASCD	5902022220018000	412	DIANA NAPOLITAN	\$ 89.00	180
62811	01/14/22	ASCD	5902022220018000	412	SARA ROBINSON	\$ 89.00	180
V1402	01/18/22	DAVID M HOSKIN	0010000250018000	433	12/1 HOME-SAM-WAREL	\$ 2.38	180
V1405	01/18/22	ERICA L RICHLEY DUD	0010000123018000	431	12/15 HOME-WARELE-W	\$ 6.44	180
V1407	01/18/22	HEATHER M SINGER	0010000110018000	431	11/3 HOME-WARELE-HO	\$ 44.80	180
62908	01/21/22	REA & ASSOCIATES IN	0010000250018000	843	AUDITS_PE 6/30/2021	\$ 1,400.00	180
62932	01/21/22	AARIS THERAPY GROUP	0010000215118000	413	SPEECH SVCS	\$ 2,750.00	180
62932	01/21/22	AARIS THERAPY GROUP	0010000218118000	413	OT SVCS	\$ 2,161.25	180
62932	01/21/22	AARIS THERAPY GROUP	0010000218318000	413	PT	\$ 100.00	180
62934	01/21/22	CITY OF WARREN UTIL	0010000270018000	452	STORM WATER SERVICE	\$ 94.05	180
62916	01/21/22	NUTRITION INC	0060000312018000	462	WARELE NSLP AND SBP	\$ 5,813.65	180
62985	01/28/22	CAMERA CORNER INC.	0010000296018000	644	VIEWSONIC (8) WALL	\$ 1,238.00	180
63020	01/28/22	OHIO EDISON	0010000270018000	451	ELECTRIC SERVICES	\$ 638.51	180
63031	01/28/22	CENTURYLINK	0010000296018000	441	FY22 WARELE ALARM L	\$ 90.59	180
62985	01/28/22	CAMERA CORNER INC.	5073022110018000	511	VIEWSONIC (8) WALL	\$ 16,000.00	180
V1428	01/31/22	DAVID T MCGOOKEY	0010000110018000	431	10/26 HOME-WARELE-H	\$ 56.56	180
V1428	01/31/22	DAVID T MCGOOKEY	0010000110018000	431	12/9 HOME-SAM-AKRMI	\$ 57.12	180
V1430	01/31/22	ERICA L RICHLEY DUD	0010000123018000	431	1/10 HOME-WARMID-HO	\$ 13.46	180
V1431	01/31/22	NATASHA A WALSKI	0010000110018000	431	11/3 HOME-WARELE-HO	\$ 14.00	180
V1431	01/31/22	NATASHA A WALSKI	0010000110018000	431	11/23 HOME-WARELE-B	\$ 6.44	180
V1431	01/31/22	NATASHA A WALSKI	0010000110018000	431	12/9 HOME-WARELE-YO	\$ 6.44	180
63069	02/02/22	JOHNSON CONTROLS SE	0010000270018000	423	MONTHLY RECURRING A	\$ 55.65	180

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
63069	02/02/22	JOHNSON CONTROLS SE	0010000270018000	423	MONTHLY RECURRING A	\$ 59.83	180
63069	02/02/22	JOHNSON CONTROLS SE	0010000270018000	423	MONTHLY RECURRING A	\$ 59.83	180
63069	02/02/22	JOHNSON CONTROLS SE	0010000270018000	423	MONTHLY RECURRING A	\$ 59.83	180
63069	02/02/22	JOHNSON CONTROLS SE	0010000270018000	423	MONTHLY RECURRING A	\$ 59.83	180
63083	02/02/22	DOMINION	0010000270018000	453	GAS SERVICES	\$ 2,768.51	180
63089	02/02/22	CHARTER COMMUNICATI	0010000296018000	441	FY22 WARELE PHONE -	\$ 179.26	180

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT	OPU
V1440	02/04/22	HP FINANCIAL SERVIC	0010000296018000	426	(ADM \$100.27 - SCH	\$ 100.10	180
V1441	02/04/22	DE LAGE LANDEN	0010000296018000	426	FY22 COPIER LEASES	\$ 386.72	180
V1443	02/09/22	TREASURER OF STATE	0010000250018000	843	FINANCIAL AUDITS	\$ 307.50	180
63114	02/11/22	REA & ASSOCIATES IN	0010000250018000	843	AUDITS_PE 6/30/2021	\$ 212.50	180
63125	02/11/22	BLUE TECHNOLOGIES	0010000296018000	429	FY22 COPIER CLICK C	\$ 251.68	180
63142	02/11/22	HEALTHCARE BILLING	0010000250018000	419	WARELE	\$ 82.91	180
63144	02/11/22	AARIS THERAPY GROUP	0010000215118000	413	SPEECH SVCS	\$ 3,000.00	180
63144	02/11/22	AARIS THERAPY GROUP	0010000218118000	413	OT SVCS	\$ 2,486.25	180
63161	02/11/22	VERIZON WIRELESS	0010000296018000	441	FY22 VERIZON - CELL	\$ 60.00	180
V1444	02/11/22	MADISON COX	0010000241018000	433	1/12, 1/13, 1/14 HO	\$ 93.03	180
V1450	02/11/22	TDG FACILITIES SERV	0010000270018000	423	FY22 CONTRACT	\$ 7,295.62	180
63120	02/11/22	NUTRITION INC	0060000312018000	462	WARELE NSLP AND SBP	\$ 7,594.70	180
V1451	02/14/22	AMAZON.COM	0010000110018000	512	AUG-MAY OFFICE SUPP	\$ 397.78	180
V1453	02/15/22	ESC OF LAKE ERIE WE	0010000250018000	415	FY22 SPONSOR FEES	\$ 3,841.52	180
63225	02/18/22	HUNTINGTON INSURANC	0010000250018000	855	FY21_INSURANCE	\$ 1,113.36	180
63231	02/18/22	TRUMBULL COUNTY TRE	0010000270018000	870	2019-2020 PROP TAX	\$ 485.43	180
63249	02/18/22	OHIO EDISON	0010000270018000	451	ELECTRIC SERVICES	\$ 1,104.87	180
63260	02/18/22	CITY OF WARREN UTIL	0010000270018000	452	WATER/SEWER SERVICE	\$ 115.33	180
V1455	02/18/22	ALLISON R GLASS	0010000241018000	439	STAFF LUNCH	\$ 277.28	180
V1457	02/18/22	TDG FACILITIES SERV	0010000270018000	429	FY21/22 SNOW PLOWIN	\$ 764.95	180
63210	02/18/22	WARREN CITY HEALTH	0060000312018000	849	WARELE FOOD SERVICE	\$ 121.00	180
63192	02/18/22	BRIAN STERCHI	0090000110018000	899	190 SHIRTS	\$ 1,255.00	180
63280	02/25/22	REA & ASSOCIATES IN	0010000250018000	843	MSP COST REPORT_PE	\$ 1,875.00	180
63291	02/25/22	BLUE TECHNOLOGIES	0010000296018000	512	BLUE TECH - BLANKE	\$ 68.00	180
63294	02/25/22	CENTURY MARTIAL ART	0010000119018000	511	RETURN ON PO 31908	\$ (8.30)	180
63296	02/25/22	JOHNSON CONTROLS SE	0010000270018000	423	MONTHLY RECURRING A	\$ 59.83	180
63319	02/25/22	CENTURYLINK	0010000296018000	441	FY22 WARELE ALARM L	\$ 90.59	180
V1467	02/28/22	HNB MASTERCARD	5073022276018000	413	CHUCK RICKARD TRAIN	\$ 38.89	180
V1468	03/03/22	AMAZON.COM	0010000110018000	511	CLASSROOM CARPET /	\$ 211.75	180
63351	03/04/22	CDW-G	0010000296018000	644	HP PROBOOK 455 G8	\$ 3,264.91	180
63352	03/04/22	RICHARD KEVERN & AS	0010000296018000	419	SUMMIT ACADEMY'S E-	\$ 1,151.91	180
63369	03/04/22	DOMINION	0010000270018000	453	GAS SERVICES	\$ 1,612.46	180
V1470	03/04/22	ERICA L RICHLEY DUD	0010000123018000	431	2/15 HOME-WARELE-HO	\$ 7.61	180



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## Governing Authority Resolution April 6, 2022

Resolved, the Governing Authority hereby approves the attached Five-Year Forecast (May Submission).

Signed:

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Governing Authority President/Secretary/Presiding Officer

**County:** Trumbull

**School Name:** **Summit Academy Community School - Warren**  
**Statement of Receipt, Disbursements, and Changes in Fund Cash Balances**  
**For the Fiscal Years Ended 2019 through 2021, Actual and**  
**the Fiscal Years Ending 2022 through 2026, Forecasted**

	Actual			Forecasted				
	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026
<b><u>Operating Receipts</u></b>								
State Foundation Payments (3110, 3211)	\$ 1,962,284	\$ 1,760,709	\$ 1,564,205	\$ 1,572,320	\$ 1,732,028	\$ 1,749,349	\$ 1,766,842	\$ 1,784,510
Charges for Services (1500)	-	-	-	-	-	-	-	-
Fees (1600, 1700)	5,211	7,433	5,736	6,850	\$ 6,371	6,434	6,499	6,564
Other (1830, 1840, 1850, 1860, 1870, 1890, 3190)	156,351	54,278	23,298	44,621	\$ 70,333	71,037	71,747	72,461
<b>Total Operating Receipts</b>	<b>\$ 2,123,846</b>	<b>\$ 1,822,420</b>	<b>\$ 1,593,239</b>	<b>\$ 1,623,791</b>	<b>\$ 1,808,732</b>	<b>\$ 1,826,820</b>	<b>\$ 1,845,088</b>	<b>\$ 1,863,539</b>
<b><u>Operating Disbursements</u></b>								
100 Salaries and Wages	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200 Employee Retirement and Insurance Benefits	-	-	-	-	-	-	-	-
400 Purchased Services	2,185,412	2,284,267	1,690,420	1,530,522	1,980,082	2,039,485	2,100,669	2,163,689
500 Supplies and Materials	138,478	2,832	60,195	49,406	64,610	66,548	68,544	70,601
600 Capital Outlay -New	35,920	2,234	1,860	5,127	11,624	11,973	12,332	12,702
700 Capital Outlay - Replacement	-	-	-	-	-	-	-	-
800 Other	1,426	10,677	18,128	18,745	12,611	12,990	13,379	13,781
819 Other Debt	-	-	-	-	-	-	-	-
<b>Total Operating Disbursements</b>	<b>\$ 2,361,236</b>	<b>\$ 2,300,010</b>	<b>\$ 1,770,603</b>	<b>\$ 1,603,800</b>	<b>\$ 2,068,927</b>	<b>\$ 2,130,995</b>	<b>\$ 2,194,925</b>	<b>\$ 2,260,772</b>
Excess of Operating Receipts Over (Under)								
Operating Disbursements	\$ (237,390)	\$ (477,587)	\$ (177,364)	\$ 19,991	\$ (260,195)	\$ (304,175)	\$ (349,837)	\$ (397,234)
<b><u>Nonoperating Receipts/(Disbursements)</u></b>								
Federal Grants (all 4000 except fund 532)	\$ 490,324	\$ 477,587	\$ 209,251	\$ 255,387	\$ 361,719	\$ 365,336	\$ 368,989	\$ 372,679
State Grants (3200, except 3211)	-	-	-	-	-	-	-	-
Restricted Grants (3219, Community School Facilities Grant)	-	-	-	-	-	-	-	-
Donations (1820)	-	-	-	-	-	-	-	-
Interest Income (1400)	-	-	-	-	-	-	-	-
Debt Proceeds (1900)	-	-	-	-	-	-	-	-
Debt Principal Retirement	-	-	-	-	-	-	-	-
Interest and Fiscal Charges	-	-	-	-	-	-	-	-
Transfers - In	-	-	-	-	-	-	-	-
Transfers - Out	-	-	-	-	-	-	-	-
<b>Total Nonoperating Revenues/(Expenses)</b>	<b>\$ 490,324</b>	<b>\$ 477,587</b>	<b>\$ 209,251</b>	<b>\$ 255,387</b>	<b>\$ 361,719</b>	<b>\$ 365,336</b>	<b>\$ 368,989</b>	<b>\$ 372,679</b>
Excess of Operating and Nonoperating Receipts								
Over/(Under) Operating and Nonoperating Disbursements	\$ 252,934	\$ -	\$ 31,887	\$ 275,378	\$ 101,524	\$ 61,161	\$ 19,152	\$ (24,555)
Fund Cash Balance Beginning of Fiscal Year	\$ -	\$ 252,934	\$ 252,934	\$ 284,821	\$ 560,199	\$ 661,723	\$ 722,884	\$ 742,036
Fund Cash Balance End of Fiscal Year	\$ 252,934	\$ 252,934	\$ 284,821	\$ 560,199	\$ 661,723	\$ 722,884	\$ 742,036	\$ 717,482

### **Staffing/Enrollment**

	Actual			Forecasted				
	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026
<b>Staffing/Enrollment</b>								
Total Student FTE	127	118	99	93	95	94	93	92
Instructional Staff	17.00	17.90	17.00	16.0	17.0	17.0	16.7	16.7
Administrative Staff	5.00	7.00	4.00	2.0	4.5	4.4	3.7	3.6
Other Staff	3.00	1.00	1.00	2.0	1.8	1.4	1.5	1.7
<b>Purchased Services</b>								
Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	26,310.00	23,380.80	34,589.00	26,750.00	28,590.17	29,447.88	30,331.32	31,241.25
Other Facility Costs	38,977.00	98,548.01	116,321.00	105,999.79	92,660.29	95,440.10	98,303.31	101,252.40
Insurance	17,228.00	4,176.90	4,321.00	5,500.00	8,040.67	8,281.89	8,530.35	8,786.26
Management Fee	562,444.00	406,350.47	261,452.00	446,323.00	431,716.64	444,668.14	458,008.18	471,748.43
Sponsor Fee	45,980.00	66,029.59	42,738.00	35,571.00	49,007.04	50,477.25	51,991.57	53,551.31
Audit Fees	6,500.00	5,546.00	5,500.00	4,321.00	5,630.75	5,799.68	5,973.67	6,152.88
Contingency	-	-	-	-	-	-	-	-
Transportation	810.00	-	-	-	-	-	-	-
Legal	-	-	-	-	-	-	-	-
Marketing	171.00	-	-	-	-	-	-	-
Consulting	-	-	-	-	-	-	-	-
Salaries and Wages	977,636.00	1,143,592.08	844,250.00	510,060.00	894,951.06	921,799.59	949,453.57	977,937.18
Employee Benefits	260,417.00	328,213.09	249,699.00	212,967.90	270,708.97	278,830.24	287,195.15	295,811.01
Special Education Services								
Technology Services								
Food Services	99,414.00	92,203.30	85,000.00	94,000.00	95,433.95	98,296.97	101,245.88	104,283.26
Other	149,525.00	116,226.76	46,550.00	89,029.08	103,342.69	106,442.97	109,636.26	112,925.35
Total	\$ 2,185,412.00	\$ 2,284,267.00	\$ 1,690,420.00	\$ 1,530,521.77	\$ 1,980,082.24	\$ 2,039,484.71	\$ 2,100,669.25	\$ 2,163,689.33
<b>Financial Metrics</b>								
Debt Service Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Coverage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Growth in Enrollment	0.00%	-7.09%	-16.02%	-6.05%	2.04%	-1.05%	-1.06%	-1.08%
Growth in New Capital Outlay	0.00%	-93.78%	-16.74%	175.64%	126.72%	3.00%	3.00%	3.00%
Growth in Operating Receipts	0.00%	-14.19%	-12.58%	1.92%	11.39%	1.00%	1.00%	1.00%
Growth in Non-Operating Receipts/Expenses	0.00%	-2.60%	-56.19%	22.05%	41.64%	1.00%	1.00%	1.00%
Days of Cash	0.00	0.11	0.14	0.18	0.27	0.31	0.33	0.33

Fiscal Year 2022-2026 Projected Debt					
Description	Beginning Year Balance	Principle Retirement	Interest Expense	Ending Year Balance	Debitor/ Creditor
FTE Review	\$ -	\$ -	\$ -	\$ -	
Loan A	\$ -	\$ -	\$ -	\$ -	
Loan B	\$ -	\$ -	\$ -	\$ -	
Line of Credit	\$ -	\$ -	\$ -	\$ -	
Notes, Bonds	\$ -	\$ -	\$ -	\$ -	
Capital Leases	\$ -	\$ -	\$ -	\$ -	
Payables (Past Due 180+ days)	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ -	\$ -	\$ -	

FY19 & FY20 amounts are taken directly from previous 5-Year Forecasts  
FY21 amounts are based on the FY21 YTD June Financials  
FY22 amounts are based on the FY22 budget.  
The school classifies federal and state grant reimbursements as nonoperating receipts; however, the disbursements related to these receipts are classified as operating disbursements. This gives the appearance disbursements exceed receipts until the nonoperating receipts (federal and state grants) are considered.  
Operating and non-operating revenues for FY23 through FY26 are based on a 1% projected increase year-over-year.  
Operating and non-operating expenses for FY23 through FY26 are based on a 3% increase in year-over-year.  
The school has no debt.  
Purchased services include salaries and wages, as all employees for the school are employees of the management company.  
The management company for the school is Summit Academy Management and the Management Agreement is 100% pass-through.  
The Treasurer for the school is Scott Pittman

## SUMMIT ACADEMY MANAGEMENT

2791 Mogadore Road | Akron, Ohio 44312



Summit Academy  
SCHOOLS  
*Learning Without Limits*

### I. Curriculum and Instruction (C&I)

Over the course of this school year, the curriculum department has focused on individualized school needs determined by the transition from remote learning to in-person instruction. The curriculum administrators meet regularly with building staff to guide best practices to increase academic growth. There were midyear check-ins with each school completed in January, reviewing professional development opportunities, instructional materials, and overall building needs. This meeting also served as an opportunity to review the Year 2 district-wide Reading Framework action plans. Through this continued collaboration, it was determined that a focus on the Multi-Tiered System of Supports (MTSS) in the transition back to the classroom was needed. The curriculum team has collaborated with the Special Education team to provide the schools with monthly professional development on best practices. Individualized support to meet the specific needs of the schools has also been provided to ensure that our classroom instruction is meeting the needs of all students.

The District Leadership Team meeting will occur in February to review data collected over the course of the school year focused on academic improvement and a positive school environment. Progress on the implementation of MTSS will be discussed. Renaissance Star assessment data, reviewing progress in math and reading from fall to spring will be analyzed. School principals will have an opportunity to collaborate with each other and determine their areas of focus for the remainder of the year.

In March and April, the curriculum team and federal programs department will meet with each school to begin the budgeting process for the next school year. We will review the data gathered from the DLT and through the completion of the One Needs Assessment required by the Ohio Department of Education. Stakeholder input from parents, teachers, students, and board members will be reviewed and included in the budget and decision-making progress.

### II. Human Resources

HR manages the following:

- Workers' Compensation claims
- Leaves of Absence
- Recruiting
- Payroll
- Benefits Administration

Most critical to school operations in the 2021-2022 school year is recruiting. Teacher shortages due to early retirement and fewer students graduating with degrees in education have created challenges in hiring talented educators. We are in the configuration stages of implementing a new talent acquisition software platform. This platform will "go live" by May

2022. In addition, SAM is working with the Principal Advisory Committee to develop new opportunities for teachers and staff to enhance retention.

### **III. Facilities**

ViewSonic flat-panel interactive display boards are currently being installed in all school classrooms. These boards are touchscreen capable and provide an area for presentations, displays, internet applications, and a writing and drawing surface. The ViewSonic's will be Wi-Fi enabled for internet connectivity. The boards are either mounted directly to the wall or mounted on a cart for safe and secure transportation to multiple classrooms.

School Gate Guardian visitor kiosks have been delivered to our schools. The kiosks will be placed in the lobby/entranceway of the school so that visitors can easily access the system and print a visitors' badge. All individuals are automatically screened through the State of Ohio sex offender registry before a temporary visitor ID badge is printed. The badges are self-expiring after 24 hours. The kiosks are also capable of having documents uploaded such as custody paperwork, guardianship, as well as child pick-up permissions. School Gate Guardian can also provide information on who has checked into the building along with daily visitors so that an accurate count of occupants is available in an emergency situation.

### **IV. School Support Team (SST)**

The SST continues to provide ongoing support and guidance to our schools throughout the state. We are monitoring the instructional hours for each school to assure they meet the required 920 hours. Blended Learning Plans have been developed for the schools that are low on instructional hours due to school closures. These Blended Learning Plans allow schools the option to provide students with remote learning instruction to avoid having to close the school and use calamity days. The SST is also working with our Principal Advisory Committee to develop the school academic calendars for FY23. The goal is to have the calendars finalized by the end of February so they can be ready for board approval. We will also be meeting with Principals on March 11<sup>th</sup> in Columbus to review budgets and discuss staffing plans for the next school year.

### **V. Student Staff Information Systems (SSIS)**

SSIS has supported the school directors with the 2021-2022 Civil Rights federal mandated reporting collection of student data for the past 3 months. This collection will be complete as of February 28, 2022.

All data collections for reporting the EOY (End Of Year) data to the state are now open for starting the processes to complete reporting of the 2021-2022 school year. The 2022-2023 school year initialization will begin for all twenty-four schools in March to have the twenty-four databases ready for schools to use by June.

Area Finance Coordinators FTE reviews through ODE this year will include enrollment, attendance, and withdrawal will finish up for the following schools by February 23, 2022; Canton Elementary and Secondary, Warren Elementary and Secondary, Akron Secondary, Middletown Secondary, Columbus Elementary, Middle and Transition High School, and Toledo.

## VI. Compliance

The required annual Sunshine Laws deadline to complete is March 4, 2022. The Auditor of State link is <https://sunshinelaw.ohioattorneygeneral.gov/>. Certificates of training completion should be emailed to [sponsorcompliance@summitacademies.org](mailto:sponsorcompliance@summitacademies.org).

In addition, Governing Authority Board Presidents will be sent a signoff document for the requirement of completion required by the sponsor and state for each school board.

Please note the Summit Academy Management Annual Meeting is on **Saturday, June 4, 2022**. All Governing Authority directors are invited to participate.





# Educational Service Center of Lake Erie West Community Schools Center

## ESC of Lake Erie West Community Schools Center Sponsor Update

**School Name:** SA Warren El & MS/Sec

**Month:** April

Presented by:	DeAnna N. Hardwick, Regional Technical Assistance Educator	In Person
Governing Authority Highlights / Important updates from ESCLEW	<p><b>March 2022 Sponsor Update:</b></p> <p>New Specialized Misconduct Reporting Form Starting March 1, 2022, the Ohio Department of Education's Office of Professional Conduct will require superintendents to use a new specialized misconduct reporting form for referring teachers for breaking their contract AFTER the July 10 deadline. The form focuses on the information needed to expedite review of broken contract cases such as the date of the resignation and any actions taken by the local board of education or governing board.</p> <p>The form also asks superintendents to attach the following documents, if available:</p> <ul style="list-style-type: none"><li>• The educator's contract;</li><li>• The educator's resignation letter;</li><li>• Relevant board minutes, consent agendas and/or resolutions;</li><li>• Written and electronic communications with the educator regarding the educator's resignation;</li><li>• The educator's disciplinary file;</li><li>• The educator's personnel file; and</li><li>• Any other relevant documents.</li></ul> <p>These forms may be submitted to the Office of Professional Conduct's main email inbox at <a href="mailto:educator.conduct@education.ohio.gov">educator.conduct@education.ohio.gov</a>. Alternatively, the form also may be submitted via facsimile at 614-995-3752 or mail to 25 South Front St., M.S. 104, Columbus, Ohio, 43215.</p> <p><b>Governing Authority Meetings...Back to Virtual?</b></p> <p>On Thursday February 17, 2022, Ohio Governor Mike DeWine signed House Bill 51 with emergency status which enacts the law immediately. House Bill 51 addresses public meetings and allows governing authorities to return to holding virtual meetings until June 30, 2022. The decision to hold meetings in person or virtual will be on a case by case basis and the governing authority will be able to make that decision and act accordingly. It is important to note, all meetings (in person or virtual) are still required to be public meetings; and therefore, if the meeting will occur in a virtual format, the public must be notified and have access to attend the virtual meeting as they would an in person meeting.</p> <p>The ESC of Lake Erie West regional technical assistance educators (RTAE) will continue to attend all governing authority meetings either in person or virtual, depending on the format of the meeting. If you have any questions as it relates to the sponsor, please feel free to ask during a meeting or reach out to the RTAE directly.</p> <p><b>Blended Learning...Until When?</b></p> <p>Ohio Senate Bill 229 provided an alternative option to remote learning for community schools for the 2021 – 2022 school year. Community schools have the option to complete the Blended Learning declaration and submit the required forms to the ESCLEW. As the sponsor the ESCLEW will submit the declaration to the Ohio Department of Education on the school's</p>	



# Educational Service Center of Lake Erie West Community Schools Center

	<p>behalf. Once approved and submitted, the ESCLEW will work with the governing authority to update the current contract to include the blended learning declaration by June 30, 2022.</p> <p>It is important to note, this does not change the school to a fully blended learning school for longer than the current school year. Governing authorities will need to pass a resolution by July 1, 2022 removing the blended learning declaration from the current contract. If a school chooses to continue with the blended learning into the 2022 – 2023 school year, the school will be required to follow the stricter guidelines as written in the Ohio Revised Code for Blended Learning models. If you have any questions regarding the Blended Learning Declaration, please reach out to Kurt Aey directly.</p> <p><b><i>April 2022 Sponsor Update: Forthcoming</i></b></p>
Recent Site Visit Highlights	<p><i>The following areas were addressed during the March 2022 Site Visit</i></p> <ul style="list-style-type: none"> <li>~Actual Student Enrollment</li> <li>~2 Classroom Observations (ELA &amp; Math)</li> <li>~Climate and Culture Discussion</li> <li>~Emergency Drill Log</li> <li>~Performance Framework Goals (11.6)</li> <li>~Staff Assessment Training</li> <li>~Strengths/areas for improvement</li> <li>~Technical Assistance</li> <li>~Questions</li> </ul> <p><i>The following areas will be addressed during the April 2022 Site Visit</i></p> <ul style="list-style-type: none"> <li>~Actual Student Enrollment</li> <li>~Emergency Drill Log</li> <li>~General File Review (if required)</li> <li>~Graduation Ceremony Verification</li> <li>~Spec Ed File Review</li> <li>~Strengths/Areas for Improvement</li> <li>~Upcoming Events</li> <li>~Questions/Concerns</li> <li>~Technical Assistance</li> </ul>
Financial Update	<p>The following areas for January were reviewed by Linda Moye, ESCLEW Financial Consultant, with Scott Pittman of SAM on Feb 28, 2022:</p> <ul style="list-style-type: none"> <li>➤ Financial Summary Report (cash-basis schools)</li> <li>➤ Year-to-Date Actual vs. Budget (Forecast) Report</li> <li>➤ Invoices More than 60 Days Past Due (Aging)</li> <li>➤ FTE Enrollment</li> <li>➤ Transaction Detail Report (FINDET)</li> </ul> <p><b>Results:</b> SA Warren EL: No red flags nor concerns SA Warren MS/Sec: No red flags nor concerns</p>



# Educational Service Center of Lake Erie West Community Schools Center

2021 – 2022 Governing Authority Goal (Attachment 11.6)				
<b>MS/Sec Goal</b>	MS/Sec: One board member will participate in our graduation ceremony. A different board member will participate in a career activity with students.			
<b>El Goal</b>	El: At least 1 of our Governing Board members will attend a minimum of 1 school event.			
<b>El Evidence</b>	<i>El: Nicole Forte attended Halloween event and Joe G donated candy for the event.</i>			
<b>MS/ Sec Evidence</b>	MS/Sec: The career activity event is being planned for the end of April/beginning of May (Amber and/or Nicole and/or Joe have committed to participate)  Graduation is scheduled for May 18 <sup>th</sup> , at Regeneration Church in Champion, at 10:30 am			
<b>El Progress</b>	No Progress <input type="checkbox"/>	Making Progress <input type="checkbox"/>	Met Goal <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
<b>MS/Goal Progress</b>	No Progress <input type="checkbox"/>	Making Progress <input checked="" type="checkbox"/>	Met Goal <input type="checkbox"/>	N/A <input type="checkbox"/>

Other Items Discussed:	
Any questions asked by the Governing Authority for the Sponsor?	
Follow up provided:	



# **Educational Service Center of Lake Erie West Community Schools Center**

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# Governing Authority Meeting Public Notice

**Date: Wednesday, April 6, 2022**  
**Time: 5:30PM**  
**Location: Virtual**

The Governing Authority of Summit Academy Community School – Warren has scheduled a regular meeting to be held at the above listed date and time. The meeting is open to the public and will be held virtually. It may be accessed via the information below:

## Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 234-901-0306,,569449106#](#) United States, Akron

Phone Conference ID: 569 449 106#

[Find a local number](#) | [Reset PIN](#)

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