



January 31, 2022

Re: Summit Academy School - RFP / Psychological Testing and Related Services

Summit Academy Management invites your company to submit a proposal based on the attached Request for Proposal for Psychological Testing and Related Services.

Summit Academy Management is a non-profit operator of public community (also known as “charter”) schools for alternative learners. The Summit Academy Schools are specifically designed to address the social, emotional and academic needs of students with Attention Deficit/Hyperactivity Disorder, Autism Spectrum Disorder and related disorders. The majority of the attending students have been identified as students with a disability.

The Request for Proposal seeks to utilize a single Managed Service Provider or multiple service providers for Psychological Testing, Speech Therapy, Occupational Therapy, and Physical Therapy. These services will be rendered at one of the 24 brick-and-mortar schools or 2 children’s residential centers where Summit Academy Management is currently providing educational services. Additional information can be learned in the attached RFP, including estimated hours of services for the 2022 – 2023 school year.

The Request for Proposal Timeline is as follows:

January 31, 2022	RFP sent out to Vendors
February 7, 2022	Vendors may have questions answered concerning the RFP at 9:30 am EST (conference call line - 855-866-1907, PW 5255887#)
February 25, 2022	Proposals are due by 5:00 p.m. EST Please email a copy to mark.michael@summitacademies.org and erica.richley@summitacademies.org
March 1-3, 2022	Invited finalists to virtually present their proposal to Summit Academy Management Presentations are limited to no more than 45 minutes in duration, including any Q&A
March 14-18, 2022	All vendors notified of RFP outcome Letter of Intent sent out to those awarded bids

Summit Academy Management would like to thank you for your consideration and time in submitting a proposal for Psychological Testing and Related Services for our Schools and your willingness to partner with Summit Academy in their efforts to provide quality services to students served.

Sincerely,

Mark Michael
Vice President of Operations
Summit Academy Management

Erica Richley-Duda, MEd, LPCC-S, CCTP
Executive Director of Special Education
Summit Academy Management