Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

Governing Authority Regular Meeting
Location: Virtual Due to the COVID-19 Pandemic
May 12, 2021 | 5:30PM

AGENDA

1. CALL TO ORDER/ROLL CALL

- Terry Kleman, President
- Anthon Brooks, Vice President
- Brian McMichael, M.D., Secretary
- Erin Bentz
- Derrick Wyman

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- Joint Regular Meeting – March 10, 2021

4. GENERAL ACTION ITEMS

- Resolution of Retention of Counsel for Governing Authority
- Public Meeting Policy
- 2021-2022 Annual Review and Approval of the Ohio Department of Education's Special Education Model Policies and Procedures
- Parent Family Engagement in Title 1 Programs and Parent Involvement and Use of Evidence Based Research Policies
- Monthly Residency Verifications – March and April 2021

5. FINANCIAL REPORTS AND ACTION ITEMS

Fiscal Officer Report

- Action Item: Approval of Financials for March and April 2021
- Five-Year Forecast (May Submission)
- 2021-2022 School Quality Improvement Grant Budget

6. REPORTS

- School Report
- Summit Academy Management Report
- Committee Reports – Subcommittee/Ambassador/Other
- Sponsor Report

Summit Academy SCHOOLS

7. OTHER BUSINESS – ANNUAL MEETING
    - Election of Governing Authority Officers for 2021-2022
        - President, Vice President, Secretary
    - Election of Anthon Brooks to a new three-year term – July 1, 2021 through June 30, 2024
    - Election of Brian McMichael to a new three-year term – July 1, 2021 through June 30, 2024

8. PUBLIC PARTICIPATION

9. ADJOURNMENT

Joint Regular Meeting Minutes | March 10, 2021 | 5:30PM
Location: Virtual Due to the COVID-19 Pandemic
Approved on May 12, 2021

Governing Authority Members Present:

- Terry Kleman, President
- Anthon Brooks, Vice President
- Brian McMichael, M.D., Secretary
- Erin Bentz
- Derrick Wyman

Administrative Support Personnel Present:

- Cheryl Elliott, Director (Elementary and Middle Schools)
- Trina Moore, Director (High School)
- Chris Wheeler, Regional Director
- Renee Opalich, Regional Director of Special Education
- Nancy Butts, Executive Director of Compliance
- Mark Vlacovsky, Vice President of Finance/CFO
- Mark Michael, Vice President of Operations/General Counsel

Sponsor Representatives Present:

- Ranay Nunamaker, ESC of Lake Erie West (Elementary and Middle Schools)
- Karen Rose, Buckeye Community Hope Foundation (High School)

Joint Minutes for Summit Academy Community School – Columbus, Summit Academy Middle School – Columbus, and Summit Academy Transition High School - Columbus

1. Call to Order/Roll Call
   - Mr. Brooks called the meeting to order at 5:40PM and called the roll.

2. Approval of Agenda
   - Dr. McMichael moved that the Agendas be approved for all three schools. The motion was seconded and carried unanimously.

3. Approval of Minutes
   - Mr. Kleman moved that the Minutes of the Joint Regular Meeting held on January 13, 2021 be approved. The motion was seconded and carried unanimously.

4. General Action Items
   - Mr. Kleman moved that the Resolution and 2021-2022 School Calendar be approved for all three schools. The motion was seconded and carried unanimously.

- Dr. McMichael moved that the Resolution and 2021-2022 Governing Authority Regular Meeting Calendar be approved for all three schools. The motion was seconded and carried unanimously.
- Mr. Kleman moved that the Resolution and appointment of Ms. Bentz as Representative and Mr. Kleman as Alternate to the Summit Academy Management Annual Meeting be approved for all three schools. The motion was seconded and carried unanimously.
- Mr. Kleman moved that the Resolution and Monthly Residency Verifications for January and February 2021 be approved for all three schools. The motion was seconded and carried unanimously.

5. Treasurer's Report/Financials and Fiscal Action Items
   - Mr. Vlacovsky presented the Treasurer's Report and Financials for all three schools.
   - Dr. McMichael moved that the Treasurer's Report and Financials for December 2020 and January 2021 be approved for all three schools. The motion was seconded and carried unanimously.

6. Reports
   - Ms. Elliott presented the School Reports for the Elementary and Middle Schools. She introduced two teachers of the month, Mr. Clark and Ms. Derrow. The school has 60% of its elementary students returning to in-person learning on Tuesdays, and 77% of its middle students will return on Thursdays. The school's hours are 8:45AM to 3:45PM, but students transported by Columbus City do not arrive until 10AM and are picked up at 4:15PM. Only 67% of the school's staff received the COVID vaccine. Family Night centered around social well-being is currently taking place and includes distribution of shirts, socks, and food. Professional Development for staff has occurred, focusing on restorative practices. Testing for in-person students is scheduled for after Spring Break, and students learning remotely will be scheduled one at a time.
   - Ms. Moore presented the School Report for the High School. The school's reopening team is preparing for the return of 20 of the school's 60 students to the building on Mondays and Wednesdays from 10AM to 4:15PM. Three teachers will also provide an extended learning opportunity for students from 3:30PM to 4:15PM, and Columbus City will provide transportation five days per week. Many staff members have received the COVID vaccine. Family Night is scheduled for next week, and supplies will be distributed to assist with the students' fourth quarter.
   - Mr. Michael and Ms. Butts presented the Management Company Report. Ms. Butts noted that a written management report was included in the meeting materials packet. Testing is moving forward, and schools are preparing as usual. She announced that Ms. Amy Cole is the new Executive Director of Human Resources. Another round of PEBT cards is in progress for March. Mr. Michael indicated that Strategic Planning is underway, and Mr. Wyman is assisting in that process. He also stated that the management company is

currently seeking members for its Governing Authority. There are two types of members: At-Large members are elected by schools and always hold the majority of seats, and Designated members are nominated by CEO and elected by the management board. Any school Governing Authority member wishing to join would need to resign from that school's Governing Authority in order to do so. Mr. Michael also stated that TDG Facilities is working on an issue with water in the tunnels underneath the building. The State's Local Report Cards will be published without test grades. He acknowledged the transportation issue and indicated that it is an issue statewide.

- Committee Reports: Subcommittee/Ambassador/Other - None
- Ms. Rose presented the Sponsor Report for the High School. The school is at 100% compliance for the end of February. She reminded the Governing Authority to review the monthly sponsor updates, noting the professional development opportunities offered.
- Ms. Nunamaker presented the Sponsor Report for the Elementary and Middle Schools. Virtual site visits were held in January and February and went well. She commended Ms. Elliot for her hard work. The sponsor's financial review indicated no red flags, and the Epicenter submissions have all been received on a timely basis. House Bill 409, the Pandemic Relief Bill, will be posted for review on the sponsor's website. Ms. Nunamaker is available during the sponsor's special education division's virtual office hours on Mondays from 3PM to 4PM to assist with any questions. Professional development webinars are available and able to be customized as needed.

7. Other Business
   - Ms. Opalich gave the Special Education presentation for the High School.

8. Public Participation
   - None

9. Adjournment
   - Mr. Brooks adjourned the meeting at 6:36PM.

Signed:

_____

Governing Authority President/Secretary

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing Authority delegates the authority to the following member to retain counsel for the Governing Authority:

_____

Signed:

_____
Governing Authority President/Representative

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing Authority hereby approves the attached Public Meetings Policy.

Signed:

_____

Governing Authority President/Secretary/Representative

Policy

Public Meetings

Meetings of the Governing Authority are subject to Ohio's Sunshine Laws. The Governing Authority is required to take official actions and to conduct all deliberations on official business only in an open (public) meeting unless the subject matter is specifically excepted by law.

I. Definition of Meeting

A Meeting is defined as a prearranged discussion of public business by a majority of the members of the Governing Authority. There are three types of Meetings: Regular, Special, and Emergency. Meetings of any subcommittees established by the Governing Authority shall also comply with the requirements of this policy.

II. Regular Meetings

The Governing Authority shall annually approve a "Regular Meeting Calendar" of its Regular Meetings for the upcoming school year. The Regular Meeting Calendar shall include the date, time, and location of each Meeting. The Governing Authority's Secretary or Management Company shall place the Calendar on the School's website and ensure that it is up to date throughout the year. Posting such information on the School's website shall establish a reasonable method whereby any person may determine the time and place of all Regular Meetings.

III. Special Meetings

A Special Meeting is a Meeting called for a specific purpose. Regular Meetings that are rescheduled shall be considered Special Meetings. The purpose of a Special Meeting can be broad or narrow, but which must be held only for the purpose as stated in the notice. The Governing Authority will provide at least twenty-four (24) hours' advance notice of a Special Meeting. The notice shall be placed on the School's website and include the time, date, place, and purpose of the Special Meeting. Posting such information on the School's website shall establish a reasonable method whereby any person may determine the time and place of any Special Meeting.

IV. Emergency Meetings

An Emergency Meeting may be called where immediate action by the Governing Authority is required and twenty-four (24) hours' advance notification is not possible. Notice shall include the time, date, place, and purpose of the Meeting and immediately be placed on the School's website and front door. Posting such

information on the School's website shall establish a reasonable method whereby any person may determine the time and place of any Emergency Meeting.

V. Minutes

The Management Company, with the assistance of Governing Authority's Secretary, shall promptly prepare, file, and maintain Minutes of all Meetings. Minutes shall reflect only the general subject matter of an executive session and shall be open to public inspection.

VI. Advance Notification

Any person may request reasonable advance notification of Governing Authority Meetings. The request may specify the type of public business for which advance notification is requested. Upon request, a person may receive advance notification: 1) electronically, by supplying a valid e-mail address; or 2) via regular mail, by supplying the Governing Authority with self-addressed, stamped envelopes. For Special Meetings, advance notice shall be sent at least twenty-four (24) hours in advance. For Emergency Meetings, advance notice shall be sent immediately upon scheduling the meeting.

VII. Executive Session

The law allows the Governing Authority to meet privately during a Regular or Special Meeting to discuss or deliberate certain statutorily allowable matters. An Executive Session may be held only after a majority of a quorum of the Governing Authority determines, by roll call vote, to hold an Executive Session. An Executive Session may be held to consider any matter authorized by law as a proper subject for Executive Session, including but not limited to:

A. The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual (students are considered regulated individuals), unless the public employee, official, licensee, or regulated individual requests a public hearing;
B. The purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; no member of the Governing Authority shall use this section as a subterfuge for providing covert information to prospective buyers or sellers;
C. Conferences with an attorney for the Governing Authority concerning disputes involving the Governing Authority that are the subject of pending or imminent court action;

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
E. Matters required to be kept confidential by Federal or State laws and regulations or state statutes; and
F. Details relative to the security arrangements and emergency response protocols for the Governing Authority of the School if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the School.

After a Meeting is convened, any member of the Governing Authority may make a motion for an Executive Session, stating the purpose of the Session by citing one or more of the reasons set forth above. Upon receiving a second to the motion and a majority roll-call vote of those present and voting, the President, or member chairing the Meeting, shall declare the Governing Authority to be in Executive Session.

If the Executive Session is to discuss a personnel matter listed in subparagraph A above, the particular subject(s) for which the session has been called must be identified in the motion, but the motion does not need to identify the person by name.

No official action may be taken in Executive Session. All resolutions, rules, and formal actions of the Governing Authority resulting from deliberations that occurred in Executive Session shall be adopted during an open Meeting.

VIII. Retreats or Seminars

Retreats or Seminars attended by the Governing Authority for general training, professional development, or question-and-answer sessions with non-public officials, where discussion of public business is not the purpose of the activity, are not considered public Meetings under the Open Meetings Law. Governing Authority retreats that are conducted as workshops or work-sessions for addressing School business shall be considered Meetings that must comply with the Open Meetings Law.

IX. Public Participation

The Governing Authority shall provide a period of time for public participation at Regular Meetings. The presiding officer at each Regular Meeting shall administer and be guided by the following rules for public participation:

A. The period for public participation shall be indicated on the agenda and is limited to a maximum of twenty (20) minutes.
B. Any person wishing to make public comment must be physically present at the meeting and register with the Governing Authority Secretary upon his/her arrival and prior to the start of the Meeting.

C. The Governing Authority's presiding officer will recognize the individual wishing to make public comment and will request the individual to announce his/her name and group affiliation, if appropriate.
D. Public comments will be limited to two (2) minutes.
E. A participant is limited to speaking no more than once at a Regular Meeting.
F. All statements shall be directed to the Governing Authority's presiding officer, and the person is not permitted to address or question individual Governing Authority members or Management Company personnel.
G. Video and/or audio recordings are permitted; the person operating the equipment must notify the School Director prior to the Meeting to discuss logistics and placement of the equipment. The recording equipment shall not obstruct the view between the Governing Authority and the audience, and no interviews are permitted in the Meeting room while the Meeting is in session.
H. The Governing Authority's presiding officer may:
    a. Interrupt, warn, or terminate a statement when it is personally directed, abusive, obscene, irrelevant, or when time has expired;
    b. Request any individual to leave the Meeting room when that individual does not observe reasonable decorum;
    c. Request the assistance of law enforcement in the removal of a disorderly person when that person's conduct interferes with the orderly conduct of the Meeting;
    d. Call for a recess or an adjournment when the lack of public decorum warrants such action; or,
    e. Waive these rules.

X. Training

Governing Authority members, the designated Fiscal Officer, and any Management Company employee performing supervisory or administrative services for the School shall annually complete training on Ohio's Sunshine Laws.

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing Authority has reviewed its special education policies and procedures and hereby re-approves the Ohio Department of Education's Special Education Model Policies and Procedures for the 2021-2022 School Year, as attached.

Signed:

_____
Governing Authority President/Representative

SPECIAL EDUCATION MODEL POLICIES AND PROCEDURES

Adopted on:

Date: May 12, 2021 for the 2021-2022 School Year

By:

Summit Academy Middle School-Columbus

July 1, 2009

INTRODUCTION

By adopting these Model Policies and Procedures, the Summit Academy Middle School - Columbus (the "District") is adopting written policies and procedures regarding the manner in which the District fulfills its obligations under the Individuals with Disabilities Education Improvement Act of 2004 (IDEA) and the *Ohio Operating Standards for Ohio Educational Agencies Serving Children with Disabilities* (hereafter referred to as the "Operating Standards"). The Operating Standards require that the District adopt written policies and procedures in a number of different areas, and the District has chosen to adopt the model policies and procedures promulgated by the Ohio Department of Education's Office for Exceptional Children (ODE-OEC) in order to satisfy these requirements of the Operating Standards.

This document, while comprehensive, does not include every requirement set forth in the IDEA, the regulations implementing IDEA, the Operating Standards, the Ohio Revised Code (ORC) and/or the Ohio Administrative Code (OAC). The District recognizes its obligation to follow these laws, regardless of whether their provisions are restated in the Model Policies and Procedures.

I. FREE APPROPRIATE PUBLIC EDUCATION (FAPE)

The District ensures that a free appropriate public education (FAPE) is made available to all children with disabilities between the ages of 3 and 21, inclusive, in accordance with IDEA and the Operating Standards.

A. RESIDENTIAL PLACEMENT

If the District places a child with a disability in a public or private residential program deemed necessary to provide special education and related services to a child with a disability, the program, including non-medical care and room and board, is at no cost to the parents of the child.

B. ASSISTIVE TECHNOLOGY

The District makes assistive technology available if required as part of the child's special education, related services or supplementary aids and services.

C. EXTENDED SCHOOL YEAR (ESY) SERVICES

The District ensures that extended school year services are provided if a child's individualized education program (IEP) team determines that the services are necessary for the provision of FAPE to the child. If a child is transitioning from Part C services, the District considers extended school year (ESY) services as part of the IEP process.

D. NONACADEMIC SERVICES

The District takes steps, including the provision of supplementary aids and services determined appropriate and necessary by the child's IEP team, to provide nonacademic and extracurricular services and activities in the manner necessary to afford children with disabilities an equal opportunity for participation in those services and activities as provided to students without disabilities.

Nonacademic and extracurricular services and activities include counseling services, athletics, transportation, health services, recreational activities, special interest groups or clubs sponsored by the school district, referrals to agencies that provide assistance to individuals with disabilities and employment of students, including both employment by the school district and assistance in making outside employment available.

E. PROGRAM OPTIONS AND PHYSICAL EDUCATION

The District takes steps to ensure that children with disabilities served by the District have available to them the variety of educational programs and services available to nondisabled

children served by the school district, including art, music, industrial arts, consumer and homemaking education and vocational education.

The District ensures that a child with a disability receives appropriate physical education services. The District affords each child with a disability the opportunity to participate in a regular physical education program available to non-disabled children, unless the child is enrolled full time in a separate facility or needs specially designed physical education, as prescribed in the child's IEP. The District provides a specially designed physical education program if prescribed by the IEP.

For preschool children, the District considers adapted physical education or related services, as appropriate, in conjunction with center-based or itinerant teacher services, and considers the factors set forth in 3301-51-11(F) of the Operating Standards.

F. TRANSPORTATION

The District provides, as a related service, transportation service in accordance with IDEA and the Operating Standards.

II. CONFIDENTIALITY

The District safeguards the confidentiality of personally identifiable information at use, collection, storage, retention, disclosure and destruction stages. In the District, _____ (name of responsible official) is responsible for maintaining the confidentiality of personally identifiable information. The District ensures that all persons collecting or using personally identifiable information receive training and instruction regarding the District's policies regarding that information. The District maintains for public inspection a current listing of the names and positions of those employees within the agency who may have access to personally identifiable information. The District gives notice to all parents of students receiving special education and related services that is adequate to fully inform parents about confidentiality requirements, in accordance with 3301-51-04(C) of the Operating Standards. The District also ensures that its contractors adhere to applicable confidentiality requirements.

A. ACCESS RIGHTS

The District permits parents (or a representative of a parent) to inspect and review any education records relating to their children that are collected, maintained, or used by the District. If any education record includes information on more than one child, the parents of those children have the right to inspect and review only the information relating to their child or to be informed of that specific information. The District does not charge a fee to search for or retrieve information. The District may charge a fee for copies of records, but does not charge a fee for copies of records that will effectively prevent the parents from exercising their right to inspect and review records.

The District complies with a request to access records without unnecessary delay and before any meeting regarding an IEP, or any hearing pursuant to 3301-51-05 of the Operating Standards, and any resolution session pursuant to 3301-51-05 of the Operating Standards, and in no case more than 45 days after the request has been made.

The District responds to reasonable requests for explanations and interpretations of the records, provides copies if failure to provide copies would effectively prevent the parent from exercising the right to inspect and review the records and permits a representative of a parent to inspect and review records.

The District presumes that a parent has the authority to inspect and review records relative to that parent's child unless the District has been advised that the parent does not have the authority under applicable state law governing such matters as guardianship, separation and divorce.

Upon request, the District provides parents a list of the types and locations of education records collected, maintained or used by the District.

The District keeps a record of parties obtaining access to education records collected, maintained or used under Part B of the IDEA (except access by parents and authorized employees of the

participating agency), including the name of the party, the date access was given and the purpose for which the party is authorized to use the records.

B. AMENDMENT OF RECORDS / HEARING PROCESS

If a parent requests the District to amend the information in the education records collected, maintained or used in the provision of special education or related services, the District decides whether to amend the information in accordance with the request within a reasonable period of time. If the District decides to refuse to amend the information in accordance with the request, it informs the parent of the refusal and advises the parent of the right to a hearing as set forth below and in 3301-51-04 of the Operating Standards.

(1) HEARING PROCEDURE

If the parent requests a hearing to challenge information in education records, the hearing is conducted in accordance with the procedures in 34 Code of Federal Regulations (C.F.R.) 99.22 (July 1, 2005) and within a reasonable period of time after the District receives the request. The hearing is conducted in accordance with the following procedures:

(a) The parents shall be given notice of the date, time and place reasonably in advance of the hearing;
(b) The records hearing shall be conducted by any individual, including an official of the District, who does not have a direct interest in the outcome of the hearing;
(c) The parents shall be afforded a full and fair opportunity to present evidence relevant to the child's education records and the information the parent believes is inaccurate or misleading or violates the privacy or other rights of the child;
(d) The parents may, at their own expense, be assisted or represented by one or more individuals of their choice, including an attorney;
(e) The District makes its decision in writing within a reasonable period of time after the hearing; and
(f) The decision is based solely upon the evidence presented at the hearing and includes a summary of the evidence and the reasons for the decision.

(2) RESULTS OF HEARING

If the District, as a result of the hearing, decides that the information is inaccurate, misleading or otherwise in violation of the privacy or other rights of the child, it amends the information accordingly and informs the parent in writing.

If the District, as a result of the hearing, decides that the information is not inaccurate, misleading or otherwise in violation of the privacy or other rights of the child, it must inform the parent of the parent's right to place in the child's records a statement commenting on the information or setting forth any reasons the parents disagree with the decision of the District.

Any explanation placed in the records of a child are:

(a) Maintained by the District as part of the records of the child as long as the record or contested portion is maintained by the District; and

(b) Disclosed any time the records of the child or the contested portion is disclosed by the District to any party.

C. Parental Consent Prior to Disclosure of Records

The District obtains parental consent before personally identifiable information is disclosed to parties, other than officials of participating agencies in accordance as defined by 3301-51-04(B)(3) of the Operating Standards, unless the information is contained in education records and the disclosure is authorized without parental consent under the Family Educational Rights and Privacy Act of 1974, August 1974, 20 U.S.C. 1232g (FERPA).

The parent's consent must be in writing, signed and dated and must:
(1) Specify the records to be disclosed;
(2) State the purpose of the disclosure; and
(3) Identify the party or class of parties to whom the disclosure may be made.

The District obtains parental consent, or the consent of an eligible child who has reached the age of majority under Ohio law, before personally identifiable information is released:
(1) To officials of participating agencies providing or paying for transition services in accordance with 3301-51-07 of the Operating Standards;
(2) To officials in another district or school in connection with the child's enrollment in a nonpublic school; and/or
(3) For purposes of billing insurance and/or Medicaid.

D. Transfer of Rights At Age of Majority

The District affords rights of privacy to children similar to those afforded to parents, taking into consideration the age of the child and type or severity of disability.

The rights of parents regarding education records under FERPA transfer to the child at age 18.

If the rights accorded to parents under Part B of the IDEA are transferred to a child who reaches the age of majority (which is 18 in Ohio), the rights regarding education records also transfer to the child. See Chapter IV, Procedural Safeguards, Section G, regarding the transfer of rights under IDEA at the age of majority.

Once a child reaches the age of 17, the IEP must include a statement that the child has been informed regarding this transfer of rights.

E. Disciplinary Information and Reports to Law Enforcement

The District includes in the records of a child with a disability a statement of any current or previous disciplinary action that has been taken against the child and transmits the statement to

the same extent that disciplinary information is included in, and transmitted with, the records of nondisabled children.

When a child transfers from the District, the transmission of any of the child's records includes both the child's current IEP and any statement of current or previous disciplinary action that has been taken against the child.

A statement of disciplinary action shall:

(1) Specify the circumstances that resulted in the disciplinary action and provide a description of the disciplinary action taken if the disciplinary action was taken because the child:
   (a) Carried a weapon to or possessed a weapon at school, on school premises or to or at a school function;
   (b) Knowingly possessed or used illegal drugs, or sold or solicited the sale of a controlled substance, while at school, on school premises or at a school function; or
   (c) Inflicted serious bodily injury upon another person while at school, on school premises or at a school function; and
(2) Include any information that is relevant to the safety of the child and other individuals involved with the child.

A statement of disciplinary action may include a description of any other behavior engaged in by the child that required disciplinary action, and a description of the disciplinary action taken.

If the District reports a crime to the appropriate law enforcement officials, the District transmits copies of the special education and disciplinary records of the child to those officials only to the extent that the transmission is permitted by FERPA and any other applicable laws.

F. DESTRUCTION OF RECORDS

The District informs parents when personally identifiable information is no longer needed to provide educational services to the child. If the parents request, the information is then destroyed. However, a permanent record of a student's name, address, telephone number, grades, attendance record, classes attended, grade level completed and year completed is maintained without time limitation.

III. CHILD FIND

In accordance with federal law, the District assumes responsibility for the location, identification and evaluation of all children birth through age 21 who reside within the district and who require special education and related services.

This includes students who are:

(1) Advancing from grade to grade;
(2) Enrolled by their parents in private elementary or private secondary schools, including religious schools, located in our District (regardless of the severity of their disability);
(3) Wards of the state and children who are highly mobile, such as migrant and homeless children; and
(4) Home-schooled.

A. RESPONSIBILITY FOR DETERMINING ELIGIBILITY

In the District, the Evaluation Team ensures that the student meets the eligibility requirements of IDEA and state regulations.

In all cases, the Evaluation Team will not determine that a student has a disability if the suspected disability is because of a lack of instruction in reading or math. If the student is not proficient in English, the District will not identify the student as disabled if the limited English proficiency (LEP) is the cause of the suspected disability.

B. CHILD IDENTIFICATION PROCESS

(1) GENERAL

The District has a child identification process that includes the location, identification and evaluation of a child suspected of having a disability. _____ (title of individual or department) coordinates the child identification process. The department and its staff use a variety of community resources and systematic activities in order to identify children requiring special services. District staff members consult with appropriate representatives of private school students attending private schools located in the District in carrying out this process. The District ensures that this process for students attending private or religious schools located in the District is comparable to activities undertaken for students with disabilities in the public schools.

(2) IDENTIFICATION OF CHILDREN BETWEEN THE AGES OF BIRTH TO AGE 3.

When the District becomes aware of a child between the ages of birth to 3 who has or may have a disability, it either:

(a) Makes a child referral directly to the county family and children first council responsible for implementing the "Help Me Grow" (HMG) early intervention services under Part C of the IDEA; and/or

(b) Provides the parents with the information so that they can make the referral themselves.

Parents may opt out of and/or opt not to be referred for Part C services. They may request an evaluation from the District to determine if their child has a disability that may require special education. These parents are entitled to an evaluation from the District, even if the child is between the ages of birth to 3. The District is responsible for providing an evaluation but is not responsible for the provision of FAPE for an eligible child until the child is age 3.

(3) TRANSITION TO SPECIAL EDUCATION FROM HELP ME GROW (HMG).

The District and the county family and children first council responsible for HMG have a current interagency agreement that includes processes for the referral of children from HMG to the District. The District has an assigned transition contact, _____, who is the primary person responsible for contact with HMG regarding children transitioning from that program.

(a) If invited by a representative of HMG (and with parent permission), a District representative attends a transition conference to discuss transition from early intervention services to preschool for a child suspected of having a disability.
(b) If the parents request, the District invites the Part C service coordinator to the initial IEP meeting.

If there is a suspected disability and the child is eligible for special education and related services as a preschool child, the District works to ensure that an IEP is in place and implemented by the child's third birthday. In the case of children who are 45 days or less from their 3rd birthdays and who are suspected of having disabilities, an evaluation is completed within 60 days of parental consent, but an IEP is not required by their third birthdays.

As part of the IEP process, the IEP team determines if extended school year services are required for the preschool child.

(4) COORDINATION WITH OTHER AGENCIES.

The District has interagency agreements with Head Start programs within the school district's service delivery that provide for:

(a) Service coordination for preschool children with disabilities, 3 through 5 years of age, in a manner consistent with the state interagency agreement for service coordination with Head Start; and
(b) Transition of children eligible for special education and related services as a preschool child at age 3.

The District also has interagency agreements with the relevant county board(s) of MR/DD for identification, service delivery and financial responsibilities to adequately serve preschool children with disabilities 3 through 5 years of age.

C. DATA COLLECTION

The District maintains an education management information system and submits data to ODE pursuant to rule 3301-14-01 of the Administrative Code. The District's collection of data includes information needed to determine if significant disproportionality based on race and ethnicity is occurring in the District with respect to the identification of children as children with disabilities, the placement of children in educational settings and the incidence, duration and type of disciplinary actions.

IV. Procedural Safeguards

A. Prior Written Notice

The District provides prior written notice as required by IDEA and Operating Standards. See Appendix A which summarizes the situations in which prior written notice is required. The District uses the form required by ODE-OEC Prior Written Notice PR-01.

(1) Content of Prior Written Notice

The prior written notice, in accordance with the IDEA regulations and the Operating Standards, includes the following information to ensure that parents are fully informed of the action being proposed or refused:

(a) A description of the action proposed or refused by the District;
(b) An explanation of why the District proposes or refuses to take this action;
(c) A description of other options that the IEP team considered and the reasons why those options were rejected;
(d) A description of each evaluation procedure, assessment, record or report that the District used as a basis for the proposed or refused action;
(e) A description of other factors that are relevant to the District's proposal or refusal;
(f) A statement that the parents of a child with a disability have procedural safeguards and, if the notice is not an initial referral for evaluation, the means by which a copy of the description of procedural safeguards can be obtained; and
(g) Sources for parents to contact to obtain assistance in understanding the provisions of Ohio's rule regarding procedural safeguards.

(2) Communication of the Prior Written Notice

The District provides the notice in the native language of the parents or other mode of communication used by the parents unless it is clearly not feasible to do so.

If the native language or other mode of communication is not a written language, the District takes steps to have the notice translated orally or by other means to the parent in the parent's native language or other mode of communication. The District takes steps to ensure that such parents understand the content of the notice and maintains written evidence that both requirements set forth in this paragraph, if applicable, have been met.

The District may provide the prior written notice, procedural safeguards notice and the notification of a due process complaint by e-mail if the parents choose to receive the notices electronically.

B. Procedural Safeguards Notice

Parents of a child with a disability are entitled to specific procedural safeguards under IDEA and the Operating Standards.

Whose IDEA Is This? A Parent's Guide to the Individuals with Disabilities Education Improvement Act of 2004, developed by ODE-OEC, includes a full explanation of these procedural safeguards as required by IDEA and 3301-51-02, 3301-51-04 and 3301-51-05 of the Operating Standards.

The District provides parents with a copy of *Whose IDEA Is This?* at least once a year. This includes:

(1) Providing a copy to the parents of a child who transfers into the District from out-of-state; and
(2) Providing a copy to the parents of a child who transfers into the District from an in-state school if the sending District has not provided a copy to the parents during the current school year.

In addition, the District provides parents with a printed copy of this procedural safeguards notice in each of the following circumstances:

(1) The initial referral or parental request for evaluation;
(2) The receipt of the first due process complaint in a school year;
(3) A change in placement for disciplinary action; and
(4) When requested by the parents or the child who has reached the age of majority.

In providing *Whose IDEA is This?*, the District follows the procedures for communication that are described above under Prior Written Notice.

C. PARENTAL CONSENT

Consent means that the parents:

(a) Have been fully informed, in the parents' native language or other mode of communication, of all information relevant to the activity for which consent is sough;
(b) Understand and agree in writing to the carrying out of the activity for which the consent was asked. The consent describes that activity and lists the records (if any) that will be released and to whom they will be released; and
(c) Understand that the granting of consent is voluntary and may be revoked at any time.

(1) ACTIONS REQUIRING INFORMED WRITTEN PARENTAL CONSENT

The District obtains written consent from the parents before:

(a) Conducting an initial evaluation to determine if a child is eligible for special education;
(b) Initially providing special education and related services;
(c) Conducting a reevaluation when assessments are needed;
(d) Making a change in placement on the continuum of alternative placement options (i.e., regular classes, special classes, special schools, home instruction and instruction in hospitals and institutions); and
(e) Releasing personally identifiable information about the child to any person other than a person authorized to obtain those records without parental consent pursuant to FERPA. For example, parental consent is obtained prior to releasing records to a representative of

an agency that is likely to be responsible for providing or paying for transition services or for the purposes of billing Medicaid.

The District uses the ODE-OEC required Consent for Evaluation PR-05 form to obtain written parental consent for evaluation and reevaluation and the required IEP PR-07 form to obtain written parental consent for the initial provision of special education and related services and for making a change in placement.

The District does not obtain written parental consent when reviewing existing data as part of an evaluation or reevaluation or when administering a test or evaluation that is given to all children, unless consent is required of all parents.

(2) CHANGE IN PLACEMENT

Once the District receives the initial parental consent for special education and related services, the District must obtain consent only for a change in placement. A "change of placement" means a change from one option on the continuum of alternative placements to another (instruction in regular classes, special schools, home instruction and instruction in hospitals and institutions).

If the District cannot obtain parental consent, it may file a due process complaint requesting a due process hearing or engage in conflict resolution to obtain agreement or a ruling that the placement may be changed.

(3) PARENTS' FAILURE TO RESPOND OR REFUSAL TO PROVIDE CONSENT

The District makes "reasonable efforts" to contact parents and obtain written parental consent that may include:

(a) Written correspondence;
(b) Phone calls;
(c) Electronic mail communications, to include but not limited to e-mail and password-protected parent pages; and/or
(d) Visits to the home or parents' places of employment.

The District documents its attempts. If the parents fail to respond or refuse to provide consent, the District proceeds as follows:

(4) INITIAL EVALUATION

If the parents fail to respond to the District's efforts to obtain consent or refuse consent for the initial evaluation, the District may:

(a) Request a due process hearing and engage in conflict resolution (e.g., resolution meeting and/or mediation) to convince the parents to provide their consent; or
(b) Decide not to pursue the initial evaluation and provide the parents with prior written notice.

If the child is being home schooled or has been placed in a private school at the parents' expense, the District cannot file a due process complaint or request the parents to participate in a resolution meeting and/or mediation.

(5) REEVALUATION

If the parents fail to respond to the District's efforts to obtain consent for a reevaluation when assessments are needed, the District proceeds with the reevaluation.

If the parents expressly refuse consent for a reevaluation when assessments are needed, the District may:

(a) Agree with the parents that a reevaluation is unnecessary;
(b) Conduct a reevaluation by utilizing data and/or documentation that the District already possesses;
(c) Request a due process hearing and engage in conflict resolution (e.g., resolution meeting and/or mediation) to convince the parents to provide their consent; or
(d) Decide not to pursue having the child reevaluated.

The District continues to provide FAPE to the child if the District agrees with the parents that a reevaluation is unnecessary.

(6) INITIAL PROVISION OF SPECIAL EDUCATION AND RELATED SERVICES

If the parents do not attend the IEP meeting to develop the IEP for the initial provision of services, the District attempts to obtain written parental consent through other methods such as calling the parents, corresponding with the parents and or visiting the parents.

If the parents expressly refuse consent, as evidenced by their signatures on the IEP indicating that consent is not given, the District maintains a copy of the signed IEP showing that the District offered FAPE.

If the parents fail to respond or refuse consent, the District provides the parents with prior written notice and continues to provide the child with appropriate interventions in the regular education classroom. The District may not request a due process hearing or engage in conflict resolution to obtain agreement or a ruling that services may be provided to the child.

The District does not use the parents' refusal to consent to one service or activity to deny the parents or the child any other service, benefit or activity in the District, except in those instances in which IDEA authorizes that denial.

(7) REVOCATION OF CONSENT

The parents may revoke consent for and remove the child from special education and related services. Once the District receives written revocation of consent, it provides the parents with prior written notice and continues to provide the child with appropriate interventions through the regular education environment.

The District is not required to amend the child's education records to remove any references to the child's receipt of special education and related services because of the revocation of consent.

If a parent has provided written revocation of consent, the District does not file a due process complaint or engage in conflict resolution to attempt to obtain agreement or a ruling that special education and related services may be provided to the child.

D. INDEPENDENT EDUCATIONAL EVALUATION

Parents who disagree with an evaluation that was completed or obtained by the District may request an independent educational evaluation at public expense. Parents are entitled to request only one independent educational evaluation at public expense each time the District conducts an evaluation with which the parents disagree.

(1) INDEPENDENT EDUCATIONAL EVALUATION AT PUBLIC EXPENSE

If the parents request an independent educational evaluation at public expense, the District either:

(a) Ensures that an independent evaluation is provided at public expense; or
(b) Files a due process complaint requesting a hearing to show that the District's evaluation is appropriate.

If the District files a due process complaint and the final decision is that the District's evaluation is appropriate, the parent still has the right for an independent educational evaluation, but not at the public expense.

(2) PARENT INITIATED EVALUATIONS

If a parent obtains an independent educational evaluation at public expense or shares with the District an evaluation obtained at private expense, the District considers that evaluation, if it meets District criteria, in any decision made with respect to the provision of FAPE to the child.

(3) DISTRICT CRITERIA

If an independent educational evaluation is at public expense, the criteria under which the evaluation is obtained, including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria which the District uses when it initiates an evaluation, to the extent those criteria are consistent with the parent's right to an independent educational evaluation. Except for the above-mentioned criteria, the District does not impose conditions or timelines related to obtaining an independent educational evaluation at public expense.

E. CONFLICT RESOLUTION

(1) ADMINISTRATIVE REVIEWS

Within 20 days of receipt of a complaint from a child's parents or another educational agency, the District's superintendent, or the superintendent's designee, conducts a review, may hold an administrative hearing and notifies all parties of the decision in writing.

(a) All parties have the right to invite others, including legal counsel, to participate in the review.
(b) The review is conducted at a time and place convenient to all parties.
(c) Every effort is made to resolve any disagreements at the administrative review.

(2) MEDIATION

At its discretion, the District participates in the resolution of disputes with other parties through the voluntary mediation processes available through ODE-OEC.

(3) IMPARTIAL DUE PROCESS HEARING/RESOLUTION MEETINGS

Due process complaints filed against the District proceed in the manner set forth in 3301-51-05(K) of the Operating Standards.

The District convenes a resolution meeting before the initiation of a due process hearing. The resolution meeting:

(a) Occurs within 15 days of the receipt of notice of the parents' due process complaint;
(b) Includes a representative of the District who has decision-making authority on behalf of the District;
(c) Does not include the District's attorney unless the parents are accompanied by an attorney;
(d) Provides an opportunity for the parents to discuss their due process complaint and the facts the complaint is based on; and
(e) Provides the District an opportunity to resolve the dispute.

The District does not hold a resolution meeting if the parents and the District agree in writing to waive the meeting or agree to use the mediation process. Also, if the District files the due process complaint, it is not required to hold a resolution meeting.

The District, if it is the child's school district of residence, is responsible for conducting the impartial due process hearing utilizing the hearing officer appointed by ODE-OEC. The District follows the procedures required by 3301-51-05(K)(10)–(15) of the Operating Standards when conducting a hearing at a time and place that is reasonably convenient to the parents and the child involved.

If the parents request to inspect and review any education records relating to their child, the District replies without unnecessary delay and makes the records available before the hearing.

The District provides the parents with one copy of the written, or at the option of the parents, an electronic verbatim record of the hearing and findings of fact and decision at no cost. The decision is final except that any party to the hearing may appeal the decision to ODE-OEC.

The District pays for the costs incurred for the hearing except for expert testimony, outside medical evaluations, witness fees, subpoena fees and cost of counsel requested by the other party to the hearing and compensates the hearing officer as provided in 3301-51-05(K)(16)(d) of the Operating Standards. If the hearing was requested by another agency, the District shares the costs of the hearing except for the costs identified in the preceding sentence.

Any further appeals or actions proceed in accordance with 3301-51-05 of the Operating Standards.

F. CHILD'S STATUS DURING DUE PROCESS PROCEEDINGS / CODE OF CONDUCT VIOLATIONS

(1) CHILD'S STATUS DURING DUE PROCESS PROCEEDINGS

The District ensures that a child remains in the current educational placement during the pendency of any administrative or judicial proceeding regarding a due process complaint, unless the state or the District and the parents of the child agree otherwise. If the state level review officer agrees with the child's parents that a change in placement is appropriate, that placement is treated as an agreement between the state and the parents.

If the complaint involves an application for initial admission to the District, the child, with the consent of the parents, is placed in the District until the completion of all proceedings.

If the complaint involves an application for services from a child who is transitioning from Part C to Part B, the District provides those special education and related services that are not in dispute, if the child is found eligible for special education and related services under Part B and the parent consents to the initial provision of special education and related services.

(2) DISCIPLINARY PROCEEDINGS

The District may consider any unique circumstances on a case-by-case basis when determining whether a change in placement, consistent with the other requirements of 3301-51-05 of the Operating Standards, is appropriate for a child with a disability who violates a code of student conduct.

(a) Changes in placement less than 10 consecutive school days

The District may remove a child with a disability who violates a code of student conduct from the child's current placement to an appropriate interim alternative educational setting, another setting, or suspension, for not more than 10 consecutive school days (to the extent those alternatives are applied to children without disabilities), and for additional removals of not more

than 10 consecutive school days in that same school year for separate incidents of misconduct (as long as those removals do not constitute a change of placement).

The District considers on a case-by-case basis whether a pattern of removals constitutes a change of placement. A change in placement occurs if:

(1) The removal is for more than 10 consecutive school days, **or**
(2) The child has been subjected to a series of removals that constitute a pattern:
    (a) Because the series of removals totals more than 10 school days in a school year;
    (b) Because the child's behavior is substantially similar to the child's behavior in previous incidents that resulted in the series of removals; and
    (c) Because of such additional factors as the length of each removal, the total amount of time the child has been removed and the proximity of the removals to one another.

(b) Services during removal from current placement

The District provides services to a child removed from the child's current placement as follows:

(1) If the child has been removed from the child's current placement for 10 school days or less in the school year, services are provided only to the extent that services are provided to a child without disabilities who is similarly removed;
(2) After a child with a disability has been removed from the child's current placement for 10 school days in the same year (under circumstances in which the current removal is for not more than 10 consecutive days and is **not** a change in placement), the District provides services, as determined by school personnel in consultation with at least one of the child's teachers, so as to enable the child to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals set out in the child's IEP;
(3) If the removal is a change in placement, the child's IEP team determines appropriate services; and
(4) If a child with a disability is removed from the child's current placement for either more than 10 consecutive days for behavior that is determined **not** to be a manifestation of the child's disability or under circumstances that constitute special circumstances, as defined below, the District ensures that the child:
    (a) Continues to receive educational services so as to enable the child to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals set out in the child's IEP; and
    (b) Receives, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.

(c) Manifestation determination

Within 10 school days of any decision to change the placement of a child with a disability because of a violation of a code of student conduct, the school district, the parent and relevant members of the child's IEP team (as determined by the parent and the school district) must review all relevant information in the child's file, including the child's IEP, any teacher observations and any relevant information provided by the parents to determine if the conduct

was a manifestation of the child's disability. The District determines that the conduct is a manifestation of the child's disability:

(1) If the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or
(2) If the conduct in question was the direct result of the school district's failure to implement the IEP.

If the District, parents and relevant members of the IEP team determine that the conduct in question was the direct result of the school district's failure to implement the IEP, the District takes immediate steps to remedy those deficiencies.

(1) If the conduct was a manifestation of the child's disability, the IEP team either:
    (a) Starts to conduct a functional behavioral assessment within 10 days of the manifestation determination and complete the assessment as soon as practicable, unless the school district had conducted a functional behavioral assessment before the behavior that resulted in the change of placement occurred, and implemented a behavioral intervention plan for the child; **or**
    (b) If a behavioral intervention plan already has been developed, within 10 days of the manifestation determination, reviews the behavioral intervention plan and the implementation of the plan, and modifies it, as necessary, to address the behavior subject to disciplinary action; **and**
(2) Returns the child to the placement from which the child was removed, unless the parent and the District agree to a change of placement as part of the modification of the behavioral intervention plan.

(d) Special circumstances.

The District may remove a child to an interim alternative educational setting for not more than 45 school days without regard to whether the behavior is determined to be a manifestation of the child's disability, if the child:

(1) Carries a weapon to or possesses a weapon at school, on school premises, or to or at a school function under the jurisdiction of ODE or a school district;
(2) Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function under the jurisdiction of ODE or a school district; or
(3) Has inflicted serious bodily injury upon another person while at school, on school premises, or at a school function under the jurisdiction of ODE or a school district.

The District defines the terms controlled substance, weapon, illegal drug and serious bodily injury in accord with 3301-51-05(K)(20)(h)(i) of the Operating Standards.

On the date on which the decision is made to make a removal that constitutes a change of placement of a child with a disability because of a violation of a code of student conduct, the school district must notify the parents of that decision and provide the parents with the procedural safeguards notice described in Section B above.

(e) Expedited Due Process Hearing

The District or the parents may submit a due process complaint requesting an expedited due process hearing to appeal a decision made during disciplinary procedures.

(1) The District may request a an expedited due process hearing if it believes that maintaining the current placement of a child is substantially likely to result in injury to the child or to others.
(2) The parents may request an expedited due process hearing to appeal decisions regarding placement for disciplinary removals or the manifestation determination.

The District is responsible for conducting the expedited due process hearing utilizing the hearing officer appointed by ODE-OEC. The District follows the procedures that apply for other due process hearings except that the expedited due process hearing must occur within 20 school days after the date the due process complaint is filed and no extensions of time shall be granted. The hearing officer then must make a determination within 10 school days after the hearing. The District follows the expedited timelines and the procedures set forth in 3301-51-05(K)(22)(c)-(d) of the Operating Standards.

G. Transfer of Parental Rights at Age of Majority / Student Notification

Once a child reaches the age of majority, the District sends all required notices to both the student and parent, unless the student has been determined incompetent under state law. If a child with a disability is incarcerated in an adult or juvenile correctional institution, prior written notices are provided to both the parents and the student.

One year before the child's 18th birthday, the District notifies both the parents and the child of the parental rights that will transfer to the child upon reaching the age of majority (age 18) and provides the child with a copy of *Whose IDEA Is This?* The District documents this notice on the child's IEP PR-07 form.

Once the child turns 18, the District obtains informed written consent, as required by the Operating Standards, from the student, unless the student has been determined incompetent under state law.

H. Surrogate Parents

The District ensures that the rights of a child are protected when:

(1) No parent, as defined in 3301-51-01 of the Operating Standards, can be identified;
(2) The District, after making reasonable efforts, cannot locate a parent;
(3) The child is a ward of the state; or
(4) The child is an unaccompanied homeless youth as defined by 3301-51-05(E)(1)(d) of the Operating Standards.

One way in which the District protects the rights of such children is through the assignment of surrogate parents where appropriate. The District has a method for determining when a child needs a surrogate parent and for assigning a surrogate parent to the child, and complies with the requirements of 3301-51-05(E) of the Operating Standards regarding surrogate parents.

V. EVALUATION

The District ensures that initial evaluations are conducted and that reevaluations are completed for children residing within the District. The District uses a referral process to determine whether or not a child is a child with a disability. The District also provides interventions to assist a child who is performing below grade-level standards. The provision of intervention services is not used to unnecessarily delay a child's evaluation for purposes of determining eligibility for special education services.

A. INITIAL EVALUATION

1. TIMING AND INITIATION

The district conducts an evaluation before the initial provision of special education and related services. Either a parent of a child or a public agency may initiate a request for an initial evaluation to determine if the child is a child with a disability.

Within 30 days of receipt of a request for an evaluation, the District either obtains parental consent for an initial evaluation or provides to the parents prior written notice stating that the school district does not suspect a disability and will not be conducting an evaluation.

The initial evaluation:

(a) Is conducted within 60 days of receiving parental consent for the evaluation unless the exception set forth in 3301-51-06(B)(5) of the Operating Standards applies; and
(b) Consists of procedures:
    (i) To determine if the child is a child with a disability as defined in 3301-51-01(B)(10) of the Operating Standards; and
    (ii) To determine the educational needs of the child.

The district obtains parental consent before conducting an evaluation. See Chapter IV, Section C, regarding parental consent requirements.

The evaluation team consists of the IEP team and other qualified professionals.

2. THE EVALUATION PLAN AND EVALUATION TEAM REPORT

As part of the initial evaluation, if appropriate, and as part of any reevaluation, the evaluation team shall develop an evaluation plan that will provide for the following and be summarized in an evaluation team report:

(a) Review of existing evaluation data on the child, including:
    (i) Evaluations and information provided by the parents of the child;
    (ii) Current classroom-based, local or state assessments and classroom-based observations;
    (iii) Observations by teachers and related services providers;
    (iv) Data about the child's progress in the general curriculum, or, for the preschool-age child, data pertaining to the child's growth and development;

(v) Data from previous interventions, including:
(a) Interventions required by rule 3301-51-06 of the Operating Standards and
(b) For the preschool child, data from early intervention, community, or preschool program providers; and
(vi) Any relevant trend data beyond the past twelve months, including the review of current and previous IEPs; and

(b) On the basis of that review and input from the child's parents, identify what additional data, if any, are needed to determine:
(i) Whether the child is a child with a disability, as defined in 3301-51-01 of the Operating Standards, and the educational needs of the child;
(ii) In the case of a reevaluation of a child, whether the child continues to have such a disability and the educational needs of the child;
(iii) The present levels of academic achievement and related developmental needs of the child;
(iv) Whether the child needs special education and related services; or
(v) In the case of a reevaluation of a child, whether the child continues to need special education and related services; and
(vi) Whether any additions or modifications to the special education and related services are needed to enable the child to meet the measurable annual goals set out in the IEP of the child and to participate, as appropriate, in the general education curriculum.

The District administers such assessments and other evaluation measures as may be needed to produce the data identified above. The district provides prior written notice to the parents of a child with a disability that describes any evaluation procedures the school district proposes to conduct.

3. CONDUCT OF EVALUATION

In conducting the evaluation, the District:

(a) Uses a variety of assessment tools and strategies to gather relevant functional, developmental and academic information about the child, including information provided by the parent, that may assist in determining:
(i) Whether the child is a child with a disability as defined in 3301-51-01(B)(10) of the Operating Standards; and
(ii) The content of the child's IEP, including information related to enabling the child to be involved in and progress in the general education curriculum (or for a preschool child to participate in appropriate activities);

(b) Does not use any single measure or assessment as the sole criterion for determining whether a child is a child with a disability and for determining an appropriate educational program for the child; and

(c) Uses technically sound instruments that may assess the relative contribution of cognitive and behavioral factors, in addition to physical or developmental factors.

The District ensures that:

(a) Assessments and other evaluation materials used to assess a child:
  (i) Are selected and administered so as not to be discriminatory on a racial or cultural basis;
  (ii) Are provided and administered in the child's native language or other mode of communication and in the form most likely to yield accurate information about what the child knows and can do academically, developmentally and functionally, unless it is clearly not feasible to so provide or administer;
  (iii) Are used for the purposes for which the assessments or measures are valid and reliable;
  (iv) Are administered by trained and knowledgeable personnel; and
  (v) Are administered in accordance with any instructions provided by the producer of the assessments.

(b) Assessments and other evaluation materials include those tailored to assess specific areas of educational need and not merely those that are designed to provide a single general intelligence quotient.

(c) Assessments are selected and administered so as best to ensure that if an assessment is administered to a child with impaired sensory, manual or speaking skills, the assessment results accurately reflect the child's aptitude or achievement level or whatever other factors the test purports to measure rather than reflecting the child's impaired sensory, manual or speaking skills (unless those skills are the factors that the test purports to measure);

(d) A school age child is assessed in all areas related to the suspected disability, including, if appropriate, health, vision, hearing, social and emotional status, general intelligence, academic performance, communicative status and motor abilities;

(e) Preschool children are assessed in the following developmental areas: adaptive behavior, cognition, communication, hearing, vision, sensory/motor function, social-emotional functioning and behavioral function.

(f) Assessments of children with disabilities who transfer from one school district to another school district in the same school year are coordinated with the children's prior and subsequent schools, as necessary and as expeditiously as possible, consistent with 3301-51-06(B)(5)(b) and (B)(6) of the Operating Standards, to ensure prompt completion of the full evaluations.

(g) In evaluating each child with a disability under 3301-51-06(E)-(G) of the Operating Standards, the evaluation is sufficiently comprehensive to identify all of the child's special education and related services needs, whether or not commonly linked to the disability category in which the child has been classified.

(h) Assessment tools and strategies that provide relevant information that directly assists persons in determining the educational needs of the child are provided.

(i) Medical consultation shall be encouraged for a preschool or school-age child on a continuing basis, especially when school authorities feel that there has been a change in the child's behavior or educational functioning or when new symptoms are detected; and

(j) For preschool-age children, as appropriate, the evaluation shall include the following specialized assessments:

(i) Physical examination completed by a licensed doctor of medicine or doctor of osteopathy in cases where the disability is primarily the result of a congenital or acquired physical disability;
(ii) Vision examination conducted by an eye care specialist in cases where the disability is primarily the result of a visual impairment; and
(iii) An audiological examination completed by a certified or licensed audiologist in cases where the disability is primarily the result of a hearing impairment.

B. ELIGIBILITY DETERMINATION AND EVALUATION TEAM REPORT

1. COMPLETION OF THE EVALUATION TEAM REPORT

The following occurs upon completion of the administration of assessments and other evaluation measures:

(a) The IEP team and other qualified professionals and the parent of the child determines whether the child is a child with a disability, in accordance with the Operating Standards; and
(b) The District provides a copy of the evaluation report and the documentation of determination of eligibility at no cost to the parent.

The written evaluation team report shall include:

(a) A summary of the information obtained during the evaluation process; and
(b) The names, titles and signatures of each team member, including the parent, and an indication of whether or not they are in agreement with the eligibility determination. Any team member who is not in agreement with the team's determination of disability shall submit a statement of disagreement.

The District provides a copy of the evaluation team report and the documentation of determination of eligibility or continued eligibility to the parents prior to the next IEP meeting and in no case later than 14 days from the date of eligibility determination.

2. DETERMINATION OF ELIGIBILITY

A child is not determined to be a child with a disability:

(a) If the determinant factor for that determination is:
  (i) Lack of appropriate instruction in reading, including the essential components of reading instruction as defined in Section 1208(3) of the Elementary and Secondary Act of 1965, as amended and specified in the No Child Left Behind Act of 2002, January 2002, 20 U.S.C. 6301 (ESEA);
  (ii) Lack of appropriate instruction in math; or
  (iii)LEP; and
(b) If the child does not otherwise meet the eligibility criteria under 3301-51-01(B)(10) of the Operating Standards.

The district, in interpreting evaluation data for the purpose of determining if a child is a child with a disability, does the following:

(a) Draws upon information from a variety of sources, including aptitude and achievement tests, state and district wide assessments, parent input and teacher recommendations, as well as information about the child's physical condition, social or cultural background and adaptive behavior; and
(b) Ensures that information obtained from all of these sources is documented and carefully considered.

If a determination is made that a child has a disability and needs special education and related services, the District develops an IEP for the child.

C. REEVALUATIONS

The District conducts reevaluations of a child with a disability:
(a) If the District determines that the child's educational or related services needs, including improved academic achievement and functional performance, warrant a reevaluation; or
(b) If the child's parent or teacher requests a reevaluation; or
(c) When a child transitions from pre-school to school-aged services; or
(d) In order to make a change in disability category.

A reevaluation may not occur more than once a year, unless the parent and the District agree otherwise.

A reevaluation must occur at least once every three years, unless the parent and the District agree that a reevaluation is unnecessary.

The District evaluates a child with a disability before determining that child is no longer a child with a disability, although this evaluation is not required if the child's eligibility terminates due to graduation from secondary school with a regular diploma or due to exceeding the age eligibility for FAPE under state law. If a child's eligibility terminates for one of these reasons, the District provides the child with a summary of the child's academic achievement and functional performance, which shall include recommendations on how to assist the child in meeting the child's postsecondary goals.

D. IDENTIFYING CHILDREN WITH SPECIFIC LEARNING DISABILITIES (SLD)

The District has written procedures for the implementation of the evaluation process the District uses to determine the existence of a specific learning disability (SLD). In addition, the District uses the form required by ODE-OEC, Evaluation Team Report PR-06 and completes Part 3: Documentation for Determining the Existence of a Specific Learning Disability of PR-06 when the District suspects the child has a SLD.

(1) DETERMINING THE EXISTENCE OF A SPECIFIC LEARNING DISABILITY

The parents, the IEP team, and a group of qualified professionals from the District determine that a child has a SLD if:

(a) The child does not achieve adequately for the child's age or to meet state-approved grade-level standards in one or more of the following areas, when the District provides learning experiences and instruction appropriate for the child's age or state-approved grade-level standards:
   (i) Oral expression;
   (ii) Listening comprehension;
   (iii) Written expression;
   (iv) Basic reading skill;
   (v) Reading fluency skills;
   (vi) Reading comprehension;
   (vii) Mathematics calculation; or
   (viii) Mathematics problem-solving;

AND

(b) The child does not make sufficient progress to meet age or state-approved grade-level standards in one or more of the areas identified in number 1, above, when the District uses an evaluation process to determine the child's response to scientific, research-based intervention;

OR

(c) The child exhibits a pattern of strengths and weaknesses in performance, achievement, or both, relative to age, state-approved grade-level standards, or intellectual development, when the District uses appropriate assessments consistent with 3301-51-06(E) and (F) of the Operating Standards that the group has determined to be relevant to the identification of a SLD.

Alternatively, the District may choose a third method of evaluation, for determining if a child has a SLD. The District seeks prior approval from ODE-OEC if it chooses to use an alternative research-based assessment procedure to determine if a child has a SLD.

(2) USE OF AN EVALUATION PROCESS BASED ON THE CHILD'S RESPONSE TO SCIENTIFIC, RESEARCH-BASED INTERVENTION FOR SLD DETERMINATION

If the District uses an evaluation process based on the child's response to scientific, research-based intervention to determine whether a child has a SLD. The District ensures that this process:

(a) Begins when the District has gathered and analyzed sufficient data from scientifically-based instruction and targeted and intensive individualized interventions that provide evidence that the child's needs are unlikely to be met without certain specialized instruction, in addition to the regular classroom instruction;
(b) Employs interventions that are scientifically-based and provided at appropriate levels of intensity, frequency, duration and integrity, relative to the child's identified needs;

(c) Is based on results of scientifically-based, technically adequate assessment procedures that assess ongoing progress while the child is receiving scientifically-based instruction and the results of these procedures have been reported to the child's parents; and
(d) Includes the analysis of data described in 3301-51-06(H)(3)(b)(i) and (H)(3)(b)(ii) of the Operating Standards to determine whether a discrepancy is present between the child's actual and expected performance, in both the child's rate of progress in developing skills, and in the child's level of performance on measures assessing one or more of the academic areas listed in 3301-51-06(H)(3)(a)(i) of the Operating Standards

The District will not use this process to delay unnecessarily a child's referral for a comprehensive evaluation to determine eligibility for special education services.

(3) ADDITIONAL REQUIREMENTS FOR SLD DETERMINATION

The District ensures that the following additional requirements are satisfied when determining if a child has a SLD:

Inclusion of additional required group members for SLD determination

The group that determines that a child suspected of having a SLD is a child with a disability includes the child's parents and a group of qualified professionals consisting of, but not limited to:

(a) In the case of a school-age child, the child's regular teacher (or if the child does not have a regular teacher, the District includes a regular classroom teacher qualified to teach a child of the child's age);
(b) In the case of children less than school-age, an individual qualified by ODE to teach a child of the child's age; and

At least one person qualified to conduct individual diagnostic examinations of children, such as a school psychologist, speech-language pathologist or remedial reading teacher.

Observation requirements

The District ensures that the child is observed in the child's learning environment, including the regular classroom setting, to document the child's academic performance and behavior in the areas of difficulty. The group of qualified professionals identified by the District conducts the observation by:

(a) Using information from an observation of the child's performance conducted during routine classroom instruction, including monitoring of the child's performance during instruction, that was done before the child was referred for an evaluation; or
(b) Having at least one member of the group conduct an observation of the child's academic performance in the regular classroom after the child has been referred for an evaluation and parent consent has been obtained.

In the case of a child of less than school-age or a child who is out of school, the District ensures that a group member observes the child in an environment appropriate for a child of that age.

Ensuring the child's underachievement is not due to a lack of appropriate instruction in reading and math

In order to ensure that underachievement in a child suspected of having a SLD is not due to lack of appropriate instruction in reading or math, the District considers:

(a) Data demonstrating that prior to, or as part of, the referral process, the child received appropriate instruction in regular education settings delivered by qualified personnel; and
(b) Data-based documentation of repeated assessments of achievement at reasonable intervals, reflecting formal assessment of the child's progress during instruction, the results of which were provided to the child's parents.

Obtaining parental consent to evaluate

The District promptly requests parental consent to evaluate a child to determine if the child needs special education and related services:

(a) If prior to the referral, the child does not make adequate progress after an appropriate period of time when provided with appropriate instruction. To make this determination, the District considers:
    (i) Data demonstrating that prior to, or as part of, the referral process, the child received appropriate scientifically-based instruction in regular education settings delivered by qualified personnel; and
    (ii) Data-based documentation of repeated assessments of achievement at reasonable intervals, reflecting formal assessment of the child's progress during instruction, the results of which were provided to the child's parents; and
(b) Whenever a child is referred for an evaluation.

Consideration of exclusionary factors

When determining that a child has a SLD, the District ensures that the findings from the evaluation process are not primarily the result of:

(a) A visual, hearing, or motor disability;
(b) Mental retardation;
(c) Emotional disturbance;
(d) Cultural factors;
(e) Environmental or economic disadvantage; or
(f) LEP.

If the District determines that one of these factors is the primary reason for the child's suspected disability, the District does not identify the child as having a SLD.

VI. INDIVIDUALIZED EDUCATION PROGRAMS (IEPs)

The District ensures that an IEP is developed and implemented for each child with a disability, ages 3 through 21, inclusive, who requires special education and related services and who resides in the district. For all children with disabilities for whom our district is the district of residence, the District is responsible for ensuring that the requirements of 3301-51-07 of the Operating Standards are met regardless of which district, county board of MR/DD, or other educational agency implements the child's IEP.

The meeting to develop an IEP is conducted within 30 days of a decision that a child needs special education and related services.

The initial IEP is developed within whichever of the following time periods is the shortest:

(a) Within 30 calendar days of the determination that the child needs special education and related services;
(b) Within 90 days of receiving informed parental consent for an evaluation; or
(c) Within 120 calendar days of receiving a request for an evaluation from a parent or school district (unless the evaluation team has determined it does not suspect a disability).

The District ensures that the parents receive a copy of the child's IEP at no cost to the parents. The parents may receive a copy of the IEP either at the conclusion of the IEP meeting or within 30 calendar days of the date of the IEP meeting.

A. MEMBERS OF THE IEP TEAM

The IEP team includes:

(1) The child's parents;
(2) Not less than one of the child's regular education teachers, if the child is or may be participating in the regular education environment;
(3) Not less than one special education teacher of the child or, where appropriate, not less than one special education provider of the child;
(4) A representative of the school district who:
    a) Is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities;
    b) Knows the general education curriculum; and
    c) Knows about the availability of resources of the school district.
(5) Someone who can interpret the instructional implications of the evaluation results, who may be one of the team noted previously;
(6) At the discretion of the parents or the school district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate; and
(7) The child, whenever appropriate. The child must be invited if a purpose of the meeting is the consideration of postsecondary goals for the child and the transition services needed to assist the child in reaching those goals.

A member of the IEP team, other than the parent and the child if appropriate, is not required to attend an IEP team meeting, in whole or in part, if the parent and the district agree, in writing, that the attendance of that member is not necessary because the member's area of the curriculum or related services is not being modified or discussed at the meeting or portion of the meeting.

B. PARENTAL PARTICIPATION

The District takes steps to ensure that one or both of the parents of a child with a disability are present at each IEP team meeting or are afforded the opportunity to participate, including:

(1) Notifying the parents of the meeting early enough to ensure that they will have an opportunity to attend; and
(2) Scheduling the meeting at a mutually-agreed upon time and place.

A Notice to a Parent Regarding an IEP meeting:

(1) Indicates the purpose, time and location of the meeting and who will be in attendance; and
(2) Informs the parents of the provisions of the Operating Standards regarding the participation of other individuals who have knowledge or special expertise about the child and the participation of the Part C service coordinator or other representatives of the part C system at the initial IEP team meeting for a child previously served under Part C. See 3301-51-07(J)(2)(a)(ii) of the Operating Standards.

Beginning no later than the first IEP to be in effect when the child turns 14, the Notice also:

(1) Indicates that a purpose of the meeting will be the development of a statement of the transition needs of the child; and
(2) Indicates that the District will invite the child.

Beginning no later than the first IEP to be in effect when the child turns 16, the Notice also:

(1) Indicates that a purpose of the meeting will be the consideration of the postsecondary goals and transition services for the child;
(2) Indicates that the school district will invite the child; and
(3) Identifies any other agency that will be invited to send a representative, if the parents consent.

The District conducts IEP team meetings without a parent in attendance only if it cannot convince parents that they should attend. Before an IEP team meeting is held without a parent, the District makes multiple attempts to contact a parent to arrange a mutually agreed on time and place, and records its attempts to do so.

C. CONTENTS OF AN IEP

The District uses ODE's required form, PR-O7, for its IEPs.

In developing each child's IEP, the IEP team considers:

(1) The strengths of the child;

(2) The concerns of the parents for enhancing the education of their child;
(3) The results of the initial or most recent evaluation of the child;
(4) The results of the child's performance on any state or district-wide assessment programs, as appropriate; and
(5) The academic, developmental and functional needs of the child.

Further, the IEP team considers the following special factors:
(1) In the case of a child whose behavior impedes the child's learning or that of others, the use of positive behavioral interventions and supports, and other strategies, to address that behavior;
(2) In the case of a child with LEP, the language needs of the child as those needs relate to the child's IEP;
(3) In the case of a child who is blind or visually impaired, the instruction of that child in accordance with the Operating Standards and section 3323.011 of the Revised Code;
(4) The communication needs of the child, including those of a child who is deaf or hard of hearing; and
(5) Whether the child needs assistive technology devices and services.

(1) CONTENTS OF EVERY IEP

The District's IEPs are written, and are developed, reviewed and revised in IEP meetings. The District's IEPs include all of the following:
(a) A statement that discusses the child's future and documents planning information;
(b) A statement of the child's present levels of academic and functional performance, including:
  (1) How the child's disability affects the child's involvement and progress in the general education curriculum (i.e., the same curriculum as for nondisabled children); or
  (2) For preschool children, as appropriate, how the disability affects the child's participation in appropriate activities;
(c) A statement of measurable annual goals, including academic and functional goals and benchmarks or short-term objectives designed to:
  (1) Meet the child's needs that result from the child's disability to enable the child to be involved in and make progress in the general education curriculum; and
  (2) Meet each of the child's other educational needs that result from the child's disability;
(d) A description of:
  (1) How the child's progress toward meeting the annual goals described in the IEP will be measured; and
  (2) When periodic reports on the progress the child is making toward meeting the annual goals will be provided;
(e) A statement of the special education and related services and supplementary aids and services, based on peer-reviewed research to the extent practicable, to be provided to the child, or on behalf of the child, and a statement of the program modifications or supports for school personnel that will be provided to enable the child:
  (1) To advance appropriately toward attaining the annual goals;

(2) To be involved in and make progress in the general education curriculum in accordance with the Operating Standards, and to participate in extracurricular and other nonacademic activities; and
(3) To be educated and participate with other children with disabilities and nondisabled children, as appropriate, in the activities described in 3301-51-07(H)(1)(e) of the Operating Standards;

(f) An explanation of the extent, if any, to which the child will not participate with nondisabled children in the regular classroom and in activities;
(g) A statement of any individual appropriate accommodations that are necessary to measure the academic achievement and functional performance of the child on state and districtwide assessments consistent with Section 612(a)(16) of the IDEA;
(h) If the IEP team determines that the child must take an alternate assessment instead of a particular regular state or districtwide assessment of student achievement, a statement of why:
(1) The child cannot participate in the regular assessment; and
(2) The particular alternate assessment selected is appropriate for the child; and
(i) The projected date for the beginning of the services and modifications described in the IEP and the anticipated frequency, location and duration of those services and modifications.

(2) TRANSITION SERVICES

The District's IEPs address transition services as follows:

(a) For children age 14 or over (or younger, if determined appropriate by the IEP team), the IEP includes a statement, updated annually, of the transition service needs of the child under the applicable components of the child's IEP that focuses on the child's courses of study (such as participation in advanced-placement courses or a vocational education program.); and
(b) Beginning not later than the first IEP to be in effect when the child turns 16 (or younger if determined appropriate by the IEP team), the IEP includes:
(1) Appropriate measurable postsecondary goals based upon age-appropriate transition assessments related to training, education, employment and, where appropriate, independent living skills; and
(2) The transition services (including courses of study) needed to assist the child in reaching those goals.

(3) TRANSFER OF RIGHTS AT AGE OF MAJORITY

Beginning not later than one year before the child reaches 18 years of age, the IEP includes a statement that the child has been informed of the child's rights under Part B of the IDEA that will transfer to the child on reaching the age of majority.

(4) NONACADEMIC SERVICES, PHYSICAL EDUCATION, EXTENDED SCHOOL YEAR AND TRANSPORTATION

If appropriate, the IEP includes the services to be provided in each of these areas.

D. REVIEW AND AMENDMENT OF AN IEP

The District ensures that the IEP team:

(1) Reviews the child's IEP periodically, but not less than annually, to determine whether the annual goals for the child are being achieved; and
(2) Revises the IEP, as appropriate, to address:
    (a) Any lack of expected progress toward the annual goals and in the general education curriculum;
    (b) The results of any reevaluation;
    (c) Information about the child provided to, or by, the parents as part of an evaluation or reevaluation;
    (d) The child's anticipated needs; or
    (e) Other matters; and
(3) Reconvenes if an agency, other than the school district, fails to provide the transition services described in the IEP.

Changes to the IEP may be made either at an IEP team meeting, or by a written document amending or modifying the IEP, if the parent of the child and the District agree not to convene an IEP team meeting for the purposes of making those changes. If the IEP is amended by written document, without a meeting of the IEP team, the District ensures that the IEP team is informed of the changes made. When an IEP is amended, the District sends a copy of the amended IEP to the parent within thirty days of the date the IEP was amended.

VII. LEAST RESTRICTIVE ENVIRONMENT (LRE)

The District ensures that, to the maximum extent appropriate, children with disabilities, including children in public or nonpublic institutions or other care facilities, are educated with children who are nondisabled. Placement of students with disabilities in special classes, separate schooling or other removal from the regular educational environment occurs only if the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services, modifications and/or accommodations cannot be achieved satisfactorily.

The District ensures that a continuum of alternative placements is available to meet the needs of children with disabilities for special education and related services in the least restrictive environment (LRE).

The District determines the placement of a child with a disability at least annually, and the placement is based on the child's IEP, and is as close as possible to the child's home.

Unless the IEP of a child with a disability requires some other arrangement, the child is educated in the school that the child would attend if nondisabled.

In selecting the LRE for a child with a disability, the IEP team considers any potential harmful effect on the child or on the quality of the services that the child needs.

A child with a disability is not removed from education in age-appropriate regular classrooms solely because of needed modifications in the general education curriculum.

VIII. PARENTALLY PLACED NONPUBLIC SCHOOL CHILDREN

A. CHILD FIND

(1) GENERALLY

The District locates, identifies and evaluates all children with disabilities who are enrolled by their parents in chartered and nonchartered nonpublic schools, including religious elementary and secondary schools located within the District's geographical boundaries.

The District consults with the nonpublic school representatives and representatives of parents of parentally placed nonpublic school children with disabilities regarding the child find process, including:

(a) How parentally placed nonpublic school children suspected of having a disability can participate equitably; and
(b) How parent, teachers and nonpublic school officials will be informed of the child find process.

After timely and meaningful consultation with representatives of nonpublic schools, the District carries out child find activities for parentally placed nonpublic school children, including children whose parents live out-of-state. These activities are similar to the child find activities the District conducts for its public school children and ensures an accurate count of children with disabilities. The District completes these activities in a time period comparable to that for children attending its public schools, including completing any evaluations within 60 days of receiving parental consent. See Chapter V, Section A(1).

The District follows all IDEA and FERPA confidentiality requirements when serving children with disabilities attending nonpublic schools located within the District's boundaries and obtains parental consent before releasing any personally identifiable information about a child to officials of the child's district of residence or the nonpublic school in which the child is enrolled.

The District conducts, either directly or through contract, a full and individual initial evaluation of any parentally placed nonpublic school child suspected of having a disability who is enrolled in a nonpublic school within the District's boundaries. The District obtains written parental consent before conducting an initial evaluation.

(a) If the parents of a parentally placed nonpublic school child do not provide consent or fail to respond to the District's request for consent to evaluate the child, the District may not use mediation or due process procedures to pursue the evaluation. The District does not have to consider this child as eligible for services.
(b) If the parents do not make clear their intent to keep their child enrolled in the nonpublic school, the District provides the parents of a child who is determined to be eligible for special education services written documentation stating that the child's school district of residence is responsible for making FAPE available to the child.

(c) The District sends a copy of this documentation to the child's district of residence, provided the District obtains written parental consent to release the information.

The District conducts reevaluations of parentally placed nonpublic school children with disabilities receiving special education and any related services to determine continued eligibility for services. The District conducts reevaluations no more than once a year, unless the parents and the District agree otherwise, and at least once every three years, unless the parents and the district agree that a reevaluation is unnecessary.

(2) AUTISM SCHOLARSHIP PROGRAM PARTICIPANTS

The District assumes responsibility for the initial evaluations and re-evaluations of children who reside in the District and desire to participate in the Autism Scholarship Program. The district where the nonpublic school is located conducts all reevaluations for children with disabilities participating in the Autism Scholarship Program. (See 3301-51-08(R)(1) of the Operating Standards). The District creates the IEP that is required for eligible children who reside within the District to participate in the Autism Scholarship Program.

B. CONSULTATION

The District consults with nonpublic school representatives and representatives of parents who have placed their children with disabilities in nonpublic schools in a timely and meaningful way during the design and development of special education and related services for the children regarding the following:

(1) CHILD FIND

See above requirements.

(2) PROPORTIONATE SHARE OF FUNDS

(a) The determination of the proportionate share of federal IDEA Part B funds available to serve parentally-placed nonpublic school children with disabilities;
(b) The determination of how the proportionate share of those funds was calculated; and
(c) Consideration of the number of children and their needs and location.

"Proportionate share" refers to the amount of federal IDEA Part B funds the District must expend to provide the group of parentally-placed nonpublic school children with disabilities with equitable participation in services funded with federal IDEA Part B funds. The District follows the formula in 3301-51-05(E)(1)–(4) of the Operating Standards to calculate the proportionate amount.

(3) CONSULTATION PROCESS

(a) How the consultation process will bring together District representatives, nonpublic school officials and representatives of parentally placed nonpublic school children with disabilities;

(b) How the process will take place throughout the school year to ensure that parentally-placed nonpublic school children with disabilities identified through the child find can meaningfully participate in special education and related services.

(4) PROVISION OF SPECIAL EDUCATION AND RELATED SERVICES

(a) How, where and by whom special education and related services will be provided;
(b) The types of services, including direct services and alternate service delivery mechanisms;
(c) How special education and related services will be apportioned if funds are insufficient to serve all parentally placed nonpublic school children; and
(d) How and when these decisions will be made.

(5) WRITTEN EXPLANATION BY THE SCHOOL DISTRICT

How the District will provide the nonpublic school officials a written explanation of the reasons why the District chose not to provide services directly or through a contract if the District disagrees with the views of the nonpublic school officials on the provision of services or the types of services.

The District obtains a written affirmation signed by representatives of the participating nonpublic schools that timely and meaningful consultation has occurred. If representatives of the participating nonpublic schools do not provide the affirmation within a reasonable period of time or choose not to participate under the proportionate share provisions of IDEA and engage in consultation, the District documents its consultation attempts and forwards the documentation to the ODE-OEC. If a nonpublic school located within the boundaries of the District chooses not to participate, the parents may contact the District to request services for the child.

C. RIGHTS TO SERVICES

The District is not required to pay for the cost of education, including special education and related services, of a child with a disability, enrolled at a nonpublic school or facility if:

(1) The child's district of residence made FAPE available to the child; and
(2) The parents elected to place the child in the nonpublic school.

The District includes these children and their needs in the population being considered when making decisions about services to be provided to parentally placed nonpublic school children with disabilities.

If the parents make clear their intention to keep their child with a disability enrolled in the nonpublic school, the child's district of residence does not need to develop an IEP for the child. If the child with a disability re-enrolls in the District, the District makes FAPE available.

D. EQUITABLE SERVICES DETERMINED

The District makes the final decisions about the services to be provided through a services plan to eligible parentally placed nonpublic school children with disabilities who are attending

nonpublic schools within the District's geographic boundaries. The District makes these decisions after consultation with nonpublic school representatives and parents of parentally placed nonpublic school children and through meetings to develop, review and revise services plans. A child with a disability attending a nonpublic school does not have an individual right to receive some or all of the special education and related services that the child would receive if enrolled in a public school.

E. EQUITABLE SERVICES PROVIDED

(1) THE SERVICES PLAN

(a) The District, whether or not it is the child's school district of residence, convenes the services plan meeting, conference call, or video conference for each eligible child who will receive special education and any related services for children who attend nonpublic schools located within the District's geographical boundaries.
(b) The District determines required participants at the services meeting.
(c) The District ensures that a nonpublic school representative participates in the development or revision of the services plan.
(d) The District conducts a meeting, conference call, or video conference at least annually to review and revise, if appropriate, each child's services plan.
(e) The District uses the ODE required Services Plan PR-09 form for individually developing a services plan for each participating child that describes the specific special education and related services that the District will provide to the child. Parentally placed nonpublic school children with disabilities may receive a different amount of services than children with disabilities enrolled in the District.

(2) PROVISION AND LOCATION OF SERVICES

(a) District personnel provide services to parentally placed nonpublic school children who attend nonpublic schools located within the District's geographical boundaries or the District provides services through a contract with an individual, association, agency, organization or other entity.
(b) The District ensures that special education and related services, including materials and equipment, provided to parentally placed nonpublic school children with disabilities are secular, neutral and non-ideological.
(c) The District, in consultation with the nonpublic school, will determine where services will be provided. Services may be provided on or off the premises of the nonpublic school. The District may provide services at the nonpublic school with the permission of that school.

(3) TRANSPORTATION

(a) The District provides transportation to parentally placed nonpublic school children with disabilities who attend nonpublic schools located within the District's geographical boundaries if the services being provided under IDEA are being delivered at a location other than the nonpublic school the child is attending. The District provides transportation:
    (1) From the child's nonpublic school or the child's home to the site other than the nonpublic school; and

(2) From the service site to the nonpublic school or to the child' home depending on the timing of the services;

(b) The District may include the cost of transportation to special education and related services that are being delivered at a location other than the nonpublic school in calculating whether it has met the requirements of spending a proportionate amount of federal funds that it receives to serve children with disabilities; and

(c) The District provides transportation to all children, with and without disabilities, who reside within the District and who are parentally placed in chartered nonpublic schools following the requirements in ORC 3327.01.

F. DUE PROCESS COMPLAINTS AND COMPLAINTS TO ODE

Due process rights do not apply to the provision of special education and related services the District has agreed to provide through a services plan. However, the parents of a child with a suspected disability, or a child identified as having a disability, who is enrolled in a nonpublic school, have the right to file a due process complaint against the District where the nonpublic school is located regarding that District's failure to meet the child find requirements, including location, identification, evaluation and reevaluation of the child.

If the District receives a due process complaint requesting a due process hearing from the parents of parentally placed nonpublic school child, the District follows the procedures that apply to other due process complaints.

The parents of a child with a disability, who has been unilaterally placed in a nonpublic school, have the right to file a formal written complaint with ODE-OEC regarding a number of different issues, which are listed in 3301-51-08(L)(3) of the Operating Standards.

APPENDIX A

When to Provide
Prior Written Notice, Informed Consent and Procedural Safeguards Notice (*Whose IDEA Is This?)*

Steps in the Special Education Process	Action Required		
	Notification or Informed Consent	**Prior Written Notice to Parents PR-01**	***Whose IDEA Is This?***
1. Procedural safeguards must be provided to the parents once a year			X
2. Procedural safeguards must be provided upon request of the parents			X
3. Initial referral for a suspected disability		X	X
4. Initial evaluation	Informed consent (Parent Consent for Evaluation PR-04 form)	X	
5. Eligibility determination		X	
6. IEP meeting	Notification (Parent Invitation to Meeting PR-02 form)	Provide after an IEP, if parents do not agree or do not attend the meeting	
7. Reevaluation with assessments conducted	Informed consent (Parent Consent for Evaluation PR-04 form)	Provide before, and after if parents do not agree or disability category changes	
8. Reevaluation without further assessments conducted	Notification	May use this form to notify before, and provide after, if parents do not agree or disability category changes	
9. No reevaluation conducted		X	
10. Transfers from out of state and out of district	Informed consent (Parent Consent for Evaluation PR-04 form) (If an evaluation is to be conducted)	Provide only after an IEP, if parents do not agree	If moved from out of state
11. Change of placement	Informed consent (IEP PR-07 form)	Provide only after an IEP, if parents do not agree	
12. Change in the type and amount of services		Provide only after an IEP, if parents do not agree	
13. Exit from special education	Notification (Summary of performance if graduating or aging out of special education)	X	
14. District refuses services requested by parents		X	
15. District proposes/refuses to change disability category		X	
16. Releasing personally identifiable information	Informed consent (written consent)		
17. Destruction of personally identifiable information	Notification prior to destruction		
18. Transfer of parental rights	Statement included in IEP PR-07 form		X
19. Upon receipt of the first due process complaint or upon receipt of first state complaint in school year			X
20. Disciplinary change in placement		X	X
21. Revocation of consent		X	

Prior Written Notice, Informed Consent and Procedural Safeguards Notice *(Whose IDEA Is This?)*

1. **Procedural safeguards must be provided to the parents once a year.**
   The school district must give a copy of the **procedural safeguards notice *(Whose IDEA Is This?)*** to the parents at least once a year, except as noted below:
   - Upon initial referral or the parents request for evaluation;
   - Upon request by the parents;
   - Upon receipt of the first due process complaint or state complaint in a school year; and
   - Upon a change in placement for disciplinary action.

2. **Procedural safeguards must be provided upon request of the parents.**
   The school district must give a copy of the **procedural safeguards notice *(Whose IDEA Is This?)*** to the parents whenever the parents request.

3. **Initial referral for a suspected disability**
   On the date of the referral, the district must provide the parents with a copy of the **procedural safeguards notice (*Whose IDEA Is This?).*** For a parental referral, the date of referral is the date that the district received either the verbal or written request from the parents to conduct an evaluation. For a district referral, the date of referral is the date that the screening or review team decided an evaluation should be conducted. See Evaluation – 6.2 Request and Referral for Initial Evaluation. Within 30 days of the date of initial referral by the parents for a suspected disability, the district must provide the **Prior Written Notice to Parents PR-01** form to the parents if the district does not suspect a disability.

4. **Initial evaluation**
   Within 30 days of the date of initial referral by the parents for a suspected disability, the district must provide the **Prior Written Notice PR-01** form to the parents and receive written, **informed consent** (**Parent Consent for Evaluation PR-04** form**)** from the parents prior to conducting any assessments as part of an initial evaluation. A description of any evaluation procedures the district proposes to conduct must also be provided to the parents. (If the notice relates to an action proposed by the district that also requires parental consent, the district may give notice at the same time it requires parental consent.)

5. **Eligibility determination**
   If the evaluation team determines that a child is not eligible for special education and related services the district will provide the parents the **Prior Written Notice to Parents PR-01** form once this determination is made. If the evaluation team determines that a child is eligible for special education and related services, see Item number 6, IEP Meeting.

6. **IEP Meeting**
   The district must use the required **Parent Invitation PR-02** form to notify and invite the parents to an IEP meeting. Districts must take steps to ensure that one or both parents are present at each IEP meeting or are afforded the opportunity to participate. This requires that the district:
   - Notify the parents of the IEP meeting early enough to ensure that they have an opportunity to attend; and
   - Schedule the meeting at a mutually agreed upon time and place.

   A district must provide the **Prior Written Notice to Parents PR-01** form after an IEP meeting, if the parents do not agree with the IEP or any portion of the IEP or do not attend the meeting.

A district must provide **prior written notice** to the parents and receive **written, informed consent** from the parents before the initial placement of a child in special education. The **IEP PR-07** form serves as prior written notice unless the parents disagree with the IEP. Written informed consent to initiate special education and related services is provided through the parents' signature on the IEP form.

7. Reevaluation with assessments conducted

A district must provide the **Prior Written Notice to Parents PR-01** form and obtain **informed parental consent (Parent Consent for Evaluation PR-05** form**)** before conducting any tests or assessments as part of a reevaluation of a child with disabilities, unless the district has provided notice and the parents have failed to respond to reasonable attempts to obtain consent.

The district must provide the **Prior Written Notice to Parents PR-01** form after the reevaluation is completed, if the parents disagree with the reevaluation or the reevaluation results in a change in the child's disability category.

8. Reevaluation without further assessments conducted

If the evaluation team determines that no additional data are needed to determine that the child continues to be a child with a disability and to determine the child's educational needs, the evaluation team must notify the child's parents. The notification that no further assessments are necessary must include:

- The team's determination and the reasons for the determination; and
- The parents' right to request an assessment to determine whether the child continues to be a child with a disability and to determine the child's educational needs.

The **Prior Written Notice to Parents PR-01** form may be used for this notification as long as it includes the information listed directly above.

The district must provide the **Prior Written Notice to Parents PR-01** form after the reevaluation is completed, if the parents disagree with the reevaluation or the reevaluation results in a change in the child's disability category.

9. No reevaluation conducted

If the IEP team, including the parents, agrees that a reevaluation of a child is unnecessary, the district must provide the **Prior Written Notice to Parents PR-01** form.

10. Transfers from out of state and out of district

Upon the enrollment of a child with an existing IEP from another district or state, the district must convene the IEP team and determine if the team will accept the existing IEP or change the existing IEP. IIf the parents disagree with the IEP team on the IEP that will be implemented by the district, the **Prior Written Notice to Parents PR-01** form must be provided to the parents. See IEP – 7.1 General.

Transfers from out of state

If the child moved into the district from another state, the district must provide the parents with a copy of the **procedural safeguards notice (*Whose IDEA Is This?*).**

If the district determines that a new evaluation is necessary for a child who transfers from out of state, the evaluation is considered an initial evaluation and the district must provide the **Prior Written Notice to Parents PR-01** form and obtain written parental consent (**Parent Consent for Evaluation PR-05** form). See Evaluation – 6.2 Request and Referral for Initial Evaluation.

Transfers from out of district
If the child transfers into the district from another district in the state, the district provides the parents with a copy of the **procedural safeguards notice (*Whose IDEA Is This?)*** if the sending school district had not provided the parents with a copy during the current school year.

If the IEP team refers a child who transfers from another district in the state for additional evaluation, the evaluation is considered to be a reevaluation. The district must provide the **Prior Written Notice to the Parents PR-01** form and obtain written parental consent (**Parent Consent for Evaluation PR-05** form). See Evaluation – 6.5 Reevaluation.

11. Change of placement
The district must provide the **Prior Written Notice to Parents PR-01** form after an IEP meeting, if the parents do not agree with the IEP team's proposed change of placement on the continuum of alternative placement options. The district may not change the child's placement until the parents consent to the proposed change of placement.

12. Change in the type and amount of services
The district must provide the **Prior Written Notice to Parents PR-01 form** after an IEP meeting, if the parents do not agree with the changes in the types and amount of services being proposed. The district may then proceed to implement the IEP.

13. Exit from special education
The district must provide the **Prior Written Notice to Parents PR-01** form whenever a child exits special education. In addition, for a child whose eligibility for special education terminates because the child is graduating with a regular diploma or exceeding the age eligibility for special education, the school district must provide the child with a **summary of the child's academic achievement and functional performance**, which shall include recommendations on how to assist the child in meeting the child's postsecondary goals.

14. District refuses services requested by parents
The district must provide the **Prior Written Notice to Parents PR-01** form to the parents any time the district refuses the request of the parents to provide special education and related services to the child.

15. District proposes/refuses to change disability category
The district must provide the **Prior Written Notice to Parents PR-01** form to the parents any time the district proposes or refuses to change the child's disability category. The ETR and the documentation of eligibility can be considered a prior written notice if all the elements required in a prior written notice are present in the ETR and determination of eligibility.

16. Releasing personally identifiable information
The district must obtain **written parental consent** prior to releasing any personally identifiable information about the child to any person or agency not entitled by law to see it, and to a representative of any participating agency that is likely to be responsible for providing or paying for transition services.

17. Destruction of personally identifiable information
The school district must inform the parents when personally identifiable information collected, maintained and used is no longer needed to provide educational services to the child. The information must be destroyed at the request of the parents. However, a permanent record of a child's name, address, telephone number, grades, attendance record, classes attended, grade level completed and year completed shall be maintained without time limitation. This **notification may be in writing or provided verbally**. If provided verbally, the school district should document this notification in the child's education record.

18. Transfer of parental rights

One year before the child's 18th birthday, the district must notify both the child and the parents of the parental rights, under Part B, that will transfer to the child upon reaching the age of majority. The district also must provide the child with a copy of the **procedural safeguards notice (*Whose IDEA Is This?)*.** This notification is documented on the child's **IEP PR-07** form.

19. Upon receipt of the first due process complaint or upon receipt of the first state complaint in the school year

The school district must give the parents a copy of the **procedural safeguards notice (*Whose IDEA Is This?)*** upon receipt of the parents' first due process request. The Ohio Department of Education, Office for Exceptional Children gives the parents a copy of the **procedural safeguards (*Whose IDEA Is This?)*** upon the parents' filing of the first state complaint within the school year.

20. Disciplinary change in placement

Whenever a change of placement occurs due to disciplinary action, a copy of the **procedural safeguards notice *(Whose IDEA Is This?)*** and **Prior Written Notice PR-01** form must be provided.

21. Revocation of consent (must be in writing)

The district must provide the **Prior Written Notice to Parents PR-01** form if the parents of a child with a disability revoke consent in writing for the continued provision of all special education and related services. This notice must include:

- A summary of all of the supports and services the child will no longer receive, and any change in educational placement that will occur as a result of the revocation of consent.

- Statements that once the revocation takes effect, the district will not be considered to be in violation of its requirement to make FAPE available, is not required to convene an IEP meeting or develop an IEP, is not required to conduct a three year reevaluation, is not required to offer the child the discipline protections available under IDEA and is not required to amend the child's education records to remove any reference to the child's receipt of special education and related services.

- A statement that by revoking consent for special education and related services for the child, the parent is not waiving the right to request an initial evaluation or to receive services in the future.

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved The Governing Authority has reviewed and re-approves the Parent and Family Engagement in Title I Programs Policy and the Parent Involvement – Use of Evidence Based Research Policy.

Signed:

_____
Governing Authority President/Representative

Policy

203.1 Parent and Family Engagement in Title I Programs
203.3 Parental Involvement – Use of Evidence Based Research

203.1 Parent and Family Engagement in Title I Programs

In accordance with the requirements of Federal law, programs supported by Title I funds must be planned and implemented in meaningful consultation with Parents and family members (family) of the students being served. Accordingly, the School establishes this parent and family engagement policy, which will be reviewed and approved annually by the Board and distributed to family of children receiving Title I services. The School will address and strive to achieve the following:

A. involve family in the development of the School's Title I plans and in the development of support and improvement plans, if necessary;

B. provide coordination, technical assistance, and other support necessary to plan and implement effective family involvement activities;

C. coordinate and integrate family engagement strategies, to the extent feasible and appropriate, with other federal, state, and local laws and programs;

D. in consultation with family, annually evaluate the content and effectiveness of the parent and family engagement policy in improving the academic quality of schools, including:

   1. identifying barriers to greater family participation;
   2. identifying the needs of family to assist with the learning of their children;
   3. identifying strategies to support successful school and family interactions; and
   4. designing evidence-based strategies for more effective family involvement based on the findings of the annual evaluation, and revising the parent and family engagement policy, if necessary;

E. provide opportunities for the informed participation of family who are English language learners, family with disabilities, and family of migratory children, including providing information and school reports in a format, and to the extent practicable, in a language such family can understand;

F. conduct meetings with family including provisions for flexible scheduling and assistance to family to better assure their attendance at meetings;

G. develop agendas for family meetings to include review and explanation of the curriculum, means of assessments, and the proficiency levels students are expected to achieve and maintain;

H. communicate information concerning school performance profiles and their child's individual performance to family;

I. assist family in helping their children in achieving the objectives of the program by such means as ensuring regular attendance, monitoring television-watching, providing adequate time and the proper environment for homework; guiding nutritional and health practices, and the like;

J. provide timely responses to family questions, concerns, and recommendations;

K. conduct other activities as appropriate to the Title I plan and State and Federal requirements.

L. convene an annual meeting at a convenient time to which all family of participating children are invited and encouraged to attend to explain the parents' rights to be involved and the school's obligations to develop a parent and family engagement plan. The School-Family Compact will be given to parents prior to school opening. It describes how the staff, family, and students will share the responsibility for improving student achievement. See Appendix 203.1-A;

M. provide materials and training to help family work with students to improve achievement;

N. educate teachers, specialized instructional support personnel, school leaders, and other staff, with the assistance of family, about the value and utility of contributions of family, how to reach out to, communicate with, and work with family as equal partners, how to implement and coordinate family programs, and how to build ties between families and the school;

O. consider training family to enhance the involvement of other families;

P. consider establishing a family advisory council to provide advice on all matters related to family engagement programs;

Q. develop appropriate roles for community-based organizations and businesses in family engagement involvement activities.

The School shall reserve at least one percent of its Title I funds to carry out the activities described in this section, unless one percent constitutes less than $5,000.00, in which case the School is not required to reserve a specific amount.

20 U.S.C. 6318 et seq.

203.3 Parental Involvement — Use of Evidence-Based Research

The School will use evidence-based research to provide the parents of its students with meaningful opportunities to participate effectively in their children's education to foster their children's achievement. The School will use evidence-based research to lower the barriers to the parents' participation in school planning, review, and improvement.

20 U.S.C. 6318

Appendix 203.1-A Sample School-Family Compact

The School and all Parents and family members (family) of students, including the family of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act ("ESEA"), agree that this compact outlines how the family, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and family will build and develop a partnership that will help children achieve the State's high standards.

This school-family compact is in effect during the school year _____.

School Responsibilities

The School will:

1. Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's academic standards as follows: [Describe how school will provide high quality curriculum and instruction, and do so in a supportive and effective learning environment.]
2. Hold parent-teacher conferences at least annually during which this compact will be discussed as it relates to the individual child's achievement. Those conferences will be held [Describe when the parent-teacher conferences will be held.]
3. Provide family with frequent reports on their children's progress. Specifically, the school will provide reports as follows: [Describe when and how the school will provide reports to family.]
4. Provide family reasonable access to staff. Specifically, staff will be available for consultation as follows: [Describe when, where and how staff will be available for consultation with family.]
5. Provide family opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows: [Describe when and how family may volunteer, participate, and observe classroom activities.]
6. Treat all members of the School's family with respect and dignity.
7. Know the curriculum and state standards.
8. Establish clear rules for acceptable behavior, class participation, grades and assignments.
9. Discipline students in a fair and consistent manner.

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Family Responsibilities

We, as family, will support our children's learning in the following ways:

1. We will treat all members of the School family with respect and dignity.
2. We will know and understand school rules and cooperate with school personnel in the enforcement of school rules.
3. We will support the school's zero tolerance policy toward any physical aggression.
4. We will communicate our comments, questions, and concerns to the appropriate personnel.
5. We will send our child to school in accordance with the school dress code.
6. We will attend any meeting concerning the welfare and well-being of our child, including report card conferences, IEP meetings, and any other intervention meetings.
7. We will send our child to school on time and on a regular basis as required by the law.
8. We will inform the school of change of phone numbers and addresses.
9. We will support the completion of all homework and our child's reading for 15 minutes daily.
10. We will monitor the amount of television our child watches.
11. We will participate, as appropriate, in decisions relating to our child's education.
12. We will stay informed about our child's education and communicate with the school by promptly reading and responding to all notices from the school.
13. We will serve; to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the School's School Improvement Team, the Title I Policy Advisory Committee, the Policy Advisory Council, the School Support Team, or other school advisory or policy groups.
14. We will be sure that our child attends all Extended Day Educational Services, such as tutoring sessions before or after school or during weekends. We recognize that those supplemental activities are a required part of the child's educational program and the School curriculum and the failure to assure a child's attendance at such sessions could result in retention or discipline under school policy.

Student Responsibilities

I, as a student, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, I will:

1. Do my homework every day and ask for help when I need to.

2. Read at least thirty minutes every day outside of school time.
3. Give my family or the adult who is responsible for my welfare all notices and information received by me from my school every day.
4. [Describe other ways in which the student will support his or her academic achievement.]

_____	_____	_____
School	Parent	Student
_____	_____	_____
Date	Date	Date

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing Authority hereby approves the attached Monthly Residency Verifications for March and April 2021.

Signed:

_____
Governing Authority President/Representative

Summit Academy
SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: March 2021

Official School Name: Summit Academy Middle Columbus

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT
Date: 3-29-20 Type: Electric Bill

SECOND STUDENT
Date: 3-29-20 Type: Mortage Statement

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT
Date: 3-29-21 Details: Spoke to guardian

SECOND STUDENT
Date: 3-29-21 Details: Spoke to Mother

ADDRESS VERIFICATION

FIRST STUDENT
Current Address Verified: [✔] Yes [ ] No New Address: [ ] Yes [✔] No

SECOND STUDENT
Current Address Verified: [✔] Yes [ ] No New Address: [ ] Yes [✔] No

Completed By Signature: Rachel Creager
Completed By Printed: Rachel Creager Date: 3-29-21

Director Signature: Cheryl Elliott
Director Printed: Cheryl Elliott Date: 3/29/21

REVISED 8/2020

Summit Academy
SCHOOLS

MONTHLY RESIDENCY VERIFICATION FORM FOR BOARD APPROVAL

Month and Year: April 2021

Official School Name: Summit Academy Middle Columbus

Each community school is required to perform annual and monthly residency verification checks pursuant to law and the Board's policies. The Board is required to review these forms at each meeting.

ANNUAL PROOF OF RESIDENCY IN FILE

Note date and type of proof submitted to the school.

FIRST STUDENT
Date: 4.26.21 Type: Mortgage

SECOND STUDENT
Date: 4.26.21 Type: Electric

MONTHLY VERIFICATION

*Note method of verification & details of contact. **NO** names, only confirming statements.*

FIRST STUDENT
Date: 4.26.21 Details: Spoke to mother

SECOND STUDENT
Date: 4.26.21 Details: Spoke to mother

ADDRESS VERIFICATION

FIRST STUDENT
Current Address Verified: ☑ Yes ☐ No New Address: ☐ Yes ☑ No

SECOND STUDENT
Current Address Verified: ☑ Yes ☐ No New Address: ☐ Yes ☑ No

Completed By Signature: Rachel Creager
Completed By Printed: Rachel Creager Date: 4.26.21

Director Signature: Cheryl Elliott
Director Printed: Cheryl Elliott Date: 4/26/21

REVISED 5/2020

Summit Academy Columbus Middle

I. February and March Treasurer's Report

a. February:

- **Revenue**
  - ***i.*** General Fund (0010000) includes February State Foundation and Medicaid receipts. State Foundation based on 40.28 FTE's this month.
  - ***ii.*** Capital Improvement Fund (0030000) this is facilities funding dispersed thru state foundation. Calculated at $250 x prorated % of FTE (38.07 this month.)
  - ***iii.*** Student Wellness & Success Fund (4670000) this is semi-annual funding dispersed thru State Foundation. $18,000 this month.

- **Expenses**
  - ***i.*** Professional & Tech Services (410) period expenditures include monthly admin expense, $10,061. Also includes sponsor fees paid to Lake Erie West, $1,029. Also includes educational therapy services, $5,571. Also includes J/E to correct federal coding – move federal salaries & benefits to purchased services, $37,770.
  - ***ii.*** Property Services (420) period expenditures include one and one half month payment for TDG facilities services. Also includes copier lease payment as well as copier usage costs.
  - ***iii.*** Utility Services (450) costs within this category includes water, gas, electric utilities.
  - ***iv.*** Other Objects (800) costs within this category include FY20 medicaid and financial audits performed by REA & Associates.
  - ***v.*** School Quality Improvement Grant (fund 5725021) period expenditures include $6,648 on salaries and benefits; and $2,175 on PD instruction and supplies.

b. March:

- **Revenue**
  - ***i.*** General Fund (0010000) includes March State Foundation and Medicaid Receipts. State Foundation is based on 40.19 FTE's this month.
  - ***ii.*** Capital Improvement Fund (0030000) this is facilities funding dispersed thru state foundation. Calculated at $250 x prorated % of FTE (38.01 this month.)

- **Expenses**
  - ***i.*** Professional & Tech Services (410) period expenditures include monthly admin expense, $8,499. Also includes sponsor fee paid to Lake Erie West, $1,023. Also includes educational therapy services, $3,596. Also includes J/E to correct federal coding – move federal salaries & benefits to purchased services, $11,445.
  - ***ii.*** Property Services (420) period expenditures include one month payment for TDG facilities services. Also includes copier lease payment as well as copier usage costs.
  - ***iii.*** Utility Services (450) costs within this category includes water, gas, electric utilities.
  - ***iv.*** School Quality Improvement Grant (fund 5725021) period expenditures include $6,833 on salaries and benefits; and $4,350 on PD instruction and supplies.

c. All other items were reviewed and no material or significant discrepancies were notated.

If you have any additional questions, please feel free to contact Mark Vlacovsky @ Mark.vlacovsky@summitacademies.org or Michael Boland @ Michael.boland@summitacademies.org

Summit Academy SCHOOLS

Monthly Financial Report

School: Columbus Middle

Fiscal Year 2021 **Month** February

220	FY2021 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
ENROLLMENT:															
Total Student FTE (CS Funding Reports)	42.82	53.54	53.54	53.54	41.01	38.94	40.57	40.81	40.28					45.28	106%
REVENUES: OPERATIONAL															
State Foundation and Casino Payments (3110, 3190, 3211)	$617,414	$67,834	$64,623	$123,932	$33,046	$31,511	$38,075	$39,912	$44,589	$0	$0	$0	$0	$443,522	72%
Food Services (Fund 006) (LUNCHROOM)	$25,697	$0	$0	$0	$329	$0	$235	$0	$223	$0	$0	$0	$0	$787	3%
Grants (Federal, State, Local)	$337,752	$0	$0	$82,647	$34,917	$900	$0	$0	$34,163	$0	$0	$0	$0	$152,628	45%
Other Operating Revenue (1410,18xx, student fees, etc.)	$12,967	$1,104	$2,218	$1,585	$780	$652	$698	$1,030	$679	$0	$0	$0	$0	$8,746	67%
TOTAL OPERATIONAL REVENUE	**$993,830.22**	**$68,938**	**$66,841**	**$208,164**	**$69,073**	**$33,063**	**$39,008**	**$40,942**	**$79,654**	**$0**	**$0**	**$0**	**$0**	**$605,683**	61%
EXPENDITURES: OPERATIONAL															
Personal Services (Salaries & Wages)	$392,438	$32,645	$31,630	$26,366	$27,220	$27,466	$27,014	$20,340	$2,492	$0	$0	$0	$0	$195,175	50%
Fringe Benefits	$138,722	$11,297	$9,921	$7,659	$8,576	$8,598	$8,502	$6,909	$2,098	$0	$0	$0	$0	$63,559	46%
Purchased Services - (Non-Employees)	$154,144	$5,849	$11,520	$16,043	$21,706	$22,579	$4,917	$7,508	$9,516	$0	$0	$0	$0	$99,639	65%
Purchased Services - Management Company Fees	$140,847	$11,804	$13,111	$10,027	$7,927	$11,194	$7,462	$21,104	$47,831	$0	$0	$0	$0	$130,459	93%
Purchased Services - Treasurer's Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0%
Purchased Services - Sponsorship Fees	$16,200	$1,588	$1,589	$1,588	$826	$732	$945	$961	$1,029	$0	$0	$0	$0	$9,259	57%
Utilities (Electric, Gas, Telephone, Internet, etc)	$21,123	$1,179	$950	$993	$1,618	$1,952	$1,504	$1,260	$3,125	$0	$0	$0	$0	$12,580	60%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	$1,801	$151	$151	$451	$251	$151	$251	$251	$251	$0	$0	$0	$0	$1,905	106%
Rent / Lease (Building / Facility)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0%
Repairs and Maintenance	$48,372	$3,788	$3,797	$3,760	$3,851	$5,739	$1,912	$2,245	$6,836	$0	$0	$0	$0	$31,928	66%
Materials, Supplies & Textbooks	$36,135	$0	$9,724	$1,257	$1,108	$4,532	$1,697	$1,859	$1,410	$0	$0	$0	$0	$21,587	60%
Capital Outlay (Equip. buses, etc.)	$8,332	$0	$0	$0	$0	$1,647	$5,724	$0	$0	$0	$0	$0	$0	$7,371	88%
All Other Objects	$11,246	$2,784	$493	$200	$136	$1,080	$0	$360	$5,312	$0	$0	$0	$0	$10,365	92%
TOTAL OPERATIONAL EXPENDITURES	**$969,360.43**	**$71,084**	**$82,886**	**$68,345**	**$73,219**	**$85,671**	**$59,926**	**$62,797**	**$79,899**	**$0**	**$0**	**$0**	**$0**	**$583,828**	60%
TOTAL EXCESS OR (SHORTFALL)	**$24,470**	**($2,146)**	**($16,045)**	**$139,819**	**($4,146)**	**($52,607)**	**($20,919)**	**($21,856)**	**($245)**	**$0**	**$0**	**$0**	**$0**	**$21,856**	89%
REVENUE PER STUDENT	**$23,207.32**	**$1,288**	**$1,248**	**$3,888**	**$1,684**	**$849**	**$961**	**$1,003**	**$1,978**					**$14,842**	
EXPENSE PER STUDENT	**$22,635.92**	**$1,328**	**$1,548**	**$1,277**	**$1,785**	**$2,200**	**$1,477**	**$1,539**	**$1,984**					**$14,306**	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	**$571**	**($40)**	**($300)**	**$2,611**	**($101)**	**($1,351)**	**($516)**	**($536)**	**($6)**					**$536**	

based on current enrollment

CASH													
Cash Balance - Beginning of Month		$ -	$ -	$ -	$ -	$ -	$ -	$ -					$ -
Credits		$ 58,820	$ 56,382	$ 198,046	$ 58,955	$ 22,945	$ 28,890	$ 30,562	$ 69,536				
Debits		$ (58,820)	$ (56,382)	$ (198,046)	$ (58,955)	$ (22,945)	$ (28,890)	$ (30,562)	$ (69,536)				
Cash Balance - End of Month		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

BANK RECONCILATION COMPLETED? (YES/NO)		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				

FEDERAL FUNDS								
Fund	**Budgeted Revenue**	**YTD Revenue**	**% of Budget**	**Fund**	**Budgeted Revenue**	**YTD Revenue**	**% of Budget**
CRF FY2021	$ -	$ 1,294.84	0%	**SQIG FT2021**	$ 98,881.75	$ 10,629.67	11%
ECSE FY2020	$ -	$ -	0%	**SQIG FY2020**	$ -	$ 29,336.54	0%
ECSE FY2021	$ -	$ -	0%	**STATE CONNECTIVITY GT**	$ 1,800.00	$ 900.00	50%
ECSE RESTORATION FY2020	$ -	$ -	0%	**STDT WELLNESS & SUCCESS**	$ 36,000.00	$ 18,000.00	50%
ESSER FY2021	$ 34,745.98	$ 4,992.96	14%	**STRIVING READERS FY2020**	$ -	$ -	0%
IDEA B FY2020	$ -	$ 3,058.62	0%	**STRIVING READERS FY2021**	$ -	$ -	0%
IDEA B FY2021	$ 34,700.70	$ 2,698.26	8%	**TITLE 1 FY2021**	$ 43,081.94	$ 3,133.42	7%
IDEA B RESTORATION FY202	$ -	$ 4,166.72	0%	**TITLE 1 NEGLECTED FY2021**	$ -	$ -	0%
MISC. STATE GRANTS FY21	$ 2,500.00	$ -	0%	**TITLE I FY2020**	$ -	$ 3,440.70	0%
NC SSI FY2020	$ -	$ -	0%	**TITLE IIA FY2020**	$ -	$ -	0%
OHCLI	$ -	$ -	0%	**TITLE IIA FY2021**	$ 8,981.85	$ -	0%
SIG FY2020	$ -	$ 34,432.80	0%	**TITLE IV FY2020**	$ -	$ 1,546.56	0%
MONT COUNTY GRANT	$ -	$ -	0%	**TITLE IV FY2021**	$ 10,000.00	$ 833.35	8%
SIG FY2021	$ 67,060.00	$ -	0%		$ -	$ -	0%

Total YTD Grant Revenue	**$ 118,464.44**
	$ (34,163.41)

Summit Academy SCHOOLS

Monthly Financial Report

School: Columbus Middle

Fiscal Year 2021 **Month** March

220	FY2021 BUDGET	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	FYTD	% of BUDGET
ENROLLMENT:															
Total Student FTE (CS Funding Reports)	42.82	53.54	53.54	53.54	41.01	38.94	40.57	40.81	40.28	40.19				44.71	104%
REVENUES: OPERATIONAL															
State Foundation and Casino Payments (3110, 3190, 3211)	$617,414	$67,834	$64,623	$123,932	$33,046	$31,511	$38,075	$39,912	$44,589	$44,135	$0	$0	$0	$487,657	79%
Food Services (Fund 006) (LUNCHROOM)	$25,697	$0	$0	$0	$329	$0	$235	$0	$223	$0	$0	$0	$0	$787	3%
Grants (Federal, State, Local)	$337,752	$0	$0	$82,647	$34,917	$900	$0	$0	$34,163	$65,562	$0	$0	$0	$218,189	65%
Other Operating Revenue (1410,18xx, student fees, etc.)	$12,967	$1,104	$2,218	$1,585	$780	$652	$698	$1,030	$679	$741	$0	$0	$0	$9,488	73%
TOTAL OPERATIONAL REVENUE	**$993,830.22**	**$68,938**	**$66,841**	**$208,164**	**$69,073**	**$33,063**	**$39,008**	**$40,942**	**$79,654**	**$110,437**	**$0**	**$0**	**$0**	**$716,121**	72%
EXPENDITURES: OPERATIONAL															
Personal Services (Salaries & Wages)	$392,438	$32,645	$31,630	$26,366	$27,220	$27,466	$27,014	$20,340	$2,492	$17,739	$0	$0	$0	$212,914	54%
Fringe Benefits	$138,722	$11,297	$9,921	$7,659	$8,576	$8,598	$8,502	$6,909	$2,098	$6,704	$0	$0	$0	$70,262	51%
Purchased Services - (Non-Employees)	$154,144	$5,849	$11,520	$16,043	$21,706	$22,579	$4,917	$7,508	$9,516	$15,697	$0	$0	$0	$115,336	75%
Purchased Services - Management Company Fees	$140,847	$11,804	$13,111	$10,027	$7,927	$11,194	$7,462	$21,104	$47,831	$19,944	$0	$0	$0	$150,403	107%
Purchased Services - Treasurer's Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0%
Purchased Services - Sponsorship Fees	$16,200	$1,588	$1,589	$1,588	$826	$732	$945	$961	$1,029	$1,048	$0	$0	$0	$10,308	64%
Utilities (Electric, Gas, Telephone, Internet, etc)	$21,123	$1,179	$950	$993	$1,618	$1,952	$1,504	$1,260	$3,125	$1,622	$0	$0	$0	$14,202	67%
Equipment Lease (Copiers, Computers, Vehicles, etc.)	$1,801	$151	$151	$451	$251	$151	$251	$251	$251	$251	$0	$0	$0	$2,156	120%
Rent / Lease (Building / Facility)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0%
Repairs and Maintenance	$48,372	$3,788	$3,797	$3,760	$3,851	$5,739	$1,912	$2,245	$6,836	$7,817	$0	$0	$0	$39,745	82%
Materials, Supplies & Textbooks	$36,135	$0	$9,724	$1,257	$1,108	$4,532	$1,697	$1,859	$1,410	$516	$0	$0	$0	$22,103	61%
Capital Outlay (Equip. buses, etc.)	$8,332	$0	$0	$0	$0	$1,647	$5,724	$0	$0	$0	$0	$0	$0	$7,371	88%
All Other Objects	$11,246	$2,784	$493	$200	$136	$1,080	$0	$360	$5,312	$108	$0	$0	$0	$10,473	93%
TOTAL OPERATIONAL EXPENDITURES	**$969,360.43**	**$71,084**	**$82,886**	**$68,345**	**$73,219**	**$85,671**	**$59,926**	**$62,797**	**$79,899**	**$71,445**	**$0**	**$0**	**$0**	**$655,273**	68%
TOTAL EXCESS OR (SHORTFALL)	**$24,470**	**($2,146)**	**($16,045)**	**$139,819**	**($4,146)**	**($52,607)**	**($20,919)**	**($21,856)**	**($245)**	**$38,992**	**$0**	**$0**	**$0**	**$60,848**	249%
REVENUE PER STUDENT	**$23,207.32**	**$1,288**	**$1,248**	**$3,888**	**$1,684**	**$849**	**$961**	**$1,003**	**$1,978**	**$2,748**				**$17,548**	
EXPENSE PER STUDENT	**$22,635.92**	**$1,328**	**$1,548**	**$1,277**	**$1,785**	**$2,200**	**$1,477**	**$1,539**	**$1,984**	**$1,778**				**$16,057**	
TOTAL EXCESS OR (SHORTFALL) PER STUDENT	**$571**	**($40)**	**($300)**	**$2,611**	**($101)**	**($1,351)**	**($516)**	**($536)**	**($6)**	**$970**				**$1,491**	

based on current enrollment

CASH														
Cash Balance - Beginning of Month		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -			$ -	
Credits		$ 58,820	$ 56,382	$ 198,046	$ 58,955	$ 22,945	$ 28,890	$ 30,562	$ 69,536	$ 100,319				
Debits		$ (58,820)	$ (56,382)	$ (198,046)	$ (58,955)	$ (22,945)	$ (28,890)	$ (30,562)	$ (69,536)	$ (100,319)				
Cash Balance - End of Month		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	

BANK RECONCILATION COMPLETED? (YES/NO)		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				

FEDERAL FUNDS								
Fund	**Budgeted Revenue**	**YTD Revenue**	**% of Budget**	**Fund**	**Budgeted Revenue**	**YTD Revenue**	**% of Budget**
CRF FY2021	$ -	$ 1,294.84	0%	**SQIG FT2021**	$ 98,881.75	$ 10,629.67	11%
ECSE FY2020	$ -	$ -	0%	**SQIG FY2020**	$ -	$ 29,336.54	0%
ECSE FY2021	$ -	$ -	0%	**STATE CONNECTIVITY GT**	$ 1,800.00	$ 900.00	50%
ECSE RESTORATION FY2020	$ -	$ -	0%	**STDT WELLNESS & SUCCESS**	$ 36,000.00	$ 18,000.00	50%
ESSER FY2021	$ 34,745.98	$ 4,992.96	14%	**STRIVING READERS FY2020**	$ -	$ -	0%
IDEA B FY2020	$ -	$ 3,058.62	0%	**STRIVING READERS FY2021**	$ -	$ -	0%
IDEA B FY2021	$ 34,700.70	$ 2,698.26	8%	**TITLE 1 FY2021**	$ 43,081.94	$ 3,133.42	7%
IDEA B RESTORATION FY202	$ -	$ 4,166.72	0%	**TITLE 1 NEGLECTED FY2021**	$ -	$ -	0%
MISC. STATE GRANTS FY21	$ 2,500.00	$ -	0%	**TITLE I FY2020**	$ -	$ 3,440.70	0%
NC SSI FY2020	$ -	$ -	0%	**TITLE IIA FY2020**	$ -	$ -	0%
OHCLI	$ -	$ -	0%	**TITLE IIA FY2021**	$ 8,981.85	$ -	0%
SIG FY2020	$ -	$ 34,432.80	0%	**TITLE IV FY2020**	$ -	$ 1,546.56	0%
MONT COUNTY GRANT	$ -	$ -	0%	**TITLE IV FY2021**	$ 10,000.00	$ 833.35	8%
SIG FY2021	$ 67,060.00	$ -	0%		$ -	$ -	0%

Total YTD Grant Revenue	**$ 118,464.44**
	$ (99,724.98)

SAM - Expenditure Transaction Report

$ 79,899.16

Transaction Number	Fiscal Year	Period	Transaction Code	Transaction Code Description	Budget Unit	School Code	Account Code	Account Title	Transaction Date	Transaction Amount	Vendor Name	Transaction Description
197878	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	111	REGULAR SALARY	02/22/2021	$810.35		PAYROLL CHARGES
201764	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	111	REGULAR SALARY	02/25/2021	$405.25		PAYROLL CHARGES
201659	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	111	REGULAR SALARY	02/25/2021	$5,554.95		PAYROLL CHARGES
201679	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	111	REGULAR SALARY	02/25/2021	$810.35		PAYROLL CHARGES
198052	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	111	REGULAR SALARY	02/22/2021	$1,202.08		PAYROLL CHARGES
198378	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($75.00)		CORRECT FEDERAL CODING
198330	21	8	19	Journal Entries	5725020220022000	220	111	REGULAR SALARY	02/23/2021	($27,562.50)		CORRECT FEDERAL CODING
198351	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	($44.00)		CORRECT FEDERAL CODING
198384	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	($38.00)		CORRECT FEDERAL CODING
201813	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	111	REGULAR SALARY	02/25/2021	$150.00		PAYROLL CHARGES
201814	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	111	REGULAR SALARY	02/25/2021	$1,968.75		PAYROLL CHARGES
198396	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($325.00)		CORRECT FEDERAL CODING
198345	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($400.00)		CORRECT FEDERAL CODING
198402	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	($38.00)		CORRECT FEDERAL CODING
198363	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($450.00)		CORRECT FEDERAL CODING
197995	21	8	22	Payroll Interface and Manual Payroll	5072021250022000	220	111	REGULAR SALARY	02/22/2021	$11.03		PAYROLL CHARGES
198369	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($325.00)		CORRECT FEDERAL CODING
201626	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	111	REGULAR SALARY	02/25/2021	$624.16		PAYROLL CHARGES
197857	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	111	REGULAR SALARY	02/22/2021	$5,804.95		PAYROLL CHARGES
197965	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	111	REGULAR SALARY	02/22/2021	$325.00		PAYROLL CHARGES
201619	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	111	REGULAR SALARY	02/25/2021	$916.66		PAYROLL CHARGES
201760	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	111	REGULAR SALARY	02/25/2021	$394.27		PAYROLL CHARGES
197967	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	111	REGULAR SALARY	02/22/2021	$1,968.75		PAYROLL CHARGES
198084	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	111	REGULAR SALARY	02/22/2021	$394.27		PAYROLL CHARGES
198087	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	111	REGULAR SALARY	02/22/2021	$405.25		PAYROLL CHARGES
197818	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	111	REGULAR SALARY	02/22/2021	$1,024.16		PAYROLL CHARGES
198387	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($225.00)		CORRECT FEDERAL CODING
198360	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	($38.00)		CORRECT FEDERAL CODING
197966	21	8	22	Payroll Interface and Manual Payroll	5902021110022000	220	111	REGULAR SALARY	02/22/2021	$4,250.00		PAYROLL CHARGES
201856	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	111	REGULAR SALARY	02/25/2021	$1,202.08		PAYROLL CHARGES
198354	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($400.00)		CORRECT FEDERAL CODING
198342	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	$6.00		CORRECT FEDERAL CODING
197811	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	111	REGULAR SALARY	02/22/2021	$1,416.66		PAYROLL CHARGES
198393	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	($57.00)		CORRECT FEDERAL CODING
198375	21	8	19	Journal Entries	0010000220022000	220	111	REGULAR SALARY	02/23/2021	($19.00)		CORRECT FEDERAL CODING
198336	21	8	19	Journal Entries	5725021220022000	220	111	REGULAR SALARY	02/23/2021	($225.00)		CORRECT FEDERAL CODING
197829	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	141	NON-CERT REGULAR SALARY	02/22/2021	$1,178.00		PAYROLL CHARGES
198093	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	141	NON-CERT REGULAR SALARY	02/22/2021	$501.56		PAYROLL CHARGES
201769	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	141	NON-CERT REGULAR SALARY	02/25/2021	$501.56		PAYROLL CHARGES
201634	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	141	NON-CERT REGULAR SALARY	02/25/2021	$678.00		PAYROLL CHARGES
197820	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	141	NON-CERT REGULAR SALARY	02/22/2021	$38.00		PAYROLL CHARGES
201625	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	141	NON-CERT REGULAR SALARY	02/25/2021	$38.00		PAYROLL CHARGES
197705	21	8	22	Payroll Interface and Manual Payroll	0010000231022000	220	141	NON-CERT REGULAR SALARY	02/22/2021	$133.34		PAYROLL CHARGES
199933	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$23.66		PAYROLL CHARGES-FRINGE
198361	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($5.32)		CORRECT FEDERAL CODING
198352	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($6.16)		CORRECT FEDERAL CODING
198343	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	$0.84		CORRECT FEDERAL CODING
192862	21	8	19	Journal Entries	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$203.71		JAN '21 FDN REC
200947	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$128.33		PAYROLL CHARGES-FRINGE
195199	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$55.20		PAYROLL CHARGES-FRINGE
196685	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$128.33		PAYROLL CHARGES-FRINGE
200305	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$777.70		PAYROLL CHARGES-FRINGE
198397	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($45.50)		CORRECT FEDERAL CODING
193076	21	8	19	Journal Entries	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$41.19		JAN '21 FDN REC
198331	21	8	19	Journal Entries	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($3,858.75)		CORRECT FEDERAL CODING
203335	21	8	19	Journal Entries	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$14.71		FEB '21 FDN REC
201425	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$56.73		PAYROLL CHARGES-FRINGE
195571	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$48.16		PAYROLL CHARGES-FRINGE
195959	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$168.29		PAYROLL CHARGES-FRINGE
203085	21	8	19	Journal Entries	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$207.27		FEB '21 FDN REC
193476	21	8	19	Journal Entries	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$13.92		JAN '21 FDN REC
198379	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($10.50)		CORRECT FEDERAL CODING
198388	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($31.50)		CORRECT FEDERAL CODING
198370	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($45.50)		CORRECT FEDERAL CODING
201003	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$87.38		PAYROLL CHARGES-FRINGE
201111	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$113.45		PAYROLL CHARGES-FRINGE
195569	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$275.63		PAYROLL CHARGES-FRINGE
203165	21	8	19	Journal Entries	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$34.20		FEB '21 FDN REC
197201	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$777.69		PAYROLL CHARGES-FRINGE
199931	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$275.63		PAYROLL CHARGES-FRINGE
198394	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($7.98)		CORRECT FEDERAL CODING
193178	21	8	19	Journal Entries	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$27.77		JAN '21 FDN REC
197349	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$113.45		PAYROLL CHARGES-FRINGE
198364	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($63.00)		CORRECT FEDERAL CODING
193432	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$4.51		JAN '21 FDN REC
203705	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$9.57		FEB '21 FDN REC
193244	21	8	19	Journal Entries	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$10.69		JAN '21 FDN REC
198346	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($56.00)		CORRECT FEDERAL CODING
198337	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($31.50)		CORRECT FEDERAL CODING
198385	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($5.32)		CORRECT FEDERAL CODING
198403	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($5.32)		CORRECT FEDERAL CODING
203671	21	8	19	Journal Entries	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$73.46		FEB '21 FDN REC
198376	21	8	19	Journal Entries	0010000220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($2.66)		CORRECT FEDERAL CODING
196977	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$87.38		PAYROLL CHARGES-FRINGE
198355	21	8	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	02/23/2021	($56.00)		CORRECT FEDERAL CODING
193402	21	8	19	Journal Entries	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$67.46		JAN '21 FDN REC
201403	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$55.19		PAYROLL CHARGES-FRINGE
200791	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	02/25/2021	$168.29		PAYROLL CHARGES-FRINGE
195213	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	02/22/2021	$56.73		PAYROLL CHARGES-FRINGE
203401	21	8	19	Journal Entries	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$30.24		FEB '21 FDN REC
193136	21	8	19	Journal Entries	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$13.51		JAN '21 FDN REC
203275	21	8	19	Journal Entries	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$44.85		FEB '21 FDN REC
203745	21	8	19	Journal Entries	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$15.09		FEB '21 FDN REC

192946	21	8	19	Journal Entries	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	02/09/2021	$31.41		JAN '21 FDN REC
203507	21	8	19	Journal Entries	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	03/04/2021	$23.29		FEB '21 FDN REC
201047	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	02/25/2021	$94.92		PAYROLL CHARGES-FRINGE
203277	21	8	19	Journal Entries	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	03/04/2021	$65.65		FEB '21 FDN REC
196037	21	8	22	Payroll Interface and Manual Payroll	5072021250022000	220	221	SERS-EMPLOYER'S SHARE	02/22/2021	$1.54		PAYROLL CHARGES-FRINGE
203449	21	8	19	Journal Entries	5072021250022000	220	221	SERS-EMPLOYER'S SHARE	03/04/2021	$0.53		FEB '21 FDN REC
193434	21	8	19	Journal Entries	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	02/09/2021	$0.95		JAN '21 FDN REC
203707	21	8	19	Journal Entries	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	03/04/2021	$1.84		FEB '21 FDN REC
193352	21	8	19	Journal Entries	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	02/09/2021	$50.11		JAN '21 FDN REC
201049	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	02/25/2021	$2.66		PAYROLL CHARGES-FRINGE
195251	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	02/22/2021	$70.22		PAYROLL CHARGES-FRINGE
195253	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	02/22/2021	$2.66		PAYROLL CHARGES-FRINGE
203611	21	8	19	Journal Entries	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	03/04/2021	$48.57		FEB '21 FDN REC
201457	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	02/25/2021	$70.22		PAYROLL CHARGES-FRINGE
193078	21	8	19	Journal Entries	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	02/09/2021	$67.73		JAN '21 FDN REC
197031	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	02/22/2021	$94.92		PAYROLL CHARGES-FRINGE
196269	21	8	22	Payroll Interface and Manual Payroll	0010000231022000	220	223	SOCIAL SECURITY	02/22/2021	$8.26		PAYROLL CHARGES-FRINGE
197203	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$861.62		PAYROLL CHARGES-FRINGE
197035	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$125.60		PAYROLL CHARGES-FRINGE
195217	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$75.36		PAYROLL CHARGES-FRINGE
201113	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$143.18		PAYROLL CHARGES-FRINGE
201053	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$125.60		PAYROLL CHARGES-FRINGE
196983	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$100.48		PAYROLL CHARGES-FRINGE
197351	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$143.18		PAYROLL CHARGES-FRINGE
200307	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$861.62		PAYROLL CHARGES-FRINGE
199935	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$658.41		PAYROLL CHARGES-FRINGE
201007	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$100.48		PAYROLL CHARGES-FRINGE
195573	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$658.41		PAYROLL CHARGES-FRINGE
201429	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$75.36		PAYROLL CHARGES-FRINGE
196689	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	241	MEDICAL/HOSPITALIZATION	02/22/2021	$206.12		PAYROLL CHARGES-FRINGE
200951	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	241	MEDICAL/HOSPITALIZATION	02/25/2021	$206.12		PAYROLL CHARGES-FRINGE
197353	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	242	LIFE INSURANCE	02/22/2021	$0.69		PAYROLL CHARGES-FRINGE
195575	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	242	LIFE INSURANCE	02/22/2021	$0.93		PAYROLL CHARGES-FRINGE
201011	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	242	LIFE INSURANCE	02/25/2021	$0.31		PAYROLL CHARGES-FRINGE
199937	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	242	LIFE INSURANCE	02/25/2021	$0.78		PAYROLL CHARGES-FRINGE
196985	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	242	LIFE INSURANCE	02/22/2021	$0.66		PAYROLL CHARGES-FRINGE
195203	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	242	LIFE INSURANCE	02/22/2021	$0.40		PAYROLL CHARGES-FRINGE
195257	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	242	LIFE INSURANCE	02/22/2021	$0.81		PAYROLL CHARGES-FRINGE
195579	21	8	22	Payroll Interface and Manual Payroll	5902021110022000	220	242	LIFE INSURANCE	02/22/2021	$2.47		PAYROLL CHARGES-FRINGE
195577	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	242	LIFE INSURANCE	02/22/2021	$0.31		PAYROLL CHARGES-FRINGE
195963	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	242	LIFE INSURANCE	02/22/2021	$1.34		PAYROLL CHARGES-FRINGE
199939	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	242	LIFE INSURANCE	02/25/2021	$0.08		PAYROLL CHARGES-FRINGE
201115	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	242	LIFE INSURANCE	02/25/2021	$0.45		PAYROLL CHARGES-FRINGE
200955	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	242	LIFE INSURANCE	02/25/2021	$0.39		PAYROLL CHARGES-FRINGE
201433	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	242	LIFE INSURANCE	02/25/2021	$0.23		PAYROLL CHARGES-FRINGE
201461	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	242	LIFE INSURANCE	02/25/2021	$0.39		PAYROLL CHARGES-FRINGE
200795	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	242	LIFE INSURANCE	02/25/2021	$0.78		PAYROLL CHARGES-FRINGE
197205	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	242	LIFE INSURANCE	02/22/2021	$5.51		PAYROLL CHARGES-FRINGE
196693	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	242	LIFE INSURANCE	02/22/2021	$0.82		PAYROLL CHARGES-FRINGE
201407	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	242	LIFE INSURANCE	02/25/2021	$0.19		PAYROLL CHARGES-FRINGE
195221	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	242	LIFE INSURANCE	02/22/2021	$0.50		PAYROLL CHARGES-FRINGE
200309	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	242	LIFE INSURANCE	02/25/2021	$3.07		PAYROLL CHARGES-FRINGE
200311	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$76.57		PAYROLL CHARGES-FRINGE
199941	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$21.70		PAYROLL CHARGES-FRINGE
196989	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$14.38		PAYROLL CHARGES-FRINGE
195261	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$6.94		PAYROLL CHARGES-FRINGE
201117	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$11.08		PAYROLL CHARGES-FRINGE
198371	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($35.75)		CORRECT FEDERAL CODING
201015	21	8	22	Payroll Interface and Manual Payroll	5372021112022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$8.58		PAYROLL CHARGES-FRINGE
197207	21	8	22	Payroll Interface and Manual Payroll	0010000112022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$80.83		PAYROLL CHARGES-FRINGE
198356	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($44.00)		CORRECT FEDERAL CODING
198362	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($4.18)		CORRECT FEDERAL CODING
197355	21	8	22	Payroll Interface and Manual Payroll	5072021112022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$11.26		PAYROLL CHARGES-FRINGE
196115	21	8	22	Payroll Interface and Manual Payroll	5072021250022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$0.15		PAYROLL CHARGES-FRINGE
198344	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	$0.66		CORRECT FEDERAL CODING
196697	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$19.07		PAYROLL CHARGES-FRINGE
195225	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$5.53		PAYROLL CHARGES-FRINGE
198389	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($24.75)		CORRECT FEDERAL CODING
198395	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($6.27)		CORRECT FEDERAL CODING
198347	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($44.00)		CORRECT FEDERAL CODING
198380	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($8.25)		CORRECT FEDERAL CODING
195969	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$33.94		PAYROLL CHARGES-FRINGE
195581	21	8	22	Payroll Interface and Manual Payroll	5725020220022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$24.67		PAYROLL CHARGES-FRINGE
198332	21	8	19	Journal Entries	5725020220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($3,031.88)		CORRECT FEDERAL CODING
198386	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($4.18)		CORRECT FEDERAL CODING
198404	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($4.18)		CORRECT FEDERAL CODING
195583	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$5.00		PAYROLL CHARGES-FRINGE
200799	21	8	22	Payroll Interface and Manual Payroll	0010000242122000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$26.71		PAYROLL CHARGES-FRINGE
198365	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($49.50)		CORRECT FEDERAL CODING
198353	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($4.84)		CORRECT FEDERAL CODING
201465	21	8	22	Payroll Interface and Manual Payroll	5722021110022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$6.93		PAYROLL CHARGES-FRINGE
196275	21	8	22	Payroll Interface and Manual Payroll	0010000231022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$1.93		PAYROLL CHARGES-FRINGE
199943	21	8	22	Payroll Interface and Manual Payroll	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$2.53		PAYROLL CHARGES-FRINGE
198398	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($35.75)		CORRECT FEDERAL CODING
195207	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$5.72		PAYROLL CHARGES-FRINGE
201411	21	8	22	Payroll Interface and Manual Payroll	4670000112022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$5.71		PAYROLL CHARGES-FRINGE
201437	21	8	22	Payroll Interface and Manual Payroll	5992021110022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$5.53		PAYROLL CHARGES-FRINGE
195585	21	8	22	Payroll Interface and Manual Payroll	5902021110022000	220	249	CERTIFIED OTHER INS BEN.	02/22/2021	$57.65		PAYROLL CHARGES-FRINGE
198377	21	8	19	Journal Entries	0010000220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($2.09)		CORRECT FEDERAL CODING
198338	21	8	19	Journal Entries	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	02/23/2021	($24.75)		CORRECT FEDERAL CODING
200959	21	8	22	Payroll Interface and Manual Payroll	0010000123022000	220	249	CERTIFIED OTHER INS BEN.	02/25/2021	$11.79		PAYROLL CHARGES-FRINGE
203965	21	8	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/05/2021	$927.22	STAPLES ADVANTAGE	STAPLES CART
192431	21	8	21	Accounts Payable	5725021220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	02/05/2021	$2,175.00	STAFF DEVELOPMENT FOR EDUCATORS	JANUARY 21, 2021
203967	21	8	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/05/2021	$52.91	STAPLES ADVANTAGE	STAPLES CART
194547	21	8	21	Accounts Payable	5372021220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	02/19/2021	$37.25	OAASFEP CONFERENCE	APRIL 22-23 2021 CONFEREN
203963	21	8	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/05/2021	$182.84	STAPLES ADVANTAGE	STAPLES CART

202457	21	8	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/01/2021	$32.34	AMAZON.COM	AMAZON CART
202459	21	8	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/01/2021	$65.66	AMAZON.COM	AMAZON CART
202144	21	8	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	02/26/2021	$0.00	HNB MASTERCARD	DECEMBER 17, 2020 WINTERW
194440	21	8	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	02/19/2021	$315.02	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
192290	21	8	21	Accounts Payable	0010000218322000	220	413	HEALTH SERVICES	02/05/2021	$124.00	CAREERSTAFF UNLIMITED	PHYSICAL THERAPY SERVICES
192305	21	8	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	02/05/2021	$275.63	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
193798	21	8	21	Accounts Payable	0010000218322000	220	413	HEALTH SERVICES	02/12/2021	$289.00	CAREERSTAFF UNLIMITED	PHYSICAL THERAPY SERVICES
193819	21	8	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	02/12/2021	$610.00	SHC SERVICES INC	SPEECH THERAPY SERVICES
203807	21	8	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	03/05/2021	$984.38	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
202005	21	8	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	02/26/2021	$457.50	SHC SERVICES INC	SPEECH THERAPY SERVICES
192294	21	8	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	02/05/2021	$579.50	SHC SERVICES INC	SPEECH THERAPY SERVICES
202016	21	8	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	02/26/2021	$529.73	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
194429	21	8	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	02/19/2021	$610.00	SHC SERVICES INC	SPEECH THERAPY SERVICES
193828	21	8	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	02/12/2021	$354.38	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
203796	21	8	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	03/05/2021	$442.25	SHC SERVICES INC	SPEECH THERAPY SERVICES
198359	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$48.18		CORRECT FEDERAL CODING
198357	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$438.00		CORRECT FEDERAL CODING
198400	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$50.82		CORRECT FEDERAL CODING
198391	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$39.48		CORRECT FEDERAL CODING
198334	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$3,858.75		CORRECT FEDERAL CODING
198366	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$450.00		CORRECT FEDERAL CODING
198382	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$15.82		CORRECT FEDERAL CODING
198341	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$24.09		CORRECT FEDERAL CODING
198350	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$48.84		CORRECT FEDERAL CODING
198368	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$49.50		CORRECT FEDERAL CODING
198372	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$344.00		CORRECT FEDERAL CODING
198373	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$48.16		CORRECT FEDERAL CODING
198339	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$219.00		CORRECT FEDERAL CODING
204066	21	8	19	Journal Entries	0010000250022000	220	414	STAFF SERVICES	03/07/2021	$10,061.15		FEB MANAGEMENT FEE
198367	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$63.00		CORRECT FEDERAL CODING
198390	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$282.00		CORRECT FEDERAL CODING
198340	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$30.66		CORRECT FEDERAL CODING
198335	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$3,031.88		CORRECT FEDERAL CODING
198333	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$27,562.50		CORRECT FEDERAL CODING
198383	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$12.43		CORRECT FEDERAL CODING
198401	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$39.93		CORRECT FEDERAL CODING
198374	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$37.84		CORRECT FEDERAL CODING
198349	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$62.16		CORRECT FEDERAL CODING
198358	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$61.32		CORRECT FEDERAL CODING
198399	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$363.00		CORRECT FEDERAL CODING
198392	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$31.02		CORRECT FEDERAL CODING
198381	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$113.00		CORRECT FEDERAL CODING
198348	21	8	19	Journal Entries	5725021220022000	220	414	STAFF SERVICES	02/23/2021	$444.00		CORRECT FEDERAL CODING
194097	21	8	21	Accounts Payable	0010000250022000	220	415	MANAGEMENT SERVICES	02/15/2021	$1,029.00	ESC OF LAKE ERIE WEST_ACH_SPONSOR	FY21 SPONSOR FEES (JULY
201976	21	8	21	Accounts Payable	0010000250022000	220	416	DATA PROCESSING SERVICES	02/26/2021	$1.25	PENSERV PLAN SERVICES INC.	AUG-JUN
194370	21	8	21	Accounts Payable	0010000250022000	220	416	DATA PROCESSING SERVICES	02/19/2021	$14.68	AMERICAN FIDELITY ADMIN SERVICES	T&E MONTHLY FEES
194457	21	8	21	Accounts Payable	0010000250022000	220	419	OTHER PROF. & TECH. SERV.	02/19/2021	$70.28	HEALTHCARE BILLING SRVCS INC.	COLMID
192409	21	8	21	Accounts Payable	0010000276022000	220	423	REPAIRS & MAINTENANCE	02/05/2021	$10.00	GARBER ELECTRICAL CONTRACTORS INC	ANNUAL FIRE ALARM MONITOR
193659	21	8	21	Accounts Payable	0010000270022000	220	423	REPAIRS & MAINTENANCE	02/12/2021	$1,884.17	TDG FACILITIES SERVICES	FY21 CONTRACT
193675	21	8	21	Accounts Payable	0010000270022000	220	423	REPAIRS & MAINTENANCE	02/12/2021	$3,768.34	TDG FACILITIES SERVICES	FY21 CONTRACT
203909	21	8	21	Accounts Payable	0010000276022000	220	423	REPAIRS & MAINTENANCE	03/05/2021	$10.00	GARBER ELECTRICAL CONTRACTORS INC	ANNUAL FIRE ALARM MONITOR
198777	21	8	21	Accounts Payable	0010000296022000	220	426	LEASE PURCHASE AGREEMENTS	02/24/2021	$150.56	CIT	COPIER LEASES
198764	21	8	21	Accounts Payable	0010000296022000	220	426	LEASE PURCHASE AGREEMENTS	02/24/2021	$100.09	HP FINANCIAL SERVICES	(ADM $100.27 - SCH $100.
202091	21	8	21	Accounts Payable	0010000270022000	220	429	OTHER PROPERTY SERVICE	02/26/2021	$58.33	COLUMBUS CITY TREASURER - FIRE	ANNUAL PERMIT FOR PLACE O
193719	21	8	21	Accounts Payable	0010000270022000	220	429	OTHER PROPERTY SERVICE	02/12/2021	$1,087.42	TDG FACILITIES SERVICES	FY21 PLOWING
192343	21	8	21	Accounts Payable	0010000296022000	220	429	OTHER PROPERTY SERVICE	02/05/2021	$17.78	BLUE TECHNOLOGIES	COPIER CLICK COUNTS
201933	21	8	21	Accounts Payable	0010000123022000	220	431	GEN MILEAGE_EDU SRVC	02/26/2021	$45.55	RENEE SIMMONS OPALICH	2/8 HOME-COLELE/MID/TRA-H
192318	21	8	21	Accounts Payable	0010000296022000	220	441	TELEPHONE SERVICE	02/05/2021	$60.00	VERIZON WIRELESS	VERIZON - CELLULAR BILL
192249	21	8	21	Accounts Payable	0010000296022000	220	441	TELEPHONE SERVICE	02/05/2021	$31.19	AT T	FY21 COLUMBUS ELE / MID /
203760	21	8	21	Accounts Payable	0010000296022000	220	441	TELEPHONE SERVICE	03/05/2021	$157.60	TIME WARNER CABLE	FY21 COLUMBUS ELE / MID /
203815	21	8	21	Accounts Payable	0010000296022000	220	441	TELEPHONE SERVICE	03/05/2021	$60.00	VERIZON WIRELESS	VERIZON - CELLULAR BILL
203757	21	8	21	Accounts Payable	0010000296022000	220	441	TELEPHONE SERVICE	03/05/2021	$30.87	AT T	FY21 COLUMBUS ELE / MID /
192253	21	8	21	Accounts Payable	0010000296022000	220	441	TELEPHONE SERVICE	02/05/2021	$157.59	TIME WARNER CABLE	FY21 COLUMBUS ELE / MID /
203998	21	8	21	Accounts Payable	0010000250022000	220	443	POSTAGE	03/05/2021	$113.00	PITNEY BOWES RESERVE ACCT	STAMPS 1/26-2/28
192616	21	8	21	Accounts Payable	0010000250022000	220	443	POSTAGE	02/05/2021	$15.67	PITNEY BOWES RESERVE ACCT	STAMPS 1/1-1/26
193981	21	8	21	Accounts Payable	5103021112022000	220	447	INTERNET ACCESS SERVICE	02/12/2021	$496.98	VERIZON WIRELESS	COLMID IRN: 000610
192266	21	8	21	Accounts Payable	0010000270022000	220	451	ELECTRICITY	02/05/2021	$366.60	AMERICAN ELECTRIC POWER	COLMID - FY20/21 ELECTRIC
201955	21	8	21	Accounts Payable	0010000270022000	220	451	ELECTRICITY	02/26/2021	$439.32	AMERICAN ELECTRIC POWER	COLMID - FY20/21 ELECTRIC
194503	21	8	21	Accounts Payable	0010000270022000	220	452	WATER AND SEWAGE	02/19/2021	$252.09	CITY OF COLUMBUS	FY20/21 WATER SERVICES
202029	21	8	21	Accounts Payable	0010000270022000	220	453	GAS	02/26/2021	$512.92	COLUMBIA GAS	COLMID - FY20/21 GAS SERV
192393	21	8	21	Accounts Payable	0010000270022000	220	453	GAS	02/05/2021	$430.83	COLUMBIA GAS	COLMID - FY20/21 GAS SERV
192412	21	8	21	Accounts Payable	0060000312022000	220	462	CONTRACTED FOOD SERVICES	02/05/2021	$340.00	HIMES VENDING INC.	COLMID SY 21 NSLP AND SBP
194039	21	8	21	Accounts Payable	0010000119022000	220	511	CLASSROOM SUPPLIES	02/12/2021	$144.21	CENTURY MARTIAL ARTS	INSTRUCTOR START UP EQUIP
194134	21	8	21	Accounts Payable	0010000119022000	220	511	CLASSROOM SUPPLIES	02/15/2021	$263.98	AMAZON.COM	EQUIPMENT FOR 5 SCHOOLS M
193790	21	8	21	Accounts Payable	0010000111022000	220	512	OFFICE SUPPLIES	02/12/2021	$122.63	STAPLES ADVANTAGE	AUG-MAY $278.10 PER MO.
192525	21	8	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	02/05/2021	$51.00	MARK ONE MANUFACTURING LTD	NITRILE GLOVES (MEDIUM &
192456	21	8	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	02/05/2021	$190.20	MARK ONE MANUFACTURING LTD	HAND SANITIZER - 34 OZ
192547	21	8	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	02/05/2021	$46.00	MARK ONE MANUFACTURING LTD	DISPOSABLE MASKS - BOTH C
192501	21	8	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	02/05/2021	$302.88	MARK ONE MANUFACTURING LTD	75% ALCOHOL SPRAY - 14 OZ
192483	21	8	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	02/05/2021	$288.90	MARK ONE MANUFACTURING LTD	ALCOHOL WIPES - 80 COUNT
193884	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	02/12/2021	$400.00	REA & ASSOCIATES INC.	AUDITS
193933	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	02/12/2021	$880.00	REA & ASSOCIATES INC.	AUDITS
192382	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	02/05/2021	$650.00	REA & ASSOCIATES INC.	AUDITS
203855	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	03/05/2021	$200.00	REA & ASSOCIATES INC.	AUDITS
193860	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	02/12/2021	$160.00	REA & ASSOCIATES INC.	AUDITS
203879	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	03/05/2021	$1,885.41	REA & ASSOCIATES INC.	AUDITS
193909	21	8	21	Accounts Payable	0010000250022000	220	843	AUDIT EXAMINATIONS	02/12/2021	$489.58	REA & ASSOCIATES INC.	AUDITS
198243	21	8	21	Accounts Payable	0060000312022000	220	849	OTHER DUES AND FEES	02/23/2021	$48.67	COLUMBUS PUBLIC HEALTH DEPT	COLMID FOOD LICENSE RENEW
194474	21	8	21	Accounts Payable	0010000250022000	220	855	FIRE & EXTENDED COV INS	02/19/2021	$484.82	HUNTINGTON INSURANCE INC	FY21_INSURANCE
202426	21	8	21	Accounts Payable	0090000112022000	220	899	OTHER MISCELLANEOUS	03/01/2021	$100.94	AMAZON.COM	CHROMEBOOK INSURANCE ($21
202402	21	8	21	Accounts Payable	0090000112022000	220	899	OTHER MISCELLANEOUS	03/01/2021	$4.49	AMAZON.COM	CHROMEBOOK INSURANCE ($21
202212	21	8	21	Accounts Payable	0090000112022000	220	899	OTHER MISCELLANEOUS	02/28/2021	$8.45	AMAZON.COM	CHROMEBOOK INSURANCE ($21

SAM - Expenditure Transaction Report

$ 71,445.21

Transaction Number	Fiscal Year	Period	Transaction Code	Transaction Code Description	Budget Unit	School Code	Account Code	Account Title	Transaction Date	Transaction Amount	Vendor Name	Transaction Description
209709	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	111	REGULAR SALARY	03/26/2021	$500.00		PAYROLL CHARGES
209649	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	111	REGULAR SALARY	03/26/2021	$394.27		PAYROLL CHARGES
209545	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	111	REGULAR SALARY	03/26/2021	$5,554.95		PAYROLL CHARGES
212191	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	111	REGULAR SALARY	03/29/2021	$916.66		PAYROLL CHARGES
209565	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	111	REGULAR SALARY	03/26/2021	$810.35		PAYROLL CHARGES
209505	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	111	REGULAR SALARY	03/26/2021	$916.66		PAYROLL CHARGES
209768	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	111	REGULAR SALARY	03/26/2021	$1,202.08		PAYROLL CHARGES
212331	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	111	REGULAR SALARY	03/29/2021	$405.25		PAYROLL CHARGES
212249	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	111	REGULAR SALARY	03/29/2021	$810.35		PAYROLL CHARGES
205468	21	9	19	Journal Entries	0010000112022000	220	111	REGULAR SALARY	03/16/2021	($9,156.16)		CORRECT FEDERAL CODING
209708	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	111	REGULAR SALARY	03/26/2021	$1,968.75		PAYROLL CHARGES
212229	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	111	REGULAR SALARY	03/29/2021	$5,554.95		PAYROLL CHARGES
212430	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	111	REGULAR SALARY	03/29/2021	$1,202.08		PAYROLL CHARGES
209653	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	111	REGULAR SALARY	03/26/2021	$405.25		PAYROLL CHARGES
212197	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	111	REGULAR SALARY	03/29/2021	$624.16		PAYROLL CHARGES
212385	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	111	REGULAR SALARY	03/29/2021	$150.00		PAYROLL CHARGES
212328	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	111	REGULAR SALARY	03/29/2021	$394.27		PAYROLL CHARGES
212384	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	111	REGULAR SALARY	03/29/2021	$1,968.75		PAYROLL CHARGES
209513	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	111	REGULAR SALARY	03/26/2021	$624.16		PAYROLL CHARGES
209659	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	141	NON-CERT REGULAR SALARY	03/26/2021	$501.56		PAYROLL CHARGES
212337	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	141	NON-CERT REGULAR SALARY	03/29/2021	$501.56		PAYROLL CHARGES
212205	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	141	NON-CERT REGULAR SALARY	03/29/2021	$678.00		PAYROLL CHARGES
209512	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	141	NON-CERT REGULAR SALARY	03/26/2021	$114.00		PAYROLL CHARGES
212338	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	141	NON-CERT REGULAR SALARY	03/29/2021	$19.00		PAYROLL CHARGES
209521	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	141	NON-CERT REGULAR SALARY	03/26/2021	$678.00		PAYROLL CHARGES
211569	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$87.38		PAYROLL CHARGES-FRINGE
208796	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$777.69		PAYROLL CHARGES-FRINGE
213713	21	9	19	Journal Entries	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$11.10		MAR '21 FDN REC
211961	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$56.73		PAYROLL CHARGES-FRINGE
210893	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$777.70		PAYROLL CHARGES-FRINGE
213395	21	9	19	Journal Entries	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$12.72		MAR '21 FDN REC
213335	21	9	19	Journal Entries	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$38.79		MAR '21 FDN REC
211667	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$113.45		PAYROLL CHARGES-FRINGE
207662	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$168.29		PAYROLL CHARGES-FRINGE
210049	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$21.00		PAYROLL CHARGES-FRINGE
209250	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$56.73		PAYROLL CHARGES-FRINGE
213131	21	9	19	Journal Entries	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$179.27		MAR '21 FDN REC
210047	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$275.63		PAYROLL CHARGES-FRINGE
213673	21	9	19	Journal Entries	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$63.54		MAR '21 FDN REC
207926	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$87.38		PAYROLL CHARGES-FRINGE
207282	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$75.32		PAYROLL CHARGES-FRINGE
207280	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$275.63		PAYROLL CHARGES-FRINGE
213757	21	9	19	Journal Entries	5992021110022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$13.11		MAR '21 FDN REC
209228	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$55.20		PAYROLL CHARGES-FRINGE
213465	21	9	19	Journal Entries	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$26.15		MAR '21 FDN REC
211513	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$128.33		PAYROLL CHARGES-FRINGE
213527	21	9	19	Journal Entries	5372021112022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$20.14		MAR '21 FDN REC
211941	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$55.19		PAYROLL CHARGES-FRINGE
211329	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	211	STRS-EMPLOYER'S SHARE	03/29/2021	$168.29		PAYROLL CHARGES-FRINGE
213211	21	9	19	Journal Entries	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	04/05/2021	$29.58		MAR '21 FDN REC
205469	21	9	19	Journal Entries	0010000112022000	220	211	STRS-EMPLOYER'S SHARE	03/16/2021	($1,281.87)		CORRECT FEDERAL CODING
208032	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$113.45		PAYROLL CHARGES-FRINGE
207870	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	211	STRS-EMPLOYER'S SHARE	03/26/2021	$128.33		PAYROLL CHARGES-FRINGE
211999	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	03/29/2021	$2.66		PAYROLL CHARGES-FRINGE
211997	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	03/29/2021	$70.22		PAYROLL CHARGES-FRINGE
207972	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	03/26/2021	$94.92		PAYROLL CHARGES-FRINGE
207974	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	03/26/2021	$10.64		PAYROLL CHARGES-FRINGE
210733	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	03/29/2021	$94.92		PAYROLL CHARGES-FRINGE
209286	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	03/26/2021	$70.22		PAYROLL CHARGES-FRINGE
213625	21	9	19	Journal Entries	5722021110022000	220	221	SERS-EMPLOYER'S SHARE	04/05/2021	$48.20		MAR '21 FDN REC
213337	21	9	19	Journal Entries	0010000242122000	220	221	SERS-EMPLOYER'S SHARE	04/05/2021	$65.15		MAR '21 FDN REC
213715	21	9	19	Journal Entries	5725021220022000	220	221	SERS-EMPLOYER'S SHARE	04/05/2021	$4.56		MAR '21 FDN REC
211517	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$206.12		PAYROLL CHARGES-FRINGE
207874	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$206.12		PAYROLL CHARGES-FRINGE
207930	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$100.48		PAYROLL CHARGES-FRINGE
207284	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$658.41		PAYROLL CHARGES-FRINGE
208798	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$861.62		PAYROLL CHARGES-FRINGE
208034	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$143.18		PAYROLL CHARGES-FRINGE
210737	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$125.60		PAYROLL CHARGES-FRINGE
211669	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$143.18		PAYROLL CHARGES-FRINGE
210895	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$861.62		PAYROLL CHARGES-FRINGE
210051	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$658.41		PAYROLL CHARGES-FRINGE
209254	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$75.36		PAYROLL CHARGES-FRINGE
211965	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$75.36		PAYROLL CHARGES-FRINGE
211573	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	241	MEDICAL/HOSPITALIZATION	03/29/2021	$100.48		PAYROLL CHARGES-FRINGE
207978	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	241	MEDICAL/HOSPITALIZATION	03/26/2021	$125.60		PAYROLL CHARGES-FRINGE
209292	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	242	LIFE INSURANCE	03/26/2021	$0.37		PAYROLL CHARGES-FRINGE
210053	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	242	LIFE INSURANCE	03/29/2021	$0.78		PAYROLL CHARGES-FRINGE
210055	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	242	LIFE INSURANCE	03/29/2021	$0.07		PAYROLL CHARGES-FRINGE
211577	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	242	LIFE INSURANCE	03/29/2021	$0.32		PAYROLL CHARGES-FRINGE
211671	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	242	LIFE INSURANCE	03/29/2021	$0.45		PAYROLL CHARGES-FRINGE
209232	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	242	LIFE INSURANCE	03/26/2021	$0.19		PAYROLL CHARGES-FRINGE
209258	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	242	LIFE INSURANCE	03/26/2021	$0.23		PAYROLL CHARGES-FRINGE
207050	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	242	LIFE INSURANCE	03/26/2021	$0.33		PAYROLL CHARGES-FRINGE
207934	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	242	LIFE INSURANCE	03/26/2021	$0.31		PAYROLL CHARGES-FRINGE
211969	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	242	LIFE INSURANCE	03/29/2021	$0.23		PAYROLL CHARGES-FRINGE
208800	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	242	LIFE INSURANCE	03/26/2021	$2.97		PAYROLL CHARGES-FRINGE
207048	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	242	LIFE INSURANCE	03/26/2021	$0.76		PAYROLL CHARGES-FRINGE
207666	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	242	LIFE INSURANCE	03/26/2021	$0.77		PAYROLL CHARGES-FRINGE
211945	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	242	LIFE INSURANCE	03/29/2021	$0.19		PAYROLL CHARGES-FRINGE
211333	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	242	LIFE INSURANCE	03/29/2021	$0.78		PAYROLL CHARGES-FRINGE
207878	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	242	LIFE INSURANCE	03/26/2021	$0.39		PAYROLL CHARGES-FRINGE
211521	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	242	LIFE INSURANCE	03/29/2021	$0.39		PAYROLL CHARGES-FRINGE
210897	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	242	LIFE INSURANCE	03/29/2021	$3.07		PAYROLL CHARGES-FRINGE
212003	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	242	LIFE INSURANCE	03/29/2021	$0.39		PAYROLL CHARGES-FRINGE
208036	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	242	LIFE INSURANCE	03/26/2021	$0.44		PAYROLL CHARGES-FRINGE
207882	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$11.81		PAYROLL CHARGES-FRINGE
210057	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$21.70		PAYROLL CHARGES-FRINGE
210059	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$2.26		PAYROLL CHARGES-FRINGE
211673	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$11.08		PAYROLL CHARGES-FRINGE
209296	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$6.95		PAYROLL CHARGES-FRINGE
210899	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$76.57		PAYROLL CHARGES-FRINGE
208802	21	9	22	Payroll Interface and Manual Payroll	0010000112022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$76.67		PAYROLL CHARGES-FRINGE
211525	21	9	22	Payroll Interface and Manual Payroll	0010000123022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$11.79		PAYROLL CHARGES-FRINGE
208038	21	9	22	Payroll Interface and Manual Payroll	5072021112022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$11.10		PAYROLL CHARGES-FRINGE
211973	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$5.53		PAYROLL CHARGES-FRINGE

211581	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$8.58		PAYROLL CHARGES-FRINGE
207938	21	9	22	Payroll Interface and Manual Payroll	5372021112022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$8.59		PAYROLL CHARGES-FRINGE
207670	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$26.71		PAYROLL CHARGES-FRINGE
207052	21	9	22	Payroll Interface and Manual Payroll	5725020220022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$21.87		PAYROLL CHARGES-FRINGE
209236	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$5.72		PAYROLL CHARGES-FRINGE
205470	21	9	19	Journal Entries	0010000112022000	220	249	CERTIFIED OTHER INS BEN.	03/16/2021	($1,007.17)		CORRECT FEDERAL CODING
207054	21	9	22	Payroll Interface and Manual Payroll	5725021220022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$8.33		PAYROLL CHARGES-FRINGE
209262	21	9	22	Payroll Interface and Manual Payroll	5992021110022000	220	249	CERTIFIED OTHER INS BEN.	03/26/2021	$5.53		PAYROLL CHARGES-FRINGE
212007	21	9	22	Payroll Interface and Manual Payroll	5722021110022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$6.94		PAYROLL CHARGES-FRINGE
211949	21	9	22	Payroll Interface and Manual Payroll	4670000112022000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$5.71		PAYROLL CHARGES-FRINGE
211337	21	9	22	Payroll Interface and Manual Payroll	0010000242122000	220	249	CERTIFIED OTHER INS BEN.	03/29/2021	$26.69		PAYROLL CHARGES-FRINGE
204913	21	9	21	Accounts Payable	5725021220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/12/2021	$2,175.00	DEDRA STAFFORD CONSULTING LLC	3/5 PD
205937	21	9	21	Accounts Payable	5372021220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/19/2021	$4,350.00	DEDRA STAFFORD CONSULTING LLC	MARCH 12
204911	21	9	21	Accounts Payable	5725021220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/12/2021	$2,175.00	DEDRA STAFFORD CONSULTING LLC	3/4 PD
205935	21	9	21	Accounts Payable	5372021220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/19/2021	$2,175.00	DEDRA STAFFORD CONSULTING LLC	MARCH 11
206423	21	9	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/23/2021	$199.00	HNB MASTERCARD	CART
204907	21	9	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/12/2021	$569.99	THERAPY SHOPPE	THERAPY SHOPPE CART
206424	21	9	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/23/2021	$5.06	HNB MASTERCARD	ESTIMATED SHIPPING/HANDLI
204909	21	9	21	Accounts Payable	4670000220022000	220	412	FED TRAVEL_MILEAGE,HOTEL	03/12/2021	$57.00	THERAPY SHOPPE	ESTIMATED SHIPPING/HANDLI
206845	21	9	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	03/26/2021	$442.25	SHC SERVICES INC	SPEECH THERAPY SERVICES
204652	21	9	21	Accounts Payable	0010000218322000	220	413	HEALTH SERVICES	03/12/2021	$165.00	CAREERSTAFF UNLIMITED	PHYSICAL THERAPY SERVICES
205866	21	9	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	03/19/2021	$367.50	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
212668	21	9	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	04/01/2021	$427.00	SHC SERVICES INC	SPEECH THERAPY SERVICES
204684	21	9	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	03/12/2021	$275.63	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
205830	21	9	21	Accounts Payable	0010000218322000	220	413	HEALTH SERVICES	03/19/2021	$124.00	CAREERSTAFF UNLIMITED	PHYSICAL THERAPY SERVICES
206825	21	9	21	Accounts Payable	0010000218322000	220	413	HEALTH SERVICES	03/26/2021	$165.00	CAREERSTAFF UNLIMITED	PHYSICAL THERAPY SERVICES
204674	21	9	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	03/12/2021	$427.00	SHC SERVICES INC	SPEECH THERAPY SERVICES
205855	21	9	21	Accounts Payable	0010000215122000	220	413	HEALTH SERVICES	03/19/2021	$549.00	SHC SERVICES INC	SPEECH THERAPY SERVICES
206858	21	9	21	Accounts Payable	0010000218122000	220	413	HEALTH SERVICES	03/26/2021	$653.64	SHC SERVICES INC	OCCUPATIONAL THERAPY SERV
205473	21	9	19	Journal Entries	5162021123422000	220	414	STAFF SERVICES	03/16/2021	$1,007.17		CORRECT FEDERAL CODING
205471	21	9	19	Journal Entries	5162021123422000	220	414	STAFF SERVICES	03/16/2021	$9,156.16		CORRECT FEDERAL CODING
213832	21	9	19	Journal Entries	0010000250022000	220	414	STAFF SERVICES	04/06/2021	($20,211.63)		MGMT FEE SPED 3Q
213856	21	9	19	Journal Entries	0010000241622000	220	414	STAFF SERVICES	04/06/2021	$20,211.63		MGMT FEE SPED 3Q
205472	21	9	19	Journal Entries	5162021123422000	220	414	STAFF SERVICES	03/16/2021	$1,281.87		CORRECT FEDERAL CODING
213807	21	9	19	Journal Entries	0010000250022000	220	414	STAFF SERVICES	04/06/2021	$8,499.02		MAR MANAGEMENT FEE
206374	21	9	21	Accounts Payable	0010000250022000	220	415	MANAGEMENT SERVICES	03/23/2021	$25.00	HNB MASTERCARD	STATUTORY AGENT APP FEES
205093	21	9	21	Accounts Payable	0010000250022000	220	415	MANAGEMENT SERVICES	03/14/2021	$1,023.42	ESC OF LAKE ERIE WEST_ACH_SPONSOR	FY21 SPONSOR FEES (JULY
205794	21	9	21	Accounts Payable	0010000250022000	220	416	DATA PROCESSING SERVICES	03/19/2021	$14.68	AMERICAN FIDELITY ADMIN SERVICES	T&E MONTHLY FEES
205767	21	9	21	Accounts Payable	0010000250022000	220	416	DATA PROCESSING SERVICES	03/19/2021	$1.25	PENSERV PLAN SERVICES INC.	AUG-JUN
204710	21	9	21	Accounts Payable	0010000250022000	220	419	OTHER PROF. & TECH. SERV.	03/12/2021	$165.78	HEALTHCARE BILLING SRVCS INC.	COLMID
204969	21	9	21	Accounts Payable	0010000296022000	220	419	OTHER PROF. & TECH. SERV.	03/13/2021	$0.00	CDW-G	CABLING / COLUMBUS - ERAT
206884	21	9	21	Accounts Payable	0010000270022000	220	423	REPAIRS & MAINTENANCE	03/26/2021	$50.25	JOHNSON CONTROLS SECURITY SYSTEMS	MONTHLY RECURRING ALARM
204579	21	9	21	Accounts Payable	0010000270022000	220	423	REPAIRS & MAINTENANCE	03/12/2021	$3,768.34	TDG FACILITIES SERVICES	FY21 CONTRACT
206882	21	9	21	Accounts Payable	0010000270022000	220	423	REPAIRS & MAINTENANCE	03/26/2021	$50.25	JOHNSON CONTROLS SECURITY SYSTEMS	MONTHLY RECURRING ALARM
206321	21	9	21	Accounts Payable	0010000296022000	220	426	LEASE PURCHASE AGREEMENTS	03/23/2021	$100.10	HP FINANCIAL SERVICES	(ADM $100.27 - SCH $100.
205190	21	9	21	Accounts Payable	0010000296022000	220	426	LEASE PURCHASE AGREEMENTS	03/14/2021	$150.56	CIT	COPIER LEASES
205735	21	9	21	Accounts Payable	0010000270022000	220	429	OTHER PROPERTY SERVICE	03/19/2021	$3,553.73	TDG FACILITIES SERVICES	ADDITIONAL_PO 31255 FY21
205726	21	9	21	Accounts Payable	0010000270022000	220	429	OTHER PROPERTY SERVICE	03/19/2021	$355.09	TDG FACILITIES SERVICES	FY21 PLOWING
204733	21	9	21	Accounts Payable	0010000296022000	220	429	OTHER PROPERTY SERVICE	03/12/2021	$39.39	BLUE TECHNOLOGIES	COPIER CLICK COUNTS
206333	21	9	21	Accounts Payable	0010000250022000	220	443	POSTAGE	03/23/2021	$19.26	PITNEY BOWES (METER LEASES)	SENDPRO QTR 55.99 /18.72
212776	21	9	21	Accounts Payable	0010000250022000	220	443	POSTAGE	04/01/2021	$58.42	PITNEY BOWES RESERVE ACCT	3/1-3/22 STAMP REFILLS
204792	21	9	21	Accounts Payable	0010000296022000	220	447	INTERNET ACCESS SERVICE	03/12/2021	$103.29	VERIZON WIRELESS	COLMID IRN: 000610
204793	21	9	21	Accounts Payable	5103021112022000	220	447	INTERNET ACCESS SERVICE	03/12/2021	$393.69	VERIZON WIRELESS	COLMID IRN: 000610
206793	21	9	21	Accounts Payable	0010000270022000	220	451	ELECTRICITY	03/26/2021	$530.35	AMERICAN ELECTRIC POWER	COLMID - FY20/21 ELECTRIC
204755	21	9	21	Accounts Payable	0010000270022000	220	452	WATER AND SEWAGE	03/12/2021	$224.02	CITY OF COLUMBUS	FY20/21 WATER SERVICES
212692	21	9	21	Accounts Payable	0010000270022000	220	453	GAS	04/01/2021	$292.54	COLUMBIA GAS	COLMID - FY20/21 GAS SERV
206928	21	9	21	Accounts Payable	0060000312022000	220	462	CONTRACTED FOOD SERVICES	03/26/2021	$213.36	HIMES VENDING INC.	COLMID SY 21 NSLP AND SBP
204871	21	9	21	Accounts Payable	0010000119022000	220	511	CLASSROOM SUPPLIES	03/12/2021	$99.66	ASIAN WORLD OF MARTIAL ARTS	START UP EQUIPMENT FOR AL
205032	21	9	21	Accounts Payable	0010000119022000	220	511	CLASSROOM SUPPLIES	03/13/2021	$0.00	AMAZON.COM	EQUIPMENT FOR 5 SCHOOLS M
205131	21	9	21	Accounts Payable	5072021276022000	220	514	HEALTH & HYGIENE SUPPLIES	03/14/2021	$0.00	PROFORMA ALBRECT & CO	SCHOOL STAFF/BOARD MASKS
206587	21	9	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	03/24/2021	$0.00	AMAZON.COM	SOCIAL DISTANCING REMOVAB
206584	21	9	21	Accounts Payable	5102021276022000	220	514	HEALTH & HYGIENE SUPPLIES	03/24/2021	$18.95	AMAZON.COM	SOCIAL DISTANCING REMOVAB
206599	21	9	21	Accounts Payable	5072021276022000	220	514	HEALTH & HYGIENE SUPPLIES	03/24/2021	$396.95	AMAZON.COM	QTY 2 - ADIRMED RELIABLE
206495	21	9	21	Accounts Payable	0090000112022000	220	899	OTHER MISCELLANEOUS	03/24/2021	$7.64	AMAZON.COM	CHROMEBOOK INSURANCE ($21
205961	21	9	21	Accounts Payable	0090000112022000	220	899	OTHER MISCELLANEOUS	03/19/2021	$100.38	FUN EXPRESS	MIDDLE SCHOOL RECESS & HY

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing Authority hereby approves the attached Five-Year Forecast (May Submission) and directs the management company to submit it to the School's Sponsor and the Ohio Department of Education.

Signed:

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Governing Authority President/Secretary/Representative

FY21 - May 2021 Submission
IRN No.: 000610
Type of School: Community School Brick and Mortar
Contract Term: 07/01/2019 - 06/30/2023

County: Franklin

School Name: **Summit Academy Middle School - Columbus**

Statement of Receipt, Disbursements, and Changes in Fund Cash Balances
For the Fiscal Years Ended 2018 through 2020, Actual and
the Fiscal Years Ending 2021 through 2025, Forecasted

	Actual			Forecasted				
	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025
Operating Receipts								
State Foundation Payments (3110, 3211)	$ 933,594	$ 740,871	$ 760,980	$ 617,414	$ 635,936	$ 655,015	$ 674,665	$ 694,905
Charges for Services (1500)								
Fees (1600, 1700)	1,209	1,470	2,680	2,261	2,329	2,399	2,471	2,545
Other (1830, 1840, 1850, 1860, 1870, 1890, 3190	38,060	125,533	87,360	10,706	11,027	11,358	11,699	12,050
Total Operating Receipts	$ 972,863	$ 867,874	$ 851,020	$ 630,381	$ 649,292	$ 668,771	$ 688,834	$ 709,499
Operating Disbursements								
100 Salaries and Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
200 Employee Retirement and Insurance Benefits								
400 Purchased Services	1,117,496	873,452	1,100,310	938,117	956,879	976,017	995,537	1,015,448
500 Supplies and Materials	55,484	51,849	25,170	36,135	36,858	37,595	38,347	39,114
600 Capital Outlay -New	26,034	37,001	3,060	8,332	8,499	8,669	8,842	9,019
700 Capital Outlay - Replacement								
800 Other		1,562	7,772	11,246	11,471	11,700	11,934	12,173
819 Other Debt								
Total Operating Disbursements	$ 1,199,014	$ 963,864	$ 1,136,312	$ 993,830	$ 1,013,707	$ 1,033,981	$ 1,054,660	$ 1,075,754
Excess of Operating Receipts Over (Under) Operating Disbursements	$ (226,151)	$ (95,990)	$ (285,292)	$ (363,449)	$ (364,414)	$ (365,210)	$ (365,826)	$ (366,254)
Nonoperating Receipts/(Disbursements)								
Federal Grants (all 4000 except fund 532)	$ 226,151	$ 195,842	$ 285,292	$ 363,449	$ 374,352	$ 385,583	$ 397,151	$ 409,065
State Grants (3200, except 3211)								
Restricted Grants (3219, Community School Facilities Grant)								
Donations (1820)								
Interest Income (1400)								
Debt Proceeds (1900)								
Debt Principal Retirement								
Interest and Fiscal Charges		(9,313)						
Transfers - In								
Transfers - Out								
Total Nonoperating Revenues/(Expenses)	$ 226,151	$ 186,529	$ 285,292	$ 363,449	$ 374,352	$ 385,583	$ 397,151	$ 409,065
Excess of Operating and Nonoperating Receipts Over/(Under) Operating and Nonoperating Disbursements	$ -	$ 90,539	$ -	$ -	$ 9,938	$ 20,374	$ 31,325	$ 42,811
Fund Cash Balance Beginning of Fiscal Year	$ -	$ -	$ 90,539	$ 90,539	$ 90,539	$ 100,477	$ 120,851	$ 152,175
Fund Cash Balance End of Fiscal Year	$ -	$ 90,539	$ 90,539	$ 90,539	$ 100,477	$ 120,851	$ 152,175	$ 194,986

Assumptions

	Actual			Forecasted				
	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025
Staffing/Enrollment								
Total Student FTE	69	55	54	43	44	46	47	48
Instructional Staff	8.00	11.00	6.50	5.00	5.10	5.20	5.31	5.41
Administrative Staff	6.00	5.00	3.50	3.30	3.37	3.43	3.50	3.57
Other Staff	3.00	1.00	1.80	1.30	1.33	1.35	1.38	1.41
Purchased Services								
Rent			$ -	$ -	$ -	$ -	$ -	$ -
Utilities	(17,633.00)	15,056.00	10,496.00	12,305.00	12,551.10	12,802.12	13,058.16	13,319.33
Other Facility Costs	12,106.00	15,145.00	42,147.00	50,173.00	51,176.46	52,199.99	53,243.99	54,308.87
Insurance	4,794.00	9,041.00	2,111.00	19,923.00	20,321.46	20,727.89	21,142.45	21,565.30
Management Fee	340,875.00	128,777.00	300,790.00	139,404.00	142,192.08	145,035.92	147,936.64	150,895.37
Sponsor Fee	12,854.00	9,882.00	19,026.00	16,200.00	16,524.00	16,854.48	17,191.57	17,535.40
Audit Fees	6,754.00	6,500.00	5,546.00	5,990.00	6,109.80	6,232.00	6,356.64	6,483.77
Contingency								
Transportation	2,916.00	8,233.00						
Legal								
Marketing	58.00	546.00						
Consulting								
Salaries and Wages	487,372.00	423,377.00	417,091.00	392,438.00	400,286.76	408,292.50	416,458.35	424,787.51
Employee Benefits	160,675.00	152,757.00	120,724.00	138,722.00	141,496.44	144,326.37	147,212.90	150,157.15
Special Education Services								
Technology Services								
Food Services	39,590.00	37,629.00	27,468.00	32,406.00	33,054.12	33,715.20	34,389.51	35,077.30
Other	67,135.00	66,509.00	154,911.00	130,556.00	133,167.12	135,830.46	138,547.07	141,318.01
Total	$ 1,117,496.00	$ 873,452.00	$ 1,100,310.00	$ 938,117.00	$ 956,879.34	$ 976,016.93	$ 995,537.27	$ 1,015,448.01
	-	-	-	-	-	-	-	-
Financial Metrics								
Debt Service Payments	$ -	$ 9,313	$ -	$ -	$ -	$ -	$ -	$ -
Debt Service Coverage	0.00	10.72	0.00	0.00	0.00	0.00	0.00	0.00
Growth in Enrollment	0.00%	-20.29%	-1.82%	-20.37%	3.00%	3.00%	3.00%	3.00%
Growth in New Capital Outlay	0.00%	42.13%	-91.73%	172.29%	2.00%	2.00%	2.00%	2.00%
Growth in Operating Receipts	0.00%	-10.79%	-1.94%	-25.93%	3.00%	3.00%	3.00%	3.00%
Growth in Non-Operating Receipts/Expenses	0.00%	-17.52%	52.95%	27.40%	3.00%	3.00%	3.00%	3.00%
Days of Cash	0.00	0.00	0.08	0.09	0.09	0.10	0.11	0.14

Assumptions Narrative Summary

Fiscal Year 2021-2025 Projected Debt					
Description	**Beginning Year Balance**	**Principle Retirement**	**Interest Expense**	**Ending Year Balance**	**Debtor/ Creditor**
FTE Review	$ -	$ -	$ -	$ -	
Loan A	$ -	$ -	$ -	$ -	
Loan B	$ -	$ -	$ -	$ -	
Line of Credit	$ -	$ -	$ -	$ -	
Notes, Bonds	$ -	$ -	$ -	$ -	
Capital Leases	$ -	$ -	$ -	$ -	
Payables (Past Due 180+ days)	$ -	$ -	$ -	$ -	
Total	$ -	$ -	$ -	$ -	

FY18 and FY19 amounts are taken directly from the audited financial statement
FY20 amounts are based on year end numbers; however, they do not reflect a year-end adjustment for any receivables and payables
FY21 amounts are based on the FY21 school board approved budget
The school classifies federal and state grant reimbursements as nonoperating receipts; however, the disbursements related to these receipts are classified as operating disbursements. This gives the appearance disbursements exceed receipts until the nonoperating receipts (federal and state grants) are considered.
Operating and non-operating revenues for FY22 through FY25 are based on a 3% projected increase year-over-year
Operating and non-operating expenses for FY22 through FY25 are based on a 2% increase in year-over-year
The school has no debt.
State foundation payment amount for FY22 through FY 25 is based on projected enrollment times the average state foundation amount per student of the most recent fiscal year en
Purchased services include salaries and wages, as all employees for the school are employees of the management company
Federal grants includes $112,294 for FY20 and $249,483 for FY21 for the School Improvement Grant
The management company for the school is Summit Academy Management and the Management Agreement is 100% pass-through
The Treasurer for the school is Michael Bolanc

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing Authority hereby approves the attached School Quality Improvement Grant Budget for the 2021-2022 School Year.

Signed:

_____
Governing Authority President/Representative

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

Fiscal Year 2022 School Quality Improvement Grant Budget

Summit Academy Middle School - Columbus	
Salaries, Stipends and Benefits	
Data Coach Salary	40,000.00
Data Coach Benefits	10,000.00
Total Budgeted in FY22	50,000.00

Educational Service Center of Lake Erie West
Community Schools Center
Director's Report
2020-2021 School Year

Month: February

Director/Principal Name: Cheryl Elliott

School Name: Summit Academy Columbus Middle School

Management Company: Summit Academy

Teaching Staff Information– *information should only reflect the month of the report*

Number of Classroom Teachers: 5 Number of Instructional Aides: 0.5

Student / FTE Classroom Teacher ratio: 40/5

Total number of students in the building / FTE Classroom Teachers

Names, positions, qualifications, and hire dates of new staff members, if any:

Names, positions, and effective dates of resignations, if any:

Note: Please remember to update the staff affidavit to reflect any new or resigning staff members.

Student Information – *information should only reflect the month of the report*

Grades Served: 6th – 8th Enrollment: 40

Attendance Rate: 92% Students Withdrawn:

Total incidences of Suspension: 0 Total incidences of Suspension K-3: 0

Total incidences of Expulsion: 0

Additional Comments:

Special Education – *information should only reflect the most current state foundation report.*

Number of SWDs: 31 Percent of SWDs: 78%

Number in CRCs (Children's Residential Centers): 0 CRC Locations (number per location): 0

Number of Students identified under Section 504: 0

Number on Home Instruction: 0

Students with Disabilities Suspended: 0 Students with Disabilities Expelled: 0

Number of Manifestation Determinations: 0

Number of Manifest Determinations related to disability: 0

(Number resulted in direct correlation to student's disability)

Number of Functional Behavior Assessments conducted/completed this month: 0

Total number of SWDs with Behavior Intervention Plans: 0

Number of Intervention Specialists: 2.5 Number of Related Service Providers: 4

Please list if there are any Intervention Specialist or Related Services positions vacant or in need: 0

Number of students tested using alternative assessments: 2

Additional Comments:

Testing and Assessment

List any testing, diagnostics, or assessments administered this month:

STAR Reading and Math Bi-Weekly Progress Monitoring
STAR Reading and Math Winter Benchmark Testing
ETR Testing was completed on multiple new students.

List interventions offered and the number of students involved in each:
(Example: After-school tutoring – 11 students; Title I services – 26 students; Tier II & III students)
Title 1 Services: 40 Students
Specially Designed Instruction: 31 Students

Events

List any school-sponsored activities or field trips that occurred this month:

Mystery Motivator

List any parent activities that occurred this month:

Throughout the month	Attendance and IEP meetings with parents
3rd, 17th	Wednesday Night Parent Zoom Meeting with Mrs. Elliott
10th and 11th	Parent Teacher Conferences
17th	Truancy Meeting
19th	Truancy Meeting

List any staff trainings that occurred this month:

Everyday 8:20	Admin Meeting
Everyday 8:30	Staff Meeting
1st , 8th, 15th, 22nd	SDI Meeting
2nd, 9th, 16th, 23rd	Curriculum Meeting with Jessica Klump
3rd	LPDC Meeting
3rd 5th , 12th , 19th	Regional Principal Meeting
3rd 10th, 17th, 24th	Principal Advisory Committee
8th	Instructional Coaches meeting
9th, 23rd	Curriculum meeting with SAM staff
10th	Sponsor Meeting

	DA Setup Meeting
11th	OIP Meeting
	Re-Opening Committee Meeting
17th, 23rd	BLT Meetings
	Parent Meeting
18th	DLT Meeting
24th	One Plan Cohort 1
	Amplify Curriculum Training
25th, 26th	Strategic Planning Committee
	Coaches Meeting
26th	Martial Arts Training

Time to Brag

Monthly Mystery Motivator Winners – Blue Jackets won McDonalds!

Aamere – 3rd grade, Eliza – 8th grade

Mrs. Derrow – K/1st Teacher

Educational Service Center of Lake Erie West
Community Schools Center
Director's Report
2020-2021 School Year

Month: March

Director/Principal Name: Cheryl Elliott

School Name: Summit Academy Columbus Middle School

Management Company: Summit Academy

Teaching Staff Information– *information should only reflect the month of the report*

Number of Classroom Teachers: 5 Number of Instructional Aides: 0.5

Student / FTE Classroom Teacher ratio: 40/5

Total number of students in the building / FTE Classroom Teachers

Names, positions, qualifications, and hire dates of new staff members, if any:

Names, positions, and effective dates of resignations, if any:

Note: Please remember to update the staff affidavit to reflect any new or resigning staff members.

Student Information – *information should only reflect the month of the report*

Grades Served: 6th – 8th Enrollment: 40

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Additional Comments:

Special Education – *information should only reflect the most current state foundation report.*

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Number on Home Instruction: 0

Students with Disabilities Suspended: 0 Students with Disabilities Expelled: 0

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Please list if there are any Intervention Specialist or Related Services positions vacant or in need: 0

Number of students tested using alternative assessments: 2

Additional Comments:

Testing and Assessment

List any testing, diagnostics, or assessments administered this month:

STAR Reading and Math Bi-Weekly Progress Monitoring
ETR Testing was completed on multiple new students.
Ohio State Testing Language Arts

List interventions offered and the number of students involved in each:
(Example: After-school tutoring – 11 students; Title I services – 26 students; Tier II & III students)
Title 1 Services: 40 Students
Specially Designed Instruction: 31 Students

Time to Brag

Student and Teacher of the Month

Mr. Robert McMullen-Ruppert – Middle School Math Teacher/Intervention Specialist
Don – Middle School

First Day of Middle School!

SUMMIT ACADEMY MANAGEMENT

2791Mogadore Road | Akron, Ohio 44312

Summit Academy SCHOOLS
Learning Without Limits

I. CEO REPORT – John Guyer

The SAM annual meeting on June 5, 2021 will be held virtually this year. Sara Andreski will be sending out information for the annual meeting to your sasboards.org account. Please remember all Governing Authority Directors are welcome. SAM continues to search for candidates to serve on the SAM Board of Directors.

SAM is continuing to provide all SAM staff a weekly COVID -19 update. If you would like to be sent a copy of this update, please let us know.

II. IT

- **Resume sending out status reports from Kaseya**
  - Starting in May we will resume sending out the "IT Tickets Report" from Kaseya. This report will show you the total number of tickets the IT staff has received and addressed within the last 30 days, as well as the number of open and closed tickets.
- **Wireless upgrade**
  - Beginning in the Summer we are going to start upgrading the wireless at our schools. We will be replacing the "Extreme" access points with Aruba access points. We currently have enough equipment to upgrade about 1/3 of our schools this summer. The remaining equipment is currently held up in the E-Rate process. Should E-Rate approve the remaining equipment over the summer, we will work to upgrade every school. We will work with the directors of each school to schedule the upgrade.
- **Shoretel Upgrade**
  - As previously announced, we are in the middle of a phone server upgrade. The biggest impact to staff will be the updated "Communicator" application that is installed on our PCs and is used to manage your Shoretel phone. The upgrade is scheduled to be completed on 4/29/2021.
- **Filebound Upgrade**
  - In the next couple of months (scheduling is still to be determined), we will be upgrading to a new version of Filebound as well as migrating its data to a new server. While this will not be an overly drastic change, there will be some user interface changes. As we get closer to scheduling the upgrade, I will be reaching out for volunteers to help test the upgraded system in a test environment prior to pushing it out to "production". Testing performed by the people who use Filebound the most will be key to a successful migration.
- **Security Review**
  - Security is very important to the IT department. We must constantly strive to protect our students, staff, network, data, etc. from security threats. Threats are not restricted to malware, but can include password mismanagement, mishandling of data, bad processes, unpatched software, and lax security practices. As such we have determined a need to audit the way that we, as a department are dealing with security.

We are undergoing a review of our security practices, which will include both in-house staff and 3rd parties to ensure that we are doing everything that we can do to protect our network and our data.

IT will send out further notification with more details of any changes that are to be made as a result of the security review.

- **Infrastructure upgrade**
  - For schools that have multiple network switch closets, we are going to be running fiber optic cable between those locations to enhance connectivity to those switches and allow us to prepare for 10GB network connectivity in the coming years. This summer we will be installing these fiber runs in the following schools:
    - Canton Elementary
    - Columbus
    - Dayton Transitional
    - Middletown
    - Youngstown Elementary
  - The remaining schools are still pending E-Rate approval before we can proceed.
- **Hotspots**
  - As announced on 4/9 Verizon has issued a recall on the hotspots that we deployed in the fall, due to concerns of overheating. While we do not have word on when we can expect the replacements, I anticipate we will just be collecting the old ones at the end of this school year and passing out the new ones in the fall.
  - At the end of May, we will be suspending all of the hotspots we have deployed so we do not continue to incur service charges during the months they are not used. If exceptions need to be made to this, IT will have to be notified.

1. **What are you proud of in your department?**
   - The way we were able to continue to work together as a team to support our staff's new IT needs, as well as complete some on-going projects.
   - We were completed 3 large projects in the last year: Migrating our servers to a new datacenter hosted at NEOnet, upgraded our aging physical network, as well as cleaned up the network switch closets, and completed the email migration to Office 365.

IT Tickets Report

Ticketing Report: **IT Tickets Report**
Created: **2:02:42 pm 14-Apr-21**
For **all machines** in **all groups**
Display all open tickets plus tickets closed between **2021-03-15 10:02:42** and **2021-04-14 10:02:42**

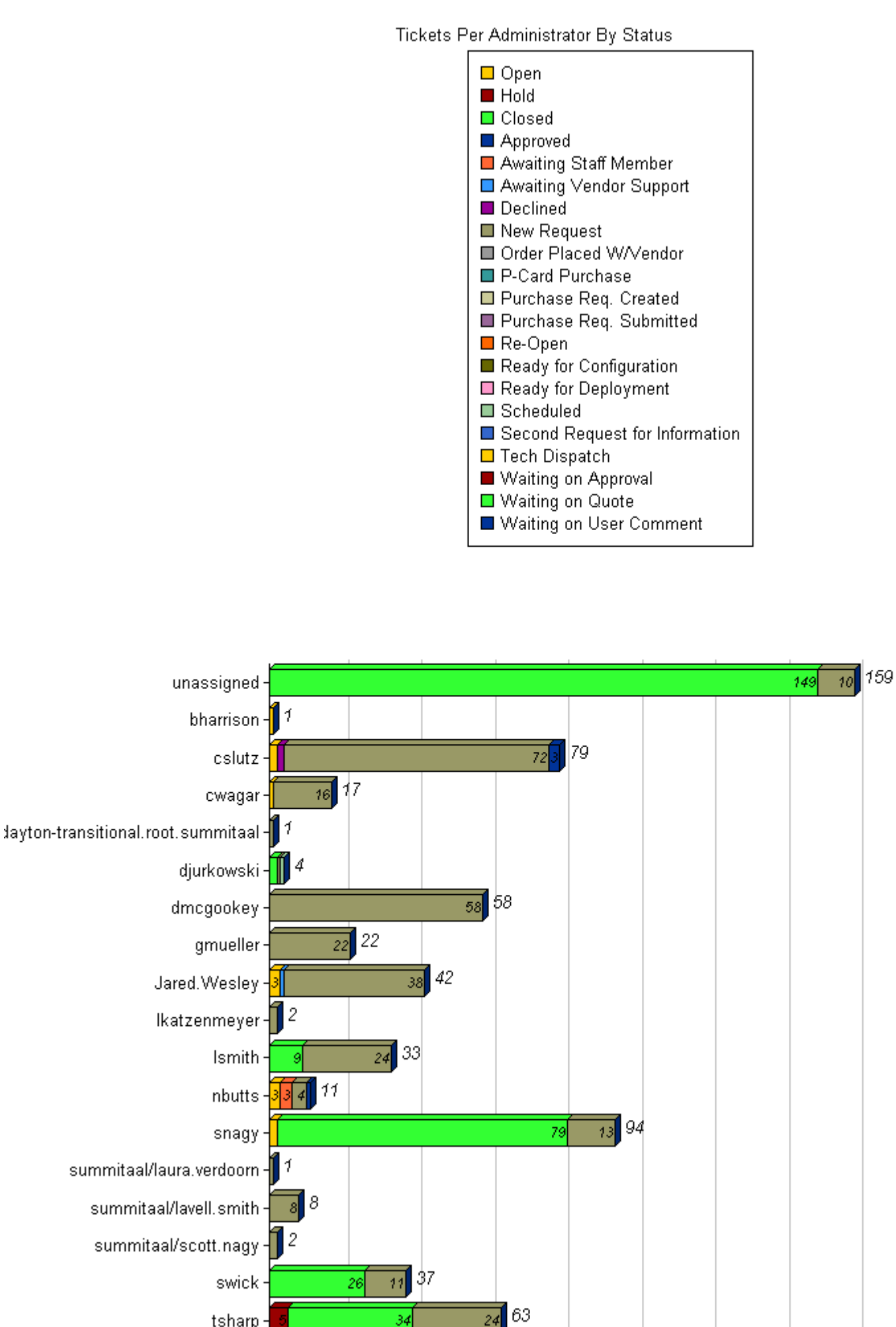
Open Tickets:	12
Hold Tickets:	5
Closed Tickets:	299
Awaiting Staff Member Tickets:	3
Awaiting Vendor Support Tickets:	1
Declined Tickets:	2
New Request Tickets:	307
Scheduled Tickets:	1
Waiting on User Comment Tickets:	4
Total Tickets:	634

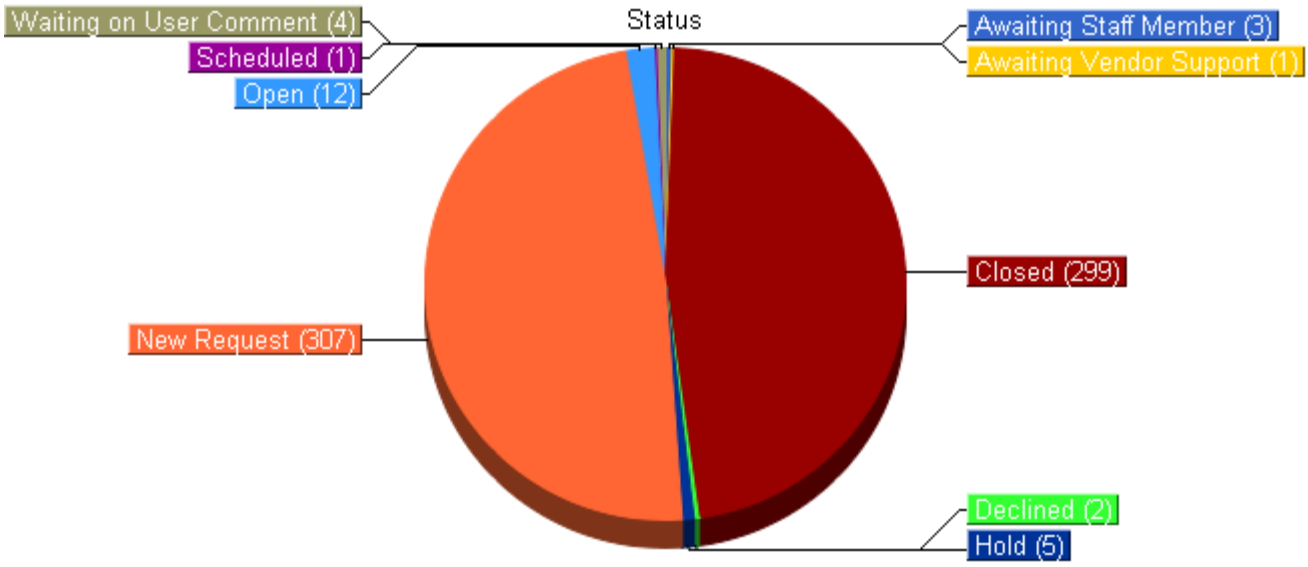
Tickets Issued				
0 - 30 days	30 - 60 days	60 - 90 days	> 90 days	Total
293	109	21	211	634

Tickets Closed				
0 - 30 days	30 - 60 days	60 - 90 days	> 90 days	Total
208	83	8	0	299

Ticket Resolution Time				
0 - 2 days	2 - 7 days	7 - 30 days	30 - 60 days	> 60 days
153	55	65	25	0

Past Due Tickets				
0 - 2 days	2 - 7 days	7 - 30 days	30 - 60 days	> 60 days
4	13	36	15	222


Tickets Per Administrator By Status
Open
Hold
Closed
Approved
Awaiting Staff Member
Awaiting Vendor Support
Declined
New Request
Order Placed W/Vendor
P-Card Purchase
Purchase Req. Created
Purchase Req. Submitted
Re-Open
Ready for Configuration
Ready for Deployment
Scheduled
Second Request for Information
Tech Dispatch
Waiting on Approval
Waiting on Quote
Waiting on User Comment
unassigned
149
10
159
bharrison
1
cslutz
72
3
79
cwagar
16
17
dayton-transitional.root.summitaal
1
djurkowski
4
dmcgookey
58
58
gmueller
22
22
Jared.Wesley
3
38
42
lkatzenmeyer
2
lsmith
9
24
33
nbutts
3
3
4
11
snagy
79
13
94
summitaal/laura.verdoorn
1
summitaal/lavell.smith
8
8
summitaal/scott.nagy
2
swick
26
11
37
tsharp
5
34
24
63



III. Federal Programs

It has been a very busy year for the Federal Programs Team as we have be inundated with federal dollars relating to the pandemic. This month we received notification of the fifth separate grant for each school. It has been challenging to plan, budget and manage this, as each school is now receiving a minimum of eight federal grants with some receiving as many as ten.

This year is the first year that all Summit Academy schools are participating in the One Needs Assessment. This is part of the Ohio Department of Education's roll out of a new system for managing federal dollars. This assessment has the building teams examining their practices and identifying areas to improve in eight different areas. These include such broad topics as college and career readiness, curriculum and instruction and school climate and culture. The Building Leadership Teams in the schools worked collaboratively with the Curriculum and Federal Programs teams to explore these areas and make plans for the use of next year's federal funds.

IV. Martial Arts

The Instructors of Summit Academy Schools are all highly trained in various Martial Arts styles and very supportive of the Kwanmukan Style utilized in the Summit Academy Schools, which was designed in 1999 by Shihan Patrick Hickey and shared with Summit Academy Schools. We currently stay active with Shihan Hickey and the Shotokan Japanese Style and utilize the format of the instructions in our curriculum. We also add variations of other styles and training of the Arts which include: many different styles of the Martial Arts, Tai-Chi, Cross Lateral Brain Exercises, Physical Fitness, Yoga, Breathing and Stretching and Therapeutic Team Building activities. All schools and instructors work with students to help receive certain belt rank in the system, enter tournaments and Board Breaking ceremonies, that have been designed to teach all students to reach goals and break through obstacles, not only in the Martial Arts class but academically through school and in other classrooms.

All instructors have multiple duties to assist the school's teachers and principals. Here are some of the extra duties of the instructors:

- Dean of Students

- Tutoring
- Discipline
- Certified CPI instructors (Not All)
- First Aide
- Bus and Lunch Duties
- Teacher Aid (when requested)
- De-escalation and exercise of students and staff

The Instructors are active and stay current in their own personal training and development in the Arts and many are high rank Masters, Grandmasters, Shihans, Renshis, Sifus and Senseis. Many of the instructors of Summit Academy have achieved high honors and awards throughout their years of training and service in the Martial Arts world and continue to do so.

V. Safety

The Safety Department has been actively involved in protecting our schools against the threat of Covid-19. Since the outbreak Personal Protective Equipment (PPE)has been delivered to all schools in several "rounds" of supplies. The PPE has included hand sanitizer, sanitizing wipes, gloves, gowns, face shields, air purifiers, face masks and hospital grade disinfecting portable misting machines. Additionally, the Safety Department has been working with TDG to address building safety concerns such as brick work, railings, awnings, floors, and exterior lighting. Safety has also been tied to Security with the installation of the first camera systems in Summit Academy Schools. This project will expand to all schools as well as updating security systems and fire systems. Most recently the transition has begun to upgrade alarm systems from unreliable land lines to cellular transmitter for both fire and security alarms. Lastly, to ensure more accurate information, an online incident reporting system has also been created so that staff can write and submit reports from any web enabled device allowing them to spend more time away from the office and with their students.

VI. Special Education

This spring, the special education department is focusing on the following:

1) Hosting the first ever Summit-wide Job Readiness Week (March 15th-19th). This event will include presenters from various career centers, colleges, trades, and professions (e.g., attorney, professional athlete, information technology, nursing, education, Opportunities for Ohioans with Disabilities).
2) Purchasing special education protocols and supplies for schools.
3) Continuing to provide special education trainings.
    a. Clinical Supervision (3 Continuing Education Units approved through the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board)
    b. Ethics (3 Continuing Education Units approved through the Ohio Counselor, Social Worker, and Marriage and Family Therapist Board)
    c. Graduation Requirements and the Summary of Performance
    d. Group Counseling Activities
    e. Year End Tasks
4) Completing the corrective action requirements per each school's findings in the annual Special Education Determination.

Megan Fagan – Region 1:

Four of the five schools in Region 1 have welcomed students back using a traditional hybrid learning instructional model for quarter four. To provide you with an update of our instructional models, the table below shows the percentages of students choosing to remain in a remote model. Keep in mind that these numbers can fluctuate as students are required to quarantine, etc. For students at Middletown Secondary, students have had the option to sign up for weekly in-person small groups based on their interests and needs as each week has a unique theme.

School	**Percentage Remote**
Dayton Community	16.9%
Dayton Transitional	52.9%
Middletown Elementary	13%
Xenia	43%

Additionally, it is with excitement that I share praise for the remarkable leadership in the Middletown Elementary and Xenia schools. Both administrative teams have stepped up to support their school leaders while they are out. Kristen Parkes and Cassy Stidham were proactive in their leadership as they identified and appropriately delegated duties and responsibilities among their teams to ensure continuity in their absences. This speaks to their proficiency to develop leadership capacity across their schools.

Corrie Rafferty – Region 3:

Youngstown Secondary and Warren Elementary have made intentional efforts to implement Restorative Practices in their schools. There have been multiple trainings in each of the buildings with strategic plans and implementation to ensure sustainability and buy in. As part of these practices both schools have scheduled and began parent meetings/trainings. These trainings allow our parents to have a deeper understanding of the restorative approach we use in the building, why we use it, and how they can implement similar practices in their home to support their own parenting. These trainings also work to break down barriers that prevent meaningful relationships between the home and school. We remain excited to see the growth of our school community as we continue to make steps forward.

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Resolved, the Governing has elected the following members to serve as officers for the 2021-2022 School Year:

President: _____

Vice President: _____

Secretary: _____

Signed:

_____
Governing Authority President/Representative

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Whereas, Governing Authority Member Anthon Brooks current term expires on June 30, 2021 and the Governing Authority desires to re-elect him to a new term: Therefore, Be it

Resolved, Anthon Brooks is hereby elected to a three-year term to run July 1, 2021 through June 30, 2024.

Signed:

_____
Governing Authority President/Representative

Summit Academy Middle School - Columbus
2521 Fairwood Avenue, Columbus, OH 43207-2712

GOVERNING AUTHORITY RESOLUTION
May 12, 2021

Whereas, Governing Authority Member Brian McMichael current term expires on June 30, 2021 and the Governing Authority desires to re-elect him to a new term: Therefore, Be it

Resolved, Brian McMichael is hereby elected to a three-year term to run July 1, 2021 through June 30, 2024.

Signed:

_____
Governing Authority President/Representative

PUBLIC NOTICE
GOVERNING AUTHORITY
REGULAR MEETING

DATE: WEDNESDAY, MAY 12, 2021
TIME: 5:30 P.M.
LOCATION: VIRTUAL

The Governing Authority of Summit Academy Middle School - Columbus, will hold the Regular Meeting at 5:30 P.M. on Wednesday, May 12, 2021. The meeting will be held virtually. The meeting is open to the public.

Anyone wanting to participate

can call into the meeting at:

Join Microsoft Teams Meeting
+1 234-901-0306
Conference ID: 359 875 699#