



Governing Authority Regular Meeting
Location: Virtual Due to the COVID-19 Pandemic
December 9, 2020 | 5:30PM

AGENDA

1. CALL TO ORDER/ROLL CALL

- Jennifer Thai, President
- A.J. Charpentier, Vice President
- Kammera Rice, Secretary
- Karen Combs
- Daniel Hornbeek

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- Regular Meeting – October 14, 2020
- Special Meeting – October 26, 2020

4. GENERAL ACTION ITEMS

- Annual Review of Health and Safety Policies
- Promotion and Retention Policy
- Admission and Enrollment Policy
- Temporary Door Barriers Policy
- Summer Food Program Extension
- 20-21 Staff Evaluations
- Monthly Residency Verifications for October and November 2020

5. FINANCIAL REPORTS AND ACTION ITEMS

Fiscal Officer Report

- Action Item: Approval of Financials for September and October 2020
- 2021-2022 Fiscal Officer Waiver

6. REPORTS

- School Report
- Summit Academy Management Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

7. OTHER BUSINESS

8. PUBLIC PARTICIPATION

9. ADJOURNMENT

Next Regular Meeting: February 10, 2021 | Virtual or 346 E. Illinois Ave., Lorain, OH 44052 | 5:30 PM



Regular Meeting Minutes | October 14, 2020 | 5:30PM

Location: Virtual Due to the COVID-19 Pandemic

Approved on December 9, 2020

Governing Authority Members Present/Absent:

- Jennifer Thai, President Present
- Daniel Hornbeek Present
- Kammera Rice Present
- Laurence Russ Absent
- A.J. Charpentier Present

Administrative Support Personnel Present:

- Mark Michael, Vice President of Operations/General Counsel
- Nancy Butts, Executive Director of Compliance
- Celeste Vollmer, Treasurer
- Keegan Schoen, Director (Community School)
- Michael Williston, Director (Secondary School)

Sponsor Representative Present:

- Diane Longstreth, Ph.D., ESC of Lake Erie West

Minutes

1. Call to Order/Roll Call

- Ms. Thai called the meeting to order at 5:36PM and called the roll.

2. Approval of Agenda

- Ms. Rice moved that the Agenda be approved with the addition of the following items:
 - Acknowledgement of resignation of Mr. Russ
 - Discussion/Possible Action regarding Sponsor Contract ModificationsThe motion was seconded and carried unanimously.

3. Approval of Minutes

- Ms. Rice moved that the Minutes of the Regular Meeting held on August 12, 2020 be approved. The motion was seconded and carried unanimously.

4. General Action Items

- Mr. Charpentier moved that the Resolution and Delegation of Authority to Amend the Remote Learning Plan be approved. The motion was seconded and carried unanimously.
- Ms. Rice moved that the Resolution and Tri-Annual Review of the Wellness Policy be approved. The motion was seconded and carried unanimously.
- Mr. Hornbeek moved that the Resolution and Complaints of Sexual Harassment Policy be approved. The motion was seconded and carried unanimously.



- Ms. Rice moved that the Resolution and Title IX Grievance Procedures – Employee and Student be approved. The motion was seconded and carried unanimously.
- Ms. Rice moved that the Resolution and Face Coverings (Masks) Policy be approved. The motion was seconded and carried unanimously.
- Ms. Rice moved that the Resolution and 2019-2020 Annual Report be approved. The motion was seconded and carried unanimously.
- Mr. Charpentier moved that the Resolution and Monthly Residency Verifications for August and September 2020 be approved. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items

- Ms. Vollmer presented the Treasurer's Report and Financials.
- Mr. Charpentier moved that the Treasurer's Report and Financials for July and August 2020 be approved. The motion was seconded and carried unanimously.
- Mr. Charpentier moved that the Resolution and 2020-2021 Annual Budget be approved. The motion was seconded and carried unanimously.
- Mr. Charpentier moved that the Resolution and Five-Year Forecast (October Submission) be approved. The motion was seconded and carried unanimously.
- Ms. Rice moved that the Resolution and 2019-2020 Detailed Accounting Acknowledgement be approved. The motion was seconded and carried unanimously.

6. Reports

- Mr. Schoen presented the School Report. Enrollment is at 72, and twelve of those students are kindergartners. The school has a 96% attendance rate. There are 5 students with no internet, so packets were distributed. The school's PBIS program is in place; the film Space Jam was streamed for 45 students, and prize packs were given. A Halloween Trunk-or-Treat is planned. Virtual Clubs are offered to students. All but one student completed star testing for diagnostic testing, and third grade reading guarantee testing is upcoming for 19 students. Staff is staying positive and doing well. Families have been very supportive with everything. The SPED deadline is approaching, and the school's IEP Coordinator is doing a great job.
- Mr. Michael presented the Management Company Report. The management company has been focused on the remote learning plan regarding technology and resources. All students received Chromebooks, and hotspots were distributed to students with connectivity issues.
- Committee Reports: Subcommittee/Ambassador/Other – None
- Dr. Longstreth presented the Sponsor Report. ESCLEW is remaining remote, and site visits will continue to be held virtually. The main focus of the ESC is assisting principals with their 11.6 goals. The sponsor's most recent newsletter included a local report card update, but not all data was available. No red flags were found during the financial review. The sponsor currently has two employees to provide PD to the school free of charge.



7. Other Business

- Ms. Thai indicated that Mr. Russ has resigned from his position with the Governing Authority and asked current members to provide information regarding a potential replacement.
- Mr. Hornbeek moved that the Resolution and Delegation to the Management Company to Research Sponsorship Costs and Potential Options be approved. The motion was seconded and carried by majority vote: Charpentier – Yea; Hornbeek – Yea; Rice – Nay.
- Ms. Thai moved that the Resolution and Retention of Counsel for the Governing Authority be approved, appointing Mr. Charpentier as point of contact. The motion was seconded and carried unanimously.
- Ms. Rice moved that the Resolution and Election of Governing Authority Officers be approved, electing Mr. Charpentier as Vice President and Ms. Rice as Secretary. The motion was seconded and carried unanimously.
- The Governing Authority discussed the Sponsor's Contract Modifications and determined to postpone action until Mr. Charpentier had an opportunity to discuss them with counsel.

8. Public Participation

- None

9. Adjournment

- Ms. Thai adjourned the meeting at 7:05PM.

Signed:

Governing Authority President/Secretary



Educational Service Center of Lake Erie West Community Schools Center

Governing Authority Report for Summit Academy Lorain Schools

ESCLEW Regional Technical Assistance Educator: **Diane Longstreth, PhD 419.260.7708; 740.207.1051**

Month: October 2020

Onsite Visit Updates:

September 2020 – No on-site visits occurred in September due to COVID-19 issues; we will be conducting remote visits with all principals. We reviewed attendance, enrollment, and the school's learning plan.

October 2020 – No on-site visits will occur. We will continue to monitor attendance, enrollment, and the implementation of the learning plan. In addition, assistance with each school's 11.6 goals will be offered.

November 2020 -- TBD

General Update:

- Remember to read all correspondence from the ESC of Lake Erie West. Our October 2020 newsletter is available electronically and contains the following items:
 - The compliance calendar for October
 - COVID-19 required reporting
 - 11.6 update for schools and boards
 - Local Report Card update (limited data)
 - Chronic absenteeism
 - Graduation rate
 - Prepared for success
 - Limited elementary literacy
 - Attendance and demographic data
 - Special education update
 - Professional development events
- Find the latest ESC sponsor newsletter at our community schools website: <http://www.esclakeeriewest.org/CommunitySchools.aspx>
- Each month you will receive the monthly finance and enrollment review data from the ESC of Lake Erie West – there were no red flags. **Audit data in this area is limited to spot-checking of fiscal items for compliance and is NOT an evaluation or statement of a school's overall financial health.** If you have questions about your school's finances, speak with your treasurer.
- **11.6 goals** – we will be providing technical assistance to your building leaders regarding the development of attainable goals and the strategies used to document progress.
- **Please keep working toward continuing a smooth 20-21 school year. Model all requirements from the governor and other health organizations and expect all members**



Educational Service Center of Lake Erie West Community Schools Center

of your school to do the same. If you have questions about requirements, please reach out.

****This report should be summarized as a part of the October 2020 board minutes OR attached to the October 2020 board minutes to be approved by the board at the November 2020 meeting.****

THANK YOU for all you do to keep our students and staff safe during this time!



Special Joint Meeting Minutes | October 26, 2020 | 6:30PM
Location: Virtual Due to the COVID-19 Pandemic
Approved on December 9, 2020

Governing Authority Members Present/Absent:

- Jennifer Thai, President Present
- A.J. Charpentier, Vice President Present
- Kammera Rice, Secretary Present
- Daniel Hornbeek Present

Administrative Support Personnel Present:

- Mark Michael, Vice President of Operations/General Counsel
- Nancy Butts, Executive Director of Compliance
- Keegan Schoen, Director (Community School)
- Michael Williston, Director (Secondary School)

Sponsor Representative Present:

- Kurt Aey, Director – ESC of Lake Erie West
- Diane Longstreth, Ph.D., ESC of Lake Erie West

Joint Minutes

1. Call to Order/Roll Call

- Ms. Thai called the meeting to order for both Summit Academy Community School for Alternative Learners – Lorain and Summit Academy Lorain at 6:31PM and called the roll.

2. Approval of Agenda

- Ms. Rice moved that the Agenda be approved. The motion was seconded and carried unanimously.

3. General Action Items

- Mr. Hornbeek moved that Karen Combs be elected to the Governing Authority of both schools. The motion was seconded and carried unanimously.
- The Governing Authority discussed sponsorship and the views expressed on the subject by Governing Authority Members after the last regular meeting.
- Mr. Hornbeek moved that the Resolution and Contract Modifications for both schools be approved. The motion was seconded and carried unanimously.

4. Adjournment

- Ms. Thai adjourned the meeting at 7:00PM.

Signed:

Governing Authority President/Secretary



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, the Governing Authority has conducted the annual review of the following Health and Safety Policies:

- Use of Medications
- Care of Students with Diabetes
- Health Examinations and Immunizations
- Peanut or Other Food Allergies
- Dangerous Weapons
- Visitors, Volunteers, and Guests
- OSHA/Bloodborne Pathogens Exposure Control Plan
- School Emergency Management Plan
- Prior Notification of Pesticide Application
- Wellness
- Food Sale Standards
- Head Lice
- Safety Drills
- Health Services
- Emergency Medical Procedures
- Emergency Medical Authorization
- Infectious Disease
- AIDS
- Bed Bug Infestations
- Facility Security
- Student Suicide
- Accidents to Students
- OSHA/PERRP Compliance/Risk Reduction Program
- Hazard Communication Plan
- Toxic Hazards and Asbestos Hazards
- Prevention of Lead Poisoning
- Food Services
- Free and Reduced-Price Meals
- Hand Washing
- Control of Communicable Diseases
- Possession and Use of Inhalers
- Possession and Use of Epinephrine Auto-Injectors
- AED/CPR Training
- Emergency Preparedness and Evacuation
- Use of Tobacco and Other Stimulants



- Access of Transgendered Individuals to Activities/Programs
- Reporting Child Abuse and Neglect
- Face Coverings (Masks)
- Remote Learning Plan
- Drug Prevention
- Materials Regarding Sexual Activity
- Harassment, Intimidation and Bullying

Signed:

Governing Authority President/Representative



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, that the Governing Authority hereby approves the attached Promotion and Retention Policy.

Signed:

Governing Authority President/Secretary/Representative



Promotion and Retention

The Governing Authority recognizes that each student's growth is unique and will vary among students. It is the Governing Authority's intent that each student should be placed in the most appropriate educational grade level and that placement should generally track the system of grades and ages as established by the Governing Authority and legal requirements. The School Director is responsible for determining the appropriate placement for each student.

I. General

A. Promotion

A student shall be promoted to the succeeding grade level when she/he has demonstrated that she/he is academically prepared and, in the opinion of staff, has the levels of social, emotional, and physical maturity necessary for success at the next grade level. Factors that may be included in this consideration are whether the student has completed course and state-mandated requirements, achieved the instructional objectives, demonstrated sufficient proficiency in all required areas of the current grade level.

B. Retention

A student may be retained at their current grade level when she/he has not demonstrated that she/he is academically prepared and, in the opinion of staff, has not demonstrated the levels of social, emotional, and/or physical maturity necessary for success at the next grade level.

A student shall be retained if the student has been truant for more than ten percent of the required attendance days of the current school year and has failed two or more of the required curriculum subject areas in the current grade unless the School Director and the teachers of any failed subject areas agree that the student is academically prepared to be promoted to the next grade level.

Retention decisions shall only be made after the School Director and/or teachers have conferred with the student's parents/guardians. The School shall not utilize a student's failure to attain a specified score on a state achievement assessment as a factor in any decision to deny a student's promotion to a higher grade level, except that the School may use a student's failure to attain a score in at least the basic range on state assessments in deciding to deny a student's promotion to the next level on state assessments, or who is not exempt from the requirement to take such assessment.



For students with a disability, the student's individualized education program is considered in making a promotion or retention decision. Promotion and retention decisions are subject to Ohio's third grade reading guarantee requirements.

The following provisions apply only if the School offers the required grade levels.

II. Ohio's Third Grade Reading Guarantee

- A. Unless excused pursuant to law from taking the assessment, the School shall not promote a student to fourth grade if the student does not attain at least the equivalent level of achievement required on the state prescribed assessment to measure skill in English language arts expected at the end of third grade, unless one of the following applies:
1. The student is an English learner who has been enrolled in United States schools for less than three full school years and has had less than three years of instruction in English as a second language program.
 2. The student is a child with a disability entitled to special education and related services and the student's individualized education program exempts the student from retention.
 3. The student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education.
 4. All of the following apply:
 - a. The student is a child with a disability entitled to special education and related services.
 - b. The student has taken the third grade English language arts achievement assessment.
 - c. The student's individualized education program or 504 Plan shows that the student has received intensive remediation in reading for two school years but still demonstrates a deficiency in reading.
 - d. The student previously was retained in any of grades kindergarten to three.
 5. The student received intensive remediation for reading for two school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. A student who is promoted under this section shall continue to receive intensive reading instruction in grade four. The instruction shall include an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies for the student that have been successful in improving reading among low-performing readers.
- B. To assist students in meeting the third grade reading guarantee, the School shall annually assess the reading skills of each student, except those students with significant cognitive disabilities or other disabilities as authorized by the Ohio Department of Education on a case-by-case basis, enrolled in kindergarten to



third grade and shall identify students who are reading below their grade level. The reading skills assessment shall be completed by the thirtieth day of September for students in grades one to three, and by the first day of November for students in kindergarten. The School shall use the diagnostic assessment to measure reading ability for the appropriate grade level, or a comparable tool approved by the Ohio Department of Education, to identify such students. The students' classroom teachers shall be involved in the assessment and the identification of students reading below grade level. The assessment may be administered electronically using live, two-way video and audio connections whereby the teacher administering the assessment may be in a separate location from the student.

- C. For each student as having reading skills below grade level, the School shall do both of the following:
1. Provide to the student's parent or guardian, in writing, all of the following:
 - a. Notification that the student has been identified as having a substantial deficiency in reading;
 - b. A description of the current services that are provided to the student;
 - c. A description of the proposed supplemental instructional services and supports that will be provided to the student that are designed to remediate the identified areas of reading deficiency;
 - d. Notification that if the student does not attain a score in the designated range on the assessment to measure skill in English language arts expected at the end of third grade, the student may be retained unless the student is exempt. The notification shall specify that the assessment is not the sole determinant of promotion and that additional evaluations and assessments are available to the student to assist parents and the district in knowing when a student is reading at or above grade level and ready for promotion.
 2. Provide intensive reading instruction services and regular diagnostic assessments to the student immediately following identification of a reading deficiency until the development of the reading improvement and monitoring plan set out below. These intervention services shall include research-based reading strategies that have been shown to be successful in improving reading among low-performing readers and instruction targeted at the student's identified reading deficiencies.
- D. For each student retained, the School shall do all the following:
1. Provide intense remediation services until the student can read at grade level. The remediation services shall include intensive interventions in reading that address the areas of identified deficiencies including, but not limited to, not less than ninety minutes of reading instruction per day, and may include any of the following:
 - a. Small group instruction;
 - b. Reduced teacher-student ratios;
 - c. More frequent progress monitoring;



- d. Tutoring or mentoring;
 - e. Transition classes containing third and fourth grade students;
 - f. Extended school day, week, or year; or,
 - g. Summer reading camps.
2. Provide for the mid-year promotion of a retained student who demonstrates that the student is reading at or above grade level.
 3. Provide each retained student with a teacher who satisfies criteria set forth below. The School shall offer the option for students to receive applicable services from one or more providers other than School. Providers shall be screened and approved by the School or the Ohio Department of Education. If the student participates in the remediation services and demonstrates reading proficiency in accordance with standards adopted by the Ohio Department of Education prior to the start of fourth grade, the School shall promote the student to that grade.
 4. For each student retained who has demonstrated proficiency in a specific academic ability field, the School shall provide instruction commensurate with student achievement levels in that specific academic ability field.

III. Reading Improvement and Monitoring Plan

- A. For each student required to be provided with intervention services, the School shall develop a reading improvement and monitoring plan within sixty days after receiving the student's results on the diagnostic assessment or comparable tool. The School shall involve the student's parent or guardian and classroom teacher in developing the plan. The plan shall include all the following:
 1. Identification of the student's specific reading deficiencies;
 2. A description of the additional instructional services and support that will be provided to the student to remediate the identified reading deficiencies;
 3. Opportunities for the student's parent or guardian to be involved in the instructional services and support;
 4. A process for monitoring the extent to which the student receives the instructional services and support;
 5. A reading curriculum during regular school hours that does all of the following:
 - a. Assists students to read at grade level;
 - b. Provides scientifically based and reliable assessment;
 - c. Provides initial and ongoing analysis of each student's reading progress.
 6. A statement that if the student does not attain at least the equivalent level of achievement on the assessment prescribed to measure skill in English language arts expected by the end of third grade, the student may be retained in third grade.
- B. Each student with a reading improvement and monitoring plan shall be assigned to a teacher who satisfies one or more of the criteria set forth below.



- C. The School shall report any information requested by the Ohio Department of Education about the reading improvement monitoring plans in the manner required.
- D. The School shall report annually to the Ohio Department of Education regarding implementation and compliance using prescribed guidelines.
- E. Any summer remediation services funded in whole or in part by the state and offered the School shall meet the following conditions:
 - 1. The remediation methods are based on reliable educational research.
 - 2. The school districts conduct assessment before and after students participate in the program to facilitate monitoring results of the remediation services.
 - 3. The parents of participating students are involved in programming decisions.
- F. Any intervention or remediation services required by this section shall include intensive, explicit, and systematic instruction.

IV. Teacher Qualifications

- A. Each student receiving intervention under this policy shall be assigned a teacher who has at least one year of teaching experience and who satisfies one or more of the following criteria:
 - 1. The teacher holds a reading endorsement on the teacher's license and has attained a passing score on the corresponding assessment for that endorsement, as applicable.
 - 2. The teacher has completed a master's degree program with a major in reading.
 - 3. The teacher was rated "most effective" for reading instruction consecutively for the most recent two years based on assessments of student growth measures developed by a vendor and that is on the list of student assessments approved by the state board under division (B)(2) of section 3319.112 of the Revised Code.
 - 4. The teacher was rated "above expected value added," in reading instruction, as determined by criteria established by the department, for the most recent, consecutive two years.
 - 5. The teacher has earned a passing score on a rigorous test of principles of scientifically research-based reading instruction as approved by the state board.
 - 6. The teacher holds an educator license for teaching grades pre-kindergarten through three or four through nine issued on or after July 1, 2017.



- B. A student receiving intervention services under this policy may be assigned to a teacher with less than one year of teaching experience provided that the teacher meets one or more of the above criteria and that teacher is assigned a teacher mentor who meets the qualifications.
- C. Notwithstanding Section A, immediately above, an eligible student may receive reading intervention or remediation services under this policy from an individual employed as a speech-language pathologist who holds a license issued by the state speech and hearing professionals board and a professional pupil services license as a school speech-language pathologist issued by the state board of education.
- D. A teacher, other than a student's teacher of record, may provide any required services, so long as that other teacher meets requirements and the teacher of record and the School Director agree to the assignment. Any such assignment shall be documented in the student's reading improvement and monitoring plan.
- E. Notwithstanding Section A, immediately above, a teacher may teach reading to any student who is an English Language Learner, and has been in the United States for three years or less, or to a student who an individualized education program, if that teacher holds an alternative credential approved by the Ohio Department of Education or has successfully completed training that is based on principles of scientifically research-based reading instruction that has been approved by the Ohio Department of Education.

V. Pandemics and/or Other Emergency Situations

- A. Notwithstanding any of the foregoing sections, the School shall follow temporary changes to law, and guidance from the Ohio Department of Education, regarding the promotion of students to fourth grade with respect to the Third Grade Reading Guarantee that have been enacted in response to pandemics or other emergency situations.



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, that the Governing Authority hereby approves the attached Admission and Enrollment Policy.

Signed:

Governing Authority President/Secretary/Representative



Admission and Enrollment

The Governing Authority establishes the following admission and enrollment policies and procedures:

I. Admission

- A. Except as otherwise provided, admission to the School is open to any individual age five to twenty-two, entitled to attend school pursuant to Sections 3313.64 or 3313.65 of the Revised Code in a school district in the state. Admission to the School is not restricted by an individual's district of residence and is open to residents of any district in Ohio.
- B. Admission is also open to any individual age five to twenty-two who is not a resident of Ohio on a tuition basis. In such cases, the Management Company shall determine the amount of tuition as allowed by law.
- C. If a child is admitted to school for the first time, to kindergarten or first grade, the child must be age five or six, respectively, by September 30th in the year of admittance. The School does not have an early admission or acceleration policy. However, the School shall not deny admission to a transferring student based on age if the student has been admitted to kindergarten by another school.
- D. Admission to the School may be limited to students who have attained a specific grade level or are within a specific age group; to students that meet the definition of "at-risk", if and as defined in the Community School Contract; or, to separate groups of autistic students and nondisabled students, as provided below. "At-risk" students may include those students identified as "gifted" students under Section 3324.03 of the Revised Code.
- E. There shall be no discrimination in the admission of students to the School on the basis of race, creed, color, disability, or sex and admission shall not be limited on the basis of intellectual ability, measures of achievement or aptitude, or athletic ability.
- F. The Governing Authority may establish target ratios for the numbers of autistic students to nondisabled students if provided for in the contract with the Sponsor. If applicable, a target ratio of the number of autistic students to nondisabled students that may be enrolled in the School, and the total number of nondisabled students that may be enrolled in the School shall be specified in the contract with the Sponsor. If the number of applicants among the group of autistic students or the group of nondisabled students exceeds the capacity restriction for that group, students shall be admitted by lot from all those of the



same group submitting applications according to the procedures set out below. However, unless the total capacity established for the School has been filled, no student with any disability shall be denied admission on the basis of a disability.

- G. Upon admission of any student with a disability, the School shall comply with all federal and state laws regarding the education of students with disabilities.
- H. The School will admit the number of students that does not exceed the capacity of the School's programs, classes, grade levels, or facilities.
- I. Except as otherwise provided by Sections 3314.06(B) or 3314.061 of the Revised Code, if the number of applicants exceeds the School's capacity restrictions, students shall be admitted by lot from all those submitting applications, except preference shall be given to students in the following order:
 - 1. Students attending the school in the previous year;
 - 2. To students who reside in the district in which the school is located;
 - 3. To siblings of students attending the school the previous year; and
 - 4. To children of full-time School or Management Company staff assigned to work at the School, provided that the total number of students receiving this preference is less than five percent of the School's total enrollment.
- J. If required, a lottery will be conducted in the following manner:
 - 1. Each applicant will be assigned a number;
 - 2. The numbers will then be drawn at random by a disinterested third party;
 - 3. The first number drawn will be the first new applicant placed on a permanent waiting list and so on until all numbers are drawn;
 - 4. Applicants on a permanent waiting list prior to any lottery will retain their position on the waiting list; and
 - 5. The lottery and waiting lists may be separate for each grade or age grouping.
- K. Notwithstanding any other provision in these policies and procedures, in the event the racial composition of the enrollment of the School is in violation of a federal desegregation order, the School shall take any and all corrective measures to comply with the desegregation order.
- L. Students that have been suspended or expelled from any public school may temporarily be denied admission to the School if the period of suspension or expulsion has not expired. A student in this situation shall be offered a hearing prior to the decision to temporarily deny admission. If a hearing is requested, the School's Superintendent or designee shall conduct the hearing and render a decision on whether to temporarily deny admission. The decision of the Superintendent or designee shall be final. If temporarily denied admission, a student shall be admitted when the period of suspension or expulsion has expired.



- M. If a student requesting admission to the School has been discharged from the custody of the Department of Youth Services just prior to requesting admission, the School shall not admit that student until the following records have been received from the Department of Youth Services by the School's Superintendent:
1. An updated copy of the student's transcript;
 2. A report outlining the student's behavior while in the custody of the department;
 3. A current IEP, if any; and
 4. A summary of the student's institutional behavior.

II. Enrollment

- A. "Initial Entry" is defined as a student's first day of attendance at the School participating in the School's course of instruction.
- B. At or prior to the time of initial entry, a student is required to present the following documentation to the School, as applicable:
1. Records given to the student by the school the student most recently attended;
 2. A certified copy of an order, decree, or modification of an order or decree allocating parental rights and responsibilities for the care of a child and designating a parent as the residential parent of the child and/or legal custodian;
 3. A copy of an executed power of attorney or grandparent caretaker authorization affidavit issued pursuant to Sections 3109.51 to 3109.80 of the Revised Code; and
 4. A certification of birth issued pursuant to Chapter 3705. of the Revised Code or, a comparable certificate or certification issued pursuant to the statutes of another state, territory, possession, or nation or a document in lieu of a certificate or certification from the list as follows:
 - a. A passport or attested transcript of a passport filed with a registrar of passports at a point of entry of the United States showing the date and place of birth of the child;
 - b. An attested transcript of the certificate of birth;
 - c. An attested transcript of the certificate of baptism or other religious record showing the date and place of birth of a child;
 - d. An attested transcript of a hospital record showing the date and place of birth of the child; or
 - e. A birth affidavit.
 5. Proof of Residency. One document from any one of the following categories shall establish evidence of the location of a student's primary residence:
 - a. A deed, mortgage, lease, current homeowner's or renter's insurance declaration page, or a current real property tax bill;
 - b. A utility bill or receipt of utility installation issued within ninety days of enrollment;



- c. A paycheck or paystub issued to parent or student within ninety days of enrollment that includes the address of the parent's or student's primary residence;
 - d. The most current available bank statement issued to the parent or student that includes the address of parent's or student's primary residence;
 - e. Documented affirmation of address of student's parent(s) from district of residence where parent(s) currently reside;
 - f. Notarized affirmation from parent(s) or student(s) if over 18 years of age of current residence address;
 - g. USPS return receipt from certified letter sent to parent(s) by district of residence;
 - h. Written confirmation from the Department of Job and Family Services of current address of the parent(s); or,
 - i. Written confirmation from a local law enforcement agency of the current address of the parents(s).
- C. Except as otherwise provided in these enrollment procedures:
1. Within twenty-four hours of a student's initial entry, a School official shall request the student's official records from the public or nonpublic school most recently attended.
 2. If the school replies that it has no records for the student or if records are not received within fourteen days of the request, the School Director shall notify the law enforcement agency having jurisdiction over the student's place of residence that the student may be a missing child, as defined in Section 2901.30 of the Revised Code.

III. Other Situations

A. Definitions:

1. "Protected Child" is defined as a child placed in a foster home, as the term is identified in Section 5103.02 of the Revised Code, or in a residential facility.
2. "Residential Facility" is defined as a group home for children, children's crisis care facility, children's residential center, residential parenting facility that provides twenty-four-hour care, county children's home, or district children's home.

B. The School shall not deny admission to a protected child solely because the child does not present a valid birth certificate or acceptable document in lieu of a birth certificate. However, such certificate or an acceptable document in lieu of a birth certificate is required to be provided to the School within ninety days of initial entry.

C. Where an order or decree allocating parental rights concerning a student has been issued, the parent designated as the residential parent for school purposes



shall provide the School with a certified copy of the order or decree and certified copies of any subsequent modifications.

- D. If a student is under the care of a shelter for victims of domestic violence, the student or their parent shall notify the School of that fact. Upon notification, the School shall inform the school from which it requests records of that fact.
- E. Whenever the School is notified by a law enforcement agency pursuant to Section 2901.30(D) of the Revised Code that a missing child report has been filed regarding a student who is currently or was previously enrolled in the School, the person in charge of admission at the School shall mark that student's records in such a manner that whenever a copy of or information regarding the records is requested, any School official responding to the request is alerted to the fact that the records are those of a missing child. Upon any request for a copy or for information regarding a student's records that have been so marked, the person in charge of admission shall immediately report the request to the law enforcement agency that notified the School that the student is a missing child. When forwarding a copy of or information regarding a student's records in response to a request, the person in charge of admission shall do so in such a way that the receiving district or school would be unable to discern that the student's records were marked pursuant to this division, but shall retain the mark in the student's records until notified that the student is no longer a missing child. Upon notification by a law enforcement agency that a student is no longer a missing child, the person in charge of admissions shall remove the mark from the student's records in such a way that if the records were forwarded to another district or school, the receiving district or school would be unable to discern that the records were ever marked.

IV. Verification of Residence and Address

Upon enrollment and annually, the School shall verify each student's residence and address by collecting one proof of residency, pursuant to section II(B) (5) above, at or prior to the date of initial entry for new students and within 90 days of the first day of school for returning students in order to satisfy initial enrollment and annual verification reporting requirements. In addition, the School shall verify initial and annual residency verifications to the Department of Education regarding the school district in which the student is entitled to attend school under Section 3313.64 or 3313.65 of the Revised Code.

- A. For the purposes of making these determinations, the traditional school district in which the parent (or custodial parent) resides is the location the parent has established as the primary residence where substantial activity takes place.
- B. If the district identified as a student's district of residence district disputes residency, the School shall provide the district with documentation of the student's residency and make a good faith effort to accurately identify the



correct residence of the student and resolve the dispute with the district. In the event that resolution is unsuccessful, within 60 days after the deadline established by the Department of Education for reporting community school enrollment, the School may present the matter to the State Superintendent of Public Instruction for determination of the correct district of residence. The student shall remain enrolled in the School with the disputing district listed as the student's district of residence during resolution of the dispute, including a decision by the State Superintendent, if the matter was submitted to the State Superintendent for determination.

- C. Each month during the school year, the School shall randomly select two student files for verification of residence and address. The School shall initially verify that a selected student's file contains the annual proof of residency collected within the first 90 days of the school year. Next, the school shall contact the parent and verify that the address on file remains the parent's primary residence where substantial activity takes place. The school may contact the parent via phone, email, letter, or by another reasonable method. The contact and verification of residency shall be noted in the student's file and on a log created to verify monthly compliance reviews. During the first 90 days of the school year, a proof of residency provided by the parent for the current year shall satisfy the monthly verification review if it is in the student's file. A file randomly selected during the school year may not be used again that year for the monthly verification review and the School shall randomly select another file in that circumstance. If residency has changed, the School shall report the appropriate district of residence for the student using the method and timeline specified by the Department of Education.

V. Enrollment and Attendance

A student's parent is required to notify the School when there is a change in the location of the parent's or student's primary residence.

VI. Distributing Statement

The following notice shall be distributed to parents of each student in writing upon the student's enrollment in the School via inclusion in an enrollment packet, placement in the student/guardian handbook, or via another method as determined by the management company:



“The (name of the School) School is a community school established under Chapter 3314. of the Revised Code. The School is a public school and students enrolled in and attending the School are required to take proficiency tests and other examinations prescribed by law. In addition, there may be other requirements for students at the School that are prescribed by law. Students who have been excused from the compulsory attendance law for the purpose of home education, as defined in the Administrative Code shall no longer be excused for that purpose upon their enrollment in a community school. For more information about this matter contact the School administration or the Ohio Department of Education.”



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, that the Governing Authority hereby approves the temporary use of devices to regulate ingress and egress through doors during emergencies. The management company is authorized to install such devices in conformity with legal requirements and train staff in their use.

Signed:

Governing Authority President/Secretary/Representative



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, that the Governing Authority has determined that the School cannot provide a summer food extension program due to financial reasons. The School shall communicate this to parents by posting information on the School's webpage prior to May 15, 2021.

Signed:

Governing Authority President/Secretary/Representative



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, that pursuant to Section 13 of H.B. 404, the Governing Authority hereby elects that the School shall not complete staff evaluations required under Chapter 3319 of the Revised Code for the 2020-2021 School Year as it is impractical or impossible to do so due to the COVID-19 Pandemic.

Signed:

Governing Authority President/Secretary/Representative



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Resolved, that the Governing Authority hereby approves the attached Monthly Residency Verifications for October and November 2020.

Signed:

Governing Authority President/Secretary/Representative



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: October 2020

Official School Name: Summit Academy Comm. School for Alt Learners, Lorain

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: 7/23/20 Type: Utility Bill

SECOND STUDENT

Date: 7/31/20 Type: Utility Bill

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: 10/26/20 Details: phone call to verify

SECOND STUDENT

Date: 10/26/20 Details: phone call to parent to verify

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: Yes No New Address: Yes No

SECOND STUDENT

Current Address Verified: Yes No New Address: Yes No

Completed By Signature: Jody Burnsworth

Completed By Printed: Jody Burnsworth Date: 10/24/20

Director Signature: KEGAN SCHOEN

Director Printed: KEGAN SCHOEN Date: 10/26/2020



MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: _____

Official School Name: _____

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT

Date: _____ Type: _____

SECOND STUDENT

Date: _____ Type: _____

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT

Date: _____ Details: _____

SECOND STUDENT

Date: _____ Details: _____

ADDRESS VERIFICATION

FIRST STUDENT

Current Address Verified: Yes No New Address: Yes No

SECOND STUDENT

Current Address Verified: Yes No New Address: Yes No

Completed By Signature: _____

Completed By Printed: _____ Date: _____

Director Signature: _____

Director Printed: _____ Date: _____

Summit Academy Lorain Elementary

I. September and October Treasurer's Report

a. September:

- **Revenue**
 - i.* General Fund (0010000) includes September State Foundation and Medicaid receipts. Medicaid includes \$113k for the FY18 medicaid settlement disbursement. State Foundation based on 75.23 FTE's this month.
 - ii.* Capital Improvement Fund (0030000) this is facilities funding dispersed thru state foundation. Calculated at \$250 x prorated % of FTE (74.45 this month.)

- **Expenses**
 - i.* Professional & Tech Services (410) period expenditures include monthly admin expense, \$14,089. Also includes sponsor fee paid to Lake Erie West, \$2,375. Also includes educational therapy services, \$7,826.
 - iii.* Property Services (420) period expenditures include one month payment for TDG facilities services. Also includes copier lease payment as well as copier usage costs.
 - iv.* Utility Services (450) costs within this category includes water, gas, electric utilities.
 - v.* General Supplies (510) costs within this category include additional covid-19 health and safety supplies: masks, gloves, sanitizer, wipes, ect.
 - vi.* Other Debt Service Payment (830) actual is October building lease payment.

b. October:

- **Revenue**
 - i.* General Fund (0010000) includes October State Foundation and Medicaid receipts. State Foundation based on 72.85 FTE's this month.
 - ii.* Capital Improvement Fund (0030000) this is facilities funding dispersed thru state foundation. Calculated at \$250 x prorated % of FTE (72.03 this month.)
 - iii.* Student Wellness & Success Fund (4670000) this is semi-annual funding dispersed thru State Foundation. \$18,000 this month.

- **Expenses**
 - iv.* Professional & Tech Services (410) period expenditures include monthly admin expense, \$14,081. Also includes sponsor fee paid to Lake Erie West, \$1,913. Also includes educational therapy services, \$1,679.
 - v.* Property Services (420) period expenditures include one month payment for TDG facilities services. Also includes copier lease payment as well as copier usage costs.
 - vi.* Utility Services (450) costs within this category includes water, gas, electric utilities.
 - vii.* Other Debt Service Payment (830) actual is November building lease payment.

- c.** All other items were reviewed and no material or significant discrepancies were notated.

If you have any additional questions, please feel free to contact Celeste Vollmer @ Celeste.vollmer@summitacademies.org or Michael Boland @ Michael.boland@summitacademies.org



Monthly Financial Report
 School: Community School for Alternative Learners - Lorain
 Fiscal Year 2021 Month September

050	FY2021 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
ENROLLMENT:															
Total Student FTE (CS Funding Reports)	58.98	75.23	75.23	75.23										75.23	128%
REVENUES: OPERATIONAL															
State Foundation and Casino Payments (3110, 3190, 3211)	\$945,740	\$94,984	\$97,339	\$213,249	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$405,573	43%
Food Services (Fund 006) (LUNCHROOM)	\$64,003	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Grants (Federal, State, Local)	\$429,265	\$0	\$0	\$40,890	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,890	10%
Other Operating Revenue (1410, 18xx, student fees, etc.)	\$17,858	\$1,551	\$2,142	\$2,631	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,324	35%
TOTAL OPERATIONAL REVENUE	\$1,456,865.69	\$96,535	\$99,481	\$256,770	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$452,787	31%
EXPENDITURES: OPERATIONAL															
Personal Services (Salaries & Wages)	\$609,315	\$58,067	\$63,346	\$60,602	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$182,016	30%
Fringe Benefits	\$ 198,347.08	\$17,753	\$20,186	\$19,003	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,942	29%
Purchased Services - (Non-Employees)	\$ 253,561.15	\$2,127	\$3,535	\$16,628	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,290	9%
Purchased Services - Management Company Fees	\$193,970	\$16,585	\$18,423	\$14,089	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,097	25%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$23,640	\$2,375	\$2,375	\$2,375	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,124	30%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$ 52,507.41	\$4,202	\$3,117	\$3,296	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,615	20%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$5,576	\$465	\$465	\$765	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,694	30%
Rent / Lease (Building / Facility)	\$87,972	\$8,237	\$8,237	\$8,237	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,711	28%
Repairs and Maintenance	\$ 64,440.00	\$5,267	\$5,174	\$5,335	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,776	24%
Materials, Supplies & Textbooks	\$ 56,477.16	\$150	\$7,377	\$5,357	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,883	23%
Capital Outlay (Equip. buses, etc.)	\$ 2,500.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
All Other Objects	\$ 17,185.42	\$6,268	\$1,095	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,563	44%
TOTAL OPERATIONAL EXPENDITURES	\$1,565,491.06	\$121,496	\$133,329	\$135,887	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,712	25%
TOTAL EXCESS OR (SHORTFALL)	(\$108,625)	(\$24,961)	(\$33,849)	\$120,884	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62,074	-57%
REVENUE PER STUDENT															
	\$24,702.69	\$1,283	\$1,322	\$3,413										\$6,019	
EXPENSE PER STUDENT															
	\$26,544.54	\$1,615	\$1,772	\$1,806										\$5,194	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	(\$1,842)	(\$332)	(\$450)	\$1,607										\$825	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -											\$ -
Credits		\$ 85,921	\$ 88,849	\$ 246,156											
Debits		\$ (85,921)	\$ (88,849)	\$ (246,156)											
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

BANK RECONCILIATION COMPLETED? (YES/NO)															
		Yes	Yes	Yes											

FEDERAL FUNDS							
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ 1,797.36	0%	SQIG FY2021	\$ -	\$ -	0%
ECSE FY2020	\$ -	\$ 31.41	0%	SQIG FY2020	\$ -	\$ -	0%
ECSE FY2021	\$ 377.46	\$ -	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ -	0%
ECSE RESTORATION FY2020	\$ -	\$ -	0%	STDT WELLNESS & SUCCESS	\$ 36,000.00	\$ -	0%
ESSER FY2021	\$ 74,402.04	\$ 5,798.24	8%	STRIVING READERS FY2020	\$ -	\$ -	0%
IDEA B FY2020	\$ -	\$ 532.35	0%	STRIVING READERS FY2021	\$ -	\$ -	0%
IDEA B FY2021	\$ 47,924.11	\$ -	0%	TITLE 1 FY2021	\$ 90,395.81	\$ 5,881.32	7%
IDEA B RESTORATION FY202	\$ -	\$ -	0%	TITLE 1 NEGLECTED FY2021	\$ -	\$ -	0%
MISC. STATE GRANTS FY21	\$ 2,500.00	\$ -	0%	TITLE I FY2020	\$ -	\$ 8,264.87	0%
NC SSI FY2020	\$ -	\$ -	0%	TITLE IIA FY2020	\$ -	\$ -	0%
OHCLI	\$ -	\$ -	0%	TITLE IIA FY2021	\$ 17,904.64	\$ -	0%
SIG FY2020	\$ -	\$ 15,060.00	0%	TITLE IV FY2020	\$ -	\$ 3,524.51	0%
SIG FY2021	\$ 147,960.69	\$ -	0%	TITLE IV FY2021	\$ 10,000.00	\$ -	0%

Total YTD Grant Revenue \$ 40,890.06



Monthly Financial Report
 School: Community School for Alternative Learners - Lorain
 Fiscal Year 2021 Month October

050	FY2021 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
ENROLLMENT:															
Total Student FTE (CS Funding Reports)	58.98	75.23	75.23	75.23	72.85									74.64	127%
REVENUES: OPERATIONAL															
State Foundation and Casino Payments (3110, 3190, 3211)	\$945,740	\$94,984	\$97,339	\$213,249	\$78,130	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$483,703	51%
Food Services (Fund 006) (LUNCHROOM)	\$64,003	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Grants (Federal, State, Local)	\$429,265	\$0	\$0	\$40,890	\$25,004	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,894	15%
Other Operating Revenue (1410, 18xx, student fees, etc.)	\$17,858	\$1,551	\$2,142	\$2,631	\$1,594	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,918	44%
TOTAL OPERATIONAL REVENUE	\$1,456,865.69	\$96,535	\$99,481	\$256,770	\$104,728	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$557,515	38%
EXPENDITURES: OPERATIONAL															
Personal Services (Salaries & Wages)	\$609,315	\$58,067	\$63,346	\$60,602	\$60,914	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$242,930	40%
Fringe Benefits	\$ 198,347.08	\$17,753	\$20,186	\$19,003	\$20,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,387	39%
Purchased Services - (Non-Employees)	\$ 253,561.15	\$2,127	\$3,535	\$16,628	\$4,380	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,670	11%
Purchased Services - Management Company Fees	\$193,970	\$16,585	\$18,423	\$14,089	\$14,081	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,178	33%
Purchased Services - Treasurer's Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Purchased Services - Sponsorship Fees	\$23,640	\$2,375	\$2,375	\$2,375	\$1,913	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,037	38%
Utilities (Electric, Gas, Telephone, Internet, etc)	\$ 52,507.41	\$4,202	\$3,117	\$3,296	\$4,936	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,551	30%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	\$5,576	\$465	\$465	\$765	\$1,029	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,724	49%
Rent / Lease (Building / Facility)	\$87,972	\$8,237	\$8,237	\$8,237	\$8,237	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$32,948	37%
Repairs and Maintenance	\$ 64,440.00	\$5,267	\$5,174	\$5,335	\$5,287	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,063	33%
Materials, Supplies & Textbooks	\$ 56,477.16	\$150	\$7,377	\$5,357	\$38	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,921	23%
Capital Outlay (Equip. buses, etc.)	\$ 2,500.00	\$0	\$0	\$0	\$2,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700	108%
All Other Objects	\$ 17,185.42	\$6,268	\$1,095	\$200	\$246	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,810	45%
TOTAL OPERATIONAL EXPENDITURES	\$1,565,491.06	\$121,496	\$133,329	\$135,887	\$124,206	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$514,918	33%
TOTAL EXCESS OR (SHORTFALL)	(\$108,625)	(\$24,961)	(\$33,849)	\$120,884	(\$19,478)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,597	-39%
REVENUE PER STUDENT															
	\$24,702.69	\$1,283	\$1,322	\$3,413	\$1,438									\$7,653	
EXPENSE PER STUDENT															
	\$26,544.54	\$1,615	\$1,772	\$1,806	\$1,705									\$7,068	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	(\$1,842)	(\$332)	(\$450)	\$1,607	(\$267)									\$571	

based on current enrollment

CASH															
Cash Balance - Beginning of Month		\$ -	\$ -	\$ -	\$ -										\$ -
Credits		\$ 85,921	\$ 88,849	\$ 246,156	\$ 94,114										
Debits		\$ (85,921)	\$ (88,849)	\$ (246,156)	\$ (94,114)										
Cash Balance - End of Month		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

BANK RECONCILIATION COMPLETED? (YES/NO)															
		Yes	Yes	Yes	Yes										

FEDERAL FUNDS							
Fund	Budgeted Revenue	YTD Revenue	% of Budget	Fund	Budgeted Revenue	YTD Revenue	% of Budget
CRF FY2021	\$ -	\$ 1,797.36	0%	SQIG FY2021	\$ -	\$ -	0%
ECSE FY2020	\$ -	\$ 31.41	0%	SQIG FY2020	\$ -	\$ -	0%
ECSE FY2021	\$ 377.46	\$ -	0%	STATE CONNECTIVITY GT	\$ 1,800.00	\$ -	0%
ECSE RESTORATION FY2020	\$ -	\$ -	0%	STDT WELLNESS & SUCCESS	\$ 36,000.00	\$ 18,000.00	50%
ESSER FY2021	\$ 74,402.04	\$ 5,798.24	8%	STRIVING READERS FY2020	\$ -	\$ -	0%
IDEA B FY2020	\$ -	\$ 532.35	0%	STRIVING READERS FY2021	\$ -	\$ -	0%
IDEA B FY2021	\$ 47,924.11	\$ 7,004.16	15%	TITLE 1 FY2021	\$ 90,395.81	\$ 5,881.32	7%
IDEA B RESTORATION FY202	\$ -	\$ -	0%	TITLE 1 NEGLECTED FY2021	\$ -	\$ -	0%
MISC. STATE GRANTS FY21	\$ 2,500.00	\$ -	0%	TITLE I FY2020	\$ -	\$ 8,264.87	0%
NC SSI FY2020	\$ -	\$ -	0%	TITLE IIA FY2020	\$ -	\$ -	0%
OHCLI	\$ -	\$ -	0%	TITLE IIA FY2021	\$ 17,904.64	\$ -	0%
SIG FY2020	\$ -	\$ 15,060.00	0%	TITLE IV FY2020	\$ -	\$ 3,524.51	0%
SIG FY2021	\$ 147,960.69	\$ -	0%	TITLE IV FY2021	\$ 10,000.00	\$ -	0%

Total YTD Grant Revenue \$ 65,894.22

152990	21	3	Payroll Interface and Manual Payroll	0010000111005000	050	242	LIFE INSURANCE	09/28/2020	\$8.30	PAYROLL CHARGES-FRINGE
152586	21	3	Payroll Interface and Manual Payroll	0060000312005000	050	242	LIFE INSURANCE	09/28/2020	\$1.66	PAYROLL CHARGES-FRINGE
148380	21	3	Payroll Interface and Manual Payroll	0010000111005000	050	242	LIFE INSURANCE	09/14/2020	\$6.64	PAYROLL CHARGES-FRINGE
152050	21	3	Payroll Interface and Manual Payroll	0010000242105000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$55.74	PAYROLL CHARGES-FRINGE
152232	21	3	Payroll Interface and Manual Payroll	0010000112005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$125.14	PAYROLL CHARGES-FRINGE
148012	21	3	Payroll Interface and Manual Payroll	0010000231005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$3.63	PAYROLL CHARGES-FRINGE
148174	21	3	Payroll Interface and Manual Payroll	5372021220005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$37.86	PAYROLL CHARGES-FRINGE
148250	21	3	Payroll Interface and Manual Payroll	5722021220005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$13.05	PAYROLL CHARGES-FRINGE
148366	21	3	Payroll Interface and Manual Payroll	5722019112005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$30.17	PAYROLL CHARGES-FRINGE
148382	21	3	Payroll Interface and Manual Payroll	0010000111005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$96.66	PAYROLL CHARGES-FRINGE
152976	21	3	Payroll Interface and Manual Payroll	5722019112005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$12.21	PAYROLL CHARGES-FRINGE
152992	21	3	Payroll Interface and Manual Payroll	0010000111005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$111.49	PAYROLL CHARGES-FRINGE
153414	21	3	Payroll Interface and Manual Payroll	5072021123705000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$20.31	PAYROLL CHARGES-FRINGE
152370	21	3	Payroll Interface and Manual Payroll	5722021220005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$13.05	PAYROLL CHARGES-FRINGE
152588	21	3	Payroll Interface and Manual Payroll	0060000312005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$14.55	PAYROLL CHARGES-FRINGE
152782	21	3	Payroll Interface and Manual Payroll	5372021220005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$37.86	PAYROLL CHARGES-FRINGE
147980	21	3	Payroll Interface and Manual Payroll	5072021123705000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$20.31	PAYROLL CHARGES-FRINGE
149178	21	3	Payroll Interface and Manual Payroll	0060000312005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$14.55	PAYROLL CHARGES-FRINGE
148092	21	3	Payroll Interface and Manual Payroll	0010000123005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$25.80	PAYROLL CHARGES-FRINGE
148844	21	3	Payroll Interface and Manual Payroll	0010000112005000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$130.30	PAYROLL CHARGES-FRINGE
149264	21	3	Payroll Interface and Manual Payroll	0010000242105000	050	249	CERTIFIED OTHER INS BEN.	09/14/2020	\$55.45	PAYROLL CHARGES-FRINGE
152218	21	3	Payroll Interface and Manual Payroll	0010000123005000	050	249	CERTIFIED OTHER INS BEN.	09/28/2020	\$25.80	PAYROLL CHARGES-FRINGE
151399	21	3	Accounts Payable	5372021220005000	050	412	FED TRAVEL_MILEAGE,HOTEL	09/25/2020	\$14.14	OAAEFEP CONFERENCE
151406	21	3	Accounts Payable	5372021220005000	050	412	FED TRAVEL_MILEAGE,HOTEL	09/25/2020	\$9.00	OAAEFEP CONFERENCE
151318	21	3	Accounts Payable	0010000215105000	050	413	HEALTH SERVICES	09/25/2020	\$3,100.43	INVO HEALTHCARE ASSOCIATES
154205	21	3	Accounts Payable	0010000276005000	050	413	HEALTH SERVICES	10/01/2020	\$221.45	SCENARIO LEARNING LLC
150895	21	3	Accounts Payable	0010000276005000	050	413	HEALTH SERVICES	09/18/2020	\$500.00	NAVIGATE 360, LLC
151322	21	3	Accounts Payable	0010000218105000	050	413	HEALTH SERVICES	09/25/2020	\$2,319.19	INVO HEALTHCARE ASSOCIATES
151323	21	3	Accounts Payable	0010000218105000	050	413	HEALTH SERVICES	09/25/2020	\$2,406.30	INVO HEALTHCARE ASSOCIATES
155435	21	3	Journal Entries	0010000250005000	050	414	STAFF SERVICES	10/05/2020	\$13,506.09	SEPT MANAGEMENT FEE
155484	21	3	Journal Entries	0010000250005000	050	414	STAFF SERVICES	10/05/2020	\$583.24	SEPT MANAGEMENT FEE2
150057	21	3	Accounts Payable	0010000250005000	050	415	MANAGEMENT SERVICES	09/16/2020	\$2,374.61	ESC OF LAKE ERIE WEST_ACH_SPONSOR
150440	21	3	Accounts Payable	0010000250005000	050	416	DATA PROCESSING SERVICES	09/18/2020	\$2.03	PENSERV PLAN SERVICES INC.
150432	21	3	Accounts Payable	0010000250005000	050	416	DATA PROCESSING SERVICES	09/18/2020	\$1.95	PENSERV PLAN SERVICES INC.
151288	21	3	Accounts Payable	0010000250005000	050	416	DATA PROCESSING SERVICES	09/25/2020	\$100.81	AMERICAN FIDELITY ADMIN SERVICES
154260	21	3	Accounts Payable	0010000250005000	050	419	OTHER PROF. & TECH. SERV.	10/01/2020	\$23.10	PAYSCHOOLS
150928	21	3	Accounts Payable	0010000250005000	050	419	OTHER PROF. & TECH. SERV.	09/18/2020	\$7,374.13	HEALTHCARE BILLING SRVCS INC.
153722	21	3	Accounts Payable	0010000296005000	050	419	OTHER PROF. & TECH. SERV.	09/28/2020	\$110.56	CDW-G
150568	21	3	Accounts Payable	0010000250005000	050	419	OTHER PROF. & TECH. SERV.	09/18/2020	\$396.16	HEALTHCARE BILLING SRVCS INC.
150556	21	3	Accounts Payable	0010000270005000	050	422	GARBAGE REMOVE & CLEANING	09/18/2020	\$54.25	ST. FRANCES CABRINI PARISH
151242	21	3	Accounts Payable	0010000270005000	050	423	REPAIRS & MAINTENANCE	09/25/2020	\$2,534.56	TDG FACILITIES SERVICES
147351	21	3	Accounts Payable	0010000270005000	050	423	REPAIRS & MAINTENANCE	09/11/2020	\$2,534.56	TDG FACILITIES SERVICES
154019	21	3	Accounts Payable	0010000296005000	050	426	LEASE PURCHASE AGREEMENTS	10/01/2020	\$100.10	HP FINANCIAL SERVICES
147284	21	3	Accounts Payable	0010000296005000	050	426	LEASE PURCHASE AGREEMENTS	09/10/2020	\$464.66	DE LAGE LANDEN
154067	21	3	Accounts Payable	0010000296005000	050	426	LEASE PURCHASE AGREEMENTS	10/01/2020	\$100.10	HP FINANCIAL SERVICES
154043	21	3	Accounts Payable	0010000296005000	050	426	LEASE PURCHASE AGREEMENTS	10/01/2020	\$100.10	HP FINANCIAL SERVICES
147429	21	3	Accounts Payable	0010000296005000	050	429	OTHER PROPERTY SERVICE	09/11/2020	\$211.40	BLUE TECHNOLOGIES
150371	21	3	Accounts Payable	0010000123005000	050	431	GEN MILEAGE_EDU SRVC	09/18/2020	\$17.25	RENEE SIMMONS OPALICH
151205	21	3	Accounts Payable	0010000110005000	050	431	GEN MILEAGE_EDU SRVC	09/25/2020	\$26.45	DAVID T MCGOOKAY
151139	21	3	Accounts Payable	0010000241005000	050	433	GEN MILEAGE_ADMIN SRVC	09/24/2020	\$2.25	HNB MASTERCARD
151142	21	3	Accounts Payable	0010000296005000	050	433	GEN MILEAGE_ADMIN SRVC	09/24/2020	\$2.88	HNB MASTERCARD
151233	21	3	Accounts Payable	0010000296005000	050	441	TELEPHONE SERVICE	09/25/2020	\$181.43	TIME WARNER CABLE
147400	21	3	Accounts Payable	0010000296005000	050	441	TELEPHONE SERVICE	09/11/2020	\$60.00	VERIZON WIRELESS
150553	21	3	Accounts Payable	0010000270005000	050	451	ELECTRICITY	09/18/2020	\$2,591.04	ST. FRANCES CABRINI PARISH
150555	21	3	Accounts Payable	0010000270005000	050	452	WATER AND SEWAGE	09/18/2020	\$159.65	ST. FRANCES CABRINI PARISH
150554	21	3	Accounts Payable	0010000270005000	050	453	GAS	09/18/2020	\$304.19	ST. FRANCES CABRINI PARISH
147190	21	3	Accounts Payable	0090000112005000	050	511	CLASSROOM SUPPLIES	09/09/2020	(\$151.11)	AMAZON.COM
147191	21	3	Accounts Payable	0090000112005000	050	511	CLASSROOM SUPPLIES	09/09/2020	\$766.64	AMAZON.COM
150800	21	3	Accounts Payable	5102021111005000	050	511	CLASSROOM SUPPLIES	09/18/2020	\$252.00	STAPLES TECHNOLOGY SOLUTIONS
147522	21	3	Accounts Payable	0010000110005000	050	511	CLASSROOM SUPPLIES	09/11/2020	\$431.04	SAVVAS LEARNING CENTER
153756	21	3	Accounts Payable	5102021111005000	050	511	CLASSROOM SUPPLIES	09/28/2020	\$61.84	CDW-G
153771	21	3	Accounts Payable	5102021111005000	050	511	CLASSROOM SUPPLIES	09/28/2020	\$0.00	CDW-G
154798	21	3	Accounts Payable	5991021110005000	050	511	CLASSROOM SUPPLIES	10/02/2020	\$383.42	AMAZON.COM
147523	21	3	Accounts Payable	0010000110005000	050	511	CLASSROOM SUPPLIES	09/11/2020	\$30.16	SAVVAS LEARNING CENTER
153794	21	3	Accounts Payable	5991021110005000	050	511	CLASSROOM SUPPLIES	09/28/2020	\$2,520.97	LAKESHORE LEARNING MATERIALS
153795	21	3	Accounts Payable	5991021110005000	050	511	CLASSROOM SUPPLIES	09/28/2020	\$5.00	LAKESHORE LEARNING MATERIALS
154144	21	3	Accounts Payable	0010000111005000	050	512	OFFICE SUPPLIES	10/01/2020	\$221.65	STAPLES ADVANTAGE
150872	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$200.95	TDG FACILITIES SERVICES
150754	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$24.90	MARK ONE MANUFACTURING LTD
147444	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/11/2020	\$65.00	TDG FACILITIES SERVICES
150649	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$194.10	MARK ONE MANUFACTURING LTD
150631	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$20.80	ASIAN WORLD OF MARTIAL ARTS
150701	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$0.00	MARK ONE MANUFACTURING LTD
150726	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$0.00	MARK ONE MANUFACTURING LTD
150858	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$179.75	TDG FACILITIES SERVICES
150678	21	3	Accounts Payable	5072021276005000	050	514	HEALTH & HYGIENE SUPPLIES	09/18/2020	\$149.50	MARK ONE MANUFACTURING LTD
153896	21	3	Accounts Payable	0010000270005000	050	839	OTHER DEBT SERVICE PAYMNT	09/30/2020	\$8,237.00	ST. FRANCES CABRINI PARISH
150581	21	3	Accounts Payable	0010000250005000	050	843	AUDIT EXAMINATIONS	09/18/2020	\$200.00	REA & ASSOCIATES INC.

156416	21	4	22	Payroll Interface and Manual Payroll	5072021123705000050	242	LIFE INSURANCE	10/14/2020	\$1.63		PAYROLL CHARGES-FRINGE
162384	21	4	22	Payroll Interface and Manual Payroll	0010000111005000050	242	LIFE INSURANCE	10/30/2020	\$8.30		PAYROLL CHARGES-FRINGE
161464	21	4	22	Payroll Interface and Manual Payroll	0010000112005000050	242	LIFE INSURANCE	10/30/2020	\$11.62		PAYROLL CHARGES-FRINGE
157368	21	4	22	Payroll Interface and Manual Payroll	0010000112005000050	242	LIFE INSURANCE	10/14/2020	\$11.41		PAYROLL CHARGES-FRINGE
157224	21	4	22	Payroll Interface and Manual Payroll	5372021242005000050	242	LIFE INSURANCE	10/14/2020	\$0.02		PAYROLL CHARGES-FRINGE
157860	21	4	22	Payroll Interface and Manual Payroll	0010000242105000050	242	LIFE INSURANCE	10/14/2020	\$3.28		PAYROLL CHARGES-FRINGE
156918	21	4	22	Payroll Interface and Manual Payroll	0010000111005000050	242	LIFE INSURANCE	10/14/2020	\$8.10		PAYROLL CHARGES-FRINGE
156786	21	4	22	Payroll Interface and Manual Payroll	5722021220005000050	242	LIFE INSURANCE	10/14/2020	\$0.81		PAYROLL CHARGES-FRINGE
163930	21	4	19	Journal Entries	5722021220005000050	211	STRS-EMPLOYER'S SHARE	11/02/2020	\$26.81		OCT '20 FDN REC
162370	21	4	22	Payroll Interface and Manual Payroll	5722019112005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$10.23		PAYROLL CHARGES-FRINGE
156418	21	4	22	Payroll Interface and Manual Payroll	5072021123705000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$20.10		PAYROLL CHARGES-FRINGE
156904	21	4	22	Payroll Interface and Manual Payroll	5722019112005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$12.05		PAYROLL CHARGES-FRINGE
157864	21	4	22	Payroll Interface and Manual Payroll	0010000242105000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$55.36		PAYROLL CHARGES-FRINGE
162186	21	4	22	Payroll Interface and Manual Payroll	5372021220005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$38.21		PAYROLL CHARGES-FRINGE
156610	21	4	22	Payroll Interface and Manual Payroll	0010000123005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$25.80		PAYROLL CHARGES-FRINGE
161840	21	4	22	Payroll Interface and Manual Payroll	0060000312005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$13.37		PAYROLL CHARGES-FRINGE
162094	21	4	22	Payroll Interface and Manual Payroll	0010000123005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$25.80		PAYROLL CHARGES-FRINGE
156768	21	4	22	Payroll Interface and Manual Payroll	5722021220005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$13.02		PAYROLL CHARGES-FRINGE
157370	21	4	22	Payroll Interface and Manual Payroll	0010000112005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$128.45		PAYROLL CHARGES-FRINGE
157226	21	4	22	Payroll Interface and Manual Payroll	5372021242005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$0.20		PAYROLL CHARGES-FRINGE
156920	21	4	22	Payroll Interface and Manual Payroll	0010000111005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$110.01		PAYROLL CHARGES-FRINGE
162386	21	4	22	Payroll Interface and Manual Payroll	0010000111005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$109.80		PAYROLL CHARGES-FRINGE
162018	21	4	22	Payroll Interface and Manual Payroll	5072021123705000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$20.09		PAYROLL CHARGES-FRINGE
161284	21	4	22	Payroll Interface and Manual Payroll	0010000242105000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$55.35		PAYROLL CHARGES-FRINGE
161466	21	4	22	Payroll Interface and Manual Payroll	0010000112005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$128.38		PAYROLL CHARGES-FRINGE
157012	21	4	22	Payroll Interface and Manual Payroll	0060000312005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$13.39		PAYROLL CHARGES-FRINGE
157866	21	4	22	Payroll Interface and Manual Payroll	5372021220005000050	249	CERTIFIED OTHER INS BEN.	10/14/2020	\$45.80		PAYROLL CHARGES-FRINGE
161594	21	4	22	Payroll Interface and Manual Payroll	5722021220005000050	249	CERTIFIED OTHER INS BEN.	10/30/2020	\$13.00		PAYROLL CHARGES-FRINGE
163307	21	4	21	Accounts Payable	5372021220005000050	412	FED TRAVEL_MILEAGE,HOTEL	10/30/2020	\$0.00	RENAISSANCE	RENAISSANCE DATA COACH
163299	21	4	21	Accounts Payable	5372021220005000050	412	FED TRAVEL_MILEAGE,HOTEL	10/30/2020	\$2,100.00	RENAISSANCE	RENAISSANCE DATA COACH
159221	21	4	21	Accounts Payable	0010000219005000050	413	HEALTH SERVICES	10/16/2020	\$1,679.00	ESC OF LORAIN COUNTY	VISION SERVICES / K. SMIT
163834	21	4	19	Journal Entries	5372021220005000050	221	SERS-EMPLOYER'S SHARE	11/02/2020	\$4.10		OCT '20 FDN REC
163844	21	4	19	Journal Entries	5372021242005000050	221	SERS-EMPLOYER'S SHARE	11/02/2020	\$0.73		OCT '20 FDN REC
163394	21	4	19	Journal Entries	5372021110005000050	511	CLASSROOM SUPPLIES	11/02/2020	(\$205.83)		P030836 CORRECTION
159538	21	4	19	Journal Entries	0010000250005000050	414	STAFF SERVICES	10/20/2020	(\$35,728.18)		MGMT FEE SPED 1Q
158589	21	4	21	Accounts Payable	0010000250005000050	415	MANAGEMENT SERVICES	10/14/2020	\$1,913.16	ESC OF LAKE ERIE WEST_ACH_SPONSOR	FY21 SPONSOR FEES (JULY
155824	21	4	21	Accounts Payable	0010000250005000050	416	DATA PROCESSING SERVICES	10/09/2020	\$22.02	AMERICAN FIDELITY ADMIN SERVICES	T&E MONTHLY FEES
155927	21	4	21	Accounts Payable	0010000241005000050	416	DATA PROCESSING SERVICES	10/09/2020	\$0.00	NEONET	12.50 PER 2398 (9.00 SS
155957	21	4	21	Accounts Payable	0010000241005000050	416	DATA PROCESSING SERVICES	10/09/2020	\$89.93	NEONET	\$1.25 X 2398 (SRVCS) SOFT
159928	21	4	21	Accounts Payable	0010000296005000050	416	DATA PROCESSING SERVICES	10/23/2020	\$40.91	KASEYA	365- (1,125 MO.) JULY- DE
155797	21	4	21	Accounts Payable	0010000296005000050	416	DATA PROCESSING SERVICES	10/09/2020	\$113.17	NEONET	FY21 - SECURITY BUNDLE /
159921	21	4	21	Accounts Payable	0010000296005000050	416	DATA PROCESSING SERVICES	10/23/2020	\$40.91	KASEYA	365- (1,125 MO.) JULY- DE
159923	21	4	21	Accounts Payable	0010000296005000050	416	DATA PROCESSING SERVICES	10/23/2020	\$40.91	KASEYA	365- (1,125 MO.) JULY- DE
160017	21	4	21	Accounts Payable	0010000250005000050	416	DATA PROCESSING SERVICES	10/23/2020	\$1.95	PENSERV PLAN SERVICES INC.	AUG-JUN
160040	21	4	21	Accounts Payable	0010000250005000050	416	DATA PROCESSING SERVICES	10/23/2020	\$22.02	AMERICAN FIDELITY ADMIN SERVICES	T&E MONTHLY FEES
155742	21	4	21	Accounts Payable	0010000296005000050	416	DATA PROCESSING SERVICES	10/09/2020	\$192.00	NEONET	NEONET- EMAIL ARCHIVING
155683	21	4	21	Accounts Payable	0010000219005000050	419	OTHER PROF. & TECH. SERV.	10/09/2020	\$27.22	E3 DIAGNOSTICS	AUDIOMETER CALIBRATION (A
160099	21	4	21	Accounts Payable	0010000270005000050	422	GARBAGE REMOVE & CLEANING	10/23/2020	\$54.25	ST. FRANCES CABRINI PARISH	TRASH
155769	21	4	21	Accounts Payable	0010000270005000050	423	REPAIRS & MAINTENANCE	10/09/2020	\$2,534.56	TDG FACILITIES SERVICES	FY21 CONTRACT
159976	21	4	21	Accounts Payable	0010000270005000050	423	REPAIRS & MAINTENANCE	10/23/2020	\$2,534.56	TDG FACILITIES SERVICES	FY21 CONTRACT
159160	21	4	21	Accounts Payable	0010000270005000050	423	REPAIRS & MAINTENANCE	10/16/2020	\$25.32	JOHNSON CONTROLS SECURITY SYSTEMS	MONTHLY RECURRING ALARM
158725	21	4	21	Accounts Payable	0010000296005000050	426	LEASE PURCHASE AGREEMENTS	10/15/2020	\$464.66	DE LAGE LANDEN	COPIER LEASES
164105	21	4	21	Accounts Payable	0010000296005000050	426	LEASE PURCHASE AGREEMENTS	11/03/2020	\$464.66	DE LAGE LANDEN	COPIER LEASES
163084	21	4	21	Accounts Payable	0010000296005000050	426	LEASE PURCHASE AGREEMENTS	10/30/2020	\$100.10	HP FINANCIAL SERVICES	(ADM \$100.27 - SCH \$100.
159118	21	4	21	Accounts Payable	0010000296005000050	429	OTHER PROPERTY SERVICE	10/16/2020	\$138.39	BLUE TECHNOLOGIES	COPIER CLICK COUNTS
158945	21	4	21	Accounts Payable	0010000111005000050	431	GEN MILEAGE_EDU SRVC	10/16/2020	\$9.49	DAVID T MCGOOKY	9/17 HOME-LORELE-LORMID-H
159091	21	4	21	Accounts Payable	0010000296005000050	441	TELEPHONE SERVICE	10/16/2020	\$60.00	VERIZON WIRELESS	VERIZON - CELLULAR BILL
159882	21	4	21	Accounts Payable	0010000296005000050	441	TELEPHONE SERVICE	10/23/2020	\$181.83	TIME WARNER CABLE	FY 21 LORELE PHONE - SPEC
158711	21	4	21	Accounts Payable	0010000250005000050	443	POSTAGE	10/15/2020	\$57.61	PITNEY BOWES (METER LEASES)	SENDPRO QTR 55.99 /18.72
160168	21	4	21	Accounts Payable	0010000250005000050	443	POSTAGE	10/23/2020	\$41.30	PITNEY BOWES RESERVE ACCT	POSTAGE- STAMPS SEPT 2020
155712	21	4	21	Accounts Payable	0010000296005000050	447	INTERNET ACCESS SERVICE	10/09/2020	\$165.00	NEONET	FY21 DATA CENTER INTERNET
155879	21	4	21	Accounts Payable	0010000296005000050	447	INTERNET ACCESS SERVICE	10/09/2020	\$1,116.00	NEONET	LORELE
160096	21	4	21	Accounts Payable	0010000270005000050	451	ELECTRICITY	10/23/2020	\$2,468.38	ST. FRANCES CABRINI PARISH	ELECTRIC
160098	21	4	21	Accounts Payable	0010000270005000050	452	WATER AND SEWAGE	10/23/2020	\$208.21	ST. FRANCES CABRINI PARISH	WATER
160097	21	4	21	Accounts Payable	0010000270005000050	453	GAS	10/23/2020	\$637.31	ST. FRANCES CABRINI PARISH	GAS
160187	21	4	21	Accounts Payable	5372021110005000050	511	CLASSROOM SUPPLIES	10/23/2020	\$205.83	FLOCABULARY LLC	DIGITAL LICENSE
164305	21	4	21	Accounts Payable	5072021276005000050	514	HEALTH & HYGIENE SUPPLIES	11/04/2020	\$0.00	TDG FACILITIES SERVICES	PERMANENT STANDING HAND S
163229	21	4	21	Accounts Payable	5072021276005000050	514	HEALTH & HYGIENE SUPPLIES	10/30/2020	\$37.50	MARK ONE MANUFACTURING LTD	NITRILE GLOVES @ \$15/BOX
163205	21	4	21	Accounts Payable	5072021276005000050	514	HEALTH & HYGIENE SUPPLIES	10/30/2020	\$0.00	MARK ONE MANUFACTURING LTD	FACE SHIELDS @ 2.49EA
164327	21	4	21	Accounts Payable	5072021276005000050	514	HEALTH & HYGIENE SUPPLIES	11/04/2020	\$0.00	TDG FACILITIES SERVICES	BET-796E9 SANITIZER 500ML
159215	21	4	21	Accounts Payable	0010000276005000050	644	TECHNICAL EQUIPMENT	10/16/2020	\$200.00	SILCO FIRE PROTECTION CO.	INSTALL (3) INDOOR IP CAM
159216	21	4	21	Accounts Payable	4992021276005000050	644	TECHNICAL EQUIPMENT	10/16/2020	\$2,500.00	SILCO FIRE PROTECTION CO.	INSTALL (3) INDOOR IP CAM
163110	21	4	21	Accounts Payable	0010000270005000050	839	OTHER DEBT SERVICE PAYMNT	10/30/2020	\$8,237.00	ST. FRANCES CABRINI PARISH	FY21 BLDG LEASE 8237
160583	21	4	21	Accounts Payable	0090000112005000050	899	OTHER MISCELLANEOUS	10/29/2020	\$172.47	AMAZON.COM	CHROMEBOOK INSURANCE (\$21
160551	21	4	21	Accounts Payable	0090000112005000050	899	OTHER MISCELLANEOUS	10/29/2020	\$73.91	AMAZON.COM	CHROMEBOOK INSURANCE (\$21



GOVERNING AUTHORITY RESOLUTION
December 9, 2020

Whereas the Governing Authority entered into a management agreement with Summit Academy Management ("SAM") to provide day-to-day management of the School; and,

Whereas the management agreement specifies that SAM will provide fiscal services including, but not limited to, providing the School with a licensed individual to serve as the School's Designated Fiscal Officer; Therefore, Be It

Resolved, that the Governing Authority hereby:

1. Pursuant to Section 3314.011 (D) of the Revised Code, waives the requirement that the Governing Authority be the entity to employ or contract with a Designated Fiscal Officer; and
2. Requests that the School's sponsor approve this resolution for the 2021-2022 School Year and provide a copy of it to the Ohio Department of Education.

Signed:

Governing Authority President/Secretary/Representative



**Educational Service Center of Lake Erie West
Community Schools Center
Director's Report
2020-2021 School Year**

Month: October
Director/Principal Name: Keegan Schoen
School Name: LORELE
Management Company: Summit Academy Management

Teaching Staff Information – *information should only reflect the month of the report*

Number of Classroom Teachers: 7 Number of Instructional Aides: 4
Student / FTE Classroom Teacher ratio: 72/6 = 12 to 1
Total number of students in the building / FTE Classroom Teachers

Names, positions, qualifications, and hire dates of new staff members, if any:

- N/A

Names, positions, and effective dates of resignations, if any:

- N/A

Note: Please remember to update the staff affidavit to reflect any new or resigning staff members.

Student Information – *information should only reflect the month of the report*

Grades Served: K-5 Enrollment: 72
Attendance Rate: 95.38% Students Withdrawn: 0
Total incidences of Suspension: 0 Total incidences of Suspension K-3: 0
Total incidences of Expulsion: N/A

Additional Comments:

Special Education – *information should only reflect the most current state foundation report.*

Number of SWDs: 38 Percent of SWDs: 62.5%
Number in CRCs (Children's Residential Centers): n/a CRC Locations (number per location): n/a

Number of Students identified under Section 504: _____ 1 _____

Number on Home Instruction: _____ n/a _____

Students with Disabilities Suspended: _____ 0 _____ Students with Disabilities Expelled: _____ 0 _____

Number of Manifestation Determinations: _____ 0 _____

Number of Manifest Determinations related to disability: _____ 0 _____

(Number resulted in direct correlation to student's disability)

Number of Functional Behavior Assessments conducted/completed this month: _____ 0 _____

Total number of SWDs with Behavior Intervention Plans: _____ 0 _____

Number of Intervention Specialists: _____ 6 _____ Number of Related Service Providers: _____ 6 _____

Please list if there are any Intervention Specialist or Related Services positions vacant or in need:

Number of students tested using alternative assessments: _____ 4 _____

Additional Comments:

Testing and Assessment

List any testing, diagnostics, or assessments administered this month: During the month of October, we completed the 3rd Grade Reading Guarantee State Test. We have 19 3rd graders who needed to take this test, and all of them completed both parts.

List interventions offered and the number of students involved in each: Special Education evaluations are being conducted on an ongoing basis to assess effectiveness of current programming and to determine if any changes are warranted. We also had 7 new students identified with disabilities. Title 1 services will begin during the month of November.

(Example: After-school tutoring – 11 students; Title I services – 26 students; Tier II & III students)

Events

List any school-sponsored activities or field trips that occurred this month:

N/A

List any parent activities that occurred this month: We Offered three clubs per week from 3:30-4:00 on Tuesdays, Wednesdays, and Thursdays. These clubs are all virtual and include various clubs depending on student interests such as Social Club and Scavenger Hunt Club. We also offered the families Family/Principal virtual meetings on October 8th and 22nd. For those families that could not make it, a video was created to rundown the agenda, and it was posted to our Class Dojo and Facebook pages. On October 30th, we also hosted a Trunk-or-Treat event in our school parking lot. All families were invited,

and they were encouraged to wear costumes and safety protocols were put into place (masks/families stayed in their cars). The families then drove around the parking lot in a predetermined fashion to collect candy and talk to the staff, who were also in costume and decorated the trunks of their cars.

List any staff trainings that occurred this month: Staff completed Implicit Bias Online Training on their own time, Disproportionality Training about Tier 2 and 3 documentation on October 9th, Crisis Prevention and Intervention Training on October 16th, and select staff completed Medication Administration Training on October 9th.

Time to Brag

List any exciting news you wish to share about your school, staff, and/or students: Our staff, families, and students continue to work hard to make the best of our remote learning model. Everyone continues to support one another, and students continue to be punctual and enthusiastic about class which is a testament to what our staff and families are providing for them.

Our classrooms also continue to offer PBIS incentives for their students. They have done things such as virtual lunches, prize packs, and mailed out awards. They also nominated students of the month for October. These students were rewarded with certificates, shout outs on Dojo and Facebook, positive write ups that were sent home, a Subway coupon, and a virtual lunch with the principal. As discussed above, our schoolwide Trunk-or-Treat event was also a huge success!

We are continuing to do all that we can to keep staff morale up during this challenging year. A positive word wall was created where staff shared adjectives to describe one another and October birthdays were celebrated with cupcakes from the “Sunshine Committee”. We also try to do little things such as notes sent out to staff or surprise them with doughnuts. Overall, their positivity is really helping us make the best out of the tough situation that we are all in this year.

Overall, the school community continues to stay positive and band together to do what is best for everyone!

PUBLIC NOTICE
GOVERNING AUTHORITY
REGULAR MEETING

DATE: WEDNESDAY, DECEMBER 9, 2020

TIME: 5:30 P.M.

LOCATION: VIRTUAL

The Governing Authority of Summit Academy School For Alternative Learners – Lorain and Summit Academy School - Lorain, will hold the Regular Meeting at 5:30 P.M. on Wednesday, December 9, 2020. The meeting will be held virtually. The meeting is open to the public.

Anyone wanting to participate
may call into the meeting at:

[Join Microsoft Teams Meeting](#)

[+1 234-901-0306](#)

Conference ID: 545 842 972#