



Governing Authority Regular Meeting  
Location: 1660 Stenblock Lane, Cincinnati, OH  
November 2, 2021 | 4:00PM

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## AGENDA

### 1. CALL TO ORDER/ROLL CALL

- Caleb Brunner, President
- Thomas Hargis, Vice President
- Jeffrey Anderson, Secretary
- Walter Henry
- Josephine Howard
- Cheryl Lee
- Julianna Varga

### 2. APPROVAL OF AGENDA

### 3. APPROVAL OF MINUTES

- Regular Meeting –September 16, 2021

### 4. GENERAL ACTION ITEMS

- 2021-2022 Annual Review of Health and Safety
- 2021-2022 Annual Report
- 2021-2022 ESCLEW Contract Modifications
- Monthly Residency Verifications – September and October

### 5. FINANCIAL REPORTS AND ACTION ITEMS

Fiscal Officer Report

- Action Item: Approval of Financials for August and September 2021
- Action Item: Approval of Scott Pittman as Fiscal Officer
- Action Item: Approval of David Hoskin as Fiscal Officer
- Action Item: Five Year Forecast – October Submission

### 6. REPORTS

- School Report
- Summit Academy Management Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

### 7. OTHER BUSINESS

- New Governing Authority Member

### 8. PUBLIC PARTICIPATION

### 9. ADJOURNMENT

**Next Regular Meeting:** January 4, 2021 | 5800 Salvia Avenue, Cincinnati, OH 45224 | 4:00 PM



Regular Meeting Minutes | September 16, 2021 | 4:00PM

Location: 5800 Salvia Avenue, Cincinnati, OH 45224

Approved on November 2, 2021

Governing Authority Members Present:

- Caleb Brunner, President
- Thomas Hargis, Vice President: Absent
- Jeffrey Anderson, Secretary
- Walter Henry
- Josephine Howard: Absent
- Cheryl Lee: Absent
- Julianna Varga

Administrative Support Personnel Present:

- Steve Geresy, Community School Director
- Chris Wheeler, Executive Director of School Operations
- Nancy Butts, Executive Director of Compliance
- Kristie Miller, Compliance Administrator

Sponsor Representative Present:

- Alcott Herman, ESC of Lake Erie West

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Minutes

1. Call to Order/Roll Call

- Mr. Brunner called the meeting to order at 4:40PM and called the roll.

2. Approval of Agenda

- Ms. Varga moved that Agenda be approved with the addition of the Resolution of At-Risks Students of not Qualifying for High School Diploma. The motion was seconded and carried unanimously.
- Ms. Varga moved that the next regular meeting be moved to Cincinnati Community School. The motion was seconded and carried unanimously.
- Mr. Henry moved that the amended Agenda be approved. The motion was seconded and carried unanimously.

3. Approval of Minutes

- Mr. Anderson moved that the Minutes of the Regular Meeting held on July 20, 2021 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Anderson moved that the Face Coverings (Masks) Policy be approved. The motion was seconded and carried unanimously.



- Mr. Anderson moved that Restraint and Seclusion Policy be approved. The motion was seconded and carried unanimously.
- Mr. Anderson moved that the Complaint of Sexual Harassment Policy be approved. The motion was seconded and carried unanimously.
- Mr. Anderson moved that 2021-2022 EMIS Designee Appointment be approved. The motion was seconded and carried unanimously.
- Mr. Anderson moved that the Resolution and Monthly Residency Verification for August 2021 be approved. The motion was seconded and carried unanimously.
- Ms. Varga 2021-2022 Student At-Risk for Not Qualifying for Diploma Policy. The motion was seconded and carried unanimously.

#### 5. Treasurer's Report/Financials and Fiscal Action Items

- Mr. Anderson moved that the Financials for June and July 2021 be approved. The motion was seconded and carried unanimously.
- Ms. Varga moved for the Approval of Amber Shaeffer as Fiscal Officer. The motion was seconded and carried unanimously.
- Mr. Anderson moved for the approval of the 2021-2022 Annual Budget. The motion was seconded and carried unanimously.

#### 6. Reports

- Mr. Geresy presented the School Report. He mentioned how thankful he is for Chris Wheeler's leadership and tough decisions that have had to be made. The staff has been incredible with the start of school and Covid-19 going through the school. Proud to state he had 100% of his staff returning this year. Enrollment is at over 80% on IEP's. that creates a capacity situation. Started project base learning this year and all staff are very excited to see where this goes.
- Ms. Butts presented the Management Company Report. She mentioned the ESSER funds being approved and the purchases that were made to help the technology in the schools i.e.: Laptops, ShoreTel phone system etc. Be on the look out for an email to your SAS board accounts for a multifactor with your log ins. Mr. Henry needs to redo his BCI as his current one has expired,
- Committee Reports: Subcommittee/Ambassador/Other-None
- Mr. Herman presented the Sponsor Report. He mentioned to be checking your emails as updates will be coming out from Kurt Aey. The financial review was conducted, and no red flags were raised.

#### 7. Other Business

- None

#### 8. Public Participation

- None

#### 9. Adjournment

- Mr. Brunner adjourned the meeting at 5:04PM.



Signed:

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Governing Authority President/Secretary



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GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

Resolved, the Governing Authority has conducted the annual review of the following Health and Safety Policies:

- Use of Medications
- Care of Students with Diabetes
- Health Examinations and Immunizations
- Peanut or Other Food Allergies
- Dangerous Weapons
- Visitors, Volunteers, and Guests
- OSHA/Bloodborne Pathogens Exposure Control Plan
- School Emergency Management Plan
- Prior Notification of Pesticide Application
- Wellness
- Food Sale Standards
- Head Lice
- Safety Drills
- Health Services
- Emergency Medical Procedures
- Emergency Medical Authorization
- Infectious Disease
- AIDS
- Bed Bug Infestations
- Facility Security
- Student Suicide
- Accidents to Students
- OSHA/PERRP Compliance/Risk Reduction Program
- Hazard Communication Plan
- Toxic Hazards and Asbestos Hazards
- Prevention of Lead Poisoning
- Food Services
- Free and Reduced-Price Meals
- Hand Washing
- Control of Communicable Diseases
- Possession and Use of Inhalers
- Possession and Use of Epinephrine Auto-Injectors
- AED/CPR Training
- Emergency Preparedness and Evacuation
- Use of Tobacco and Other Stimulants



- Access of Transgendered Individuals to Activities/Programs
- Reporting Child Abuse and Neglect
- Face Coverings (Masks)
- Remote Learning Plan
- Drug Prevention
- Materials Regarding Sexual Activity
- Harassment, Intimidation and Bullying

Signed:

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Governing Authority President/Representative



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GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

Resolved, the Governing Authority hereby approves the attached annual report of the School's activities and progress in meeting academic goals, performance standards, and fiscal performance and authorizes the management company to finalize the report and submit it to the sponsor and parents of all students attending the school via email and/or posting on the School's website by the end of November 2021.

Signed:

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Governing Authority President/Representative



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GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

Resolved, the Governing Authority hereby approved the attached ESCLEW required sponsor contract modification.

Signed:

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Governing Authority President/Representative



**MODIFICATION NO. 3**  
**TO OHIO COMMUNITY SCHOOL CONTRACT**  
**BY and BETWEEN**  
**Educational Service Center of Lake Erie West (“Sponsor” or “ESCLEW”)**  
**AND**  
**Summit Academy Transition High School - Cincinnati (“Governing Authority” or**  
**“School”)**

**WHEREAS**, the ESCLEW and the Governing Authority entered into an amended and restated Community School Contract (“Contract”) effective on July 1, 2019; and

**WHEREAS**, the ESCLEW and the Governing Authority agree to the following modifications;

**NOW THEREFORE**, the parties modify the Contract as follows:

**1. Article IV, Section 4.1.**

- a. In the first sentence of the section add “3302.037,” “3313.669,” “3313.6610,” “3313.6025,” “3313.6026,” “3319.077,” “3319.078,” “3319.318,” “3319.393,” “3323.251,” and “5502.262” in the appropriate numerical order. The rest of Section 4.1 remains as originally written in the Contract.
- b. In the first sentence of the section insert as a new explanatory clause “(unless the School is an internet- or computer-based community school that does not qualify for a dropout prevention and recovery report card, in which case the School must comply with 3314.261)” after “3321.191.”
- c. In the first sentence of the section remove from the section the statutory citation to “3313.536.”
- d. The rest of Section 4.1 remains as originally written in the Contract.

**2. Article VI, Section 6.4.** At the end of the first sentence, “provided however, parents of students who enter ninth grade for the first time in the 2022-2023 school year may elect not to have a nationally standardized assessment administered to that student.” The rest of Section 6.4 remains as originally written in the Contract.

**3. Article VI, Section 6.13.** Insert the following paragraph at the end of the section:

If the School operates a an internet- or computer-based community school that does not qualify as a dropout prevention and recovery school, the School shall adopt an attendance policy in accordance with R.C. 3314.261, which shall detail: (1) the classroom-based and nonclassroom-based “instructional activities” that a student is expected to complete, participate in, or attend during the school day; and (2) certain consequences, including disenrollment from

the School, if a student fails to participate in instructional activities.

The rest of Section 6.13 remains as originally written in the Contract.

4. **Article VII, Section 7.3.** Insert the phrase “and 2021-2022” after “2020-2021” in the start of the second paragraph. The rest of Section 7.3 remains as originally written in the Contract.
5. **Article XI, Section 11.5.**
  - a. In the first sentence of the section remove “four (4)” and insert “five (5)” in its place.
  - b. In the first sentence of the section remove “June 30, 2023” and insert “June 30, 2024” in its place.
  - c. The rest of Section 11.5 remains as originally written in the Contract.
6. **Attachment 3.4** shall be replaced in its entirety with the attached.
7. **Attachment 9.2** shall be replaced in its entirety with the attached.
8. **Attachment 9.3** shall be replaced in its entirety with the attached.
9. **Attachment 9.4** shall be replaced in its entirety with the attached.
10. **Attachment 11.6** shall be replaced in its entirety with the attached.

[SIGNATURES ON FOLLOWING PAGE]

ALL OTHER SECTIONS, SUBSECTIONS, TERMS, OR PROVISIONS OF THE CONTRACT SHALL REMAIN IN FULL FORCE AND IN EFFECT UNLESS OTHERWISE SPECIFICALLY MODIFIED HEREIN.

**Educational Service Center of  
Lake Erie West**

**Governing Authority of  
Summit Academy Transition High School  
- Cincinnati**

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Signature)

Its: Superintendent

Its: President

with full authority to execute this Contract  
for and on behalf of **Sponsor**  
and with full authority to bind **Sponsor**.

with full authority to executive this Contract  
for and on behalf of **Governing Authority**  
and with full authority to bind **Governing  
Authority**.

Date: \_\_\_\_\_

Date: \_\_\_\_\_



GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

Resolved, the Governing Authority hereby approved the attached Monthly Residency Verifications for September and October 2021.

Signed:

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Governing Authority President/Representative



# Summit Academy SCHOOLS

## MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: Sept 2021

Official School Name: Centra

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

### ANNUAL PROOF OF RESIDENCY IN FILE

*Note date and type of proof submitted to the school.*

#### FIRST STUDENT

Date: 8/21 Type: Water Bill

#### SECOND STUDENT

Date: 8/21 Type: City Utilities

### MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

#### FIRST STUDENT

Date: 9/3 Details: called mom

#### SECOND STUDENT

Date: 9/3 Details: taked to mom at school

### ADDRESS VERIFICATION

#### FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

#### SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

Completed By Signature: Amie Burgess

Completed By Printed: Amie Burgess Date: 9/3/21

Director Signature: STEVE GERRY

Director Printed: [Signature] Date: 9-3-21



# Summit Academy SCHOOLS

## MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: Oct 2021

Official School Name: Cintra

*Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.*

### ANNUAL PROOF OF RESIDENCY IN FILE

*Note date and type of proof submitted to the school.*

#### FIRST STUDENT

Date: Aug 2021 Type: Bank Statement

#### SECOND STUDENT

Date: July 2021 Type: Duke Energy Bill

### MONTHLY VERIFICATION

*Note method of verification & details of contract. **NO** names, only confirming statements.*

#### FIRST STUDENT

Date: 10/6/21 Details: Talked to parent at IEP Meeting

#### SECOND STUDENT

Date: 10/5/21 Details: Talked to parent at IEP Meeting

### ADDRESS VERIFICATION

#### FIRST STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

#### SECOND STUDENT

Current Address Verified: ☒ Yes ☐ No New Address: ☐ Yes ☐ No

Completed By Signature: Amie Burgess

Completed By Printed: Amie Burgess Date: 10/7/21

Director Signature: [Signature]

Director Printed: STEVE GREGORY Date: 10-8-21



Monthly Financial Report  
School: Cincinnati Transition High School  
Fiscal Year 2022 Month AUGUST

310	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	60.12	59.05	59.05											59.05	98%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$900,708	\$71,072	\$73,481	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$144,553	16%
Food Services (Fund 006) (LUNCHROOM)	\$33,168	\$469	\$252	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$721	2%
Grants (Federal, State, Local)	\$149,836	\$30,551	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,551	20%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$33,232	\$1,164	\$3,684	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,848	15%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,116,944.47</b>	<b>\$103,256</b>	<b>\$77,417</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,672</b>	<b>16%</b>
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$382,162	\$27,857	\$41,591	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,448	18%
Fringe Benefits	\$ 146,603.03	\$11,573	\$14,802	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,375	18%
Purchased Services - (Non-Employees)	\$ 122,039.52	\$802	\$26,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,304	22%
Purchased Services - Management Company Fees	\$254,517	\$15,330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,330	6%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$19,254	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,254	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$21,772	\$1,774	\$1,774	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,548	16%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$ 46,725.00	\$1,920	\$2,908	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,829	10%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$6,780	\$557	\$557	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,113	16%
Rent / Lease (Building / Facility)	\$153,000	\$12,750	\$12,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,500	17%
Repairs and Maintenance	\$ 64,366.00	\$9,945	\$4,892	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,838	23%
Materials, Supplies & Textbooks	\$ 45,157.66	\$0	\$3,268	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,268	7%
Capital Outlay (Equip. buses, etc.)	\$ 7,358.25	\$0	\$2,846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,846	39%
All Other Objects	\$ 13,195.00	\$1,916	\$4,035	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,951	45%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,263,674.67</b>	<b>\$103,678</b>	<b>\$115,926</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$219,605</b>	<b>17%</b>
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>(\$146,730)</b>	<b>(\$423)</b>	<b>(\$38,510)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$38,932)</b>	<b>27%</b>
<b>REVENUE PER STUDENT</b>															
	\$18,578.58	\$1,749	\$1,311											\$3,060	
<b>EXPENSE PER STUDENT</b>															
	\$21,019.21	\$1,756	\$1,963											\$3,719	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>	<b>(\$2,441)</b>	<b>(\$7)</b>	<b>(\$652)</b>											<b>(\$659)</b>	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credits		\$ 95,338	\$ 69,499	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Debits		(95,338)	(69,499)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>	Yes	Yes													
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<b>FEDERAL FUNDS</b>															
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund		Budgeted Revenue	YTD Revenue	% of Budget							
CRF FY2021	\$ -	\$ -	0%	SQIG FY2021		\$ -	\$ -	0%							
ECSE FY2022	\$ -	\$ -	0%	SQIG FY2022		\$ -	\$ -	0%							
ECSE FY2021	\$ -	\$ -	0%	STATE CONNECTIVITY GT		\$ 1,800.00	\$ -	0%							
ESSER II FY2022	\$ -	\$ -	0%	STDT WELLNESS & SUCCESS		\$ 45,730.00	\$ -	0%							
ESSER FY2021	\$ -	\$ 13,800.66	0%	STRIVING READERS FY2022		\$ -	\$ -	0%							
EXP OP GRANT	\$ 959.46	\$ -	0%	STRIVING READERS FY2021		\$ -	\$ -	0%							
IDEA B FY2022	\$ 41,048.11	\$ -	0%	TITLE 1 FY2021		\$ -	\$ -	0%							
IDEA B FY2021	\$ -	\$ -	0%	TITLE 1 NEGLECTED FY2021		\$ -	\$ -	0%							
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ -	0%	TITLE 1 NEGLECTED FY2022		\$ -	\$ -	0%							
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE I FY2022		\$ 44,258.76	\$ -	0%							
NC SSI FY2021	\$ -	\$ 13,000.00	0%	TITLE IIA FY2022		\$ 3,504.26	\$ -	0%							
OHCLI	\$ -	\$ -	0%	TITLE IIA FY2021		\$ -	\$ 3,750.00	0%							
SIG FY2022	\$ -	\$ -	0%	TITLE IV FY2022		\$ 10,035.31	\$ -	0%							
SIG FY2021	\$ -	\$ -	0%	TITLE IV FY2021		\$ -	\$ -	0%							

Total YTD Grant Revenue \$ 30,550.66  
\$ -

**SAM - Expenditure Transaction Report****CINTRA****\$ 115,926.36**

Transaction Number	Fiscal Year	Period	Transaction Code	Transaction Code Description	Budget Unit	School Code	Account Code	Account Title	Transaction Date	Transaction Amount	Vendor Name	Transaction Code Description
284904	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	111	REGULAR SALARY	09/09/2021	\$2,978.40		Payroll Interface and Manual Payroll
285114	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	111	REGULAR SALARY	09/09/2021	\$3,211.27		Payroll Interface and Manual Payroll
284884	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	111	REGULAR SALARY	09/09/2021	\$956.25		Payroll Interface and Manual Payroll
284948	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	111	REGULAR SALARY	09/09/2021	\$840.50		Payroll Interface and Manual Payroll
285083	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	111	REGULAR SALARY	09/09/2021	\$6,848.48		Payroll Interface and Manual Payroll
286908	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	111	REGULAR SALARY	09/09/2021	\$3,640.08		Payroll Interface and Manual Payroll
286922	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	111	REGULAR SALARY	09/09/2021	\$975.38		Payroll Interface and Manual Payroll
284945	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	111	REGULAR SALARY	09/09/2021	\$823.44		Payroll Interface and Manual Payroll
286991	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	111	REGULAR SALARY	09/09/2021	\$9,039.20		Payroll Interface and Manual Payroll
287015	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	111	REGULAR SALARY	09/09/2021	\$345.26		Payroll Interface and Manual Payroll
284913	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	111	REGULAR SALARY	09/09/2021	\$334.52		Payroll Interface and Manual Payroll
286947	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	111	REGULAR SALARY	09/09/2021	\$3,437.50		Payroll Interface and Manual Payroll
287045	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	111	REGULAR SALARY	09/09/2021	\$949.37		Payroll Interface and Manual Payroll
287047	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	111	REGULAR SALARY	09/09/2021	\$857.31		Payroll Interface and Manual Payroll
287000	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	141	NON-CERT REGULAR SALARY	09/09/2021	\$1,375.81		Payroll Interface and Manual Payroll
285047	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	141	NON-CERT REGULAR SALARY	09/09/2021	\$1,185.42		Payroll Interface and Manual Payroll
285043	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	141	NON-CERT REGULAR SALARY	09/09/2021	\$1,573.48		Payroll Interface and Manual Payroll
285085	22	2	22	Payroll Interface and Manual Payroll	0010000231031000	310	141	NON-CERT REGULAR SALARY	09/09/2021	\$562.50		Payroll Interface and Manual Payroll
286997	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	141	NON-CERT REGULAR SALARY	09/09/2021	\$1,656.81		Payroll Interface and Manual Payroll
283608	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$46.83		Payroll Interface and Manual Payroll
283936	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$958.79		Payroll Interface and Manual Payroll
283552	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$416.98		Payroll Interface and Manual Payroll
284150	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$115.28		Payroll Interface and Manual Payroll
284168	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$117.67		Payroll Interface and Manual Payroll
285476	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$509.62		Payroll Interface and Manual Payroll
285756	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$132.91		Payroll Interface and Manual Payroll
286764	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$48.34		Payroll Interface and Manual Payroll
284508	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$449.58		Payroll Interface and Manual Payroll
286706	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$481.25		Payroll Interface and Manual Payroll
285278	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$1,265.49		Payroll Interface and Manual Payroll
285766	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	211	STRS-EMPLOYER'S SHARE	09/09/2021	\$120.02		Payroll Interface and Manual Payroll
284586	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	221	SERS-EMPLOYER'S SHARE	09/09/2021	\$133.88		Payroll Interface and Manual Payroll
285322	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	221	SERS-EMPLOYER'S SHARE	09/09/2021	\$192.60		Payroll Interface and Manual Payroll
285144	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	221	SERS-EMPLOYER'S SHARE	09/09/2021	\$231.95		Payroll Interface and Manual Payroll
283376	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	221	SERS-EMPLOYER'S SHARE	09/09/2021	\$165.96		Payroll Interface and Manual Payroll
285582	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	221	SERS-EMPLOYER'S SHARE	09/09/2021	\$136.56		Payroll Interface and Manual Payroll
283346	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	221	SERS-EMPLOYER'S SHARE	09/09/2021	\$220.29		Payroll Interface and Manual Payroll
283940	22	2	22	Payroll Interface and Manual Payroll	0010000231031000	310	223	SOCIAL SECURITY	09/09/2021	\$34.87		Payroll Interface and Manual Payroll
284170	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$150.72		Payroll Interface and Manual Payroll
285758	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$125.60		Payroll Interface and Manual Payroll
283610	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$113.63		Payroll Interface and Manual Payroll
284510	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$477.28		Payroll Interface and Manual Payroll
285146	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$988.58		Payroll Interface and Manual Payroll
285478	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$477.28		Payroll Interface and Manual Payroll
285324	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$1,501.69		Payroll Interface and Manual Payroll
285584	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$494.29		Payroll Interface and Manual Payroll
285768	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$150.72		Payroll Interface and Manual Payroll
286766	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$113.63		Payroll Interface and Manual Payroll
283348	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$988.58		Payroll Interface and Manual Payroll
283378	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$1,501.69		Payroll Interface and Manual Payroll
284152	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$125.60		Payroll Interface and Manual Payroll
284588	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	241	MEDICAL/HOSPITALIZATION	09/09/2021	\$494.29		Payroll Interface and Manual Payroll
284512	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	242	LIFE INSURANCE	09/09/2021	\$1.51		Payroll Interface and Manual Payroll
285770	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	242	LIFE INSURANCE	09/09/2021	\$0.44		Payroll Interface and Manual Payroll
286768	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	242	LIFE INSURANCE	09/09/2021	\$0.18		Payroll Interface and Manual Payroll
283612	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	242	LIFE INSURANCE	09/09/2021	\$0.20		Payroll Interface and Manual Payroll
285148	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	242	LIFE INSURANCE	09/09/2021	\$1.58		Payroll Interface and Manual Payroll
285480	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	242	LIFE INSURANCE	09/09/2021	\$1.51		Payroll Interface and Manual Payroll



**SAM - Expenditure Transaction Report****CINTRA****\$ 115,926.36**

Transaction Number	Fiscal Year	Period	Transaction Code	Transaction Code Description	Budget Unit	School Code	Account Code	Account Title	Transaction Date	Transaction Amount	Vendor Name	Transaction Code Description
285586	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	242	LIFE INSURANCE	09/09/2021	\$0.76		Payroll Interface and Manual Payroll
283350	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	242	LIFE INSURANCE	09/09/2021	\$1.58		Payroll Interface and Manual Payroll
284154	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	242	LIFE INSURANCE	09/09/2021	\$0.39		Payroll Interface and Manual Payroll
284172	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	242	LIFE INSURANCE	09/09/2021	\$0.47		Payroll Interface and Manual Payroll
285760	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	242	LIFE INSURANCE	09/09/2021	\$0.36		Payroll Interface and Manual Payroll
283380	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	242	LIFE INSURANCE	09/09/2021	\$4.55		Payroll Interface and Manual Payroll
284590	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	242	LIFE INSURANCE	09/09/2021	\$0.79		Payroll Interface and Manual Payroll
285284	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	242	LIFE INSURANCE	09/09/2021	\$5.32		Payroll Interface and Manual Payroll
283614	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$4.39		Payroll Interface and Manual Payroll
284592	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$11.91		Payroll Interface and Manual Payroll
285150	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$69.56		Payroll Interface and Manual Payroll
285772	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$11.78		Payroll Interface and Manual Payroll
283382	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$110.42		Payroll Interface and Manual Payroll
284156	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$11.35		Payroll Interface and Manual Payroll
285288	22	2	22	Payroll Interface and Manual Payroll	0010000110031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$143.76		Payroll Interface and Manual Payroll
285762	22	2	22	Payroll Interface and Manual Payroll	4670000124031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$13.22		Payroll Interface and Manual Payroll
286770	22	2	22	Payroll Interface and Manual Payroll	4670000113031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$4.58		Payroll Interface and Manual Payroll
283352	22	2	22	Payroll Interface and Manual Payroll	0010000242131000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$61.69		Payroll Interface and Manual Payroll
284174	22	2	22	Payroll Interface and Manual Payroll	5722021113031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$11.48		Payroll Interface and Manual Payroll
285482	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$50.53		Payroll Interface and Manual Payroll
283944	22	2	22	Payroll Interface and Manual Payroll	0010000231031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$8.14		Payroll Interface and Manual Payroll
284514	22	2	22	Payroll Interface and Manual Payroll	0010000124031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$44.32		Payroll Interface and Manual Payroll
285588	22	2	22	Payroll Interface and Manual Payroll	5072021113031000	310	249	CERTIFIED OTHER INS BEN.	09/09/2021	\$12.27		Payroll Interface and Manual Payroll
281733	22	2	21	Accounts Payable	0010000218131000	310	413	HEALTH SERVICES	09/03/2021	(\$32.76)	SHC SERVICES INC	Accounts Payable
281736	22	2	21	Accounts Payable	0010000215131000	310	413	HEALTH SERVICES	09/03/2021	\$655.20	SHC SERVICES INC	Accounts Payable
281676	22	2	21	Accounts Payable	0010000215131000	310	413	HEALTH SERVICES	09/03/2021	\$655.20	SHC SERVICES INC	Accounts Payable
281734	22	2	21	Accounts Payable	0010000218131000	310	413	HEALTH SERVICES	09/03/2021	\$32.76	SHC SERVICES INC	Accounts Payable
281735	22	2	21	Accounts Payable	0010000215131000	310	413	HEALTH SERVICES	09/03/2021	(\$655.20)	SHC SERVICES INC	Accounts Payable
281663	22	2	21	Accounts Payable	0010000218131000	310	413	HEALTH SERVICES	09/03/2021	\$32.76	SHC SERVICES INC	Accounts Payable
281729	22	2	21	Accounts Payable	0010000218131000	310	413	HEALTH SERVICES	09/03/2021	(\$32.76)	SHC SERVICES INC	Accounts Payable
281730	22	2	21	Accounts Payable	0010000218131000	310	413	HEALTH SERVICES	09/03/2021	\$32.76	SHC SERVICES INC	Accounts Payable
281731	22	2	21	Accounts Payable	0010000215131000	310	413	HEALTH SERVICES	09/03/2021	(\$655.20)	SHC SERVICES INC	Accounts Payable
281732	22	2	21	Accounts Payable	0010000215131000	310	413	HEALTH SERVICES	09/03/2021	\$655.20	SHC SERVICES INC	Accounts Payable
279644	22	2	21	Accounts Payable	0010000250031000	310	415	MANAGEMENT SERVICES	08/22/2021	\$1,774.06	ESC OF LAKE ERIE WEST_ACH_SPONSOR	Accounts Payable
281547	22	2	21	Accounts Payable	0010000296031000	310	416	DATA PROCESSING SERVICES	09/03/2021	\$146.95	BLUE TECH_SMART SOLUTIONS	Accounts Payable
278842	22	2	21	Accounts Payable	0010000296031000	310	416	DATA PROCESSING SERVICES	08/13/2021	\$1,092.77	CDW-G	Accounts Payable
279567	22	2	21	Accounts Payable	0010000250031000	310	419	OTHER PROF. & TECH. SERV.	08/20/2021	\$45.21	HEALTHCARE BILLING SRVCS INC.	Accounts Payable
281710	22	2	21	Accounts Payable	0010000270031000	310	423	REPAIRS & MAINTENANCE	09/03/2021	\$81.12	JOHNSON CONTROLS SECURITY SYSTEMS	Accounts Payable
278468	22	2	21	Accounts Payable	0010000270031000	310	423	REPAIRS & MAINTENANCE	08/06/2021	\$4,552.76	TDG FACILITIES SERVICES	Accounts Payable
281142	22	2	21	Accounts Payable	0010000296031000	310	426	LEASE PURCHASE AGREEMENTS	08/31/2021	\$100.10	HP FINANCIAL SERVICES	Accounts Payable
279625	22	2	21	Accounts Payable	0010000296031000	310	426	LEASE PURCHASE AGREEMENTS	08/22/2021	\$456.50	DE LAGE LANDEN	Accounts Payable
281495	22	2	21	Accounts Payable	0010000270031000	310	429	OTHER PROPERTY SERVICE	09/03/2021	\$108.50	ST. CLARE CHURCH	Accounts Payable
281580	22	2	21	Accounts Payable	0010000296031000	310	429	OTHER PROPERTY SERVICE	09/03/2021	\$139.52	BLUE TECHNOLOGIES	Accounts Payable
278875	22	2	21	Accounts Payable	0010000296031000	310	429	OTHER PROPERTY SERVICE	08/13/2021	\$10.50	BLUE TECHNOLOGIES	Accounts Payable
279225	22	2	21	Accounts Payable	0010000112031000	310	431	GEN MILEAGE_EDU SRVC	08/19/2021	\$119.28	AMIE BURGESS	Accounts Payable
279226	22	2	21	Accounts Payable	0010000112031000	310	431	GEN MILEAGE_EDU SRVC	08/19/2021	\$118.72	AMIE BURGESS	Accounts Payable
278786	22	2	21	Accounts Payable	0010000110031000	310	432	MEETING/REGISTRATION	08/13/2021	\$4.43	MARIA COLLINS	Accounts Payable
280086	22	2	21	Accounts Payable	0010000241031000	310	439	GEN TRAVEL_HOTEL-MEAL-TOL	08/27/2021	\$52.44	NANCY J BUTTS	Accounts Payable
280092	22	2	21	Accounts Payable	0010000241031000	310	439	GEN TRAVEL_HOTEL-MEAL-TOL	08/27/2021	\$4.40	NANCY J BUTTS	Accounts Payable
280096	22	2	21	Accounts Payable	0010000241031000	310	439	GEN TRAVEL_HOTEL-MEAL-TOL	08/27/2021	\$12.60	NANCY J BUTTS	Accounts Payable
281529	22	2	21	Accounts Payable	0010000296031000	310	441	TELEPHONE SERVICE	09/03/2021	\$184.97	TIME WARNER CABLE	Accounts Payable
281602	22	2	21	Accounts Payable	0010000296031000	310	441	TELEPHONE SERVICE	09/03/2021	\$60.00	VERIZON WIRELESS	Accounts Payable
278545	22	2	21	Accounts Payable	0010000296031000	310	441	TELEPHONE SERVICE	08/06/2021	\$60.00	VERIZON WIRELESS	Accounts Payable
278515	22	2	21	Accounts Payable	0010000296031000	310	441	TELEPHONE SERVICE	08/06/2021	\$184.97	TIME WARNER CABLE	Accounts Payable
278516	22	2	21	Accounts Payable	0010000296031000	310	441	TELEPHONE SERVICE	08/06/2021	\$66.12	CINCINNATI BELL TELEPHONE	Accounts Payable
280048	22	2	21	Accounts Payable	0010000260031000	310	446	ADVERTISING	08/27/2021	\$250.00	HNB MASTERCARD	Accounts Payable
279319	22	2	21	Accounts Payable	0010000260031000	310	446	ADVERTISING	08/20/2021	\$300.00	ADVERTISING VEHICLES INC	Accounts Payable
279321	22	2	21	Accounts Payable	0010000260031000	310	446	ADVERTISING	08/20/2021	\$320.00	ADVERTISING VEHICLES INC	Accounts Payable

## SAM - Expenditure Transaction Report

CINTRA

\$ 115,926.36

Transaction Number	Fiscal Year	Period	Transaction Code	Transaction Code Description	Budget Unit	School Code	Account Code	Account Title	Transaction Date	Transaction Amount	Vendor Name	Transaction Code Description
281492	22	2	21	Accounts Payable	0010000270031000	310	451	ELECTRICITY	09/03/2021	\$804.58	ST. CLARE CHURCH	Accounts Payable
281493	22	2	21	Accounts Payable	0010000270031000	310	452	WATER AND SEWAGE	09/03/2021	\$26.33	ST. CLARE CHURCH	Accounts Payable
281494	22	2	21	Accounts Payable	0010000270031000	310	453	GAS	09/03/2021	\$661.32	ST. CLARE CHURCH	Accounts Payable
281640	22	2	21	Accounts Payable	0060000312031000	310	462	CONTRACTED FOOD SERVICES	09/03/2021	\$587.10	DAYCARE CATERING SERVICES INC	Accounts Payable
280344	22	2	21	Accounts Payable	0060000312031000	310	462	CONTRACTED FOOD SERVICES	08/27/2021	\$587.10	DAYCARE CATERING SERVICES INC	Accounts Payable
281684	22	2	21	Accounts Payable	0010000110031000	310	511	CLASSROOM SUPPLIES	09/03/2021	\$93.40	SCHOOL SPECIALTY	Accounts Payable
280311	22	2	21	Accounts Payable	0010000110031000	310	511	CLASSROOM SUPPLIES	08/27/2021	\$152.29	STAPLES ADVANTAGE	Accounts Payable
280333	22	2	21	Accounts Payable	0010000110031000	310	511	CLASSROOM SUPPLIES	08/27/2021	\$2,942.08	RENAISSANCE	Accounts Payable
280310	22	2	21	Accounts Payable	0010000110031000	310	511	CLASSROOM SUPPLIES	08/27/2021	\$117.65	STAPLES ADVANTAGE	Accounts Payable
279312	22	2	21	Accounts Payable	0010000276031000	310	644	TECHNICAL EQUIPMENT	08/20/2021	\$346.00	CLEARVIEW TINTING LLC	Accounts Payable
279313	22	2	21	Accounts Payable	4992021276031000	310	644	TECHNICAL EQUIPMENT	08/20/2021	\$2,500.00	CLEARVIEW TINTING LLC	Accounts Payable
280069	22	2	21	Accounts Payable	0010000270031000	310	839	OTHER DEBT SERVICE PAYMNT	08/27/2021	\$12,750.00	ST. CLARE CHURCH	Accounts Payable
279459	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$1,088.00	HUNTINGTON INSURANCE INC	Accounts Payable
279378	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$9.88	HUNTINGTON INSURANCE INC	Accounts Payable
279454	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$950.27	HUNTINGTON INSURANCE INC	Accounts Payable
279360	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$5.24	HUNTINGTON INSURANCE INC	Accounts Payable
279408	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$42.69	HUNTINGTON INSURANCE INC	Accounts Payable
279444	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$810.08	HUNTINGTON INSURANCE INC	Accounts Payable
279460	22	2	21	Accounts Payable	0010000250031000	310	855	FIRE & EXTENDED COV INS	08/20/2021	\$1,092.00	HUNTINGTON INSURANCE INC	Accounts Payable
90922	22	2	19	Journal Entries	0010000124031000	310	211	2209FOUNDRECON	09/09/2021	\$100.33	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	0010000242131000	310	211	2209FOUNDRECON	09/09/2021	\$93.95	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	0010000242131000	310	221	2209FOUNDRECON	09/09/2021	\$101.41	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	0010000110031000	310	211	2209FOUNDRECON	09/09/2021	\$232.64	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	4670000113031000	310	211	2209FOUNDRECON	09/09/2021	\$9.95	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	4670000124031000	310	211	2209FOUNDRECON	09/09/2021	\$25.96	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	5722021113031000	310	211	2209FOUNDRECON	09/09/2021	\$24.86	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	0010000110031000	310	221	2209FOUNDRECON	09/09/2021	\$80.40	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	5072021113031000	310	221	2209FOUNDRECON	09/09/2021	\$60.64	2209FOUNDRECON	Journal Entries
90922	22	2	19	Journal Entries	0010000250031000	310	414	CINTRA FEE AUG - SCHOOL	09/09/2021	\$23,043.86	CINTRA FEE AUG - SCHOOL	Journal Entries



Monthly Financial Report  
School: Cincinnati Transition High School  
Fiscal Year 2022 Month September

310	FY2022 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
<b>ENROLLMENT:</b>															
Total Student FTE (CS Funding Reports)	60.12	59.05	59.05	59.05										59.05	98%
<b>REVENUES: OPERATIONAL</b>															
State Foundation and Casino Payments (3110, 3190, 3211)	\$900,708	\$71,072	\$73,481	\$122,792	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$267,345	30%
Food Services (Fund 006) (LUNCHROOM)	\$33,168	\$469	\$252	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$721	2%
Grants (Federal, State, Local)	\$149,836	\$30,551	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,551	20%
Other Operating Revenue (1410,18xx, student fees, etc.)	\$33,232	\$1,164	\$3,684	\$3,785	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,634	26%
<b>TOTAL OPERATIONAL REVENUE</b>	<b>\$1,116,944.47</b>	<b>\$103,256</b>	<b>\$77,417</b>	<b>\$126,577</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$307,250</b>	<b>28%</b>
<b>EXPENDITURES: OPERATIONAL</b>															
Personnel Services (Salaries & Wages)	\$382,162	\$27,857	\$41,591	\$46,737	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,185	30%
Fringe Benefits	\$ 146,603.03	\$11,573	\$14,802	\$15,787	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,162	29%
Purchased Services - (Non-Employees)	\$ 122,039.52	\$802	\$3,459	\$9,711	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,971	11%
Purchased Services - Management Company Fees	\$254,517	\$15,330	\$23,044	\$14,634	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,008	21%
Purchased Services - Federal Funded Salaries & Benefits	\$0	\$19,254	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,254	0%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$21,772	\$1,774	\$1,774	\$1,831	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,379	25%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$ 46,725.00	\$1,920	\$2,908	\$3,486	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,314	18%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$6,780	\$557	\$557	\$557	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,670	25%
Rent / Lease (Building / Facility)	\$153,000	\$12,750	\$12,750	\$12,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$38,250	25%
Repairs and Maintenance	\$ 64,366.00	\$9,945	\$4,892	\$5,165	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,003	31%
Materials, Supplies & Textbooks	\$ 45,157.66	\$0	\$3,268	\$1,360	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,629	10%
Capital Outlay (Equip. buses, etc.)	\$ 7,358.25	\$0	\$2,846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,846	39%
All Other Objects	\$ 13,195.00	\$1,916	\$4,035	\$305	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,256	47%
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$1,263,674.67</b>	<b>\$103,678</b>	<b>\$115,926</b>	<b>\$112,322</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$331,927</b>	<b>26%</b>
<b>TOTAL EXCESS OR (SHORTFALL)</b>	<b>(\$146,730)</b>	<b>(\$423)</b>	<b>(\$38,510)</b>	<b>\$14,255</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$24,677)</b>	<b>17%</b>
<b>REVENUE PER STUDENT</b>															
	\$18,578.58	\$1,749	\$1,311	\$2,144										\$5,203	
<b>EXPENSE PER STUDENT</b>															
	\$21,019.21	\$1,756	\$1,963	\$1,902										\$5,621	
<b>TOTAL EXCESS OR (SHORTFALL) PER STUDENT</b>	<b>(\$2,441)</b>	<b>(\$7)</b>	<b>(\$652)</b>	<b>\$241</b>										<b>(\$418)</b>	

\*based on current enrollment\*

<b>CASH</b>															
Cash Balance - Beginning of Month	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credits		\$ 95,338	\$ 69,499	\$ 118,659	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debits		\$ (95,338)	\$ (69,499)	\$ (118,659)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>BANK RECONCILIATION COMPLETED? (YES/NO)</b>	Yes	Yes	Yes												
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<b>FEDERAL FUNDS</b>								
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund		Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ -	0%	SQIG FT2021		\$ -	\$ -	0%
ECSE FY2022	\$ -	\$ -	0%	SQIG FY2022		\$ -	\$ -	0%
ECSE FY2021	\$ -	\$ -	0%	STATE CONNECTIVITY GT		\$ 1,800.00	\$ -	0%
ESSER II FY2022	\$ -	\$ -	0%	SDT WELLNESS & SUCCESS		\$ 45,730.00	\$ -	0%
ESSER FY2021	\$ -	\$ 13,800.66	0%	STRIVING READERS FY2022		\$ -	\$ -	0%
EXP OP GRANT	\$ 959.46	\$ -	0%	STRIVING READERS FY2021		\$ -	\$ -	0%
IDEA B FY2022	\$ 41,048.11	\$ -	0%	TITLE 1 FY2021		\$ -	\$ -	0%
IDEA B FY2021	\$ -	\$ -	0%	TITLE 1 NEGLECTED FY2021		\$ -	\$ -	0%
MISC. STATE GRANTS FY22	\$ 2,500.00	\$ -	0%	TITLE 1 NEGLECTED FY2022		\$ -	\$ -	0%
MISC. STATE GRANTS FY21	\$ -	\$ -	0%	TITLE I FY2022		\$ 44,258.76	\$ -	0%
NC SSI FY2021	\$ -	\$ 13,000.00	0%	TITLE IIA FY2022		\$ 3,504.26	\$ -	0%
ONCU	\$ -	\$ -	0%	TITLE IIA FY2021		\$ -	\$ 3,750.00	0%
SIG FY2022	\$ -	\$ -	0%	TITLE IV FY2022		\$ 10,035.31	\$ -	0%
SIG FY2021	\$ -	\$ -	0%	TITLE IV FY2021		\$ -	\$ -	0%

Total YTD Grant Revenue	\$ 30,550.66
	\$ -

CHECK NUMBER	CHECK DATE	NAME	BUDGET UNIT	OPU	ACCOUNT	DESCRIPTION	TRANSACTION AMOUNT
61623	09/06/21	STAPLES ADVANTAGE	0010000110031000	310	512	AUG-MAY OFFICE SUPP	37
V1138	09/06/21	AMAZON.COM	0010000110031000	310	512	AUG-MAY OFFICE SUPP	37
V1138	09/06/21	AMAZON.COM	0010000110031000	310	511	PROJECT BASED LEARN	404.25
61626	09/11/21	STAPLES ADVANTAGE	0010000110031000	310	511	CREDIT/RESHIP	-27.43
61626	09/11/21	STAPLES ADVANTAGE	0010000110031000	310	511	CREDIT/RESHIP	27.43
61626	09/11/21	STAPLES ADVANTAGE	0010000110031000	310	511	CLASSROOM SUPPLIES	131.66
61643	09/11/21	RICHARD KEVERN & AS	0010000296031000	310	419	SUMMIT ACADEMY 2020	479.75
61650	09/11/21	SHC SERVICES INC	0010000218131000	310	413	OT SVCS	65.52
61650	09/11/21	SHC SERVICES INC	0010000215131000	310	413	SPEECH SVCS	32.76
61660	09/11/21	PITNEY BOWES RESERV	0010000250031000	310	443	STAMPS-AUG2021	25.5
61669	09/11/21	CINCINNATI BELL TEL	0010000296031000	310	441	FY 22 CINTRA ALARM	56.32
V1141	09/11/21	TDG FACILITIES SERV	0010000270031000	310	423	FY22 CONTRACT	4552.76
61638	09/11/21	DAYCARE CATERING SE	0060000312031000	310	462	CINTRA NSLP AND SBP	1287.5
61710	09/17/21	JOHNSON CONTROLS SE	0010000270031000	310	423	MONTHLY RECURRING A	81.12
61710	09/17/21	JOHNSON CONTROLS SE	0010000270031000	310	423	MONTHLY RECURRING A	81.12
61737	09/17/21	ZOHO CORPORATION	0010000296031000	310	416	46149.31S	51.64
61737	09/17/21	ZOHO CORPORATION	0010000296031000	310	416	46109.3SA10	26.89
61737	09/17/21	ZOHO CORPORATION	0010000296031000	310	416	46019.3SOST	22.45
61700	09/17/21	DAYCARE CATERING SE	0060000312031000	310	462	CINTRA NSLP AND SBP	427
61691	09/17/21	OAASFEP CONFERENCE	5073022220031000	310	412	RENEE STEMPEL	112.5
61691	09/17/21	OAASFEP CONFERENCE	5073022220031000	310	412	DEBRA SKUL	18.75
V1147	09/19/21	ESC OF LAKE ERIE WE	0010000250031000	310	415	FY22 SPONSOR FEES	1830.95
V1149	09/19/21	HP FINANCIAL SERVIC	0010000296031000	310	426	(ADM \$100.27 - SCH	100.1
V1151	09/19/21	DE LAGE LANDEN	0010000296031000	310	426	FY22 COPIER LEASES	456.5
V1152	09/21/21	AMAZON.COM	0010000110031000	310	512	AUG-MAY OFFICE SUPP	7.16
61763	09/24/21	HOLIDAY INN_AKRON	0010000110031000	310	439	AMIE BURGESS	74.87
61767	09/24/21	HUNTINGTON INSURANC	0010000250031000	310	855	FY21_INSURANCE	121.8
61769	09/24/21	CAMERA CORNER INC.	0010000296031000	310	441	CONTRACT DATES: 9/1	737.84
61770	09/24/21	NEONET	0010000296031000	310	447	CINTRA	1116
61770	09/24/21	NEONET	0010000296031000	310	416	FY 22 NEONET - EMAI	167.88
61778	09/24/21	SHC SERVICES INC	0010000218131000	310	413	OT SVCS	131.04
61778	09/24/21	SHC SERVICES INC	0010000214131000	310	413	PSYCH SVCS	481.25

61778	09/24/21	SHC SERVICES INC	0010000215131000	310	413	SPEECH SVCS	294.84
V1160	09/24/21	STEPHEN FRANK GERES	0010000110031000	310	439	DINNER DURING OVERN	19.76
61760	09/24/21	DAYCARE CATERING SE	0060000312031000	310	462	CINTRA NSLP AND SBP	1067.5
61763	09/24/21	HOLIDAY INN_AKRON	5902022220031000	310	412	AUGUST 3, 2021 ROU	30.77
61763	09/24/21	HOLIDAY INN_AKRON	5902022220031000	310	412	STEPHEN GERESY	74.87
V1160	09/24/21	STEPHEN FRANK GERES	5902022220031000	310	412	8/2 HOME-CINTRA-HOM	116.48
V1160	09/24/21	STEPHEN FRANK GERES	5902022220031000	310	412	8/3 HOTEL-HOME	100.24
V1169	09/27/21	HNB MASTERCARD	0010000110031000	310	432	08/05/21 COACHES PD	19.35
V1169	09/27/21	HNB MASTERCARD	0010000110031000	310	432	DELIVERY CHARGE	0.93
V1169	09/27/21	HNB MASTERCARD	0010000110031000	310	432	08/03 ROUNDTABLES L	29.16
V1169	09/27/21	HNB MASTERCARD	0010000260031000	310	461	CINTRA_AMIE BURGESS	36.98
V1169	09/27/21	HNB MASTERCARD	0090000110031000	310	411	8/27 HOLLYWOOD THEA	45.7
V1169	09/27/21	HNB MASTERCARD	0090000110031000	310	411	ADDITIONAL TICKETS	137.1
V1173	09/28/21	CHARLES D SLUTZ	0010000110031000	310	431	8/23 HOME-CINTRA-HO	17.36
V1178	09/30/21	AMAZON.COM	0010000110031000	310	511	TONOR CONFERENCE US	-28.99
V1178	09/30/21	AMAZON.COM	0010000110031000	310	511	TONOR CONFERENCE US	28.99



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GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

RESOLUTION APPROVING SCOTT PITTMAN AS FISCAL OFFICER

WHEREAS, the Governing Authority of the School has entered an operator agreement with Summit Academy Management ("SAM"); and

WHEREAS, among other things, the Operator Agreement specifies that SAM will provide a Fiscal Officer; and

WHEREAS, pursuant to R.C. 3314.05, the Governing Authority of the School has adopted a resolution waiving the requirement that it is the party responsible for employing or contracting with the designated Fiscal Officer and has approved Michael Boland, of SAM, to be the School's designated Fiscal Officer; and

WHEREAS, Mr. Boland passed away suddenly and unexpectedly; and

WHEREAS, SAM has engaged the services of Scott Pittman, a licensed treasurer, to serve as the Fiscal Officer, and the Governing Authority desires to approve Mr. Pittman as the School's Fiscal Officer effective September 20, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Authority that:

Section 1: The Governing Authority waives the requirement that it is the party responsible for employment or contracting with the designated Fiscal Officer.

Section 2: Pursuant to R.C. 3314.05(A) and effective September 20, 2021, the Governing Authority approves Mr. Scott Pittman to be its designated Fiscal Officer.

Section 3: It is hereby found and determined that all formal actions of this Governing Authority concerning and relating to the adoption of this resolution were adopted in an open meeting of the Governing Authority, and that all deliberations of this Governing Authority and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and any amendments thereto.

Signed:

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Governing Authority President/Representative



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GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

RESOLUTION APPROVING DAVID HOSKIN AS FISCAL OFFICER

WHEREAS, the Governing Authority of the School has entered an operator agreement with Summit Academy Management ("SAM"); and

WHEREAS, among other things, the Operator Agreement specifies that SAM will provide a Fiscal Officer; and

WHEREAS, pursuant to R.C. 3314.05, the Governing Authority of the School has adopted a resolution waiving the requirement that it is the party responsible for employing or contracting with the designated Fiscal Officer and has approved Michael Boland, of SAM, to be the School's designated Fiscal Officer; and

WHEREAS, Mr. Boland passed away suddenly and unexpectedly; and

WHEREAS, SAM has engaged the services of David Hoskin, a licensed treasurer, to serve as the Fiscal Officer, and the Governing Authority desires to approve Mr. Hoskin as the School's Assistant Fiscal Officer effective October 6, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Authority that:

Section 1: The Governing Authority waives the requirement that it is the party responsible for employment or contracting with the designated Fiscal Officer.

Section 2: Pursuant to R.C. 3314.05(A) and effective October 6, 2021, the Governing Authority approves Mr. David Hoskin to be its designated Fiscal Officer.

Section 3: It is hereby found and determined that all formal actions of this Governing Authority concerning and relating to the adoption of this resolution were adopted in an open meeting of the Governing Authority, and that all deliberations of this Governing Authority and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and any amendments thereto.

Signed:

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Governing Authority President/Representative



GOVERNING AUTHORITY RESOLUTION  
November 2, 2021

Resolved, the Governing Authority hereby approves the attached Five-Year Forecast (October Submission) and directs the management company to submit it to the School's Sponsor and the Ohio Department of Education.

Signed:

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Governing Authority President/Representative



FY22 - November 2021 Submission				County: Hamilton			
IRN No.: 000608							
Type of School: Community School Brick and Mortar							
Contract Term: 07/01/2019 - 06/30/2023							
School Name: Summit Academy Transition High School - Cincinnati							
Statement of Receipt, Disbursements, and Changes in Fund Cash Balances							
For the Fiscal Years Ended 2019 through 2021, Actual and							
the Fiscal Years Ending 2022 through 2026, Forecasted							
Actual				Forecasted			
Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026
<b>Operating Receipts</b>							
State Foundation Payments (3110, 3211)							
Charges for Services (1500)							
Fees (1600, 1700)							
Other (1830, 1840, 1850, 1860, 1870, 1890, 3190)							
<b>Total Operating Receipts</b>							
<b>Operating Disbursements</b>							
100 Salaries and Wages							
200 Employee Retirement and Insurance Benefits							
400 Purchased Services							
500 Supplies and Materials							
600 Capital Outlay - New							
700 Capital Outlay - Replacement							
800 Other							
819 Other Debt							
<b>Total Operating Disbursements</b>							
<b>Excess of Operating Receipts Over (Under)</b>							
<b>Operating Disbursements</b>							
<b>Nonoperating Receipts/(Disbursements)</b>							
Federal Grants (all 4000 except fund 532)							
State Grants (3200, except 3211)							
Restricted Grants (3219, Community School Facilities Grant)							
Donations (1820)							
Interest Income (1400)							
Debt Proceeds (1900)							
Debt Principal Retirement							
Interest and Fiscal Charges							
Transfers - In							
Transfers - Out							
<b>Total Nonoperating Revenues/(Expenses)</b>							
<b>Excess of Operating and Nonoperating Receipts</b>							
<b>Over/(Under) Operating and Nonoperating</b>							
<b>Disbursements</b>							
<b>Fund Cash Balance Beginning of Fiscal Year</b>							
<b>Fund Cash Balance End of Fiscal Year</b>							

# BRANDON PREW

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*Relationship builder with a strong background in relationship management, job development, and the fields of finance and education. I am a well-rounded and experienced individual that will always work towards the collective good of the team.*

## EXPERIENCE

### JANUARY 2020 – PRESENT

#### **PARTNERSHIP DEVELOPMENT COORDINATOR – EMPLOYER RELATIONS,** UNIVERSITY OF CINCINNATI

Responsible for **acquiring strategic business partners** and **developing co-ops, internships, and jobs** with prominent companies both regionally and nationally for the University of Cincinnati's Cooperative Education program. **Manage a portfolio of over 1300 companies** that actively hire UC students. **Responsible for approving positions, events, and employers in Handshake** and running weekly placement reports. **Organize on-campus interviews** and help to facilitate employer events throughout the year.

### MAY 2018 – JANUARY 2020

#### **CLIENT RELATIONSHIP CONSULTANT,** U.S. BANK

Responsible for **building relationships** with new clients and **strengthening relationships** with existing clients to **maximize sales and revenue**. **Generate revenue** through targeted sales strategies. Consistently **led branch in revenue, customer service ratings, and sales**.

### APRIL 2016 – MAY 2018

#### **TERRITORY MARKETING AGENT,** THIRDCHANNEL

Managed sixteen retail locations for a set territory. Responsible for **enhancing marketing promotions**, as well as **implementing sales strategies and growing sales** numbers for stores in my territory. Focus on training other agents during monthly meetings on **sales strategies and protocol**. Follows **key performance index (KPI) standards** during all business interactions.

### AUGUST 2012 – PRESENT

#### **ASSISTANT MUSIC DIRECTOR,** SOUTHWEST LOCAL SCHOOLS

Teaching students about music, musical styles, and music performance. Responsible for teaching multiple ensembles and teaching performance skills that directly translate into real-world practical skills, such as: time management, confidence, preparation, and commitment. Organizational experience with establishing and implementing new curriculum

### AUGUST 2014 – JULY 2015

#### **INSTRUCTIONAL AIDE,** CROSBY ELEMENTARY SCHOOL

Assisted in the implementation of classroom curriculum with students in first through fifth grade. Led individual RTI (Risk-To-Intervention) groups to provide additional assistance in mathematics, reading, writing, and other classroom subjects. Worked with at-risk students on improving academic standing and classroom skills retention, as well as developing learning strategies for at-risk students.

## EDUCATION

### **BACHELOR OF MUSIC EDUCATION**

NORTHERN KENTUCKY UNIVERSITY, 2010 - 2014