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Governing Authority Regular Meeting  
Location: 4700 Central Ave., Middletown, OH 45044-5375  
January 5, 2022 | 6:00PM

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## Agenda

1. Call to Order/Roll Call
  - Brian Roth, President
  - Michael Dailey, Vice President
  - Jennifer Frey, Secretary
  - Andrew Davenport
  - Faustino Zapata
2. Approval of Agenda
3. Approval of Minutes
  - Regular Meeting – November 3, 2021
4. General Action Items
  - Resolution Regarding Amendments to Prior Governing Authority Documents
  - Resolution and Annual Review of the School's Racial and Ethnic Balances
  - Resolution and Monthly Residency Verifications for November and December 2021
5. Financial Reports and Action Items
  - Financial Reports for October and November 2021
  - Resolution Approving Fiscal Officer Bonds: Pittman and Hoskin
  - Resolution and 2022-2023 Fiscal Officer Waiver
6. Reports
  - School Report
  - Management Company Report
  - Committee Reports – Subcommittee/Ambassador/Other
  - Sponsor Report
7. Other Business
8. Public Participation
  - *Public Participation is Limited to 20 minutes. Any individual wishing to address the Governing Authority must register with the Secretary prior to the meeting. Upon recognition by the presiding officer, comments are limited to two minutes.*
9. Adjournment



Regular Meeting Minutes | November 3, 2021 | 6:00PM  
Location: 4700 Central Ave., Middletown, OH 45044-5375  
Approved on January 5, 2022

Governing Authority Members:

- |                                  |         |
|----------------------------------|---------|
| • Brian Roth, President          | Present |
| • Michael Dailey, Vice President | Present |
| • Jennifer Frey, Secretary       | Absent  |
| • Andrew Davenport               | Absent  |
| • Faustino Zapata                | Present |

Administrative Support Personnel Present:

- Kelli Frisby, School Director
- Scott Pittman, Treasurer
- Chris Wheeler, Executive Director of School Operations
- John Guyer, Chief Executive Officer
- Nancy Butts, Executive Director of Compliance
- Kristie Miller, Compliance Administrator
- Mark Michael, Vice President of Operations

Sponsor Representative Present:

- Algott Herman, ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 7:11PM and called the roll.

2. Approval of the Agenda

- Mr. Zapata moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Mr. Zapata moved that the Minutes of the Regular Meeting held on September 1, 2021 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Dailey moved that the Resolution and 2021-2022 Annual Review of the School's Health and Safety Policies be approved. The motion was seconded and carried unanimously.
- Mr. Dailey moved that the Resolution and 2020-2021 Annual Report be approved. The motion was seconded and carried unanimously.

- Mr. Dailey moved that the Resolution and ESCLEW Contract Modification be approved. The motion was seconded and carried unanimously.
- Mr. Dailey moved that the Resolution and Face Coverings (Masks) Policy be approved. The motion was seconded and carried unanimously.
- Mr. Dailey moved that the Resolution and Monthly Residency Verifications for September and October 2021 be approved. The motion was seconded and carried unanimously.

#### 5. Financial Reports and Action Items:

- Mr. Dailey moved that the Financials for August and September 2021 be approved. The motion was seconded and carried unanimously.
- Mr. Dailey moved that the Resolution Appointing Scott Pittman as Designated Fiscal Officer be approved. The motion was seconded and carried unanimously.
- Mr. Dailey moved that the Resolution Appointing David Hoskin as Designated Fiscal Officer be approved. The motion was seconded and carried unanimously.
- Mr. Zapata moved that the Resolution and Five-Year Forecast (October Submission) be approved. The motion was seconded and carried unanimously.

#### 6. Reports

- Ms. Frisby presented the School Report. Ms. Frisby introduced members of her staff to the Governing Authority. The School's enrollment dropped a little due to students opting not to follow COVID protocols. COVID has adversely impacted attendance with 30 students being out in October under quarantine. Student behavior issues are the School's biggest concern. Ms. Frisby named Amanda Buck as Dean of Students. The School has established a store where students can "spend" points earned by good behavior. TDG is addressing leaks in the modular buildings.
- Mr. Michael presented the Management Report. The management company's human resources department continues to address staff shortages. The General Assembly eased substitute teacher requirements for the current year. Transportation remains an issue statewide and the Ohio Department of Education was taking steps to help community school with transportation problems.
- Committee Reports: None
- Mr. Herman presented the Sponsor Report. He reminded the Governing Authority to read emails sent by their Director for important information and reminders. The Sponsor's monthly fiscal review noted no red flags. Mr. Herman had conducted site visits and checked student files. He noted no issues with the files he checked. Finally, Mr. Herman praised the School Directors for doing a great job with all the challenges this year.

#### 7. Other Business

- Mr. Dailey moved that the Resolution Establishing 2021-2022 Substitute Teaching Requirements be approved. The motion was seconded and carried unanimously.

- The Management Company presented a building report. Mr. Michael indicated that Summit Academy Management had entered into a letter of intent to lease the Yankee Road First Church of God. The church will need a few renovations but has potential to meet the needs of the School.

8. Public Participation

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- None

9. Adjournment

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- Mr. Roth adjourned the meeting at 7:18PM.

Signed:

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Governing Authority President/Secretary/Presiding Member



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## Governing Authority Resolution January 5, 2022

Resolved, the Governing Authority hereby approves the following amendments:

- The Resolution to Approve the Monthly Residency Verifications presented at the July 21, 2021 meeting is hereby amended to reflect that it was approved on July 21, 2021 and not July 19, 2021.
- The July 21, 2021 Minutes are hereby amended to correct the location of the meeting; reflect that Minutes of the prior meeting occurred on May 5, 2021 and not May 4, 2021; and, to indicate that the Governing Authority considered and approved the Monthly Residency Verifications for both May and June 2021.
- The Face Coverings (Masks) Policy that was approved at the November 3, 2021 meeting is hereby amended to reflect that it was approved on November 3, 2021 and not September 1, 2021.

Both "redline" and amended versions are attached.

Signed:

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Governing Authority President/Secretary/Presiding Officer

GOVERNING AUTHORITY RESOLUTION  
July ~~1921~~, 2021 | Amended January  
5, 2022

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for May and June 2021.

Signed:

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Governing Authority President/Representative

GOVERNING AUTHORITY RESOLUTION

July 21, 2021 | Amended January 5, 2022

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for May and June 2021.

Signed:

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Governing Authority President/Representative



Regular Meeting Minutes | July 21, 2021 | 6:00PM

Location: ~~Virtual Due to the COVID-19 Pandemic~~ 4700 Central Ave., Middletown, Oh  
45044-5375

Approved on September 1, 2021 | Amended January 5, 2022

Governing Authority Members Present:

- Brian Roth, President
- Michael Dailey, Vice President: **Absent**
- Jennifer Frey, Secretary
- Andrew Davenport
- Faustino Zapata

Administrative Support Personnel Present:

- Megan Fagan, Regional Director
- Nancy Butts, Executive Director of Compliance
- Kristie Miller, Compliance Administrator

Sponsor Representative Present:

- Algott Herman, ESC of Lake Erie West

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Minutes

1. Call to Order/Roll Call

- Mr. Roth called the meeting to order at 6:23PM and called the roll.

2. Approval of Agenda

- Mr. Zapata moved that Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Joint Regular Meeting held on May **45**, 2021 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Zapata moved that the 2021-2022 Annual Review of Assessments, Academic Prevention, and Intervention Services Policy be approved. The motion was seconded and carried unanimously.
- Mr. Zapata moved that 2021-2022 Calamity Day Plan be approved. The motion was seconded and carried unanimously.
- Mr. Zapata moved that the 2021-2022 Career Tech Waiver be approved. The motion was seconded and carried unanimously.





- Mr. Zapata moved that the Resolution and Monthly Residency Verifications for May and June 2021 be approved. The motion was seconded and carried unanimously.

#### 5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Zapata moved that the Treasurer's Report and Financials for April and May 2021 be approved. The motion was seconded and carried unanimously.

#### 6. Reports

- Ms. Fagan presented the School Report. She mentioned that the search for a new location continues as we await a current result for a mold test. TDG and a broker are looking at one possible location.
- Ms. Butts presented the Management Company Report. The SAM Annual meeting will be held 6/4/2022. The Budget Bill passed on July 1<sup>st</sup>. The Management company will still be offering a virtual meeting for sponsors, and others from Management. Board members are expected to be in person for a quorum to be met. PEBT was given out to our students for the months of April, May, June, and July.
- Committee Reports: Subcommittee/Ambassador/Other-None
- Mr. Hermann presented the Sponsor Report. The new Budget Bill will change funding in different ways. Mr. Aey will be sending emails to give updates based upon any changes that arise. Please make sure you are checking your emails. The financial review was conducted, and no red flags were raised. Lake Erie West Annual Meeting on August 4<sup>th</sup>, it will be held virtually there is no cost to attend.

#### 7. Other Business

- Obtaining Legal Counsel Update

#### 8. Public Participation

- None

#### 9. Adjournment

- Mr. Roth adjourned the meeting at 6:35PM.

Signed:

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Governing Authority President/Secretary

Regular Meeting Minutes | July 21, 2021 | 6:00PM  
Location: 4700 Central Ave., Middletown, Oh 45044-5375  
Approved on September 1, 2021 | Amended January 5, 2022

Governing Authority Members Present:

- Brian Roth, President
- Michael Dailey, Vice President: **Absent**
- Jennifer Frey, Secretary
- Andrew Davenport
- Faustino Zapata

Administrative Support Personnel Present:

- Megan Fagan, Regional Director
- Nancy Butts, Executive Director of Compliance
- Kristie Miller, Compliance Administrator

Sponsor Representative Present:

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2. Approval of Agenda

- Mr. Zapata moved that Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Frey moved that the Minutes of the Joint Regular Meeting held on May 5, 2021 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Zapata moved that the 2021-2022 Annual Review of Assessments, Academic Prevention, and Intervention Services Policy be approved. The motion was seconded and carried unanimously.
- Mr. Zapata moved that 2021-2022 Calamity Day Plan be approved. The motion was seconded and carried unanimously.
- Mr. Zapata moved that the 2021-2022 Career Tech Waiver be approved. The motion was seconded and carried unanimously.
- Mr. Zapata moved that the Resolution and Monthly Residency Verifications for May and June 2021 be approved. The motion was seconded and carried unanimously.



5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Zapata moved that the Treasurer's Report and Financials for April and May 2021 be approved. The motion was seconded and carried unanimously.

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7. Other Business

- Obtaining Legal Counsel Update

8. Public Participation

- None

9. Adjournment

- Mr. Roth adjourned the meeting at 6:35PM.

Signed:

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Governing Authority President/Secretary

## Policy

### Face Coverings (Masks)

A mask is any material that covers an individual's nose, mouth, and chin.

If a law, rule, regulation, or order from federal, state, county or local government requires students, staff, or other individuals to wear a mask while in a public school, the School shall comply with the requirements of such law, rule, regulation, or order.

In the absence of a specific law, rule, regulation, or order, the Management Company is delegated the authority to develop and implement requirements regarding the wearing of masks in the School. In developing mask requirements, the Management Company shall consider guidance in the following order of precedence:

- Local guidance from local departments of health or other local governmental agencies;
- State guidance from the Ohio department of health or other state governmental agencies;
- Federal guidance from the Center for Disease Control and Prevention (CDC) or other federal agencies.

If there is a mask requirement issued pursuant to this policy, the requirement does not apply when any of the following are applicable, as determined by the School Director and/or other Management Company Administrators:

1. The individual has a medical condition, including respiratory conditions that restrict breathing, mental health conditions, or a disability that contraindicates the wearing of a mask, and presents a signed note from the individual's health care provider;
2. The individual is communicating or seeking to communicate with someone who is hearing impaired or has another disability where an accommodation is appropriate or necessary;
3. The individual is actively participating in outdoor recess and/or physical activity where students can maintain a distance of six feet or more, or athletic practice, scrimmage, or competition;
4. The individual is seated and actively consuming food or beverage;



5. Student and staff can maintain distancing of at least six feet and removal of the mask is necessary for instructional purposes, including instruction in foreign language, English language for non-native speakers, and other subjects where wearing a mask would prohibit participation in normal classroom activities, such as playing an instrument;
6. Students are able to maintain a distance of six feet or more and a mask break is deemed necessary by the educator supervising the educational setting;
7. The individual is alone in an enclosed space, such as an office; or
8. An established, sincerely held religious requirement exists that does not permit a mask.

The School will provide a mask to any student who is unable to procure one. Violations of this policy by a student may be treated as "dress code" violations under the student handbook, and a student may be subject to discipline accordingly. Individuals/Groups found to be in violation of mask requirements may be removed from the School or management company property, with the assistance of law enforcement if necessary.

## Policy

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2. The individual is communicating or seeking to communicate with someone who is hearing impaired or has another disability where an accommodation is appropriate or necessary;
3. The individual is actively participating in outdoor recess and/or physical activity where students can maintain a distance of six feet or more, or athletic practice, scrimmage, or competition;
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5. Student and staff can maintain distancing of at least six feet and removal of the mask is necessary for instructional purposes, including instruction in foreign language, English language for non-native speakers, and other subjects where wearing a mask would prohibit participation in normal classroom activities, such as playing an instrument;
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## Governing Authority Resolution January 5, 2022

Resolved, the Governing Authority has conducted an annual review of the School's Racial and Ethnic Balances based on the attached data from the 2020-2021 school year.

Signed:

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Governing Authority President/Secretary/Presiding Officer





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## Annual Review Racial and Ethnic Balances

### 2020-2021 School Year

Total Enrollment:

Summit	90
Middletown City	5713

### Racial and Ethnic Balances

	Summit	Middletown
	%	%
Am. Indian/Alaskan Native	NC	0.2
Asian/Pacific Islander	NC	0.3
Black, Non-Hispanic	NC	18.9
Hispanic	NC	14.8
Multiracial	NC	12.8
White, Non-Hispanic	79.7	53.0
Students with Disabilities	78.1	19.7
Economic Disadvantage	100	100
English Learner	NC	7.2
Migrant	NC	NC

If enrollment is less than 10, results are Not Calculated (NC)



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## Governing Authority Resolution January 5, 2022

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for November and December 2021.

Signed:

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Governing Authority President/Secretary/Presiding Officer



**MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL**

Month and Year: November 2021

Official School Name: Midsec

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

**ANNUAL PROOF OF RESIDENCY IN FILE**

*Note date and type of proof submitted to the school.*

**FIRST STUDENT**

Date: June 2021 Type: water bill

**SECOND STUDENT**

Date: Aug 2021 Type: mortgage stmt.

**MONTHLY VERIFICATION**

*Note method of verification & details of contract. **NO** names, only confirming statements.*

**FIRST STUDENT**

Date: Nov 3, 2021 Details: address has not changed

**SECOND STUDENT**

Date: Nov 3, 2021 Details: no change in address

**ADDRESS VERIFICATION**

**FIRST STUDENT**

Current Address Verified:  Yes  No      New Address:  Yes  No

**SECOND STUDENT**

Current Address Verified:  Yes  No      New Address:  Yes  No

Completed By Signature: Ambuch

Completed By Printed: Amanda Buck Date: 11/8/2021

Director Signature: Kelli Frisby

Director Printed: Kelli Frisby Date: 11/3/2021



**MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL**

Month and Year: December 2021

Official School Name: MIDSEC

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

**ANNUAL PROOF OF RESIDENCY IN FILE**

*Note date and type of proof submitted to the school.*

**FIRST STUDENT**

Date: 8/2021 Type: Vehicle Registration

**SECOND STUDENT**

Date: 6/30/2021 Type: Water Bill

**MONTHLY VERIFICATION**

*Note method of verification & details of contact. **NO** names, only confirming statements.*

**FIRST STUDENT**

Date: 12/1/2021 Details: Address not changed

**SECOND STUDENT**

Date: 12/1/2021 Details: Address not changed

**ADDRESS VERIFICATION**

**FIRST STUDENT**

Current Address Verified:  Yes  No      New Address:  Yes  No

**SECOND STUDENT**

Current Address Verified:  Yes  No      New Address:  Yes  No

Completed By Signature: Lori Griffith

Completed By Printed: Lori Griffith Date: 12/1/2021

Director Signature: Kelli Frisky

Director Printed: Kelli Frisky Date: 12/1/2021



Monthly Financial Report  
 School: Middletown Secondary School  
 Fiscal Year 2022 Month October

250	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	91.23	90.15	90.15	90.15	83.78									88.56	97%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$1,483,406	\$118,212	\$124,067	\$172,699	\$109,612	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$524,590	35%
Food Services (Fund 006) (LUNCHROOM)	\$39,829	\$2,344	\$820	\$0	\$6,332	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,496	24%
Grants (Federal, State, Local)	\$236,198	\$15,444	\$0	\$3,688	\$91,224	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$110,336	47%
Other Operating Revenue (1410, 18xx, student fees, etc.)	\$50,434	\$1,778	\$5,703	\$3,850	\$3,413	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,744	29%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,809,867.05</b>	<b>\$137,778</b>	<b>\$130,591</b>	<b>\$180,218</b>	<b>\$210,580</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$659,166</b>	<b>36%</b>
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$504,812	\$43,550	\$49,200	\$50,000	\$52,933	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$195,682	39%
Fringe Benefits	\$ 209,364.65	\$14,718	\$15,610	\$15,485	\$14,654	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,468	29%
Purchased Services - (Non-Employees)	\$ 172,744.76	\$667	\$13,787	\$14,067	\$27,968	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,489	33%
Purchased Services - Management Company Fees	\$416,819	\$23,404	\$35,180	\$22,341	\$21,336	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,262	25%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$7,781	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,781	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$35,750	\$2,948	\$2,948	\$2,924	\$2,450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,271	32%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$ 37,750.00	\$1,847	\$2,329	\$3,879	\$2,145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,200	27%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$6,936	\$570	\$570	\$570	\$570	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,279	33%
Rent / Lease (Building / Facility)	\$50,965	\$4,247	\$4,247	\$4,247	\$4,247	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,988	33%
Repairs and Maintenance	\$ 100,476.00	\$7,403	\$9,018	\$15,390	\$7,228	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,039	39%
Materials, Supplies & Textbooks	\$ 45,438.51	\$41	\$2,942	\$1,813	\$1,920	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,716	15%
Capital Outlay (Equip, buses, etc.)	\$ 7,318.10	\$0	\$0	\$8,968	\$42	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,010	123%
All Other Objects	\$ 20,510.00	\$3,390	\$7,139	\$142	\$287	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,958	53%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,608,884.61</b>	<b>\$110,567</b>	<b>\$142,971</b>	<b>\$139,824</b>	<b>\$135,781</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$529,144</b>	<b>33%</b>
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>\$200,982</b>	<b>\$27,210</b>	<b>(\$12,380)</b>	<b>\$40,393</b>	<b>\$74,798</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,021</b>	<b>65%</b>
<b>REVENUE PER STUDENT</b>															
	\$19,838.51	\$1,528	\$1,449	\$1,999	\$2,513									\$7,443	
<b>EXPENSE PER STUDENT</b>															
	\$17,635.48	\$1,226	\$1,586	\$1,551	\$1,621									\$5,975	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>															
	\$2,203	\$302	(\$137)	\$448	\$893									\$1,468	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credits		\$ 128,413	\$ 118,689	\$ 170,853	\$ 201,215	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debits		\$ (128,413)	\$ (118,689)	\$ (170,853)	\$ (201,215)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>															
		Yes	Yes	Yes	Yes										

<b>FEDERAL FUNDS</b>								
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget	
CRF FY2021	\$ -	\$ 1,553.37	0%	SQIG FY2021	\$ -	\$ 46,060.51	0%	
ECSE FY2022	\$ -	\$ -	0%	SQIG FY2022	\$ 69,050.00	\$ -	0%	
ECSE FY2021	\$ -	\$ -	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ -	0%	
ESSER II FY2022	\$ -	\$ 4,021.35	0%	STDT WELLNESS & SUCCESS	\$ 46,555.00	\$ -	0%	
ESSER FY2021	\$ -	\$ 16,442.82	0%	STRIVING READERS FY2022	\$ -	\$ -	0%	
EXP OP GRANT	\$ 911.61	\$ -	0%	STRIVING READERS FY2021	\$ -	\$ -	0%	
IDEA B FY2022	\$ 58,289.65	\$ -	0%	TITLE 1 FY2021	\$ -	\$ 2,891.56	0%	
IDEA B FY2021	\$ -	\$ 22,060.52	0%	TITLE 1 NEGLECTED FY2021	\$ -	\$ -	0%	
IDEA B RESTORATION	\$ -	\$ 1,108.03	0%	TITLE 1 NEGLECTED FY2022	\$ -	\$ -	0%	
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ -	0%	TITLE I FY2022	\$ 42,088.10	\$ -	0%	
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE IIA FY2022	\$ 4,967.90	\$ 140.41	3%	
NC SSI FY2021	\$ -	\$ -	0%	TITLE IIA FY2021	\$ -	\$ 371.25	0%	
OHCLJ	\$ -	\$ -	0%	TITLE IIA FY2020	\$ -	\$ 3,668.12	0%	
SIG FY2022	\$ -	\$ -	0%	TITLE IV FY2022	\$ 10,035.31	\$ -	0%	
SIG FY2021	\$ -	\$ -	0%	TITLE IV FY2021	\$ -	\$ 12,017.76	0%	

Total YTD Grant Revenue \$ 110,335.70

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	OPU	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT
61890	10/08/21	BLICK ART MATERIALS	0010000110025000	250	511	ART SUPPLIES / CART	\$ 328.72
61916	10/08/21	LAKETEC	0010000296025000	250	419	*** PROFESSIONAL SE	\$ 60.30
61916	10/08/21	LAKETEC	0010000296025000	250	419	ARUBA 5Y FC 24X7 ED	\$ 30.90
61916	10/08/21	LAKETEC	0010000296025000	250	419	ARUBA 5Y FC 24X7 ED	\$ 80.67
61916	10/08/21	LAKETEC	0010000296025000	250	419	ARUBA 5Y FC 24X7 ED	\$ 268.86
61916	10/08/21	LAKETEC	0010000296025000	250	419	ARUBA CLEAR PASS NL	\$ 15.55
61917	10/08/21	BLUE TECHNOLOGIES	0010000296025000	250	429	FY22 COPIER CLICK C	\$ 220.85
61918	10/08/21	CDW-G	0010000296025000	250	416	E-RATE FRN # 219	\$ 7.34
61925	10/08/21	SUNBELT STAFFING	0010000219025000	250	419	TELE-SPED / M. MADD	\$ 1,444.00
61925	10/08/21	SUNBELT STAFFING	0010000219025000	250	419	TELE-SPED / M. MADD	\$ 1,596.00
61928	10/08/21	SHC SERVICES INC	0010000214125000	250	413	PSYCH SVCS	\$ 577.50
61937	10/08/21	PITNEY BOWES RESERV	0010000250025000	250	443	SEPT POSTAGE	\$ 7.95
61954	10/08/21	VERIZON WIRELESS	0010000296025000	250	441	FY22 VERIZON - CELL	\$ 60.00
V1191	10/08/21	CAITLIN G KEENER	0010000123025000	250	431	9/7	\$ 64.03
V1202	10/08/21	STEVEN GARY WICK	0010000296025000	250	433	8/12 HOME-OFFICE-MI	\$ 10.36
V1204	10/08/21	TDG FACILITIES SERV	0010000270025000	250	423	FY22 CONTRACT	\$ 6,905.01
61911	10/08/21	DAYCARE CATERING SE	0060000312025000	250	462	MIDSEC NSLP AND SBP	\$ 1,582.50
61916	10/08/21	LAKETEC	5073022296025000	250	419	ARUBA CLEARPASS CXO	\$ 69.68
61916	10/08/21	LAKETEC	5073022296025000	250	419	ARUBA CLEARPASS NLA	\$ 182.91
61916	10/08/21	LAKETEC	5073022296025000	250	419	ARUBA CLEAR PASS NL	\$ 156.78
61916	10/08/21	LAKETEC	5073022296025000	250	419	ARUBA CLEARPASS NLA	\$ 645.70
61916	10/08/21	LAKETEC	5073022296025000	250	419	PROFESSIONAL SERVIC	\$ 37.02
61916	10/08/21	LAKETEC	5073022296025000	250	419	PROFESSIONAL SERVIC	\$ 49.35
61916	10/08/21	LAKETEC	5073022296025000	250	419	*** PROFESSIONAL SE	\$ 681.87
61982	10/12/21	TIME WARNER CABLE	0010000296025000	250	441	FY22 MIDDLETOWN SCH	\$ 218.01
V1208	10/12/21	AMAZON.COM	0010000270025000	250	644	RECHARGER KIT SUPER	\$ 9.48
61972	10/12/21	DAYCARE CATERING SE	0060000312025000	250	462	MIDSEC NSLP AND SBP	\$ 1,582.50
V1208	10/12/21	AMAZON.COM	4992021276025000	250	644	RECHARGER KIT SUPER	\$ 32.80
V1208	10/12/21	AMAZON.COM	5073022276025000	250	514	FIRST AID TRAUMA KI	\$ (14.99)
V1206	10/15/21	DE LAGE LANDEN	0010000296025000	250	426	FY22 COPIER LEASES	\$ 469.61
V1210	10/17/21	PITNEY BOWES (METER	0010000250025000	250	443	POSTAGE METERS (53.	\$ 53.01
V1213	10/17/21	HP FINANCIAL SERVIC	0010000296025000	250	426	(ADM \$100.27 - SCH	\$ 100.10
62011	10/22/21	COMSTOROUTDOOR	0010000260025000	250	446	COMSTOROUTDOOR.COM	\$ 87.50
62037	10/22/21	GARBER ELECTRICAL C	0010000276025000	250	423	ANNUAL FIRE ALARM M	\$ 102.50
62058	10/22/21	SUNBELT STAFFING	0010000218925000	250	419	TELE-SPED / M. MADD	\$ 1,558.00
62058	10/22/21	SUNBELT STAFFING	0010000218925000	250	419	TELE-SPED / M. MADD	\$ 1,596.00
62062	10/22/21	TEMPAY	0010000218925000	250	419	VIRTUAL IS / 20 HRS	\$ 1,443.75
62062	10/22/21	TEMPAY	0010000218925000	250	419	VIRTUAL IS / 20 HRS	\$ 1,540.00
62063	10/22/21	SHC SERVICES INC	0010000218125000	250	413	OT SVCS	\$ 1,181.25
62063	10/22/21	SHC SERVICES INC	0010000214125000	250	413	PSYCH SVCS	\$ 115.50
62063	10/22/21	SHC SERVICES INC	0010000215125000	250	413	SPEECH SVCS	\$ 1,572.48
62065	10/22/21	HEALTHCARE BILLING	0010000250025000	250	419	MIDSEC	\$ 14.53
62065	10/22/21	HEALTHCARE BILLING	0010000250025000	250	419	18/19 FINAL SETTLEM	\$ 3,608.39
62085	10/22/21	DUKE ENERGY	0010000270025000	250	451	ELECTRIC SERVICES	\$ 687.26

62085	10/22/21	DUKE ENERGY	0010000270025000	250	453	GAS SERVICES	\$	171.07
V1216	10/22/21	ESC OF LAKE ERIE WE	0010000250025000	250	415	FY22 SPONSOR FEES	\$	2,449.93
62043	10/22/21	DAYCARE CATERING SE	0060000312025000	250	462	MIDSEC NSLP AND SBP	\$	1,266.00
62025	10/22/21	RENAISSANCE	5073022110025000	250	511	RENAISSANCE ONLINE	\$	1,455.00
V1220	10/24/21	AMAZON.COM	5073022276025000	250	514	FIRST AID TRAUMA KI	\$	89.99
V1227	10/27/21	HNB MASTERCARD	0010000270025000	250	839	MTOWN 4247.10 MO	\$	4,247.10
V1227	10/27/21	HNB MASTERCARD	5073022220025000	250	412	NOV 2-4 PD	\$	85.57
62124	10/29/21	SHARPS COMPLIANCE I	0010000276025000	250	514	SHARPS CONTAINER -	\$	49.95
62124	10/29/21	SHARPS COMPLIANCE I	0010000276025000	250	514	ESTIMATED SHIPPING/	\$	11.45
62141	10/29/21	SUNBELT STAFFING	0010000218725000	250	419	TELE-SPED / M. MADD	\$	1,672.00
62146	10/29/21	SHC SERVICES INC	0010000218125000	250	413	OT SVCS	\$	1,183.98
62146	10/29/21	SHC SERVICES INC	0010000215125000	250	413	SPEECH SVCS	\$	720.72
62156	10/29/21	DUKE ENERGY	0010000270025000	250	451	ELECTRIC SERVICES	\$	480.98
62156	10/29/21	DUKE ENERGY	0010000270025000	250	453	GAS SERVICES	\$	69.05
62158	10/29/21	CITY OF MIDDLETOWN	0010000270025000	250	452	WATER SERVICES	\$	65.61
62159	10/29/21	CITY OF MIDDLETOWN	0010000270025000	250	452	STORM WATER SERVICE	\$	116.23
62167	10/29/21	AT T	0010000296025000	250	441	FY22 MIDDLETOWN SCH	\$	128.73
V1240	10/29/21	TREASURER OF STATE	0010000250025000	250	843	FINANCIAL AUDITS	\$	287.00
62130	10/29/21	DAYCARE CATERING SE	0060000312025000	250	462	MIDSEC NSLP AND SBP	\$	1,266.00



**Monthly Financial Report**  
 School: Middletown Secondary School  
 Fiscal Year 2022 Month November

250	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	91.23	90.15	90.15	90.15	83.78	84.49								87.74	96%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$1,483,406	\$118,212	\$124,067	\$172,699	\$109,612	\$95,221	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$619,810	42%
Food Services (Fund 006) (LUNCHROOM)	\$39,829	\$2,344	\$820	\$0	\$6,332	\$11,474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,971	53%
Grants (Federal, State, Local)	\$236,198	\$15,444	\$0	\$3,668	\$91,224	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,236	47%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$50,434	\$1,778	\$5,703	\$3,850	\$3,413	\$3,404	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,147	36%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,809,867</b>	<b>\$137,778</b>	<b>\$130,591</b>	<b>\$180,218</b>	<b>\$210,580</b>	<b>\$110,999</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$770,164</b>	<b>43%</b>
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$504,812	\$43,550	\$47,416	\$46,433	\$49,366	\$61,887	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$248,652	49%
Fringe Benefits	\$ 209,364.65	\$14,718	\$15,164	\$14,593	\$13,763	\$16,677	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,915	36%
Purchased Services - (Non-Employees)	\$ 172,744.76	\$667	\$13,787	\$14,067	\$27,968	\$38,813	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,302	55%
Purchased Services - Management Company Fees	\$416,819	\$23,404	\$35,180	\$22,341	\$21,336	\$20,569	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$122,831	29%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$7,781	\$2,229	\$4,459	\$4,459	\$4,459	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,386	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$35,750	\$2,948	\$2,948	\$2,924	\$2,450	\$2,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,651	38%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$ 37,750.00	\$1,847	\$2,329	\$3,879	\$2,145	\$2,784	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,984	34%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$6,936	\$570	\$570	\$570	\$570	\$570	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,849	41%
Rent / Lease (Building / Facility)	\$50,965	\$4,247	\$4,247	\$4,247	\$4,247	\$5,309	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,297	44%
Repairs and Maintenance	\$ 100,476	\$7,403	\$9,018	\$15,390	\$7,228	\$7,282	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46,321	46%
Materials, Supplies & Textbooks	\$ 45,439	\$41	\$2,942	\$1,813	\$1,920	\$2,306	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,022	20%
Capital Outlay (Equip. buses, etc.)	\$ 7,318	\$0	\$0	\$8,968	\$42	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,028	123%
All Other Objects	\$ 20,510	\$3,390	\$7,139	\$142	\$287	\$1,937	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,896	63%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$ 1,608,885</b>	<b>\$110,567</b>	<b>\$142,971</b>	<b>\$139,824</b>	<b>\$135,781</b>	<b>\$164,991</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$694,135</b>	<b>43%</b>
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>\$200,982</b>	<b>\$27,210</b>	<b>(\$12,380)</b>	<b>\$40,393</b>	<b>\$74,798</b>	<b>(\$53,992)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,029</b>	<b>38%</b>
<b>REVENUE PER STUDENT</b>															
	\$19,839	\$1,528	\$1,449	\$1,999	\$2,513	\$1,314								\$8,777	
<b>EXPENSE PER STUDENT</b>															
	\$17,635	\$1,226	\$1,586	\$1,551	\$1,621	\$1,953								\$7,911	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>															
	\$2,203	\$302	(\$137)	\$448	\$893	(\$639)								\$866	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credits		\$ 128,413	\$ 118,689	\$ 170,853	\$ 201,215	\$ 101,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debits		\$ (128,413)	\$ (118,689)	\$ (170,853)	\$ (201,215)	\$ (101,814)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>															
		Yes	Yes	Yes	Yes	Yes									

<b>FEDERAL FUNDS</b>								
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget	
CRF FY2021	\$ -	\$ 1,553.37	0%	SOIG FY2021	\$ -	\$ 46,060.51	0%	
ECSE FY2022	\$ -	\$ -	0%	SOIG FY2022	\$ 69,050.00	\$ -	0%	
ECSE FY2021	\$ -	\$ -	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ 900.00	50%	
ESSER II FY2022	\$ -	\$ 4,021.35	0%	STDT WELLNESS & SUCCESS	\$ 46,555.00	\$ -	0%	
ESSER FY2021	\$ -	\$ 16,442.82	0%	STRIVING READERS FY2022	\$ -	\$ -	0%	
EXP OP GRANT	\$ 911.61	\$ -	0%	STRIVING READERS FY2021	\$ -	\$ -	0%	
IDEA B FY2022	\$ 58,289.65	\$ -	0%	TITLE 1 FY2021	\$ -	\$ 2,891.56	0%	
IDEA B FY2021	\$ -	\$ 22,060.52	0%	TITLE 1 NEGLECTED FY2021	\$ -	\$ -	0%	
IDEA B RESTORATION	\$ -	\$ 1,108.03	0%	TITLE 1 NEGLECTED FY2022	\$ -	\$ -	0%	
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ -	0%	TITLE I FY2022	\$ 42,088.10	\$ -	0%	
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE IIA FY2022	\$ 4,967.90	\$ 140.41	3%	
NC SSI FY2021	\$ -	\$ -	0%	TITLE IIA FY2021	\$ -	\$ 371.25	0%	
OHCLJ	\$ -	\$ -	0%	TITLE IIA FY2020	\$ -	\$ 3,668.12	0%	
SIG FY2022	\$ -	\$ -	0%	TITLE IV FY2022	\$ 10,035.31	\$ -	0%	
SIG FY2021	\$ -	\$ -	0%	TITLE IV FY2021	\$ -	\$ 12,017.76	0%	

**Total YTD Grant Revenue \$ 111,235.70**

\$ -



CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	ACCOUNT	OPU	DESCRIPTION	TRANSACTION AMOUNT
61705	09/17/21	MARK ONE MANUFACTUR	5073022276025000	514	250	DISINFECTING WIPES	\$ (167.28)
61705	09/17/21	MARK ONE MANUFACTUR	5073022276025000	514	250	NITRILE GLOVES - LA	\$ (137.00)
61705	09/17/21	MARK ONE MANUFACTUR	5073022276025000	514	250	DISPOSABLE MASKS -	\$ (360.00)
61705	09/17/21	MARK ONE MANUFACTUR	5073022276025000	514	250	ESTIMATED SHIPPING/	\$ (30.00)
62192	11/05/21	EDGENUITY INC	0010000110025000	511	250	Q#218151 / 150 LICE	\$ 450.00
62192	11/05/21	EDGENUITY INC	0010000110025000	511	250	Q#218833 / PD WEBIN	\$ 75.00
62202	11/05/21	HOLIDAY INN_FAIRBOR	0010000123025000	439	250	OCT. 19TH / C. KEEN	\$ 22.05
62206	11/05/21	HUNTINGTON INSURANC	0010000250025000	851	250	PITTMAN_BOND TRANSF	\$ 20.00
62218	11/05/21	SUNBELT STAFFING	0010000218725000	419	250	TELE-SPED / M. MADD	\$ 798.00
62218	11/05/21	SUNBELT STAFFING	0010000218725000	419	250	TELE-SPED / M. MADD	\$ 1,558.00
62222	11/05/21	TEMPAY	0010000218725000	419	250	VIRTUAL IS / 20 HRS	\$ 1,540.00
62222	11/05/21	TEMPAY	0010000218725000	419	250	VIRTUAL IS / 20 HRS	\$ 1,540.00
62223	11/05/21	SHC SERVICES INC	0010000218125000	413	250	OT SVCS	\$ 777.42
62223	11/05/21	SHC SERVICES INC	0010000215125000	413	250	SPEECH SVCS	\$ 589.68
62240	11/05/21	TIME WARNER CABLE	0010000296025000	441	250	FY22 MIDDLETOWN SCH	\$ 218.01
62254	11/05/21	VERIZON WIRELESS	0010000296025000	441	250	FY22 VERIZON - CELL	\$ 60.00
V1244	11/05/21	TDG FACILITIES SERV	0010000270025000	423	250	FY22 CONTRACT	\$ 6,998.75
62198	11/05/21	DAYCARE CATERING SE	0060000312025000	462	250	MIDSEC NSLP AND SBP	\$ 1,582.50
V1246	11/11/21	ESC OF LAKE ERIE WE	0010000250025000	415	250	FY22 SPONSOR FEES	\$ 2,380.51
62284	11/12/21	BUTLER COUNTY ESC	0010000215325000	419	250	AUDIOLOGY SERV. / L	\$ 649.95
62284	11/12/21	BUTLER COUNTY ESC	0010000218725000	419	250	HEARING IMPAIRED SE	\$ 360.76
62289	11/12/21	GARBER ELECTRICAL C	0010000276025000	423	250	ANNUAL FIRE ALARM M	\$ 102.50
62300	11/12/21	HUNTINGTON INSURANC	0010000250025000	855	250	FY21_INSURANCE	\$ 1,450.69
62301	11/12/21	BLUE TECHNOLOGIES	0010000296025000	429	250	FY22 COPIER CLICK C	\$ 180.89
62306	11/12/21	SUNBELT STAFFING	0010000218725000	419	250	TELE-SPED / M. MADD	\$ 1,672.00
62312	11/12/21	TEMPAY	0010000218725000	419	250	VIRTUAL IS / 20 HRS	\$ 1,540.00
62313	11/12/21	SHC SERVICES INC	0010000218125000	413	250	OT SVCS	\$ 630.00
62313	11/12/21	SHC SERVICES INC	0010000218125000	413	250	OT SVCS	\$ 1,200.85
62313	11/12/21	SHC SERVICES INC	0010000215125000	413	250	SPEECH SVCS	\$ 589.68
62313	11/12/21	SHC SERVICES INC	0010000215125000	413	250	SPEECH SVCS	\$ 720.72
62315	11/12/21	HEALTHCARE BILLING	0010000250025000	419	250	MIDSEC	\$ 92.75
62325	11/12/21	PITNEY BOWES RESERV	0010000250025000	443	250	POSTAGE_OCT	\$ 44.69
V1305	11/12/21	HP FINANCIAL SERVIC	0010000296025000	426	250	(ADM \$100.27 - SCH	\$ 100.09
62295	11/12/21	DAYCARE CATERING SE	0060000312025000	462	250	MIDSEC NSLP AND SBP	\$ 1,582.50
62303	11/12/21	MARK ONE MANUFACTUR	5073022276025000	514	250	DISINFECTING WIPES	\$ 167.28
62303	11/12/21	MARK ONE MANUFACTUR	5073022276025000	514	250	NITRILE GLOVES - LA	\$ 137.00
62303	11/12/21	MARK ONE MANUFACTUR	5073022276025000	514	250	DISPOSABLE MASKS -	\$ 360.00
62303	11/12/21	MARK ONE MANUFACTUR	5073022276025000	514	250	ESTIMATED SHIPPING/	\$ 30.00
62357	11/19/21	BUTLER COUNTY ESC	0010000218725000	419	250	HEARING IMPAIRED SE	\$ 246.00
62384	11/19/21	HUNTINGTON INSURANC	0010000250025000	851	250	BONDS_HOSKIN	\$ 200.00
62391	11/19/21	SUNBELT STAFFING	0010000218725000	419	250	TELE-SPED / M. MADD	\$ 1,824.00
62393	11/19/21	ATX LEARNING, LLC	0010000241725000	419	250	K.WILLIAMS / VIRT I	\$ 2,400.00
62396	11/19/21	SHC SERVICES INC	0010000218125000	413	250	OT SVCS	\$ 454.73
62396	11/19/21	SHC SERVICES INC	0010000215125000	413	250	SPEECH SVCS	\$ 524.16
62413	11/19/21	DUKE ENERGY	0010000270025000	451	250	ELECTRIC SERVICES	\$ 986.95
62413	11/19/21	DUKE ENERGY	0010000270025000	453	250	GAS SERVICES	\$ 122.87
62414	11/19/21	DUKE ENERGY	0010000270025000	451	250	ELECTRIC SERVICES	\$ 824.48

62414	11/19/21	DUKE ENERGY	0010000270025000	453	250	GAS SERVICES	\$	210.39
V1310	11/19/21	TIMOTHY SCOTT PITTM	0010000250025000	433	250	11/2 HOME-SAM-CINSC	\$	23.97
V1310	11/19/21	TIMOTHY SCOTT PITTM	0010000250025000	433	250	11/3 HOTEL-MIDELE-H	\$	22.40
V1310	11/19/21	TIMOTHY SCOTT PITTM	0010000250025000	433	250	11/2 DINNER DURING	\$	1.98
V1310	11/19/21	TIMOTHY SCOTT PITTM	0010000250025000	433	250	11/3 LUNCH DURING T	\$	2.10
V1314	11/19/21	STEVEN GARY WICK	0010000296025000	433	250	10/13 HOME-MIDSEC-H	\$	6.72
62373	11/19/21	DAYCARE CATERING SE	0060000312025000	462	250	MIDSEC NSLP AND SBP	\$	1,582.50
V1311	11/19/21	DAWN L PURYEAR	5073022220025000	412	250	10/26 HOTEL-HOME	\$	4.48
V1311	11/19/21	DAWN L PURYEAR	5073022220025000	412	250	10/24 HOME-HOTEL	\$	4.48
V1317	11/23/21	TREASURER OF STATE	0010000250025000	843	250	FINANCIAL AUDITS	\$	266.50
V1320	11/23/21	HNB MASTERCARD	0010000270025000	839	250	MTOWN 4247.10 MO	\$	4,247.10
V1320	11/23/21	HNB MASTERCARD	0010000270025000	839	250	MTOWN OCT INCREASE	\$	1,061.78
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	7.37
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	13.99
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	17.25
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	25.18
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	27.48
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	32.92
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	35.49
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	39.72
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	49.80
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	56.53
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	66.38
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	77.58
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	78.53
V1326	11/23/21	AMAZON.COM	0010000110025000	511	250	ABA SUPPLIES / ERAS	\$	92.25
V1328	11/23/21	DE LAGE LANDEN	0010000296025000	426	250	FY22 COPIER LEASES	\$	469.60
V1320	11/23/21	HNB MASTERCARD	5073022220025000	412	250	HILTON HOTEL- DEBRA	\$	17.58
V1320	11/23/21	HNB MASTERCARD	5073022220025000	412	250	HILTON HOTEL- DAWN	\$	42.20
62443	11/24/21	NAVIGATE 360, LLC	0010000276025000	413	250	PREPARED LICENSE RE	\$	500.00
62453	11/24/21	SHC SERVICES INC	0010000218125000	413	250	OT SVCS	\$	1,000.02
62453	11/24/21	SHC SERVICES INC	0010000215125000	413	250	SPEECH SVCS	\$	720.72
62456	11/24/21	CITY OF MIDDLETOWN	0010000270025000	452	250	WATER SERVICES	\$	65.61
62457	11/24/21	CITY OF MIDDLETOWN	0010000270025000	452	250	STORM WATER SERVICE	\$	111.27
62449	11/24/21	DAYCARE CATERING SE	0060000312025000	462	250	MIDSEC NSLP AND SBP	\$	1,266.00
62490	12/03/21	CDW-G	0010000296025000	644	250	E-RATE FRN #2199	\$	8.25
62490	12/03/21	CDW-G	0010000296025000	644	250	E-RATE FRN # 219	\$	9.90
62493	12/03/21	MOTIVATING SYSTEMS	0010000110025000	511	250	QUTOE # V120733	\$	1,160.25
62495	12/03/21	SUNBELT STAFFING	0010000218725000	419	250	TELE-SPED / M. MADD	\$	1,900.00
62495	12/03/21	SUNBELT STAFFING	0010000218725000	419	250	TELE-SPED / M. MADD	\$	1,900.00
62498	12/03/21	TEMPAY	0010000218725000	419	250	VIRTUAL IS / 20 HRS	\$	1,232.00
62498	12/03/21	TEMPAY	0010000218725000	419	250	VIRTUAL IS / 20 HRS	\$	1,386.00
62498	12/03/21	TEMPAY	0010000218725000	419	250	VIRTUAL IS / 20 HRS	\$	1,540.00
62499	12/03/21	SHC SERVICES INC	0010000218125000	413	250	OT SVCS	\$	682.50
62499	12/03/21	SHC SERVICES INC	0010000215125000	413	250	SPEECH SVCS	\$	458.64
62522	12/03/21	AT T	0010000296025000	441	250	FY22 MIDDLETOWN SCH	\$	140.11
62484	12/03/21	DAYCARE CATERING SE	0060000312025000	462	250	MIDSEC NSLP AND SBP	\$	1,623.00



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## Governing Authority Resolution January 5, 2022

Resolved, the Governing Authority hereby approves the attached Fiscal Officer Bonds for Scott Pittman and David Hoskin, as required by Section 3314.011 (A) and (B) of the Revised Code.

Signed:

---

Governing Authority President/Secretary/Presiding Officer

Ohio



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 72403121

That we, Timothy Scott Pittman, as Principal,  
 and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Ohio, as  
 Ohio Dept. of Education Office of Community Schools & Summit  
 Surety, are held and firmly bound unto the (1) Academy Secondary School-Middletown, in the  
 penal sum of Twenty-Five Thousand and 00/100 DOLLARS (\$ 25,000.00),  
 to the payment of which sum well and truly to be made, we jointly and severally bind ourselves and our  
 legal representatives, firmly by these presents.

Dated this 30th day of September, 2021.

THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas, the Principal was  
 elected  
 appointed  
 to the office of Treasurer in the

Ohio Dept. of Education Office of Community Schools & Summit  
 of Academy Secondary School-Middletown  
 (City, County, Etc.) (Name of Political Subdivision)

State of Ohio, for the term of 1 year(s), commencing on the 20th day of September,  
2021, and until his successor is elected and qualified.

HEREFORE, if the said Principal shall faithfully perform the duties of his said office, then this  
 obligation shall be void, and of no effect, otherwise to remain in full force and effect.

county officials fill in "State of Ohio,"  
 for all other name of political subdivision.



Scott Pittman  
 Principal  
 WESTERN SURETY COMPANY  
 By Paul T. Bruffa  
 Paul T. Bruffa, Vice President

OATH OF OFFICE

STATE OF OHIO }  
County of Summit } ss

Scott Pittman being duly sworn, says that he will support the Constitution of the United States, and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of his office as Treasurer

Sworn to before me and signed in my 1st day of November, 2021 Scott Pitts Principal



**DENISE FRY**  
NOTARY PUBLIC, STATE OF OHIO  
My Commission Expires Apr. 5, 2026

Denise Fry

ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 30th day of September, 2021, before me, a Notary Public in and for

said County, personally appeared Paul T. Bruflat, personally known to me, who being by me duly sworn, did say that he is the aforesaid officer of WESTERN SURETY COMPANY of Sioux Falls, South Dakota, a corporation duly organized and existing under the laws of said State of South Dakota, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, that the said instrument was signed, sealed and executed in behalf of said corporation by authority of its Board of Directors, and further acknowledged that the said instrument and the execution thereof to be the voluntary act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.



P. Dahl  
Notary Public

My Commission Expires June 18, 2025

# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

TREASURER OHIO DEPT. OF EDUCATION OFFICE OF COMMUNITY SCHOOLS & SUMMIT ACADEMY  
One SECONDARY SCHOOL- MIDDLETOWN

bond with bond number 72403121

for TIMOTHY SCOTT PITTMAN  
as Principal in the penalty amount not to exceed: \$25,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 30th day of September, 2021.

ATTEST

P. Leitheiser  
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 30th day of September, 2021, before me, a Notary Public, personally appeared Paul T. Bruflat and P. Leitheiser who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



M. Bent  
Notary Public

Ohio



# Western Surety Company

## OFFICIAL BOND AND OATH

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 72403121

That we, Timothy Scott Pittman, as Principal,  
 and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Ohio, as  
 Ohio Dept. of Education Office of Community Schools & Summit  
 Surety, are held and firmly bound unto the (1) Academy Secondary School-Middletown, in the  
 penal sum of Twenty-Five Thousand and 00/100 DOLLARS (\$ 25,000.00),  
 to the payment of which sum well and truly to be made, we jointly and severally bind ourselves and our  
 legal representatives, firmly by these presents.

Dated this 30th day of September, 2021.

THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas, the Principal was  
 elected  
 appointed  
 to the office of Treasurer in the

Ohio Dept. of Education Office of Community Schools & Summit  
 of Academy Secondary School-Middletown  
 (City, County, Etc.) (Name of Political Subdivision)

State of Ohio, for the term of 1 year(s), commencing on the 20th day of September,  
2021, and until his successor is elected and qualified.

HEREFORE, if the said Principal shall faithfully perform the duties of his said office, then this  
 obligation shall be void, and of no effect, otherwise to remain in full force and effect.

county officials fill in "State of Ohio,"  
 for all other name of political subdivision.



Scott Pittman  
 Principal  
 WESTERN SURETY COMPANY  
 By Paul T. Bruffa  
 Paul T. Bruffa, Vice President

OATH OF OFFICE

STATE OF OHIO }  
County of Summit } ss

Scott Pittman being duly sworn, says that he will support the Constitution of the United States, and the Constitution of the State of Ohio, and that he will faithfully discharge the duties of his office as Treasurer

Sworn to before me and signed in my 1st day of November, 2021 Scott Pitts Principal



DENISE FRY  
NOTARY PUBLIC, STATE OF OHIO  
My Commission Expires Apr. 5, 2026

Denise Fry

ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA }  
County of Minnehaha } ss

On this 30th day of September, 2021, before me, a Notary Public in and for

said County, personally appeared Paul T. Bruflat, personally known to me, who being by me duly sworn, did say that he is the aforesaid officer of WESTERN SURETY COMPANY of Sioux Falls, South Dakota, a corporation duly organized and existing under the laws of said State of South Dakota, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, that the said instrument was signed, sealed and executed in behalf of said corporation by authority of its Board of Directors, and further acknowledged that the said instrument and the execution thereof to be the voluntary act and deed of said corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.



P. Dahl  
Notary Public

My Commission Expires June 18, 2025



# Western Surety Company

## POWER OF ATTORNEY

### KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,  
State of South Dakota, its regularly elected Vice President,  
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

TREASURER OHIO DEPT. OF EDUCATION OFFICE OF COMMUNITY SCHOOLS & SUMMIT ACADEMY  
One SECONDARY SCHOOL- MIDDLETOWN

bond with bond number 72403121

for TIMOTHY SCOTT PITTMAN  
as Principal in the penalty amount not to exceed: \$25,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its  
Vice President with the corporate seal affixed this 30th day of September,  
2021.

ATTEST

P. Leitheiser  
P. Leitheiser, Assistant Secretary

WESTERN SURETY COMPANY  
By Paul T. Bruflat  
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss

On this 30th day of September, 2021, before me, a Notary Public, personally appeared  
Paul T. Bruflat and P. Leitheiser  
who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President  
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the  
voluntary act and deed of said Corporation.



M. Bent  
Notary Public

My Commission Expires March 2, 2026

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.





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## Governing Authority Resolution January 5, 2022

Whereas, the Governing Authority entered into a management agreement with Summit Academy Management (SAM) to provide day-to-day management of the School; and,

Whereas, the management agreement specifies that SAM will provide fiscal services including, but not limited to, providing the Governing Authority will a licensed individual to serve as the School's Designated Fiscal Officer; Therefore, Be It

Resolved, that the Governing Authority hereby:

1. Waives the requirement, pursuant to Section 3314.011 (D) of the Revised Code, that the Governing Authority be the entity to employ or contract with a Designated Fiscal Officer; and,
2. Requests that the School's Sponsor approve this resolution for the 2022-2023 school year and provide a copy of this resolution to the Ohio Department of Education.

Signed:

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Governing Authority President/Secretary/Presiding Officer

**SUMMIT ACADEMY MANAGEMENT**

2791 Mogadore Road | Akron, Ohio 44312



**I. Federal Programs**

The Federal Programs department has been busy with Comprehensive Continuous Improvement Plan (CCIP) revisions. Our plans and the budgets that are associated with them can be changed during the year. This is the first revision and is in response to the Ohio Department of Education loading carryover funds into the application. This is money that was unspent last year. While we always try to spend all of our funds the year that they are awarded, there are some circumstances that can occur to prevent that. The pandemic and teacher shortage made hiring and training difficult last year and caused us to have money carryover to this fiscal year.

**II. Health & Safety**

Camera systems have been installed in Akron Secondary, Columbus (Community, Middle and, Transitional), Warren Middle/Secondary, and Xenia in the past few months. An additional Brivo door card access point has been added to Warren Community School to improve building access control.

Middletown Elementary and Secondary parking lot lighting is being upgraded to an L.E.D. system with additional exterior lights being installed.

Alarm systems are being transitioned from land line communication over to cellular transmitters to increase reliability and reduce the number of false alarms

**III. Martial Arts**

Summit Academy Schools Martial Arts program is being utilized throughout the schools helping increase PBIS and reducing behaviors. The majority of the elementary schools have Martial Arts daily. These schools are working on board breaking ceremonies and other areas of learning control and respect. Students are currently working on belt advancement and preparing for spring Martial Arts competition. The secondary schools have been utilizing more advanced areas of Martial Arts, which increases physical activity and exercise. Currently, we have four Summit Academy Schools that do not have a Martial Arts program, but we are continuing to try to get a program implemented in these schools.

Martial Arts instructors are being trained in CPI and will be certified in both CPR/AED. This will allow for in-house training for CPR/AED. All the schools Senseis are highly qualified in many other areas which continues to be very supportive for their Schools.

CPI

Many schools have had an increase in various types of behaviors. These behaviors are not always physical, but can escalate quickly should staff not intervene quickly and correctly. Training for all staff in CPI is mandatory throughout the state. All Senseis are LEAD CPI Team members in their school. CPI is not about physical restraint and restraint is always utilized as a last resort for the care, welfare, safety, and security for all.

#### **IV. School Support Team (SST)**

The SST continues to support schools with the challenges they face on a day-to-day basis. We will be meeting with Principals in January to review Professional Growth Plans for OPES and will be scheduling observations to provide feedback and support aligned with their individual goals. We are also exploring potential Blended Learning options for the second half of the year with the hope that it will allow for some relief when schools are inadequately staffed. The Special Education and Curriculum teams are working together to implement the Multi-tiered System of Supports (MTSS) framework, ensuring that students are provided with both grade level content and the interventions necessary for academic growth. The Special Education and Curriculum teams will be providing monthly trainings on MTSS and implementation strategies.

#### **V. SPED**

The special education department is focusing on the following:

- 1) Providing special education trainings. These are being provided individually, in a small group, and as a large group (Statewide). This includes PD on writing a solid Prior Written Notice and ETR Planning Form, determining eligibility, internal monitoring, IEP writing (mini-workshops on all sections), and disproportionality.
- 2) Providing clinical workshops. A total of 10 clinical workshops are scheduled to be provided during the 2021-22 school year. Those licensed through the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board will have an opportunity to earn Continuing Education Units. Attendance at all trainings would lead to 19.5 CEUs at no cost to the employee.
- 3) Statewide Tasks
  - a. All activities required per the annual Special Education Determination corrective action plans were uploaded and accepted by the Ohio Department of Education.
  - b. New Special Education Ratings are anticipated in December 2021.
  - c. Waivers to exceed the 1% participation cap for the Alternate Assessment of Students with Significant Cognitive Disabilities are anticipated in December 2021.
- 4) Data Analysis
  - a. Conducting an analysis of workload for IEP Coordinators and Behavior Specialists.
  - b. Examining caseloads for speech/language pathologists, occupational therapists, and physical therapists across the State of Ohio.
- 5) Purchase Orders
  - a. Will identify building needs in January 2021 in preparation for the completion of purchase orders for special education protocols and supplies.

#### **VI. SSIS**



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# Governing Authority Meeting Public Notice

**Date: Wednesday, January 5, 2022**  
**Time: 6:00PM**  
**Location: 4700 Central Ave., Middletown, OH 45044**

The Governing Authority of Summit Academy Secondary School – Middletown has scheduled a regular governing authority meeting to be held at the above listed date, time, and location.

The meeting is open to the public.