



## Policy 4015: Students At-Risk of Not Qualifying for a High School Diploma

The Governing Authority seeks to ensure that all students have the opportunity to graduate with a high school diploma.

### **I. Criteria for Identifying At-Risk Students**

The School shall develop criteria for identifying students who are at-risk of not qualifying for a high school diploma. Criteria shall include, but are not limited to, factors such as a student's lack of adequate progress in meeting the terms of the student's graduation plan, lack of attendance, and misconduct.

### **II. Procedures for Identifying At-Risk Students**

The School shall develop criteria for identifying students who are at-risk of not qualifying for a high school diploma. Criteria shall include, but are not limited to, factors such as a student's lack of adequate progress in meeting the terms of the student's graduation plan, lack of attendance, and misconduct

### **III. Notification Process**

The School shall develop a notification process in which it shall notify an at-risk student's parent, guardian, or custodian in each year that the student has been identified at-risk. The notification process shall include a written notification that includes the following:

- A. A statement that the student is at-risk of not qualifying for a high school diploma;
- B. A description of the School's curriculum requirements or the student's individualized education program and, as appropriate, the graduation conditions prescribed under Sections 3313.618 and 3313.619 of the Ohio Revised Code;
- C. A description of any additional instruction or support services available through the School.

### **IV. Additional Instructional or Support Services**

The School shall assist with additional instructional or support services to help students qualify for a high school diploma. The instructional and support services may include any of the following:

- A. Mentoring Programs;
- B. Tutoring programs;



- C. High School credit through demonstrations of subject area competency under Section 3313.603(J) of the Ohio Revised Code;
- D. Adjusted curriculum options;
- E. Career-Technical programs;
- F. Mental health services;
- G. Physical health care services; or,
- H. Family engagement and support services.

**V. Graduation Plans**

The School shall develop a graduation plan for each student enrolled in grades 9-12. The graduation plan shall address the student's academic pathway to meet the curriculum requirements specified by the School and satisfy the graduation conditions, as appropriate, under Section 3313.618 or 3313.619 of the Ohio Revised Code. The graduation plan shall be developed jointly by the student and a School representative and updated annually until the student qualifies for a high school diploma. The School shall invite the student's parent, guardian, or custodian to assist in developing or updating the graduation plan.

- A. The School shall include a student's lack of progress in meeting the terms of a graduation plan or updated graduation plan as both a criterion and a procedure for identifying at-risk students as specified above.
- B. A graduation plan shall supplement the School's career advising policy adopted by the Governing Authority pursuant to Section 3313.6020 of the Ohio Revised Code.
- C. The School may use the individualized education program developed for the student pursuant to Section 3323.08 of the Ohio Revised Code in lieu of developing a graduation plan pursuant to this policy if the individualized education program contains academic goals substantively similar to a graduation plan.